CONTRACT DOCUMENT

FOR THE

TERM TENDER FOR PROVISION OF PROFESSIONAL SERVICES: QUALITY ASSURANCE INSPECTION OF ELECTRICAL CABLES, SWITCHGEAR (HV & MV), ANCILLARY EQUIPMENT, DISTRIBUTION AND POWER TRANSFORMERS, REACTORS AND DESIGN REVIEW OF POWER TRANSFORMERS AND REACTORS

THE TENDER

NOTE:

- The Form of Offer and Acceptance (C1.1) is on **page 36** of this document
- Table 1: Tender Preference Claim Form is on **page 193** of this document.

ISSUED BY:
DIRECTOR: DEPARTMENT DIRECTORATE CITY OF CAPE TOWN Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001

For official use.
TENDER SERIAL No.:
SIGNATURES OF CITY OFFICIALS AT TENDER OPENING
1.
2.
3.

OCTOBER 2013

NAME OF TENDERING ENTITY	
EMAIL ADDRESS OF TENDERING ENTITY	
FAX NUMBER OF TENDERING ENTITY	
NATURE OF TENDER OFFER (please indicate below)	
Main Offer (see clause C.2.12)	
Alternative Offer (see clause C.2.12)	

CITY OF CAPE TOWN

ENERGY: ELECTRICITY GENERATION AND DISTRIBUTION

CONTRACT NO. 118C/2026/27

TERM TENDER FOR PROVISION OF PROFESSIONAL SERVICES: QUALITY ASSURANCE INSPECTION OF ELECTRICAL CABLES, SWITCHGEAR (HV & MV), ANCILLARY EQUIPMENT, DISTRIBUTION AND POWER TRANSFORMERS, REACTORS AND DESIGN REVIEW OF POWER TRANSFORMERS AND REACTORS

General Tender Information

TENDER ADVERTISED	:	06 November 2026
CLARIFICATION MEETING	:	09h00 on 19 November 2026 (Not compulsory but strongly recommended)
VENUE FOR CLARIFICATION MEETING	:	**Microsoft Teams meeting** **Join:**https://teams.microsoft.com/meet/3208569391268031?p=t9cvOc5Li4ZF0TSDcz Meeting ID: 320 856 939 126 803 1 Passcode: 7dg7Zb2J **Dial in by phone** +27 21 835 5043,,935551596# South Africa, Cape Town Find a local number Phone conference ID: 935 551 596#
CLOSING DATE	:	07 December 2026
CLOSING TIME	:	10h00
TENDER BOX & ADDRESS	:	**Tender Box 237** at the **Tender & Quotation Box Office**, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town
TENDER BOX	:	The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documents required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time. If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT"

CITY OF CAPE TOWN

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Part T1: Tendering procedures

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CITY OF CAPE TOWN

ENERGY: ELECTRICITY GENERATION AND DISTRIBUTION

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T1.1 Tender Notice and Invitation to Tender

The **CITY OF CAPE TOWN**, ENERGY, ELECTRICITY GENERATION AND DISTRIBUTION, invites tenders for Tender No. **118C/2026/27: TERM TENDER FOR PROVISION OF PROFESSIONAL SERVICES: QUALITY ASSURANCE INSPECTION OF ELECTRICAL CABLES, SWITCHGEAR (HV & MV), ANCILLARY EQUIPMENT, DISTRIBUTION AND POWER TRANSFORMERS, REACTORS AND DESIGN REVIEW OF POWER TRANSFORMERS AND REACTORS.**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Supplier Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 –15:00 from **06 November 2026**.

A non-refundable tender fee of R250.00 payable by cash or Electronic Funds Transfer (EFT) in favour of the City of Cape Town is required on collection of the tender documents.

The Employer's Information Officer who is responsible for overseeing questions in relation to data protection may be contacted at via email Popia@capetown.gov.za. Additional contact details are provided in clause C.1.6.5.6 of the Tender Data.

Queries relating to any issues in these documents may be addressed to SCM.Tenders20@capetown.gov.za

A non-compulsory but strongly recommended clarification meeting with representatives of the Employer will be held on **19 November 2026 at 09h00** online via Microsoft Teams.

The closing time for receipt of tenders is **10h00** on **07 December 2026**.

Telegraphic, telephonic, telex, facsimile and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Activity Schedules, in the same format (that is, layout, scheduled items and quantities) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

The Microsoft Teams meeting information is as follows:

Microsoft Teams meeting

Join:https://teams.microsoft.com/meet/3208569391268031?p=t9cvOc5Li4ZF0TSDcz

Meeting ID: 320 856 939 126 803 1

Passcode: 7dg7Zb2J

Dial in by phone

+27 21 835 5043,,935551596# South Africa, Cape Town

Find a local number

Phone conference ID: 935 551 596#

T1.2 Tender Data

The conditions of tender are the 42622 of 8 August 2019, Construction Industry Development Board (CIDB) Standard for Uniformity in Construction Procurement. (see www.cidb.org.za) which are reproduced without amendment or alteration for the convenience of tenderers as an Annex to this Tender Data.

