



**ELECTORAL COMMISSION
BID SPECIFICATIONS
UNIVERSAL BALLOT TEMPLATES (UBT) TEMPLATES - CARDBOARD VERSION
AUCTION NUMBER:0010573977**

It is strongly recommended that the bidder prints this document, scrutinises it carefully in order to ensure compliance with requirements and retain for reference purpose!

ITEM DESCRIPTION:

UNIVERSAL BALLOT TEMPLATES (UBT) TEMPLATES - CARDBOARD VERSION

1. BACKGROUND

The Electoral Commission is desirous to procure the following items:

1.1. Universal Ballot Templates (UBT) - Cardboard version of the following sizes:

1.1.1. 165mm X 620mm (single column) - providing for up to 48 candidates.

1.1.2. 305mm X 620mm (double column) - providing for up to 96 candidates.

The cardboard version of the universal ballot templates is to be used to assist visually impaired voters to correctly mark ballots during the forthcoming 2026 Local Government Elections (LGE 2026). These templates will assist in ensuring that voters are able to vote independently and secretly.

Upon finalisation of the ballot design, complementary voter aids to assist the disability sector to cast their ballots in secrecy will be developed.

Bidders must be registered and approved on the Electoral Commission's eProcurement system (<https://votaquotes.elections.org.za>) in order to place a bid online.

Interested parties are welcome to attend the non-compulsory briefing session scheduled as follows:

- Date – 20 August 2026
- Time – 11:00
- Venue – 1303 Heuwel Avenue, Election House, Riverside Park, Centurion

Further bid details of an auction are available on eProcurement system and National Treasury eTender Portal.

2. ITEM SPECIFICATIONS

- 2.1. General specifications for the required items are herewith provided. Bidders may develop and submit designs within the parameters of these specifications, proposed design, and illustration. Bidders are to ensure that their bid submissions do not infringe on any third-party rights, inclusive of proprietary rights. In the event of any infringement the bidder or service provider awarded a contract will be held liable.
- 2.2. Bidders acknowledge that the final agreed upon design, product and associated intellectual property in the development and manufacturing of the items shall remain the exclusive property of the Electoral Commission for its election specific purposes, and where necessary the relevant non-disclosure agreements and clauses will be finalised during the contracting phase with the successful bidder.
- 2.3. The template must be in the form of a vertical folder with the fold on the right-hand side. The template, when folded, must at least be:
 - 2.3.1. A minimum of 165mm (tolerance of up to 10mm) wide with a minimum length of 620mm (tolerance of up to 10mm) that will allow the ballot to be inserted by an election official.
 - 2.3.2. A minimum of 305mm (tolerance of 10mm) wide with a minimum length of 610mm (tolerance of up to 10mm) that will allow the ballot to be inserted by an election official.

- 2.4. The ballot template must have a series of window cut-outs to match the boxes on the ballot within which voters can place their mark on the ballot paper.
- 2.5. The ballot template must be of a semi-rigid cardboard material.
- 2.6. Two (2) types of universal ballot template designs are required.
- 2.7. The primary requirement is for the templates to match the size of the ballots containing up to forty-eight (48) political parties/candidates on a ballot paper up to 165mm X 620mm (single column) and up to ninety-six (96) political parties/candidates on a ballot paper up to 305mm X 620mm (double column).
- 2.8. The ballot templates must be such that they allow the relevant ballot paper to fit precisely and must have a mechanism to ensure that the ballot paper does not inadvertently move relative to the template after insertion. The minimum requirement in this regard is the fold on the side of the template that will enable the universal ballot templates to accommodate the required ballot paper.

3. TEMPLATE ITEM SPECIFICATION

Description	Material	Estimated Dimension(s)
Window Cut-outs	250-300gsm Cardboard	Begin at 25mm from top of template. Thereafter every 17.2mm to the maximum length (i.e. 620mm). 8mm from the folded edge of template. Size: 10mm x 13mm. Space between cut-outs: 5mm.
Template		Diagonally cut at the top right-hand corner at 45 degrees, to allow tactile orientation of the ballot. Depth of the corner cut must be $\pm$ 20mm.

Note: Bidders must not invest in a die until a contract has been awarded and precise final dimensions have been provided by the Electoral Commission for production.

