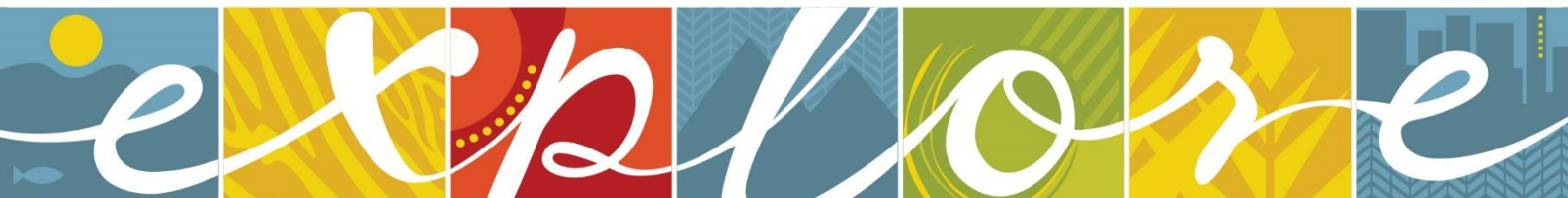
Eastern Cape
PARKS & TOURISM AGENCY

BID NO 17/FY/27

PANEL OF CONTRACTORS TO IMPLEMENT NEW INFRASTRUCTURE AND UPGRADE EXISTING INFRASTRUCTURE PROJECTS FOR A PERIOD OF THREE (3) YEARS, WITH AN OPTION TO EXTEND FOR A FURTHER PERIOD OF TWO (2) YEARS

ADVERTISEMENT DATE:	**27 November 2026**
CLOSING DATE:	**26 January 2027**
CLOSING TIME:	**11H00am**
ADDRESS:	**ECPTA Offices** **17-25 Oxford Street, East London**
BIDDER NAME:	
CSD NUMBER:	





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MANDATORY RETURNABLE DOCUMENTS	SUBMITTED [Yes/No]
Invitation to Bid (SBD 1)	
Signed General conditions of contract	
Bidders Disclosure (SBD 4)	
Preference Points Claim Form -SBD 6.1	
Joint Venture Declaration Form	
Joint Venture Agreement	
Authority to sign bid documents	
Centralized Supplier Database Report (FULL CSD REPORT)	
Stage 1: Mandatory compliance requirements	
Completion of the selection of category	
Registration with CIDB	
Registration with COIDA	
Stage 2: Technical Compliance	
Company Experience	
Team Capacity	

Bidders must indicate works categories bidding for in the table below with a “Y” and with an “N” for categories not bidding for. Where applicable, bidders must indicate the grade applied for within each category

Category	Designation	Indicative Scope	Y/N	Grade
Civil Engineering Works	CE	Roads, Stormwater and drainage Water, sewerage and related services		
Electrical Engineering Works (Infrastructure & Buildings)	EP EB	Electrical Power Generation Electrical Installations Electrical repairs and maintenance		
General Building Works	GB	Buildings and ancillary works Repairs and maintenance		
Fencing	SQ	Supply and erecting of fencing Repairs and maintenance to existing fence		

Where a bidder intends to tender for more than one works category and/or grade, the bidder must clearly indicate each category and/or grade applied for in the above schedule and submit the relevant supporting evidence separately for each category and/or grade.

TENDER NOTICE

BID NO.17/FY/27

Bids are hereby invited for **PANEL OF CONTRACTORS TO IMPLEMENT NEW INFRASTRUCTURE AND UPGRADE EXISTING INFRASTRUCTURE PROJECTS FOR A PERIOD OF THREE (3) YEARS, WITH AN OPTION TO EXTEND FOR A FURTHER PERIOD OF TWO (2) YEARS.**

Bid documents outlining detailed specifications will be made available from Friday, **27 November 2026** "**FREE OF CHARGE**". Documents can be downloaded from the ECPTA website: www.visiteasterncape.co.za/corporate/procurement/tenders or Eastern Cape Provincial Treasury: www.ectreasury.gov.za or National Treasury e-tender portal: www.etenders.gov.za.

Completed bid documents accompanied by all necessary documents are to be placed in a sealed envelope with the bid name and number (as given above) clearly written in an envelope. **All bids must be deposited in the Tender Box, at the offices of the Eastern Cape Parks and Tourism Agency at No. 17-25 Oxford Street (Corner of Fleet Street & Oxford Street), by not later than 11h00 on Tuesday, 26 January 2026, at which time the bids will be opened in public.**

For all enquiries regarding the bid document please contact Ms. Unathi Zinganto at 043 492 0871, e-mail: Tenders@ecpta.co.za

ECPTA has a zero tolerance on any acts of fraud and corruption. Please report any suspected acts of fraud and corruption to any of the contact details listed below: Hotline Number: Toll free number -0800 611 085; SMS: 33490 Email: ecpta@whistleblowing.co.za; Tip-offs Website: www.whistleblowing.co.za

Evaluation Criteria

A two-stage evaluation process will be employed. In stage 1 proposals will be assessed for compliance with mandatory requirements. Proposals that comply with all the mandatory requirements will proceed for evaluation in stage 2. In stage 2 all proposals will be assessed for technical compliance. All proposals that comply with technical compliance requirements will be recommended for appointments to the panel.

Stage 1: **Mandatory Compliance Requirements**

Bidders must comply with the set of compliance requirements listed.

a) Completion of the selection of category
b) Registration with CIDB
c) Registration with COIDA

Failure to submit any of the required documents on stage 1 will lead to an immediate rejection of the bid.

Stage 2 - Technical Compliance

a) Company Experience
b) Team Capacity



PART A **SBD 1**

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE EASTERN CAPE PARKS & TOURISM AGENCY					
BID NUMBER:	17/FY/27	CLOSING DATE:	26 JANUARY 2026	CLOSING TIME:	11:00AM
DESCRIPTION	PANEL OF CONTRACTORS TO IMPLEMENT NEW INFRASTRUCTURE AND UPGRADE EXISTING INFRASTRUCTURE PROJECTS FOR A PERIOD OF THREE (3) YEARS, WITH AN OPTION TO EXTEND FOR A FURTHER PERIOD OF TWO (2) YEARS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT *(STREET ADDRESS)*					
17-25 Oxford Street,					
Cnr. Oxford and Fleet Street					
East London, 5200					

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		**TECHNICAL ENQUIRIES MAY BE DIRECTED TO:**	
CONTACT PERSON	**Ms. Unathi Zinganto**	CONTACT PERSON	**Ms. Mandilakhe Lawana**
TELEPHONE NUMBER	**043 492 0871**	TELEPHONE NUMBER	**043 492 0845**
FACSIMILE NUMBER	**-**	FACSIMILE NUMBER	**-**
E-MAIL ADDRESS	**Tenders@ecpta.co.za**	E-MAIL ADDRESS	**Tenders@ecpta.co.za**

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE Hi Colleagues Please see attached documents for your attention. STATUS	TAX COMPLIANCE SYSTEM PIN:		**OR**	CENTRAL SUPPLIER DATABASE No:	MAAA



ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	☐Yes ☐No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	☐Yes ☐No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.

1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**

1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.

2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.

2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA

2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.

2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.

2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL



	SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

NAME OF THE SIGNATORY ……

SIGNATURE OF THE BIDDER ……...……...

CAPACITY UNDER WHICH THIS BID IS

SIGNED:……..……(Proof of authority must be submitted e.g. company resolution)

DATE:……..……



TERMS OF REFERENCE

1. SCOPE OF THE PANEL ENGAGEMENT

The Entity is embarking on a competitive bidding process to solicit proposals for the establishment of a panel of contractors for a period of three (3) years, with an option to extend the panel for an additional two (2) years, subject to satisfactory performance, operational requirements and the availability of funding.

The majority of construction works to be undertaken through the panel are anticipated to fall within CIDB Grades 3 to 9. Contractors may apply for more than one category provided that they are registered and active with the categories applied.

1.1 CATEGORIES

Category	Designation	Indicative Scope	Grades
Civil Engineering Works	CE	Roads, Stormwater and drainage Water, sewerage and related services	3-9
Electrical Engineering Works (Infrastructure & Buildings)	EP EB	Electrical Power Generation Electrical Installations Electrical repairs and maintenance	3-9
General Building Works	GB	Buildings and ancillary works Repairs and maintenance	3-9
Fencing	SQ	Supply and erecting of fencing Repairs and maintenance to existing fence	3-9

1.2 ASSIGNMENT INITIATION AND MINI COMPETITION

i. The responsible project or maintenance unit defines the need, site, desired outcomes, technical scope, estimated value, risks and completion period.



ii. Infrastructure Unit and finance confirm that the assignment is within the advertised panel scope, that funds are available and that the required approvals and procurement route are in place.

iii. Eligible panel members will be invited via email correspondence to submit a quotation or proposal in accordance with the panel rules and assignment invitation. Where a member is not invited or cannot participate, the reason and process must be recorded in the procurement file.

iv. A bidder must first meet the panel's eligibility requirements and be appointed to the panel. Once appointed, if the bidder is upgraded to a higher CIDB contractor grading designation, the bidder may be invited to bid for task orders at the CIDB grade applicable to them at the time the task order invitation is issued, subject to the bidder meeting the requirements for that task order. An upgrade does not itself qualify a bidder for panel appointment or guarantee an invitation or award of a task order.

v. Submissions are evaluated against the disclosed criteria by authorised officials or delegated committees. The evaluation criteria may include functionality or technical compliance where applicable, and price, specific goals.

vi. The recommendation is approved under the applicable delegation before an appointment or order is issued. No work may commence before a written appointment, acceptance and any required site handover or safety approvals.

vii. ECPTA administers the contract, monitors performance and records completion, defects, payments, variations and close-out.

viii. ECPTA may request additional requirements depending on the nature and complexity of the project. Any such requirements will be included in the project-specific requirements.

ix. A bidder may be appointed to the panel while undertaking other projects. However, no more than one task may be awarded to a bidder at a time unless the bidder has completed at least 70% of the tasks allocated under its existing project.



x. Panel members must maintain the tax, registration, licensing, insurance, empowerment and other eligibility requirements applicable to their appointment. They must promptly notify ECPTA of any change that may affect their eligibility or ability to perform.

xi. Performance will be assessed throughout the project implementation stage. Any non-performance will be addressed in accordance with the applicable contract.

xii. ECPTA may remove a panel member for material breach, persistent poor performance, loss of a required qualification or approval, misrepresentation, insolvency, or another ground stated in the bid documents. The member should receive written reasons and an opportunity to respond, subject to applicable requirements.



EVALUATION CRITERIA

A two-stage evaluation process will be employed. In stage 1 proposals will be assessed for compliance with mandatory requirements. Proposals that comply with all the mandatory requirements will proceed for evaluation in stage 2. In stage 2 all proposals will be assessed for technical compliance. All proposals that comply with technical compliance requirements will be recommended for appointments to the panel.

Stage 1: Mandatory compliance requirements

Bidders must comply with the set of mandatory compliance requirements listed below. Failure to comply with any of the below requirements will lead to immediate rejection of the bid.

i. **Completion of the selection of category:** Bidders must indicate works categories bidding for.

ii. **Registration with CIDB:** Bidders must be registered with CIDB with a contractor grading designation equal to the category applied. If the bidder is applying for more than one works category, the bidder must indicate so and attach compliant CIDB registration. Bidder's CIDB status must be **Active** until the award of the bid. *It is the responsibility of the service provider to ensure that the status of CIDB grading is active for the duration of the bidding process until award. Should the status of the bidder be inactive, expired or suspended during the evaluation process the bidder will be disqualified.*

iii. **Registration with COIDA:** Bidders must be registered with the Compensation for Occupational Injuries and Diseases Act) COIDA and submit valid proof of registration. Registration with COIDA must be valid at the bid closing date.

Stage 2: Technical Compliance

Bidders must comply with the set of technical compliance requirements listed below. Failure to comply with any of the below requirements will lead to immediate rejection of the bid.



a) **Company Experience:** Bidders must submit proof of completion of at least three (3) projects completed within the past ten (10) years within the works category and grading range applied for. Each proof of experience must be submitted as follows:

i. **Appointment letters** and **practical completion certificates** or **final completion certificates**. The Completion certificates/ final completion certificates must indicate the location and coordinates of the completed works and proof from the Client/ Employer of completed project in a form of project number (Reference number) and financial year it was implemented and completed, or

ii. **Appointment letters** and **project reference form** completed by the Employer/Client. The Completion certificates/ reference form must indicate the location and coordinates of the completed works and proof from the Client/ Employer of completed project in a form of project number (Reference number) and financial year it was implemented and completed.

Where a bidder was appointed as a sub-contractor, the bidder must submit the following documents:

- *The appointment letter issued to the bidder by the main contractor;*
- *The completion certificate issued to the bidder by the main contractor; and*
- *The appointment letter of the main contractor issued by the employer/client;*

Bidders must note that Appointment letters, Purchase Orders and Sub-contracting Agreements without Completion certificates will not be accepted as evidence of company experience.

ECPTA reserves the right to verify the authenticity of the evidence submitted. Should the evidence submitted be found to be false or misrepresented, the bidder would be disqualified and reported to the National Treasury Database of restricted service providers.

b) **Team Capacity:** Bidders must submit CV's and valid copies of professional registrations and qualifications (where applicable) for the following team members. Failure to submit both the CV and valid copies of qualifications/certificates/ proof of professional registration will result in immediate rejection of the bid.



CIVIL ENGINEERING WORKS (CE), GENERAL BUILDING WORKS (GB) AND FENCING WORKS (SQ)

Resources	Qualifications	No of years' Experience
Construction Manager	• National Diploma or higher in Civil/Building and professionally registered with SACPCMP	10 or Higher
Site Agent	• National Diploma or higher in Civil/Building	10 or Higher
Foreman	N/A	10 or Higher
Fulltime Occupational Health and Safety Officer	• Higher Certificate in Occupational Health and Safety or relevant and a valid registration with SACPCMP as a Construction Health and Safety Officer.	5 or Higher
Environmental Officer	• National Diploma or higher in Environmental Management or equivalent qualification.	5 or Higher

ELECTRICAL ENGINEERING WORKS (EB) AND EP

Resources	Qualifications	No of years' Experience
Construction Manager	• National Diploma or higher in Electrical	10 or Higher
Site Agent	• National Diploma or higher in Electrical Engineering	10 or Higher
Installation Electrician or Master Installation Electrician	• Registered as Electrician with Department of Labour, or • Trade Test Certificate in Electrical	5 or Higher
Foreman	N/A	10 or Higher



Resources	Qualifications	No of years' Experience
Fulltime Occupational Health and Safety Officer	• Higher Certificate in Occupational Health and Safety or relevant and a valid registration with SACPCMP as a Construction Health and Safety Officer.	5 or Higher
Environmental Officer	• National Diploma or higher in Environmental Management or equivalent qualification.	5 or Higher

NB: Failure to comply with any of the above requirements will lead to immediate rejection of the bid.

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID AND PANEL CONDITIONS:

- ECPTA may request additional requirements depending on the nature and complexity of the project. Any such requirements will be included in the project-specific requirements.
- A bidder may be appointed to the panel while undertaking other projects. However, no more than one task may be awarded to a bidder at a time unless the bidder has completed at least 70% of the tasks allocated under its existing project.
- A bidder must first meet the panel's eligibility requirements and be appointed to the panel. Once appointed, if the bidder is upgraded to a higher CIDB contractor grading designation, the bidder may be invited to bid for task orders at the CIDB grade applicable to them at the time the task order invitation is issued, subject to the bidder meeting the requirements for that task order. An upgrade does not itself qualify a bidder for panel appointment or guarantee an invitation or award of a task order
- The Eastern Cape Parks & Tourism Agency Supply Chain Management Policy will apply.
- Only bidders that have met the requirements of the proposal / specification shall be considered during the adjudication process.
- Bidders must be registered with the National Treasury Central Supplier Database (CSD) and provide a copy of CSD full report for the month of bid closing.