The Standard Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the standard conditions of tender. Each item of data given below is cross-referenced to the clause in the Standard Conditions of Tender to which it mainly applies.

The following variations, amendments and additions to the Standard Conditions of Tender as set out in the Tender Data below shall apply to this tender:

Clause number	**Tender Data**

C.1 General

C.1.1 **Actions**

C.1.1.1 *Add the following:*

The parties agree that this tender, its evaluation and acceptance and any resulting contract shall also be subject to the Employer's Supply Chain Management Policy ('SCM Policy') that was applicable on the date the bid was advertised, save that if the Employer adopts a new SCM Policy which contemplates that any clause therein would apply to the contract emanating from this tender, such clause shall also be applicable to that contract Please refer to this document contained on the Employer's website.

Abuse of the supply chain management system is not permitted and may result in the tender being rejected, cancellation of the contract, restriction of the supplier, and/or the exercise by the Employer of any other rights and remedies available to it as described in the SCM Policy and / or applicable law.

The Employer is the City of Cape Town ("City" or "CCT"), represented by the Director: DEPARTMENT: DIRECTORATE.

C.1.2 **Tender Documents**

Add the following:

The documents issued by the employer for the purpose of this tender, is described in the **Contents** page preceding **Part T1: Tendering Procedures** of this document.

In addition to the above, the following further documents are part of the tender:

VOLUME 1 The **Standard Professional Services Contract (July 2009) (Edition 3 of CIDB document 1015)** as published by the Construction Industry Development Board. Tenderers must obtain copies at their own cost from the Construction Industry Development Board Pretoria, Tel. (012) 343 7136 or (012) 481 9030, Fax: (012) 343 7153, e-mail: cidb@cidb.org.za.

VOLUME 2 The relevant sections as described in the Scope of Services of the **Guideline for Services and Processes for Estimating Fees for Persons Registered in terms of the Engineering Profession Act, 2000 (Act No. 46 of 2000), Board Notice 138 of 2015** as gazetted in Government Gazette No. 39480, 4 December 2015.

and

The **Amended Landscape Architectural Work Stages – January 2011**, published by the South African Council for the Landscape Architectural Profession (available on their website www.saclap.co.za). \

The City of Cape Town's **Example CIDB document for Civil Contracts (SCM 509),** latest version, obtainable on request from the Employer.

The standard forms of contract and the applicable reference standards may also be reviewed, by appointment, at the offices of the Employer during normal office hours.

C1.2.1 The employer will only issue tender documents though it's Tender Distribution Office as described on **T1.1 Tender Notice and Invitation to Tender.** Bidders who obtain documents through any means other than described herein, will not be known to the employer and may thus not receive tender notices and addendums.

It is the responsibility of bidders who obtain documents through any means other than described herein to notify the employer in accordance with C1.4 of these tender conditions that they are participating in the tender. The employer accepts no liability for any tender notices or addendums not reaching any bidders who obtained documents through any means other than described herein.

C.1.4 **Communication and employer's agent**
Delete the first sentence of the clause and replace with the following:
Verbal or any other form of communication, from the Employer, its employees, agents or advisors during site visits/clarification meetings or at any other time prior to the award of the Contract, will not be regarded as binding on the Employer, unless communicated by the Employer in writing to suppliers by its Director: Supply Chain Management or his nominee.

The Employer's contact details are:
Name: SCM Department
Address: City of Cape Town
Civic Centre
12 Hertzog Boulevard
Cape Town
8001
Tel: 021 400 2116
Email: SCM.Tenders20@capetown.gov.za

C.1.5 **Cancellation and Re-Invitation of Tenders**
Delete the full stop at the end of C.1.5.1 dd) and replace with ,
Add the following after C.1.5.1 d):
e) the parties are unable to negotiate market related pricing.

C.1.6 Procurement procedures
C.1.6.1 General
Add the following:
The Employer intends to appoint one tenderer for each of the following Items / categories.
Tenderers may offer bids for one or more of the items, subject to compliance with Pricing Assumptions:
Item 1 : Quality Assurance Inspector Electrical Cables
Item 2 : Quality Assurance Inspector High Voltage Switchgear
Item 3 : Quality Assurance Inspector Medium Voltage Switchgear
Item 4 : Quality Assurance Inspector Ancillary Equipment
Item 5 : Quality Assurance Inspector Distribution Transformers
Item 6 : Quality Assurance Inspector Power Transformers & Reactors
Item 7 : Design Review Consultant for Power Transformers & Reactors

The Employer intends to appoint one tenderer (the highest ranked tenderer ("the winner")) per Item / category and in addition an alternative tenderer per Item / category. The Employer reserves the right to appoint fewer tenderers, or not to appoint a winner and/or alternative tenderer at all.

C.1.6.2 **Competitive negotiation procedure**
Add the following to C.1.6.2.1:
A competitive negotiation procedure will not be followed.

C.1.6.3 **Proposal procedure using the two-stage system**
Add the following between C.1.6.3 and C.1.6.3.1: