South African
NATIONAL PARKS

TERMS OF REFERENCE

APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY AND DELIVERY OF BUILDING MATERIAL AT THE TSITSIKAMMA SECTION OF GARDEN ROUTE NATIONAL PARK FOR A PERIOD 3 YEARS.

RFQ NO:

21554/TNP/2026-27-RRR

REQUEST FOR QUOTATION

You are hereby invited to submit proposal / price quotation for:

Appointment of a service provider for the supply and delivery of building material at the Tsitsikamma Section of Garden Route National Park for a period of 3 years.

RFQ NUMBER	**21554/TNP/2026-27-RRR**
ADVERTISEMENT DATE	**05 November 2026**
CLOSING DATE	**12 November 2026**
CLOSING TIME	**11:00 AM**
BID DOCUMENT DELIVERY ADDRESS	**tsitsikammarfqs@sanparks.org (Submissions sent to any other email address will not be considered).**
BID VALIDITY PERIOD	**90 days (commencing from the RFQ Closing Date)**
ENQUERIES	**Email: tsitsikammarfqs@sanparks.org Contact no: 042-281-1607**
OFFERS SUBMITTED	**No alternative offers/ options will be accepted.**

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

Bidders shall submit proposal responses in accordance with the prescribed manner of submissions as specified above. Bids received after the time stipulated shall not be considered.

Where applicable, the successful bidder will be required to fill in and sign a written Contract Form (SBD 7).

Bidders are not allowed to contact any other SANParks staff in the context of this RFQ other than the indicated officials under SBD 1 or as indicated above.

NB: **No proposal shall be accepted by SANPARKS if submitted in any manner other than as prescribed above.**

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NATIONAL PARKS					
BID NUMBER:	**21554/TNP/2026-27-RRR**	CLOSING DATE:	**07 OCTOBER 2026**	CLOSING TIME:	**11:00 AM**
DESCRIPTION	**Appointment of a service provider for the supply and delivery of building material in the Tsitsikamma Section of the Garden Route National Park for a period of 3 years.**				

BID RESPONSE DOCUMENTS MAY BE SENT TO THE BELOW EMAIL

tsitsikammarfqs@sanparks.org

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		**TECHNICAL ENQUIRIES MAY BE DIRECTED TO:**	
CONTACT PERSON	**Meagan van Neel**	CONTACT PERSON	**Siyanda Myataza**
TELEPHONE NUMBER	**042 281 1607**	TELEPHONE NUMBER	**042 281 1607**
E-MAIL ADDRESS	tsitsikammarfqs@sanparks.org	E-MAIL ADDRESS	tsitsikammarfqs@sanparks.org

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		**OR**	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] ☐ Yes ☐ No	

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR **THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: ……

CAPACITY UNDER WHICH THIS BID IS SIGNED: ……
(Proof of authority must be submitted e.g. company resolution)

DATE: ……...

1. PURPOSE

The purpose of this request is to appoint a service provider to supply and delivery of building material in the Tsitsikamma Section of Garden Route National Park for a period of 3 years.

2. BACKGROUND

South African National Parks (SANParks) is a public entity functioning under National Environmental Management: Protected Areas Act 57 of 2003 (Act 57 of 2003); with the mandate to conserve; protect; control; and manage national parks and other defined protected areas and their biological diversity (Biodiversity). As a public entity, SANParks is also governed by the Public Finance Management Act, Act 1 of 1999 (as amended by Act 29 of 1999), and it is listed as Schedule 3 Part A: public entity.

The primary mandate of SANParks is to expand, protect, conserve, and control the system of national parks, terrestrial and marine, that it is assigned to manage. SANParks currently manages over 4 million hectares of terrestrial and 369 657 ha marine protected biodiversity through a system of 21 National Parks and 10 Marine Protected Areas: (MPAs), representing approximately 67% of state owned terrestrial protected areas and 22% of State Managed MPAs. This places SANParks in an ideal position to not only meaningfully contribute to the protection and sustainable use of the megadiverse biodiversity of South Africa, but also to be a key player in building climate resilience through ecosystem-based mitigation and adaptation.

3. SCOPE OF WORK

Suitable and qualified suppliers or contractor must be able to supply and deliver to the Tsitsikamma National Park various building materials for a period of 3 years. The materials will be used for maintenance of infrastructure throughout the park and will include plumbing material and fittings, electrical components and fittings, general building material. The quality of the supplied products shall be in accordance with applicable standards.

4. COMPLIANCE AND GOVERNANCE VERIFICATION DOCUMENTS (Standard Bidding Documents) - RETURNABLES

SANParks has set out the minimum administrative criteria that must be met by a bidder. The below administrative documents must be completed and signed by the authorized representative of a bidder. If a bidder fails to fully comply with the criteria, SANParks reserves the right at its sole discretion to allow such bidder an opportunity to submit and/or supplement the information and/or documentation submitted within a grace period of (seven) 7 calendar days prior to disqualifying the bidder.

SANParks will disqualify (where non-submission is indicated below to result in disqualification) a bidder who does not achieve full compliance with the criteria within the seven (7) calendar days grace period.

Documents	Instruction	Will non-submission result in disqualification?
Submission of fully completed SBD1 (Invitation to Bid),	Bidders to complete and sign	Yes
Submission of the pricing schedule in the RFQ document	Bidders to submit a completed pricing schedule	Yes

Documents	Instruction	Will non-submission result in disqualification?
Submission of fully completed SBD 4 (Declaration of Interest),	Bidders to complete and sign	Yes
Submission of fully completed SBD 6.1 (Preference Claim Certificate), accompanied by an original or certified B-BBEE Status Level Verification Certificate or B-BBEE Sworn Affidavit.	Bidders to complete and sign	No
Proof of registration with National Treasury Central Supplier Database (CSD).	Bidders must be registered on CSD prior to submitting quotation. Bidders are required to submit proof of such registration	No. A bidder must be registered on CSD to be eligible for award.

5. CENTRAL SUPPLIER DATABASE INFORMATION

Bidders are required to be registered on the Central Supplier Database (CSD) of National Treasury. Failure to submit the requested information may lead to disqualification. (Please provide proof of registration on the Central Supplier Database).

6. Evaluation Phase: MANDATORY REQUIREMENTS

N/A

7. PRICING

NB: No alternative offers/ options will be accepted.

Item No	Item Description	Quantity	Unit Price	Discount Offered	Price Excluding Vat (currency)
1	Paint brush 25mm	1			
2	Paint brush 38mm	1			
3	Paint brush 50mm	1			
4	Paint brush 75mm	1			
5	Paint brush 100mm	1			
6	Paint brush 125mm	1			
7	Sink waste 1 1/2 x 85mm Universal Long Tail DPE	1			

Item No	Item Description	Quantity	Unit Price	Discount Offered	Price Excluding Vat (currency)
8	Hasp & Staple & Screw 152mm Safety Electro Galv MACKIE	1			
9	Vynadeep Gutter PVC Downpipe Socketted 3.000m or equivalent	1			
10	Tile Grout Light Grey 20kg	1			
11	Tile Grout Light Grey 5kg	1			
12	Roof Sheet Big Six 300mm (875mm Cover) Nutec	1			
13	Cemflix Membrane 1m Width Sika (Bulk) or equivalent	1			
14	Hydrolit Door Garage Roll-Up 2500x2100mm Econo Rustic Bark Wood Grain or equivalent	1			
15	Fascia Board 10x225mm 3.00m Medium Density Ungrooved Nutec	1			
16	Barge Board Socketless 200 x 80mm 3.00m Nutec	1			
17	Marley Pipe waste 40mm x 4.0m E-Spec or equivalent	1			
18	Laykold Waterproofing Tape Super 50mm x 2.5m or equivalent	1			
19	Bottle Trap 32x76mm CP	1			
20	Urinal Waste 1 1/2in x 85mm Universal DPE	1			
21	Mortice Lock Set Pro series Steel Pressed 2 Lever Cp	1			
22	Safetop Coach Screw 10x100mm (100) or equivalent	1			
23	Masterflo ll Valve 22mm 400KPA or equivalent	1			
24	Nail Clout Zinc Plated 32 x 2.8mm 1kg	1			
25	Nail Masonry Fluted ZP 50 x 2.80mm 500g	1			
26	Safetop Nail Roof 75mm (100) Grey or equivalent	1			
27	Bath/Shower Light Mixer Aspen SL 100AS-L	1			
28	Molinari Shower Arm ML91or equivalent	1			
29	Gutter Bolt and Nut 6 x 50mm	1			