- Eastern Cape Parks & Tourism Agency does not bind itself to accept the highest bid or any other bid and reserves the right to accept the whole or part of the bid.
- Bids which are late, incomplete, unsigned, or submitted by facsimile or electronically, will not be accepted.
- Bids submitted are to hold good for a period of 150 days

- Panel members must maintain the tax, registration, licensing, insurance, empowerment and other eligibility requirements applicable to their appointment. They must promptly notify ECPTA of any change that may affect their eligibility or ability to perform.

- Performance will be assessed throughout the project implementation stage. Any non-performance will be addressed in accordance with the applicable contract.

- ECPTA may remove a panel member for material breach, persistent poor performance, loss of a required qualification or approval, misrepresentation, insolvency, or another ground stated in the bid documents. The member should receive written reasons and an opportunity to respond, subject to applicable requirements.

- Any contract terminated due to poor performance, non-performance, or breach of contractual obligations may be reported to the National Treasury for consideration of restriction and possible listing on the database of restricted suppliers for a specified period, in line with applicable legislation and regulations.

- Companies that bid as joint venture must submit an official signed business agreement by both parties. If the service provider does not meet this requirement, it will be automatically disqualified.

- The ECPTA Bid Committee and the Supply Chain Management Unit may, before a bid is adjudicated or at any time during the bidding process, oblige a bidder to substantiate any claims it may have made in its bid documents.

- Appointment into the panel does not guarantee the award of work.



- Where performance or compliance falls short, ECPTA may give the panel member written notice and a reasonable opportunity to remedy the issue, where appropriate. ECPTA may suspend the member from new assignments while the matter is addressed, subject to the bid documents and applicable policy.
- Panel members must disclose actual or potential conflicts of interest and protect ECPTA's confidential information. ECPTA may exclude a member from a particular assignment where a conflict cannot be appropriately managed.
- A panel member may not transfer its appointment or subcontract material work without ECPTA's prior written approval, where permitted by the bid documents. Any approved subcontracting must comply with the stated procurement conditions.
- ECPTA reserves the right to appoint a service provider outside the panel if:
    - There are no responsive bidders in the relevant category;
    - The existing panel members do not meet the panel conditions, for example, they have not completed at least 70% of their assigned tasks;
    - The existing panel members are not performing to the required standards, or
    - ECPTA determines that other valid reasons justify doing so.



GENERAL CONDITIONS OF THE BID

The conditions of bid set out below are generic and shall apply as the general conditions governing the bidding process. Project-specific conditions of contract, aligned with the applicable contract type and nature of the works, shall be issued separately for each project, where applicable.

1. Interpretation

The word “Bidder” in these conditions shall mean and include any firm or any company or body incorporated or unincorporated.

The word “ECPTA” in these conditions shall mean the Eastern Cape Parks & Tourism Agency.

2. Extent of the bid

This contract is for the provision of the services as detailed in the attached Specification (page 9-11).

3. Contract to be Binding

The formal acceptance of the Purchase Order by the ECPTA will constitute a contract binding on both parties. A service level Agreement will be signed by both parties

4. Mode of the Bid

All Bids shall be completed and signed: All forms, annexure, addendums and specifications shall be signed and returned with the Bid document as a whole. ***The lowest or any Bid will not necessarily be accepted.*** The ECPTA wishes to deal on a prime contractual basis with the successful Bidder being responsible and accountable for all aspects of the entire solution or service offered.

5. Quality

Should the specifications and / or descriptions not address any aspects of quality as specified, clarity should be provided to the ECPTA prior to the submission of a quotation.



6. Insurance Claims, etc.

The ECPTA shall not be liable in any manner in respect of any claims, damages, accidents and injuries to persons, property or rights or any other courses of civil or criminal action that may arise from the carrying out of this contract.

The company shall insure his / her / their personnel and any plant, machinery or other mechanical or electronic equipment involved in the fulfillment of this contract and shall indemnify the ECPTA against all risks or claims which may arise. It will be required from the successful Bidder to submit proof of insurance or any other valid form of indemnification to ECPTA for scrutiny.

7. Signing of Documents

Bidders are required to return the complete set of documents duly signed.

8. Period of Validity for Bids and withdrawal of Bid after Closing Date

Bids submitted are to hold good for a period of 150 days

9. Penalty Provision

Should the successful Bidder:

a. Withdraw the Bid during the afore-mentioned period of validity; or
b. Advise the ECPTA of his / her / their inability to fulfill the contract; or
c. Fail or refuse to fulfill the contract; or
d. Fail or refuse to sign the agreement or provide any surety if required to do so.

Then, the Bidder will be held responsible for and is obligated to pay to the ECPTA:
All expenses incurred by ECPTA to advertise for or invite and deliberate upon new Bids, should this be necessary.
The difference between the original accepted Bid price and:

(i) A less favorable (for the ECPTA) Bid price accepted as an alternative by the ECPTA from the Bids originally submitted; or
(ii) A new Bid price.