4. DIMENSIONS

- 4.1. 165mm X 620mm (single column) - Providing for up to 48 candidates
- 4.2. 305mm X 620mm (double column) - Providing for up to 96 candidates

5. PRINTING REQUIREMENTS

- 5.1. Each window cut-out must be numbered from top to bottom, with a printed number. Braille markings must be placed alongside each window cut-out, next to the printed number, to indicate the number of the cut-out hole.
- 5.2. To provide maximum aid to voters with partially impaired vision, the following printing guidelines are recommended:
 - 5.2.1. Size of printing: Large printing should be used to match the size of the window cut out.
 - 5.2.2. Print colour: The numbers should be printed with the best possible contrast (white on black/dark background or black on white/light coloured background).
 - 5.2.3. Tracking: The space between the digits of a number should be wide enough to allow easy differentiation of the number and the brail printing.
- 5.3. Each template must be clearly marked: **IEC LGE 2026'** and must carry the Electoral Commission logo.

The final design for printing will be confirmed with the successful bidder by the Electoral Commission.

NOTE: Refer to Section 23 for an illustration of the design.

6. COLOUR

Base material: White

7. QUANTITY

- 7.1. 34,000 each – 165mm X 620mm (single column) UBT templates.
- 7.2. 34,000 each – 305mm X 620mm (double column) UBT templates

8. DELIVERY DATE AND LOCATION

- 8.1. Deliveries of goods to the selected Electoral Commission warehouse must be completed not later than 21 October 2026 or as otherwise agreed and stipulated by the Electoral Commission.
- 8.2. Deliveries to the Electoral Commission warehouse should take place during working hours (8:30-17:00) Monday to Friday.
- 8.3. The required point of delivery is the Electoral Commission warehouse as per Section 25.
- 8.4. The service provider must notify the appropriate Electoral Commission contact person of the delivery schedule and intended times of delivery, as per Section 25.
- 8.5. Partial deliveries will not be accepted, unless by prior agreement and approval of the Electoral Commission.
- 8.6. Late deliveries will not be accepted.
- 8.7. Prices must include delivery of the specified quantities to the specified site as per Section 25.

9. COSTING AND PRICING

- 9.1. Bids must be placed online on the Electoral Commission's eProcurement system.
- 9.2. As such, bids must include prices for each of the two UBTs that need to be supplied.
- 9.3. Bidders must take care to estimate and calculate their costs and prices correctly before placing a bid on the Electoral Commission's eProcurement system.
- 9.4. Erroneously low bids cannot be removed or adjusted upwards. Common errors include the entering of a unit price instead of a total price in the case of a batch requirement, or accidentally omitting zeros (for example R50 instead of R5,000).
- 9.5. All bid prices must include VAT.

- 9.6. The bid amount as it appears on the eProcurement auction on the date and time of auction closure will be valid as stipulated for purposes of awarding of a contract and payment for delivery of the required goods and services.
- 9.7. Amounts/total cost must include all variables involved in the production of the items.
- 9.8. Amounts on the auction and/or official purchase order will be considered as the final and total cost and thus cannot be changed/amended at any given time by the service provider during and after the service has been rendered.
- 9.9. Bids must be placed for the correct unit of measure, that is, per UBT (each).

In the event of that the required length of UBT exceeds 620mm, the Electoral Commission will approach the recommended bidder that qualified for this tender/auction to submit quotations to produce such UBT. Bidders are, therefore, encouraged to include in their bid proposals their capacity and capability to be able to produce UBT that exceed 620mm

NB: Bidders must note that the cost of packaging and delivery must be included in the bid price.

10. QUALITY CONTROL

- 10.1. The Electoral Commission reserves the right to conduct inspections at the service provider's premises for quality and adherence to specifications before deliveries are made.
- 10.2. The service provider must undertake and warrant that all goods shall, at the time of delivery, be according to specifications, in good condition, order and ready for use.
- 10.3. The service provider has the primary responsibility to ensure that quantity and quality are in accordance with the specifications.

11. PACKAGING AND PREPARATIONS FOR DISPATCH

The ballot templates must be packed for delivery as follows to facilitate handling and storage:

