South African
NATIONAL PARKS

TERMS OF REFERENCE

APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY AND DELIVERY OF ELECTRICAL MATERIAL AT THE TSITSIKAMMA SECTION OF GARDEN ROUTE NATIONAL PARK FOR A PERIOD 3 YEARS.

RFQ NO:

21550/TNP/2026-27-RRR

REQUEST FOR QUOTATION

You are hereby invited to submit proposal / price quotation for:

Appointment of a service provider for the supply and delivery of electrical material at the Tsitsikamma Section of Garden Route National Park for a period of 3 years.

RFQ NUMBER	**21550/TNP/2026-27-RRR**
ADVERTISEMENT DATE	**05 November 2026**
CLOSING DATE	**12 November 2026**
CLOSING TIME	**11:00 AM**
BID DOCUMENT DELIVERY ADDRESS	**tsitsikammarfqs@sanparks.org (Submissions sent to any other email address will not be considered).**
BID VALIDITY PERIOD	**90 days (commencing from the RFQ Closing Date)**
ENQUERIES	**Email: tsitsikammarfqs@sanparks.org Contact no: 042-281-1607**
OFFERS SUBMITTED	**No alternative offers/ options will be accepted.**

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

Bidders shall submit proposal responses in accordance with the prescribed manner of submissions as specified above. Bids received after the time stipulated shall not be considered.

Where applicable, the successful bidder will be required to fill in and sign a written Contract Form (SBD 7).

Bidders are not allowed to contact any other SANParks staff in the context of this RFQ other than the indicated officials under SBD 1 or as indicated above.

NB: **No proposal shall be accepted by SANPARKS if submitted in any manner other than as prescribed above.**

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL PARKS					
BID NUMBER:	**21550/TNP/2026-27-RRR**	CLOSING DATE:	**12 NOVEMBER 2026**	CLOSING TIME:	**11:00 AM**
DESCRIPTION	**Appointment of a service provider for the supply and delivery of electrical material in the Tsitsikamma Section of the Garden Route National Park for a period of 3 years.**				

BID RESPONSE DOCUMENTS MAY BE SENT TO THE BELOW EMAIL

tsitsikammarfqs@sanparks.org

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		**TECHNICAL ENQUIRIES MAY BE DIRECTED TO:**	
CONTACT PERSON	**Meagan van Neel**	CONTACT PERSON	**Siyanda Myataza**
TELEPHONE NUMBER	**042 281 1607**	TELEPHONE NUMBER	**042 281 1607**
E-MAIL ADDRESS	tsitsikammarfqs@sanparks.org	E-MAIL ADDRESS	tsitsikammarfqs@sanparks.org

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		**OR**	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] ☐ Yes ☐ No	

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR **THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: ……

CAPACITY UNDER WHICH THIS BID IS SIGNED: ……
(Proof of authority must be submitted e.g. company resolution)

DATE: ……...

1. PURPOSE

The purpose of this request is to appoint a service provider to supply and delivery of electrical material in the Tsitsikamma Section of Garden Route National Park for a period of 3 years.

2. BACKGROUND

South African National Parks (SANParks) is a public entity functioning under National Environmental Management: Protected Areas Act 57 of 2003 (Act 57 of 2003); with the mandate to conserve; protect; control; and manage national parks and other defined protected areas and their biological diversity (Biodiversity). As a public entity, SANParks is also governed by the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and it is listed as Schedule 3 Part A: public entity.

The primary mandate of SANParks is to expand, protect, conserve, and control the system of national parks, terrestrial and marine, that it is assigned to manage. SANParks currently manages over 4 million hectares of terrestrial and 369 657 ha marine protected biodiversity through a system of 21 National Parks and 10 Marine Protected Areas: (MPAs), representing approximately 67% of state owned terrestrial protected areas and 22% of State Managed MPAs. This places SANParks in an ideal position to not only meaningfully contribute to the protection and sustainable use of the megadiverse biodiversity of South Africa, but also to be a key player in building climate resilience through ecosystem-based mitigation and adaptation.

3. SCOPE OF WORK

Suitable and qualified suppliers or contractor must be able to supply and deliver to the Tsitsikamma National Park various electrical materials as needed for a period of 3 years. The materials will be used for maintenance of infrastructure throughout the park.