Item No	Item Description	Quantity	Unit Price	Discount Offered	Price Excluding Vat (currency)
30	Waste Basin 32xL78mm Slotted CP	1			
31	Alcolin Silicone Sealant Black Contractors 260ml or equivalent	1			
32	Alcolin Silicone Sealant White Contractors 260ml or equivalent	1			
34	Toilet Roll Holder S/Steel 430SS Mirror Finish and Wood Insert	1			
35	Totai Gas Cartridge 220g Butane 26/007C or equivalent	1			
36	Hinge Butt Solid Brass & Screws 25x19mm	1			
37	Hinge Butt Solid Brass & Screws 38x22mm	1			
38	Hinge Butt Solid Brass & Screw 50x29mm	1			
39	Hinge Butt Solid Brass & Screw 63x35mm	1			
40	Hinge Butt Solid Brass & Screw 75x41mm	1			
41	Tee Hinge & Screw Galvanised 150mm	1			
42	Tee Hinge & Screw Galvanised 200mm	1			
43	Tee Hinge & Screw Galvanised 250mm	1			
44	Alcolin Wood Filler Pine 200g or equivalent	1			
45	Powafix Putty multi-Purpose Teak 500g or equivalent	1			
46	Cabin Hooks And Screws 150mm Brass Plated	1			
47	Hinge Self Closing Antique Brass & Screw	1			
48	Hinge Projection 100x150x3.0mm S/S (pr)	1			
49	Side Inlet DPE Kleen flo FP3 or equivalent	1			
50	Cabin Hooks And Screws 100mm Chrome Plated	1			
51	Drawer Runner Telescopic BB 450x 45x 1.2mm 45kg	1			
52	Kwikot Press Control Isolator and Relief valve 400kpa 22mm CxC or equivalent	1			
53	Kwikot Safety ValveTemperature Relief 400kpa 20mm CxFl or equivalent	1			

Item No	Item Description	Quantity	Unit Price	Discount Offered	Price Excluding Vat (currency)
54	Hook Robe Single	1			
55	Pvc SV 40mm Bend 135deg Plain E-Spec WBE42	1			
56	Pvc SV 40mm Junction 87.5deg Plain E-spec WTE40	1			
57	Pvc SV 50mm Junction 87.5deg Plain E-spec WTE50	1			
58	Pvc SV 50mm Junction 87.5deg Plain E-spec WBE50	1			
59	Pvc SV 40mm Socket WS4	1			
60	Marley Gutter Pvc Vynadeep Stopend DE501or equivalent	1			
61	Marley Pvc UG 190mm Gulley Grate Round UGG40 or equivalent	1			
62	Marley Gutter Pvc Vynadeep Union Clip DU50 or equivalent	1			
63	Marley Gutter Pvc Vynadeep Angle External 90deg DA504 or equivalent	1			
64	Marley Gutter Pvc Vynadeep Angle Internal 90deg DA503 or equivalent	1			
65	Marley Pvc UG 110mm Junction 45deg Plain UYR41 or equivalent	1			
66	Marley Gutter PVC Vynadeep Fascia Bracket DK501or equivalent	1			
67	Trap P 32x32mm DPE F32PMP	1			
68	Cobra Compression Wall Plate Elbow CxFl 22mm D-33XS or equivalent	1			
69	Comp Tee CxCxC 28mm Titan SABS 2040C	1			
70	Comp Red Sets 28x22mm and 22mm Ring Titan SABS2083R	1			
71	Nail Round Wire 63x2.80mm/kg	1			
72	Nail Round Wire 75x3.55mm/kg	1			
73	Nail Round Wire 125m 1kg P/P	1			
74	Nail Panel Pin 32 x 1.50mm 500g P/P	1			

Item No	Item Description	Quantity	Unit Price	Discount Offered	Price Excluding Vat (currency)
75	Nail Panel Pin 50 x 2.00mm 500g P/P	1			
76	Ruwag Drill Bit Wood Flat 6.0mm(1) or equivalent	1			
77	Ruwag Drill Bit Wood Flat 8.0mm(1) or equivalent	1			
78	Ruwag Blade Jigsaw T-Shank Wood and Plastic (2) or equivalent	1			
79	Pipe UG 110mm x 6.0m 100kpa CL51 E-Spec SABS	1			
80	Nail Ring Shank 75x 3.55mm 1kg	1			
81	Tork Craft Disc Flap 115mm P40 Flat or equivalent	1			
82	Ruwag Bit Insert PZ2 25mm (2) or equivalent	1			
83	Tile Adhesive 20kg	1			
84	Toilet Seat Lux 2000 and cover White DPE FR200	1			
85	Nail Oval 40mm /kg	1			
86	Nail Oval 50mm /kg	1			
87	Nail Panel Pin 19 x 1.50mm 200g	1			
88	Safetop Screw Drive Cap 65mm Top White (100) or equivalent	1			
89	Safetop Nail roof 75mm (100) Traffic Green or equivalent	1			
90	Nail Round Wire 100mm 1kg P/P	1			
91	Nail Clout ZP Serrated 50 x 2.80mm 500g	1			
92	Safetop Nail Roof 65mm (100) traffic Green or equivalent	1			
93	Safetop Screw Chipboard Pozi # 8 4.0x 25mm (100) or equivalent	1			
94	Safetop Screw Chipboard Pozi # 8 4.0x 30mm (100) or equivalent	1			
95	Safetop Screw Chipboard Pozi #8 4.0x 50mm (50) or equivalent	1			

Item No	Item Description	Quantity	Unit Price	Discount Offered	Price Excluding Vat (currency)
96	Safetop Screw Chipboard Pozi #10 5.0x 40mm (25) or equivalent	1			
97	Safetop Screw Chipboard Pozi #10 5.0x 75mm (50) or equivalent	1			
98	Safetop Screw Chipboard Pozi # 8 3.0x 16mm (100) or equivalent	1			
99	Safetop Screw Chipboard Pozi # 8 3.5x 30mm (100) or equivalent	1			
100	Safetop Screw Chipboard Pozi # 10 5.0x 60mm (50) or equivalent	1			
101	Screw Chipboard S/Steel # 10 5x 100mm A4 CSK Fasteners	1			
102	Screw Drywall Coarse #6 3.5x30mm (650)	1			
103	Screw Drywall Coarse #6 3.5x41mm (500)	1			
104	Screw Drywall Coarse #10 4.8x50mm (300)	1			
105	Screw Drywall Coarse #10 4.8x75mm (150)	1			
106	Ruwag Bit Holder Magnetic 1/4in or equivalent	1			
107	Ruwag Bit Insert PZ2 50mm (1) or equivalent	1			
108	Bath Mixer W/T with Handshower CP	1			
109	Geyser Flange Gasket for Spiral Element	1			
110	Copper Tube 28mm x 5.5m	1			
111	Crack Filler All Purpose 10kg	1			
112	Window Stay Sliding 175mm Solid Brass	1			
113	Earplug Corded	1			
114	Glove Crayfish	1			
115	Cutting Disc Steel 230 x 3.0 x 22.2mm	1			
116	Glasscutter Single wheel Diamantor 200	1			
117	Floor Paper Roll 300mm x 1 m P40	1			
118	Floor Paper Roll 300mm x 1 m P60	1			
119	Floor Paper Roll 300mm x 1 m P80	1			
120	Floor Paper Roll 300mm x 1 m P100	1			

Item No	Item Description	Quantity	Unit Price	Discount Offered	Price Excluding Vat (currency)
121	Compression Tee CxC 22mm Equal D-12XS Cobra	1			
122	Titan SABS Comp Elbow CxC 22mm or equivalent	1			
123	Titan SABS Comp Coupler CxC Red 15x22mm or equivalent	1			
124	Titan SABS Comp Coupler CxC 22mm or equivalent	1			
125	Polycop Pipe 22mm x 100m	1			
126	Copper Tube 15mm x 5.5m	1			
127	Copper Tube 22mm x 5.5m	1			
128	DPC 340mmx40m 375mic SABS (13.60sqm)	1			
129	Pvc UG 110mm Bend 45deg	1			
130	Pvc UG 110mm Bend 1/16 Spigot Socket UB40	1			
131	Pvc SV 110mm Bend 135deg	1			
132	PTFE Tape 12mm x 10m x 0.75mm	1			
133	Ruwag Drill Bit HSS 6.0mm(1) Carded or equivalent	1			
134	Ruwag Drill Bit HSS 7.0mm(1) Carded or equivalent	1			
135	Ruwag Drill Bit HSS 8.0mm(1) Carded or equivalent	1			
136	Drill Bit Masonry 6.0x100mm (1)	1			
137	Drill Bit Masonry 7.0x100mm (1)	1			
138	Drill Bit Masonry 8.0x120mm (1)	1			
139	Curtain Track Super C Double Steel 2.5m	1			
140	Rebate Kit 2700 SS Union	1			
141	Safe Mortice Lock Set Complete 2L CP SABS Boxed	1			
142	Cylinder Profile Lockset W/Cp Steel Pressed Handles	1			
143	Pvc UG 150mm Gulley Head and Grate UGA40	1			