- 11.1. Ballot templates must be supplied in plastic-wrapped packs of ten (10).
- 11.2. The packs of 10 must be packed in sturdy cartons and the maximum weight per carton may not exceed 20kg.
- 11.3. Strict attention must be paid to stable and secure packaging to withstand the rigors of transportation by road.
- 11.4. The UBTs must be supplied stacked on (1000mm X 1200mm four-way entry single sided) pallets and securely strapped to the pallet.
- 11.5. Maximum height to stack is 1,5m. Maximum weight permitted per pallet is 500kg.
- 11.6. Pallets must be shrink-wrapped to prevent contents shifting or falling during movement.
- 11.7. The pallets must be clearly labeled indicating:
 - 11.7.1. Contents: **UNIVERSAL BALLOT TEMPLATE: LGE 2026**
 - 11.7.2. Quantity
 - 11.7.3. Weight
- 11.8. Service provider's details.
- 11.9. Pallets must be plastic-wrapped and strapped to prevent contents shifting or falling during movement.
- 11.10. Pallets must be plastic-wrapped and strapped to prevent contents shifting or falling during movement.
- 11.11. Strict attention must be paid to stable and secure packaging to withstand the rigors of transportation by road.

12. TECHNICAL EVALUATION OF SAMPLES AND WRITTEN PROPOSAL

Before a contract is awarded to any bidder, that bidder will be required to prove conformance of the goods offered to the stated specification. To this requirement, no samples are required. However, Completion and submission of the checklist is mandatory as per Section 25. Failure to complete this checklist will lead to disqualification.

- 12.1. Bids must be placed online not later than the closing date and time as stipulated on the Electoral Commission's Votaquotes system.
- 12.2. Written proposals and checklist must be submitted not later than the closing date and time as stipulated on the Electoral Commission's Votaquotes system.
- 12.3. Failure to submit a written proposal and checklist within the specified period will result in the disqualification of a bid.
- 12.4. No late written proposal and checklist will be considered.
- 12.5. The written proposal may be uploaded/attached on votaquotes or delivered directly to:

**Electoral Commission
SCM
Riverside Office Park
Election House
1303 Heuwel Avenue
Centurion
0157**

- 12.6. Qualifying bidder(s) shall be subjected to a comprehensive due diligence audit process as determined by the Electoral Commission before a contract is awarded.

13. QUALITY CONTROL

- 13.1. The Electoral Commission reserves the right to conduct inspections at the service provider's premises for quality and adherence to bid specifications during production and before deliveries.

- 13.2. The service provider must undertake and warrant that all goods shall, at the time of delivery, be according to specifications, in good condition, order and ready for use.
- 13.3. The service provider has the primary responsibility to ensure that quantity and quality are in accordance with the bid specification.

14. COSTING AND PRICING

- 14.1. Bidders must take care to estimate and calculate their costs and prices correctly before placing a bid on the system.
- 14.2. Erroneous low bids cannot be removed or adjusted upwards. Common errors include the entering into a unit price instead of a total price in the case of a batch requirement or accidentally omitting zeros (e.g. R50.00 instead of R5,000.00).
- 14.3. Bids must be placed for the correct unit of measure, that is, each UBT.
- 14.4. All prices must include VAT.
- 14.5. Amounts as they appear on the Electoral Commission's eProcurement system auction on the date and time of auction closure will be valid until awarding.
- 14.6. Amounts/total cost must include all variables involved in the production of this item. Service providers must note that prices cannot be negotiated or amended after auction closure.
- 14.7. Amounts on the auction and/or official purchase order will be considered as the final and total price and thus cannot be amended/changed at any given time by the service provider during and after the service has been rendered.
- 14.8. Prices must include delivery of the specified quantities to the specified site as per Section 24.
- 14.9. Important note: The cost of packaging and delivery must be included in the bid price and all packaging materials (including pallets) remain the property of the Electoral Commission after delivery.

15. DURATION OF THE CONTRACT

The contract for the supply and delivery of the LGE2026 Universal Ballot Templates (UBT) as per this bid is a 'once off' requirement.

16. WRITTEN PROPOSAL

- 16.1. Bidders on this auction must be established operators in the relevant industry (braille printing) and must have direct control over the product design and production process. Such confirmation must be included in the written proposal.
- 16.2. Because of the stringent control over the product design and production process, sub-contracting is not preferred. However, the Electoral Commission may, at its sole discretion, consider subcontracting on condition that the bidder has the necessary capacity and capability to execute the contract and that the bidder has the necessary proven experience to execute projects of this magnitude.
- 16.3. The subcontracting arrangement may be required to be a formal written contract that clearly defines the scope of work, deliverables, timelines, and performance specifications.
- 16.4. The Electoral Commission will use the details provided in the written proposal together with the sample and any due diligence audit provisions and other information at its disposal to determine compliance of any prospective service provider with the Electoral Commission's requirements.
- 16.5. Important: It will be necessary for the successful service provider to develop production strategies to ensure successful performance of the work.