4. COMPLIANCE AND GOVERNANCE VERIFICATION DOCUMENTS (Standard Bidding Documents) - RETURNABLES

SANParks has set out the minimum administrative criteria that must be met by a bidder. The below administrative documents must be completed and signed by the authorized representative of a bidder. If a bidder fails to fully comply with the criteria, SANParks reserves the right at its sole discretion to allow such bidder an opportunity to submit and/or supplement the information and/or documentation submitted within a grace period of (seven) 7 calendar days prior to disqualifying the bidder.

SANParks will disqualify (where non-submission is indicated below to result in disqualification) a bidder who does not achieve full compliance with the criteria within the seven (7) calendar days grace period.

Documents	Instruction	Will non-submission result in disqualification?
Submission of fully completed SBD1 (Invitation to Bid),	Bidders to complete and sign	Yes
Submission of the pricing schedule in the RFQ document	Bidders to submit a completed pricing schedule	Yes
Submission of fully completed SBD 4 (Declaration of Interest),	Bidders to complete and sign	Yes

Documents	Instruction	Will non-submission result in disqualification?
Submission of fully completed SBD 6.1 (Preference Claim Certificate), accompanied by an original or certified B-BBEE Status Level Verification Certificate or B-BBEE Sworn Affidavit.	Bidders to complete and sign	No
Proof of registration with National Treasury Central Supplier Database (CSD).	Bidders must be registered on CSD prior to submitting quotation. Bidders are required to submit proof of such registration	No. A bidder must be registered on CSD to be eligible for award.

5. CENTRAL SUPPLIER DATABASE INFORMATION

Bidders are required to be registered on the Central Supplier Database (CSD) of National Treasury. Failure to submit the requested information may lead to disqualification. (Please provide proof of registration on the Central Supplier Database).

6. Evaluation Phase: MANDATORY REQUIREMENTS

N/A

7. PRICING

NB: No alternative offers/ options will be accepted.

Item No	Item Description	QTY	Unit Price	%Discount Offered	Price Excluding Vat (currency)
1	OSRAM E/SAVER 11W or equivalent	1			
2	RADIANT LED E27 7W	1			
3	EUROLUX CFL G1 20W or equivalent	1			
4	OSRAM DULUX D 18W or equivalent	1			
5	OSRAM DULUX D 26W or equivalent	1			

Item No	Item Description	QTY	Unit Price	%Discount Offered	Price Excluding Vat (currency)
6	SYLVANIA LYNX D 13W or equivalent	1			
7	SYLVANIA LYNX D 18W or equivalent	1			
8	HAVELLS HI-SPOT ES50 50W or equivalent	1			
9	HAVELLS Halogen MR16 ENX Closed 50W or equivalent	1			
10	HAVELLS Adore LED 6W or equivalent	1			
11	ILLUMENOVA Halogen Dichronic Reflector 50W or equivalent	1			
12	OSRAM Decostar Standard 50W or equivalent	1			
13	MAJOR TECH 9W LED A60 Lamp or equivalent	1			
14	OSRAM DULUX D G24d-1 10W or equivalent	1			
15	Energy Saver Bulb E27 R80 60W	1			
16	DAY NIGHT SWITCH 25A Photocell	1			
17	national daylight switch	1			
18	HALOGEN E14 240V PAR 16 50W	1			
19	SYNERJI LED GU 10 65W or equivalent	1			
20	OSRAM SPECIAL 35W or equivalent	1			
21	LIGHT FOTTING FOR 35W FLOURESCENT	1			
22	35W LINESTRA FLOURESCENT or equivalent	1			
23	CADLE LIGHT RADIANT E14 230V OR ANY SIMILAR APPROVED or equivalent	1			

Item No	Item Description	QTY	Unit Price	%Discount Offered	Price Excluding Vat (currency)
24	STICKLIGHT LED 7W ES E 27	1			
25	HAVELLS ADORE LED 3W	1			
26	EUROLUX EGLO W361 OR ANY SIMILAR APPROVED or equivalent	1			
27	RADIANT SPOTLIGHT OUTDOOR W/MOUNT or equivalent	1			
28	WACO INDUSTRIES DOUBLE LIGHT FITTING OUTDOOR WACO INDUSTRIES E 27 or equivalent	1			
29	FLOODLIGHT OUTDOOR LS 118	1			
30	WALL OUTDOOR 12V 230V	1			
31	WALL LIGHT WAX JG 90	1			
32	HAVELLS HPSV 400W or equivalent	1			
34	CICULAR COOLWHITE L22W/640	1			
35	EUROLUX NFTZ 16.1891 35W or equivalent	1			
36	BRIGTH STAR 452/ MATT BK or equivalent	1			
37	CIRCLINE T9 TRIPOSPHOR FLOURESCENT 32W or equivalent	1			
38	L40W/20C LEUCHSTOFF LAMP CIRCLE or equivalent	1			
39	CIRCLINE T6 COOLWHITE 40W or equivalent	1			
40	6" GALLERY BOWL	1			
41	8" GALLERY BOWL	1			
42	SWITCH SOCKET DUO 16 A 100 X 100 YOKE WHT	1			