10. Value Added Tax

In calculating the cost of the supply and delivery of services and / or material, the supplier will issue a “Tax Invoice” for all services rendered and / or materials supplied, which will reflect the exclusive cost of such services, goods or materials with the relevant Value Added Tax being added to the total. VAT must be included in the Bid price but must be shown separately.

11. Price Escalation

Pricing will not be considered at this stage. Quotations would be requested from appointed panel members as and when required.

12. Authority to Sign Bid Documents

In the case of a Bid being submitted on behalf of a company, close corporation or partnership, evidence must be submitted to the ECPTA at the time of submission of the Bid that the Bid has been signed by persons properly authorized thereto by resolution of the directors or under the articles of the entity.

13. Samples:

N/A

14. Duration of the Bid

The contract period is for a period of three years with an option to extend for a period of two years.

15. Delivery Periods:

The successful bidder will liaise with SCM Officials or any other delegated official.

16. Closing Date / Submitting of Bids

Bids must be submitted in sealed envelopes clearly marked **“PANEL OF CONTRACTORS TO IMPLEMENT NEW INFRASTRUCTURE AND UPGRADE EXISTING INFRASTRUCTURE PROJECTS FOR A PERIOD OF THREE (3) YEARS, WITH AN OPTION TO EXTEND FOR A FURTHER PERIOD OF TWO (2) YEARS”** Quotations must be deposited in the Bid Box, 17-25 Oxford Street (Cnr of Fleet & Oxford Street), East London, by no later than **11:00 am** on the **26 January 2027**



Bids which are not submitted in a properly sealed and marked envelope and/or deposited in the relevant bid box on or before the closing date and time will not be considered. Faxed or e-mailed Bids will not be considered.

17. Bid Enquiries

Enquiries should be directed to the Supply Chain Management Unit. The following official can be contacted: Mr. Mcebisi Sandi at 043 492 0685 during normal office hours viz. 08:00 – 16:00 Mondays to Fridays-mail: mcebisi.sandi@ecpta.co.za

18. Insurance and Indemnity

ECPTA shall not be liable in any manner in respect of any claims, damages, accidents and injuries to persons, property or rights or any other courses of civil or criminal action that may arise from the carrying out of this contract.

19. Payment

Payment will be made on completion of Supply and Delivery within 30 days of receipt of the invoice.

20. Control of The Contract

For the purposes of this contract ECPTA has appointed the Bid Committees for the adjudication, award and management of the bid.

21. Agreement

The successful bidder undertakes to be bound by all terms and conditions contained in this bid document. Appointment and Acceptance letter would be signed by ECPTA and the successful service provider(s).



BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? **YES/NO**

2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	**Identity Number**	**Name of organ of state**

2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.3.1 If so, furnish particulars:



……
……
……

2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract?
YES/NO

2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	**Status (active/inactive/deleted)**

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification**.**

3 GENERAL DECLARATION

I, ……....., the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.



3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

……	……
Signature	Date
……	……...
Designation	Name of bidder



SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1. GENERAL CONDITIONS

1.1 The preference point systems is not applicable at this stage of the procurement process. Preference points will be applicable at the project-based procurement that will be undertaken only from the appointed panel members.

DECLARATION WITH REGARD TO COMPANY/FIRM

2.1. Name of company/firm……

2.2. Company registration number: ……...

2.3. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

2.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

(a) recommend that the tenderer or contractor, its shareholders and



directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(b) forward the matter for criminal prosecution, if deemed necessary.

.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: .....

DATE: .....

ADDRESS: .....

.....



EVALUATION CRITERIA

A two-stage evaluation process will be employed. In stage 1 proposals will be assessed for compliance with mandatory requirements. Proposals that comply with all the mandatory requirements will proceed for evaluation in stage 2. In stage 2 all proposals will be assessed for technical compliance. All proposals that comply with technical compliance requirements will be recommended for appointments to the panel.



STAGE 1: COMPLIANCE WITH MANDATORY REQUIREMENTS

A. COMPLETION OF THE SELECTION OF CATEGORY

Bidders must indicate works categories bidding for in the table below with a "Y" and with an "N" for categories not bidding for. Where applicable, bidders must indicate the grade applied for within each category.

Category	Designation	Indicative Scope	Y/N	Grade
Civil Engineering Works	CE	Roads, Stormwater and drainage Water, sewerage and related services		
Electrical Engineering Works (Infrastructure & Buildings)	EP EB	Electrical Power Generation Electrical Installations Electrical repairs and maintenance		
General Building Works	GB	Buildings and ancillary works Repairs and maintenance		
Fencing	SQ	Supply and erecting of fencing Repairs and maintenance to existing fence		

Where a bidder intends to tender for more than one works category and/or grade, the bidder must clearly indicate each category and/or grade applied for in the above schedule and submit the relevant supporting evidence separately for each category and/or grade

…… ……
Signature Date

…… ……
Position Name of bidder



B. ATTACH CIDB CERTIFICATE



C. ATTACH COIDA ACCREDITATION



STAGE 2: TECHNICAL COMPLIANCE REQUIREMENTS

Bidders must comply with the set of technical compliance requirements listed below. Failure to comply with any of the below requirements will lead to immediate rejection of the bid

D. ATTACH COMPANY EXPERIENCE



This form must be completed by the authorized person of the bidder's current or previous clients. The form must be fully completed, signed, and stamped. Forms which are neither complete, nor signed nor stamped will not be considered for evaluation.