17. PROOFS

Proofs must be supplied for approval before commencing with bulk production.

Such proofs must be submitted to:

Attention: Ms Suzette Thato Ndala / Mr Vusi Langa
Logistics Division

Election House
Riverside Office Park
Heuwel Avenue
Centurion
eMail: Ndalas@elections.org.za / Langav@elections.org.za
Tel: (012) 622-5851 / (012) 622-5201

18. POST EVALUATION ACTIVITIES/DUE DILIGENCE AUDIT

- 18.1. Before the contract is awarded, the recommended service provider will be subjected to due diligence audit requirements of the Electoral Commission.
- 18.2. A due diligence audit will be conducted at the recommended bidder's premises including the manufacturing facility.
- 18.3. Due diligence audit will include, but not limited to, site inspection where items will be manufactured, packaged and dispatched as well as viewing of equipment and machinery.

19. SERVICE PROVIDER PERFORMANCE

- 19.1. Before a contract is awarded the successful bidder will be required to enter into a service level agreement (SLA) with the Electoral Commission.
- 19.2. The purpose of the SLA is to fix performance criteria within the key requirements of this auction, namely quantity, quality - including final specifications and delivery date.
- 19.3. The SLA will contain elements such as service provider's progress milestones, delivery schedules, quality checkpoints and invoicing procedures.
- 19.4. The Electoral Commission reserves the right to reject any deliveries not conforming to the above, including damaged units/parcels.
- 19.5. Where previously agreed delivery schedules are not met by a service provider, the Electoral Commission shall have the right to appoint an alternative service provider

(such as the next highest ranking bidder on this auction for example or any other service provider able to deliver) to make good the shortfall in supply in order to ensure delivery of elections. Any extra costs incurred by the Electoral Commission in obtaining such corrective services or products from another source will be for the account of the defaulting service provider. As such, any costs already incurred by the initially appointed service provider shall, at the sole discretion of the Electoral Commission, be for the account of that service provider since it failed to deliver! The normal penalties provided for on the Electoral Commission's purchase order shall also apply!

NOTE: Service providers are not allowed to amend/change the ordered items after approval of the proof and receipt of the official purchase order. Any recommendations for improvement on the ordered items/products must first be agreed with and approved in writing by the Electoral Commission, at no additional cost.

20. DELIVERY NOTES

- 20.1. Bidders must take note that a proper delivery note system is crucial.
- 20.2. The delivery notes must be signed by both the service provider and the Electoral Commission's warehouse receiving staff.
- 20.3. Deliveries will not be accepted at the warehouse if delivery notes do not clearly state the name of the service provider, quantity of items delivered, i.e. number of pallets, boxes and actual quantities delivered.
- 20.4. Deliveries must be made in the name of the service provider – no third-party deliveries will be accepted.
- 20.5. The Electoral Commission will not accept waybills as delivery notes.

21. PAYMENT

- 21.1. No payment will be made by the Electoral Commission before the required goods and services have been delivered according to the bid specifications.
- 21.2. No payment will be made without an original invoice and copies of signed delivery notes.
- 21.3. No payment will be processed before full delivery is completed and accepted.
- 21.4. Payment will be made within 30 days of receipt of the valid tax invoice and copies of signed delivery notes from the service provider, provided that the Electoral Commission is satisfied with the quality and standard of the service provider's performance.

22. ENQUIRIES

All enquiries regarding this bid must be submitted exclusively through the VotaQuotes platform. This requirement supports the principles of fairness, openness, and transparency in the procurement process.

All questions and the official responses will be published on the public VotaQuotes website () where the bid is advertised.

Bidders are responsible for regularly monitoring the platform for any updates, clarifications, or additional information published during the bidding period.

No telephone, email, or other forms of communication regarding bid enquiries will be accepted or responded to.

An enquiry cutoff date applies to all bids. The final date and time for submitting enquiries is published on the VotaQuotes platform under the specific bid listing.

23. ILLUSTRATIONS

Universal Ballot Template - 165mm X Up to 620mm (Single Column)



Universal Ballot Template - 305mm X Up to 620mm (Double Column)



24. UNIVERSAL BALLOT TEMPLATE - 165MM X UP TO 620MM and 305MM X UP TO 620MM

Completion and submission of this checklist is mandatory. Failure to complete this checklist will lead to disqualification.

Name of Bidder.....