Item No	Item Description	QTY	Unit Price	%Discount Offered	Price Excluding Vat (currency)
43	16A SINGLE HORIZONTAL SWITCH SOCKET OUTLET 100 X 100	1			
44	FLUSH SWITCH 20A 3LEVER 3 X 1WAY 100 X 50	1			
45	SWITCH SOCKET 16A SINGLE HORIZONTAL 100 X 50	1			
46	SINGLE 16A 100 X 50	1			
47	2LEVER 20A SWITCH FLUSH	1			
48	COVER PLATE PLASTIC 3LEVER SWITCH 100 X 50	1			
49	1LEVER YOKE 100 X 50	1			
50	COVERPLATE PLASTIC 1LEVER SWITCH 100 X 50	1			
51	MODULE SWITCH 20A DOUBLE POLE	1			
52	SWITCH 16A FLUSH 100 X 50 SCHNEIDER S2000 or equivalent	1			
53	SWITCH CBI SOCKET 3PIN 3EURO PS 683R-P or equivalent	1			
54	ISOLATOR STOVE 60A 2P 16A	1			
55	S2000 100 X 100 16A SWITCH SOCKET W/SURROUND	1			
56	SINGLE SWITCH 100 X 50 16A SOCKET	1			
57	SINGLE SWITCH 100 X 100 16A SOCKET	1			
58	JUNCTION BOX CABLE	1			
59	SWITCH 1LEVER 100 X 50 S2000	1			
60	BLANK COVER 100 X 50 S2000	1			
61	SWITCH BOX 100 X 50	1			
62	LIGHT SWITCH BOX	1			

Item No	Item Description	QTY	Unit Price	%Discount Offered	Price Excluding Vat (currency)
63	LIGHT SWITCH BOX WITH EXTENSION	1			
64	SWITCH BOX 100 X 100	1			
65	SWITCH BOX 75 X 75	1			
66	SWITCH BOX 100 X 50 METAL	1			
67	MINI CIRCUIT BREAKER	1			
68	SPECTRUM PECUS Photo Electric Control Unit or equivalent	1			
69	IP66 BULKHEAD	1			
70	BULKHEAD" ENERGY SAVING" FITTING	1			
71	FUMAGALLI WHITE OPAL E27 IP66 BULKHEAD	1			
72	BC LAMP HOLDER	1			
73	E27 LAMP HOLDER	1			
74	125W HIGH PRESSURE MERCURY LAMP	1			
75	LRP GRUNDFOS BOOSTER WATER CIRCULATING **PUMP** or equivalent	1			
76	CONTACTOR 7.5KW 400W	1			
77	CABLE BINDER BLUE	1			
78	CABLE BINDER RED TOOL	1			
79	FLOAT SWITCH FS6	1			
80	CABLE JOINTING KIT CJK5	1			
81	MICRO FLOAT SWITCH MAG-05	1			
82	CABLE JOINT KIT CJK-3	1			
83	FLOAT SWITCH FLUID LEVEL CONTROLLER	1			
84	EUROLUX STR-GX3006A C10W 10W or equivalent	1			

Item No	Item Description	QTY	Unit Price	%Discount Offered	Price Excluding Vat (currency)
85	CIRCUIT BREAKER QA17C 63A	1			
86	CIRCUIT BREAKER G15D 3P 100A 15KA	1			
87	CIRCUIT BREAKER F15D 3P 150A	1			
88	CIRCUIT BREAKER QA-3(13)-3-40A	1			
89	NOVA SOCKET 25A 4P 380V or equivalent	1			
90	LB 50W HALOGEN LAMP GY6 35 FLASH	1			
91	QI LINEAR 240V 150W R7S 78MM	1			
92	RADIANT GY6.35 12V HALOGEN LIFE EXPECTANCY 50W or equivalent	1			
93	OSRAM 100W HALOLINE QI LINEAR 240V 150W R7S 78MM	1			
94	S2 SAFETY STARTER 4-22W	1			
95	S15 SOCKET OUTLET BOX-2X4 SURF	1			
96	SOLITAIRE SQUARE FITTING	1			
97	E4 ELECTRICAL THERMOSTAT BOILER	1			
98	STRIP CONNECTOR	1			
99	BL UV-C Tech 75W REPLACEMENT BULB	1			
100	THERMOSTAT VKF11	1			
101	PVC EXTENSION	1			
102	ONESTO RESIDUAL CURRENT DEVICE	1			
103	MANUAL MOTOR STARTER 32A	1			
104	OVERLOAD RELAY 1.6-2.5A	1			