Bidders may reproduce or duplicate this Experience Evidence Form as required, based on the number of categories/grades they are bidding for and the number of completed projects they wish to submit as evidence of their relevant experience.

1. REFERENCE FOR THE BIDDER

Name of Institution (Client)	
Contract/Tender Number	
Contract Description	
Name of Service Provider (Bidder)	
Value of project	
Commencement Date	
Contractual Completion Date	
Bidder's Completion Date	

1.1 Please score the performance of the above-mentioned company by marking the relevant box

Performance Rating			**Comments**
Work performed in compliance with contract terms.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Financial Status of the bidder in relation to the work to be performed.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	



	Very Poor	1	
Timelines of work are met.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Customer services.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Quality of Service.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Communication and accessibility.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Documentation records, receipts, invoices and computer-generated reports received in a timely manner and in compliance with contract specification	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Would you recommend using this service provider in future?	Yes	No	If no, provide reasons:

OVERALL PERFORMANCE

Excellent		Good		Fair		Poor		Very Poor	

Name of Authorized Person _____ Designation_____

Email Address_____ Contact number _____

Signature_____ Date_____

Official Stamp



2.REFERENCE FOR THE BIDDER

Name of Institution (Client)	
Contract/Tender Number	
Contract Description	
Name of Service Provider (Bidder)	
Value of project	
Commencement Date	
Contractual Completion Date	
Bidder's Completion Date	

1.1 Please score the performance of the above-mentioned company by marking the relevant box

Performance Rating			**Comments**
Work performed in compliance with contract terms.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Financial Status of the bidder in relation to the work to be performed.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Timelines of work are met.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Customer services.	Excellent	5	
	Good	4	



	Fair	3	
	Poor	2	
	Very Poor	1	
Quality of Service.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Communication and accessibility.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Documentation records, receipts, invoices and computer-generated reports received in a timely manner and in compliance with contract specification	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Would you recommend using this service provider in future?	Yes	No	If no, provide reasons:

OVERALL PERFORMANCE

Excellent		Good		Fair		Poor		Very Poor	

Name of Authorized Person _____ Designation_____

Email Address_____ Contact number _____

Signature_____ Date_____

Official Stamp

3.REFERENCE FOR THE BIDDER

Name of Institution (Client)	
Contract/Tender Number	
Contract Description	
Name of Service Provider (Bidder)	
Value of project	
Commencement Date	
Contractual Completion Date	
Bidder's Completion Date	

1.1 Please score the performance of the above-mentioned company by marking the relevant box

Performance Rating			**Comments**
Work performed in compliance with contract terms.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Financial Status of the bidder in relation to the work to be performed.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Timelines of work are met.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Customer services.	Excellent	5	
	Good	4	



	Fair	3	
	Poor	2	
	Very Poor	1	
Quality of Service.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Communication and accessibility.	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Documentation records, receipts, invoices and computer-generated reports received in a timely manner and in compliance with contract specification	Excellent	5	
	Good	4	
	Fair	3	
	Poor	2	
	Very Poor	1	
Would you recommend using this service provider in future?	Yes	No	If no, provide reasons:

OVERALL PERFORMANCE

Excellent		Good		Fair		Poor		Very Poor	

Name of Authorized Person _____ Designation_____

Email Address_____ Contact number _____

Signature_____ Date_____

Official Stamp

C.ATTACH TEAM CV'S

CIVIL ENGINEERING WORKS (CE), GENERAL BUILDING WORKS (GB) AND FENCING WORKS (SQ)



CONSTRUCTION MANAGER	
Name:	**Date of birth:**
Profession:	**Nationality :**
Qualifications:	
Professional Registration Number:	
Name of Employer (firm):	
Current position:	**No of Years' Experience:**
Employment Record:	
Experience Record Pertinent to Required service:	

Certification:

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes my qualifications, my experience and me.

Signed ---------- Date ----------

Name ---------- Position ----------



SITE AGENT	
Name:	**Date of birth:**
Profession :	**Nationality :**
Qualifications :	
Professional Registration Number:	
Name of Employer (firm):	
Current position:	**No of Years' Experience:**
Employment Record:	
Experience Record Pertinent to Required service:	

Certification:
I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes my qualifications, my experience and me.

Signed ..... Date .....

Name ..... Position .....

Tenderer _____



FOREMAN	
Name:	**Date of birth:**
Profession :	Nationality :
Qualifications :	
Professional Registration Number:	
Name of Employer (firm):	
Current position:	**No of Years' Experience:**
Employment Record:	
Experience Record Pertinent to Required service:	

Certification:
I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes my qualifications, my experience and me.

Signed ..... Date .....

Name ..... Position .....

Tenderer _____



FULLTIME OCCUPATIONAL HEALTH AND SAFETY OFFICER	
Name:	**Date of birth:**
Profession :	Nationality :
Qualifications :	
Professional Registration Number:	
Name of Employer (firm):	
Current position:	**No of Years' Experience:**
Employment Record:	
Experience Record Pertinent to Required service:	

Certification:
I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes my qualifications, my experience and me.

Signed ..... Date .....

Name ..... Position .....

Tenderer _____



ENVIRONMENTAL OFFICER	
Name:	**Date of birth:**
Profession :	Nationality :
Qualifications :	
Professional Registration Number:	
Name of Employer (firm):	
Current position:	**No of Years' Experience:**
Employment Record:	
Experience Record Pertinent to Required service:	

Certification:
I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes my qualifications, my experience and me.