	YES	NO	COMMENT
1. Are you able to produce templates in the form of a vertical folder with the fold on the right-hand side?			
2. Will the width of the template, when folded, have a minimum width of 165mm wide (tolerance of up to 10mm) and a length of up to 620mm (tolerance of 10mm) and allow the ballot to be inserted by an election official? (Section 2)			
3. Will the width of the double column folder, when folded, have a minimum width of 305mm wide (tolerance of up to 10mm) and a length of up to 620mm (tolerance of up to 10mm) and allows the ballot to be inserted by an election official? (Section 2)			
4. Will the ballot templates be made of a semi-rigid cardboard material? (section 2)			
5. Will the window cut-outs begin 30mm from the top of the template and, thereafter, every 12mm to the maximum length of the template? (section 2)			
6. Will the templates be cut diagonally at the top right corner (approximately 45 degrees) to allow tactile orientation of the ballot by the voter? (section 3)			
7. Will the depth of the corner be approximately 20mm? (section 3)			
8. Will the template have a mechanism to ensure that the ballot paper does not inadvertently move? (section 2)			
9. Will the window cut-outs numbered from top to bottom with a printed number? (section 5)			
10. Will each window cut-out have braille marking next to the printed number to indicate the number of the cut-out hole? (section 5)			
11. Will template contain number printing that aids the visually impaired, i.e. big print, contrast colour/tint printing and/or wide spacing between digits? (section 5)			
12. Are you able to deliver the required products by the required date, 21 October 2026 ? (section 8)			
13. Are you able to deliver the required products to Electoral Commission site (Section 25) ?			

25. ELECTORAL COMMISSION WAREHOUSE AND CONTACT NUMBERS – LGE2026 UNIVERSAL BALLOT TEMPLATES (UBT) – CARDBOARD

PROVINCE	WAREHOUSE ADDRESS	CONTACT PERSON	CONTACT NUMBERS	QUANTITIES	
				165mm X Up to 620mm (single column)	305mm X Up to 6120mm (double column)
National Warehouse	288 Kwanbi Crescent, Icon Industrial Park, Sunderland Ridge, Centurion	Robert Niemack	012 646 1017 012 622 5201	34,000	34,000
			TOTAL	68,000	

26. DOCUMENT AND INFORMATION REQUIRED FOR SUBMISSION

- Written proposal (*refer to section 16*)
- Completion and submission of this checklist is mandatory.
- Failure to complete this checklist will lead to disqualification (refer to section 24)

27. BID EVALUATION PROCESS

Bid Evaluation Process

Stage 1: Assessment of Bid Compliance and Bidder's Disclosure

All bids received will be evaluated and assessed in respect of the mandatory information provided in the Bidder's Disclosure (SBD4) as well as the register for restricted suppliers and tender defaulters.

Any potential issues that may arise or transgressions that may identified will be pursued in accordance with statutory obligations and requirements.

In this regard, the following must be noted:

The Electoral Commission must, as part of its supply chain management (SCM) processes, identify and manage all potential conflicts of interest and other disclosures made by a person participating in procurement process to enable the accounting officer or delegated authority to make informed decisions about the person participating in the SCM process.

As such, the Bidders Disclosure form, issued as Standard Bidding Document (SBD) 4, attached as Annexure B, was extended to all entities which were invited to participate in the RFQ process.

As part of the evaluation of the procurement process, the information provided by a person on the SBD4 form must be evaluated.

In so doing, it must be noted that if the bid evaluation establishes that:

- (a) a person within the bidding entity is an employee of the State, the Electoral Commission's Accounting Officer/accounting authority must request the relevant accounting officer/accounting authority whether the person-
 - (i) Is prohibited from conducting business with the State in terms of Section 8 of the Public Administration Management Act, 2014; or
 - (ii) has permission to perform other remunerative work outside of their employment, where the PAMA does not apply to such employee;
- (b) the conduct of a person constitutes a transgression of the Prevention and Combating of Corrupt Activities Act, 2004;
- (c) the conduct of a person constitutes a transgression of the Competition Act, 1998, the conduct must be reported to the Competition Commission; and
- (d) the conduct of a person must be dealt with in terms of the prescripts applicable to the Electoral Commission.

If it is established that a person has committed a transgression in terms of the above, or any other transgression of SCM prescripts, the bid may be rejected and the person may be restricted.

The Electoral Commission's Accounting Officer/accounting authority must inform National Treasury of any action taken against a person within 30 days of implementing the action.

During the bid evaluation process, the Electoral Commission must in addition to other due diligence measures, establish if a person is not listed in-

- (a) the Register of Tender Defaulters; and
- (b) the list of restricted suppliers.