Item No	Item Description	QTY	Unit Price	%Discount Offered	Price Excluding Vat (currency)
105	PHACEFAILURE/REVESAL 400VAC	1			
106	TOPTRONIC TMDT2 or equivalent	1			
107	1 GANG SWITCH 16A-250V	1			
108	True 600 amps RMS AC Clamp meter or any similar approved	1			
109	WATER GAGE 0-1000KPA	1			
110	PUSH BUTTON GREEN XB2	1			
111	LOAD CONTROL 16AMP	1			
112	onesto CIRCUIT BREAKER 63A or equivalent	1			
113	HAGER CIRCUIT BREAKER 325A 10KA or equivalent	1			
114	MACHINE SWITCH	1			
115	WALL LAMP SQUARE	1			
116	L65A P 230V BALLAST 58W	1			
117	BALLAST 16 W	1			
118	BALLAST 18W	1			
119	BALLAST 36W	1			
120	BALLAST 20W	1			
121	BALLAST 30W	1			
122	ELECTRONIC TRANSFORMER 20-70W	1			
123	BALLAST 13W	1			
124	T8 BALLAST 2 X 36	1			
125	ELECTRONIC BALLAST 20W	1			
126	STOVE PLATE 8"	1			
127	1.5 TWIN AND EATH 100M ROLL FLAT WHITE	1			

Item No	Item Description	QTY	Unit Price	%Discount Offered	Price Excluding Vat (currency)
128	1.5 TWIN AND EATH 100M ROLL ROUND BROWN	1			
129	JM405 STAR	1			
130	INDOOR PASSIVE DETECTOR [motion sensor]220v-10amp 3wire	1			
131	10A 2WAY MECH SWITCH S2000 RANGE[CLIPSAL]	1			
132	NEPTUNE STANDARD BOLLARDS LIGHT or equivalent	1			
133	INSULATION TAPE BLACK	1			
134	INSULATION TAPE BLUE	1			
135	INSULATION TAPE RED	1			
136	CABLE GLANDS 20MM	1			
137	OUTDOOR BASE MOUNT [BOLLADS] IS408 [MAIN]	1			
138	MERCURY VAPOUR CODED E40 or equivalent	1			
139	CANDLE FROST HALOGEN ENERGY SAVER LAMP	1			
140	SPIK PLASTIC LS75IP or equivalent	1			
141	Circulation pumps for big geyser type ups 25-60-180 230v	1			
142	CABLE CLIPS BROWN R8	1			
143	CABLE CLIPS WHITE R8	1			
144	CABLE CLIP FLAT WHITE NO:9	1			
145	CABLE CLIP FLAT WHITE NO:10	1			
146	CABLE CLIP ROUND LIGHT	1			
147	Spiral element 3KW	1			
148	VKF 11 Element	1			
149	Pocket element straight 3KW	1			

Item No	Item Description	QTY	Unit Price	%Discount Offered	Price Excluding Vat (currency)
150	Kwikot (TBS 20A 250V T105) or equivalent	1			
151	Osram halogen classic 4051m 30w/2700k 230V E27 or equivalent	1			
152	Osram Dulux D LED EM & AC mains 5w/840 G24 d-1 or equivalent	1			
153	Osram Dulux D 26W/840 G24d-3 or equivalent	1			
154	Eurolux globe PL9W 2Pin G37 or equivalent	1			
155	Eurolux PL7W 2Pin G37 or equivalent	1			
156	E27 R80 Frost 230V incandescent 60W	1			
157	Eurolux W361-(1X60W E27) or equivalent	1			
158	Porcelain lamp holder E27	1			
159	Wall box switch holder (surface) 4x2mm	1			
160	Wall box 4x4	1			
161	Fill all type amp 15 overall Light fuse link	1			
162	9W LED A60 Lamp spiral	1			
163	5.5 Candle LED E14	1			
164	Double switch plug socket 100x100	1			
165	Phillips S2 Safety starter (4-22W) or equivalent	1			
166	Circuline tube 40W T5 16mm (Radiant light) or equivalent	1			
167	Ceiling light KB24	1			
168	Ceiling light star JM 405	1			
169	Solitaire fitting square	1			

