| TENDER DOCUMENT<br>GOODS AND SERVICES | | CITY OF CAPE TOWN<br>ISIXEKO SASEKAPA<br>STAD KAAPSTAD |
|---|---|---|
| SUPPLY CHAIN MANAGEMENT | | |
| SCM - 542 | Approved by Branch Manager: February 2024 | Version: 10 |

**TENDER NO: 109G/2026/27**

**TENDER DESCRIPTION: PROCUREMENT OF QUALITY OF SUPPLY RECORDERS, ACCESSORIES AND ASSOCIATED SERVICES**

**CONTRACT PERIOD: 36 MONTHS FROM THE COMMENCEMENT DATE OF THE CONTRACT UNTIL 30 JUNE 2030**

| | |
|---|---|
| **CLOSING DATE** | **2026-11-30** |
| **CLOSING TIME** | **10:00 am** |
| **TENDER BOX NUMBER** | **213** |
| **TENDER FEE** | **R200** |

Non – refundable tender fee payable to the City of Cape Town (CCT) for a hard copy of the tender document. This fee is not applicable to website downloads of the tender document.

| **TENDERER** | |
|---|---|
| **NAME of** Company/Close Corporation or Partnership / Joint Venture/ Consortium or Sole Proprietor /Individual (hereinafter the "Tenderer") | |
| **TRADING AS** (if different from above) | |
| **Registration number of Tenderer** | |
| **Physical address and chosen domicilium citandi et executandi of Tenderer** | |

| **NATURE OF TENDER OFFER** (please indicate below) | |
|---|---|
| **Main Offer** (see clause 2.2.11.1) | |
| **Alternative Offer** (see clause 2.2.11.1) | |

| **TENDER SERIAL NO.:** |
|---|
| **SIGNATURES OF CCT OFFICIALS AT TENDER OPENING** |
| **1** |
| **2** |
| **3** |

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# THE TENDER

## T.1 GENERAL TENDER INFORMATION

| | | |
|---|---|---|
| **TENDER ADVERTISED** | : | **2026-10-23** |
| **SITE VISIT/CLARIFICATION MEETING** | : | Time: 9:00 on Date: 2026-11-05<br>(Not compulsory, but strongly recommended) |
| **VENUE FOR SITE VISIT/CLARIFICATION MEETING** | : | **Online (MS Teams)**<br><br>https://teams.microsoft.com/meet/372921135 3663938?p=cCsKCFOmU0CgfTlViN<br>Meeting ID: 372 921 135 366 393 8<br><br>Passcode: sE3JR7X8 |
| **TENDER BOX & ADDRESS** | : | **Tender Box as per front cover** at the **Tender & Quotation Boxes Office**, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town. |
| | : | The Tender Document (which includes the Form of Offer and Acceptance) completed and signed in all respects, plus any additional supporting documents required, must be submitted in a sealed envelope with the name and address of the tenderer, the endorsement "**TENDER NO. 109G/2026/27: - TENDER DESCRIPTION: PROCUREMENT OF QUALITY OF SUPPLY RECORDERS, ACCESSORIES AND ASSOCIATED SERVICES",** the tender box number. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.<br>If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. It remains the tenderer's responsibility to ensure that the tender is placed in either the original box or as alternatively instructed. |
| **CCT TENDER REPRESENTATIVE** | : | Email: **SCM.Tenders23@capetown.gov.za** |

**TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS "OR EQUIVALENT"**