Signed ..... Date .....

Name ..... Position .....

Tenderer _____



ELECTRICAL ENGINEERING WORKS (EB) AND EP



CONSTRUCTION MANAGER	
Name:	**Date of birth:**
Profession:	**Nationality :**
Qualifications:	
Professional Registration Number:	
Name of Employer (firm):	
Current position:	**No of Years' Experience:**
Employment Record:	
Experience Record Pertinent to Required service:	

Certification:

I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes my qualifications, my experience and me.

Signed ---------- Date ----------

Name ---------- Position ----------



SITE AGENT	
Name:	**Date of birth:**
Profession :	**Nationality :**
Qualifications :	
Professional Registration Number:	
Name of Employer (firm):	
Current position:	**No of Years' Experience:**
Employment Record:	
Experience Record Pertinent to Required service:	

Certification:
I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes my qualifications, my experience and me.

Signed ..... Date .....

Name ..... Position .....

Tenderer _____



INSTALLATION ELECTRICIAN OR MASTER INSTALLATION ELECTRICIAN	
Name:	**Date of birth:**
Profession :	Nationality :
Qualifications :	
Professional Registration Number:	
Name of Employer (firm):	
Current position:	**No of Years' Experience:**
Employment Record:	
Experience Record Pertinent to Required service:	

Certification:
I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes my qualifications, my experience and me.

Signed ..... Date .....

Name ..... Position .....

Tenderer _____



FOREMAN	
Name:	**Date of birth:**
Profession :	Nationality :
Qualifications :	
Professional Registration Number:	
Name of Employer (firm):	
Current position:	**No of Years' Experience:**
Employment Record:	
Experience Record Pertinent to Required service:	

Certification:
I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes my qualifications, my experience and me.

Signed ..... Date .....

Name ..... Position .....

Tenderer _____

FULLTIME OCCUPATIONAL HEALTH AND SAFETY OFFICER	
Name:	**Date of birth:**
Profession :	Nationality :
Qualifications :	
Professional Registration Number:	
Name of Employer (firm):	
Current position:	**No of Years' Experience:**
Employment Record:	
Experience Record Pertinent to Required service:	

Certification:
I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes my qualifications, my experience and me.

Signed ..... Date .....

Name ..... Position .....

Tenderer _____



ENVIRONMENTAL OFFICER	
Name:	**Date of birth:**
Profession :	Nationality :
Qualifications :	
Professional Registration Number:	
Name of Employer (firm):	
Current position:	**No of Years' Experience:**
Employment Record:	
Experience Record Pertinent to Required service:	

Certification:
I, the undersigned, certify that, to the best of my knowledge and belief, this data correctly describes my qualifications, my experience and me.

Signed ..... Date .....

Name ..... Position .....

Tenderer _____



ATTACH FULL CSD REPORT



JOINT VENTURE DISCLOSURE FORM

GENERAL

i) All the information requested must be filled in the spaces provided. If additional space is required, additional sheets may be used and attached to the original documents.

ii) A copy of the joint venture agreement must be attached to this form, in order to demonstrate the Affirmable, Joint Venture Partner's share in the ownership, control, management responsibilities, risks and profits of the joint venture, the proposed joint venture agreement must include specific details relating to:

a) the contributions of capital and equipment
b) work items to be performed by the Affirmable Joint Venture Partner's own forces
c) work items to be performed under the supervision of the Affirmable Joint Venture Partner.

iii) Copies of all written agreements between partners concerning the contract must be attached to this form including those, which relate to ownership options and to restrictions/limits regarding ownership and control.

iv) ABE partners must complete ABE Declaration Affidavits.

v) The joint venture must be formalised. All pages of the joint venture agreement must be signed by all the parties concerned. A letter/ notice of intention to formalise a joint venture once the contract has been awarded will not be considered.

vi) should any of the above not be complied with, the joint venture will be deemed null and void and will be considered non-responsive.

1. JOINT VENTURE PARTICULARS

a) Name .....

b) Postal address.....

.....

.....

.....

.....



c) Physical address.....

.....

.....

d) Telephone .....

e) Fax .....

2. IDENTITY OF EACH NON-AFFIRMABLE JOINT VENTURE PARTNER

2.1(a) Name of Firm .....

Postal Address.....

Physical Address .....

Telephone.....

Fax .....

Contact person for matters pertaining to Joint Venture Participation Goal requirements:

.....

2.2(a) Name of Firm .....

Postal Address.....

Physical Address .....

Telephone.....

Fax .....

Contact person for matters pertaining to Joint Venture Participation Goal requirements:

.....

(Continue as required for further non-Affirmable Joint Venture Partners)

IDENTITY OF EACH AFFIRMABLE JOINT VENTURE PARTNER

3.1(a) Name of Firm .....

Postal Address.....

Physical Address .....

Telephone.....

Fax .....

Contact person for matters pertaining to Joint Venture Participation Goal requirements:

.....

3.2(a) Name of Firm .....

Postal Address.....

Physical Address .....

Telephone.....

Fax .....

Contact person for matters pertaining to Joint Venture Participation Goal requirements:

.....

3.3(a) Name of Firm .....

Postal Address.....

Physical Address .....

Telephone.....

Fax .....

Contact person for matters pertaining to Joint Venture Participation Goal requirements:

.....