Item No	Item Description	QTY	Unit Price	%Discount Offered	Price Excluding Vat (currency)
170	Contactor-ABB A16-30-10	1			
171	Contactor ABB A26-30-10	1			
172	(ONESTO) Circuit breaker single pole DIN rail 20A or equivalent	1			
173	(ONESTO) Circuit breaker single pole DIN rail 15A or equivalent	1			
174	CBI Circuit breaker 20A single pole or equivalent	1			
175	Plug top white	1			
176	Strip connector 2.5	1			
177	Strip connector 6mm	1			
178	(ONESTO) Circuit breaker 25A single pole 240V or equivalent	1			
179	CBI Circuit breaker 30A single pole 240V or equivalent	1			
180	Cable ties 250mm [100]	1			
181	Cable ties 300mm [100]	1			
182	Motion switch	1			
183	Spotlight bulb PAR 38W	1			
			Total excluding VAT		
			VAT%		
			Total including VAT		

8. PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA)

SANParks adheres to the Protection of Personal Information Act, 4 of 2013 (POPIA) requirements regarding personal information which came into effect 1 July 2021.

As SANParks, we are committed to protecting your privacy and ensuring that personal information collected is used properly, lawfully, and transparently.

9. TIMELINES

The bidder is expected to start the service immediately after PO is issued.

10. FINANCIAL PAYMENT

Payment will be effected in accordance with the PFMA (within 30 days of receipt of invoice) after delivery of goods.

11. FINAL AWARD

SANParks recommends the bidder who has quoted on all the items as required in terms of the RFQ for the contract award subject to the bidder having supplied the relevant administrative documentation and complied in all aspects with the terms and conditions and requirements of the RFQ.

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state?

YES / NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	**Identity Number**	**Name of State institution**

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES / NO**

2.2.1 If so, furnish particulars:

……

……

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES / NO**

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3.1 If so, furnish particulars:

……..

……..

3 DECLARATION

I, the undersigned, (name)……. in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE

…… ……

Signature Date

…… ……

Position Name of bidder

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1 GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(*delete whichever is not applicable for this tender*).

(a) The applicable preference point system for this tender is the 90/10 preference point system.

(b) The applicable preference point system for this tender is the 80/20 preference point system.

(c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	**80**
SPECIFIC GOALS	**20**
Total points for Price and SPECIFIC GOALS	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2 DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

2.1 FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

POINTS AWARDED FOR PRICE

THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \text{ or } \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

2.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

POINTS AWARDED FOR PRICE

THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \text{ or } \quad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

3 POINTS AWARDED FOR SPECIFIC GOALS

3.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

3.2 In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.
(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.
Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Source Documents to be used for Evaluation. (To qualify for the points, bidders must provide the below proof)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Local suppliers adjacent to SANParks operations (within the 100km from Tsitsikamma National Park)	• Municipal rates bill in the name of the bidder company or name of directors of the company (not older than 3 months); or • Local municipality confirming business address (not older than 3 months); or, • Signed and valid Lease agreement (Submit proof of latest rental payment - not older than three months (bank proof, EFT slips or receipts that match the landlords' details on the lease agreement) • NB. The municipality rates bill provided must be where the business operates (Where a supplier is a tenant, they must submit a copy of the municipal bill plus a letter of consent from the landlord tying the business to the address).	10 points	(number only)
Exempted Micro Enterprises (EME) / Qualifying Small Enterprises (QSE)	• Valid BBBEE certificate issued by SANAS accredited verification Agency • Affidavit (CIPC, DTIC Sworn affidavit)	EME = 10 QSE = 5	(number only)

CLAIM POINTS IF YOU QUALIFY

4 DECLARATION WITH REGARD TO COMPANY/FIRM

4.1. Name of company/firm…….

4.2. Company registration number: ……...

4.3. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 3.2, **the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;**

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;
(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and forward the matter for criminal prosecution, if deemed necessary.
(e) forward the matter for criminal prosecution, if deemed necessary

	…….
	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	……
DATE:	……
ADDRESS:	……
	……
	……
	……



Fumanekile.Makuyekwe@sanparks.org

I AM AN ENTREPRENEUR

Sanlam