Item No	Item Description	Quantity	Unit Price	Discount Offered	Price Excluding Vat (currency)
144	Pvc SV 110mm Socket Kimberley	1			
145	Pvc SV 40mm Junction 87.5deg Plain E-spec WTE40	1			
146	Pvc SV 40mm Bend 135deg Plain E-Spec WBE40	1			
147	Pvc SV 50x110mm Strap On Boss WAB5	1			
148	Marley Pvc UG 190mm Gulley Grate Round UGG40 or equivalent	1			
149	Pvc SV 40mm Bend 135deg Inspection Eye E-Spec	1			
150	Braided Connector 15x350mm FxF S/S (Ea)	1			
151	Alcolin Pvc Weld 500ml or equivalent	1			
152	Tile Grout Grey 20kg	1			
153	Polycell Polyfilla Exterior 12kg or equivalent	1			
154	Polycell Polyfilla Exterior 2kg or equivalent	1			
155	Polycell Polyfilla Interior 2kg or equivalent	1			
156	Polycell Polyfilla Interior 500g or equivalent	1			
157	Welded Mesh Galv 1.8m x 100 x50mm Combination 30m Roll	1			
			Total excluding VAT		
			VAT%		
			Total including VAT		

8. PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA)

SANParks adheres to the Protection of Personal Information Act, 4 of 2013 (POPIA) requirements regarding personal information which came into effect 1 July 2021.

As SANParks, we are committed to protecting your privacy and ensuring that personal information collected is used properly, lawfully, and transparently.

9. TIMELINES

The bidder is expected to start the service immediately after PO is issued.

10. FINANCIAL PAYMENT

Payment will be effected in accordance with the PFMA (within 30 days of receipt of invoice) after delivery of goods.

11. FINAL AWARD

SANParks recommends the bidder who has quoted on all the items as required in terms of the RFQ for the contract award subject to the bidder having supplied the relevant administrative documentation and complied in all aspects with the terms and conditions and requirements of the RFQ.

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state?

YES / NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	**Identity Number**	**Name of State institution**

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES / NO**

2.2.1 If so, furnish particulars:

……

……

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES / NO**

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3.1 If so, furnish particulars:

……..

……..

3 DECLARATION

I, the undersigned, (name)……. in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE

…… ……

Signature Date

…… ……

Position Name of bidder

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1 GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(*delete whichever is not applicable for this tender*).

(a) The applicable preference point system for this tender is the 90/10 preference point system.

(b) The applicable preference point system for this tender is the 80/20 preference point system.

(c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	**80**
SPECIFIC GOALS	**20**
Total points for Price and SPECIFIC GOALS	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2 DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

2.1 FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

POINTS AWARDED FOR PRICE

THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \text{ or } \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

2.2 FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

POINTS AWARDED FOR PRICE

THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \text{ or } \quad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

3 POINTS AWARDED FOR SPECIFIC GOALS

3.1 In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

3.2 In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.
(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.
Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Source Documents to be used for Evaluation. (To qualify for the points, bidders must provide the below proof)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Local suppliers adjacent to SANParks operations (within the 100km from Tsitsikamma National Park)	• Municipal rates bill in the name of the bidder company or name of directors of the company (not older than 3 months); or • Local municipality confirming business address (not older than 3 months); or, • Signed and valid Lease agreement (Submit proof of latest rental payment - not older than three months (bank proof, EFT slips or receipts that match the landlords' details on the lease agreement) • NB. The municipality rates bill provided must be where the business operates (Where a supplier is a tenant, they must submit a copy of the municipal bill plus a letter of consent from the landlord tying the business to the address).	10 points	(number only)
Exempted Micro Enterprises (EME) / Qualifying Small Enterprises (QSE)	• Valid BBBEE certificate issued by SANAS accredited verification Agency • Affidavit (CIPC, DTIC Sworn affidavit)	EME = 10 QSE = 5	(number only)

CLAIM POINTS IF YOU QUALIFY

4 DECLARATION WITH REGARD TO COMPANY/FIRM

4.1. Name of company/firm…….

4.2. Company registration number: ……...

4.3. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 3.2, **the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;**

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;
(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and forward the matter for criminal prosecution, if deemed necessary.
(e) forward the matter for criminal prosecution, if deemed necessary

	…….
	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	……
DATE:	……
ADDRESS:	……
	……
	……
	……



Fumanekile.Makuyekwe@sanparks.org

I AM AN ENTREPRENEUR

Sanlam