1. BRIEF DESCRIPTION OF THE ROLES OF THE AFFIRMABLE JOINT VENTURE PARTNERS IN THE JOINT VENTURE

.....



.....

.....

5. OWNERSHIP OF THE JOINT VENTURE

a) Affirmable Joint Venture Partner ownership percentage(s) .....…%

b) Non-Affirmable Joint Venture Partner ownership percentage(s) .....%

c) Affirmable Joint Venture Partner percentages in respect of: *

(i) .....

Profit and loss sharing .....

(ii) .....

Initial capital contribution in Rands .....

.....

.....

(*Brief descriptions and further particulars should be provided to clarify percentages).

(iii) .....

Anticipated on-going capital contributions in Rands .....

.....

.....

(iv) Contributions of equipment (specify types, quality, and quantities of equipment) to be provided by each partner.

.....

.....

.....



5. RECENT CONTRACTS EXECUTED BY PARTNERS IN THEIR OWN RIGHT AS PRIME CONTRACTORS OR AS PARTNERS IN OTHER JOINT VENTURES

	NON-AFFIRMABLE JOINT VENTURE PARTNERS	PARTNER NAME
a)		
b)		
c)		
d)		
e)		

	AFFIRMABLE JOINT VENTURE PARTNERS	PARTNER NAME
a)		
b)		
c)		
d)		
e)		

7. CONTROL AND PARTICIPATION IN THE JOINT VENTURE

(Identify by name and firm those individuals who are, or will be, responsible for, and have authority to engage in the relevant management functions and policy and decision making, indicating any limitations in their authority e.g. co-signature requirements and Rand limits).

(a) Joint Venture cheque signing

.....

.....

.....

(b) Authority to enter into contracts on behalf of the Joint Venture

.....

.....

.....



(c) Signing, co-signing and/or collateralising of loans

.....

.....

.....

(d) Acquisition of lines of credit

.....

.....

.....

(e) Acquisition of performance bonds

.....

.....

.....

(f) Negotiating and signing labour agreements

.....

.....

.....

8. <u>MANAGEMENT OF CONTRACT PERFORMANCE</u>
(Fill in the name and firm of the responsible person).

(a) Supervision of field operations.....

(b) Major purchasing.....

(c) Estimating …….....

(d) Technical management .....



9. MANAGEMENT AND CONTROL OF JOINT VENTURE

(a) Identify the "managing partner", if any,

.....

.....

.....

.....

(b) What authority does each partner have to commit or obligate the other to financial institutions, insurance companies, suppliers, subcontractors and/or other parties participating in the execution of the contemplated works?

.....

.....

.....

.....

(c) Describe the management structure for the Joint Venture's work under the contract

MANAGEMENT FUNCTION / DESIGNATION	NAME	PARTNER*

(Fill in "ex Affirmable Joint Venture Partner" or "ex non-Affirmable Joint Venture Partner".



10. PERSONNEL

(a) State the approximate number of operative personnel (by trade/function/discipline) needed to perform the Joint Venture work under the Contract.

TRADE/FUNCTION/ DISCIPLINE	NUMBER EX AFFIRMABLE JOINT VENTURE PARTNERS	NUMBER EX NON-AFFIRMABLE JOINT VENTURE PARTNERS

(Fill in “ex Affirmable Joint Venture Partner” or “ex non-Affirmable Joint Venture Partner”).

(b) Number of operative personnel to be employed on the Contract who are currently in the employ of partners.

(i) Number currently employed by Affirmable Joint Venture Partners

.....

(ii) Number currently employed by the Joint Venture

.....

(a) Number of operative personnel who are not currently in the employ of the respective partner and will be engaged on the project by the Joint Venture

.....

(d) Name of individual(s) who will be responsible for hiring Joint Venture employees

.....



.....

(e) Name of partner who will be responsible for the preparation of Joint Venture payrolls

.....

11. CONTROL AND STRUCTURE OF THE JOINT VENTURE

Briefly describe the manner in which the Joint Venture is structured and controlled.

.....

.....

.....

The undersigned warrants that he/she is duly authorised to sign this Joint Venture Disclosure Form and affirms that the foregoing statements are true and correct and include all material information necessary to identify and explain the terms and operations of the Joint Venture and the intended participation of each partner in the undertaking.

The undersigned further covenants and agrees to provide the Employer with complete and accurate information regarding actual Joint Venture work and the payment therefore, and any proposed changes in any provisions of the Joint Venture agreement, and to permit the audit and examination of the books, records and files of the Joint Venture, or those of each partner relevant to the Joint Venture, by duly authorised representatives of the Employer.

Signature .....

Duly authorized to sign on behalf of .....

Name .....

Address.....

Telephone.....

Date .....

Signature .....

Duly authorized to sign on behalf of .....

Name .....



Address.....

Telephone.....

Date.....

Signature .....

Duly authorized to sign on behalf of .....

Name .....

Address.....

Telephone.....

Date.....



JOINT VENTURE AGREEMT

Bidders who tender as a Joint Venture must submit a Joint Venture Agreement here.



AUTHORITY TO SIGN BID DOCUMENTS

In the case of a bid being submitted on behalf of a company, close corporation or partnership, evidence must be submitted to ECPTA at the time of submission of the bid that the bid has been signed by persons properly authorized thereto by resolution of the directors or under the articles of the entity.

Please attach proof to the next page.