A bid related to a restricted bidder or tender defaulter shall be rejected.

The under-mentioned assessment criteria will be used to evaluate the elements relating to the bid submission, SBD4, CSD registration, tax compliance, restricted suppliers and tender defaulters:

Assessment Criteria	Bidder Requirement (YES/NO)	Comments
Bidder is tax compliant. *		
The bidder is not an employee of the state.		
Having certified the SBD4, it is accepted that the bidder's conduct does not constitute a transgression of		

Assessment Criteria	Bidder Requirement (YES/NO)	Comments
the Prevention and Combating of Corrupt Activities Act.		
Having certified to the SBD4, it is accepted that the bidder's conduct does not constitute a transgression of the Competition Act.		
The bidder is not a tender defaulter as per the register published on the National Treasury website.		
The bidder is not a restricted supplier as per the register published on the National Treasury website.		

* No bid shall be accepted if a supplier is not registered on the National Treasury Central Supplier Database (CSD).

**A bidder must be tax compliant before a contract is awarded. A bid will be disqualified if the bidder's tax affairs remains non-compliant as per the provisions of National Treasury Instruction No 09 of 2017/2018 Tax Compliance Status Verification.

Stage 2: Evaluation Based on Functionality

Bids received in respect of this auction will be assessed/evaluated for compliance with technical specifications/functionality in accordance with the following evaluation criteria:

Key requirements for evaluation.

If the answer is NO to any of the questions the bid will be disqualified.

* Any bid that fails to meet the criteria for functionality will be regarded as unacceptable and set aside/disqualified.

Key requirements for evaluation.

PHASE ONE (1)	YES	NO	Comments
1. Did the bidder bid on the auction? (Section 1)			
2. Was a written proposal submitted on time? (Section 12 and section 16)			
3. Is the bidder an established operator in the industry (braille printing) (Section 16)?			
PHASE ONE OUTCOME	QUALIFIES	DISQUALIFIED	COMMENTS

PHASE TWO (2)	YES	NO	Comments
1. Will the bidder be able to produce templates in the form of a vertical folder with the fold on the right-hand side? (Section 2)			
2. Will the bidder be able to produce a single column folder with minimum width of 165mm when folded, (tolerance of up to 10mm) and a length of up to 620mm (tolerance of 10mm) and allows the ballot to be inserted by an election official? (Section 2)			
3. Will the bidder be able to produce a double column folder with minimum width of 305mm wide (tolerance of up to 10mm) and a length of up to 620mm (tolerance of up to 10mm) and allows the ballot to be inserted by an election official? (Section 2)			
4. Will the ballot template be made of a semi-rigid cardboard material? (Section 2)			
5. Will the bidder be able to produce a template with the window cut-outs that begin 30mm from the top of the template and, thereafter, every 12mm to the maximum length of the template? (Section 3)			
6. Will the template be cut diagonally at the top right corner (approximately 45 degrees) to allow tactile orientation of the ballot by the voter? (section 3)			
7. Will the template have a mechanism to ensure that the ballot paper does not inadvertently move? (Section 2)			
8. Will the window cut-outs numbered from top to bottom with a printed number? (Section 5)			
9. Will the bidder be able to produce templates with each window cut-out have braille marking next to the printed number to indicate the number of the cut-out hole? (Section 4)			
10. Will the bidder be able to produce templates that contain number printing that aids the visually impaired, i.e. big print, contrast colour/tint printing and/or wide spacing between digits? (Section 5)			
11. Will the bidder be able to print on the ballot templates as required? (Section 5)			

FINAL RESULT	QUALIFIES	DISQUALIFIED

Stage 3: Bid Adjudication Process

Bids will be adjudicated as set out below.

Stage 3 – Adjudication of Bids

Only bids that comply with the requirements and conditions of the bid and that meet the minimum criteria in the bid evaluation process as stipulated above will be considered for bid adjudication purposes.

Acceptable bids must be market related.

This bid is deemed not to exceed R50 million including VAT.

Therefore, the 80/20 preference point system (PPPFA scoring) in terms of the Preferential Procurement Policy Framework Act, 2005 (PPPFA) and the Preferential Procurement Regulations 2022 shall apply in the adjudication process of this auction where all acceptable bids received are equal to or below R50 million including VAT. Preference points will be allocated as follows:

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

Bid Evaluation Committee	Sign Off	
	Signature	Date