



logistics division

Department:
Defence
REPUBLIC OF SOUTH AFRICA

CPSC/RFI/372/2026

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Department of Defence
(Logistic Support Formation)
Central Procurement Service Centre
Eco-Origin Office Park, Block E
349 Witch Hazel Avenue
Eco Park, Centurion
0157
19 October 2026

Sir/Madam

**INVITATION BID NUMBER: CPSC/RFI/372/2026 REQUESTING FOR INFORMATION FOR SUPPLY, DELIVERY, INSTALLATION AND TRAINING OF 53 X MONEY COUNTING MACHINES WITH A MAINTENANCE PLAN FOR THE PERIOD OF 24 X MONTHS AT FINANCE ACCOUNTING SATELLITE CENTER OFFICES (FASC) GARRISON, PRETORIA
CLOSING TIME FOR BID: 11:00 AM 23 OCTOBER 2026**

1. You are hereby invited to furnish this Department with a bid for the supply of the above-mentioned items as per attached documents. The documents, you should be in possession of are; This Cover Letter, SBD 1, SBD 3 (Pricing Schedule), Group Questionnaire, Specification (if applicable), SBD 4, SBD 6.1, Sub-Contractor Form and Vetting and Screening.
2. **THE FOLLOWING CONDITIONS MUST BE STRICTLY ADHERED TO; FAILURE TO ADHERE TO ALL THE CONDITIONS LISTED BELOW WILL INVALIDATE YOUR BID:**
 - a. **Bidders are requested to complete Standard Bidding Document 4 (SBD 4) in full.**
 - d. **Bidders have an option to hand deliver at Central Procurement Service Centre by Warrant Officer M.S. Maganedis's office or email response to (email address: bidreceiptcpsc@gmail.com).**
3. The conditions contained in General Bid Conditions (GBC), General Conditions of Contract (GCC) and all the attached forms will apply to your Bid.
4. Kindly bid by completing the relevant forms, redirect to the **DEPARTMENT OF DEFENCE, LOGISTIC SUPPORT FORMATION, CENTRAL PROCUREMENT SERVICE**



RESTRICTED

**INVITATION BID NUMBER: CPSC/RFI/372/2026 REQUESTING FOR INFORMATION FOR SUPPLY, DELIVERY, INSTALLATION AND TRAINING OF 53 X MONEY COUNTING MACHINES WITH A MAINTENANCE PLAN FOR THE PERIOD OF 24 X MONTHS AT FINANCE ACCOUNTING SATELLITE CENTER OFFICES (FASC) GARRISON, PRETORIA
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CENTRE to reach the bid receipt office not later than the closing date and time, or deposit in the bid box in the security office at the Main Entrance Central Procurement Service Centre, Eco-Origin Office Park, Block E, 349 Witch Hazel Avenue, Eco Park, Centurion before the closing date and time.

5. Please note that the bid box will be closed daily between 11:00am and 12:00am. Bids can be handed in at the CPSC Bid Receipt Section Ground Floor during this period. However, if the bid is late it will as a rule not be accepted for consideration.

6. The following persons can be contacted regarding the following aspects of this Bid only during office hours:

- a. **Completion of Bid Document: Warrant Officer Class 1 M.E. Marimane (012) 649 6610.**
- b. **Technical Information: Mister A.O. Douman (012) 684 2438/071 020 5900.**

7. Kindly take note that according to Government Gazette No 9544 Vol 552 dated 08 June 2011 No 34350, all bidders must submit their B-BBEE status level certificates together with their bids. Should the certificate not be submitted, a zero (0) point will be allocated.

8. **BIDDERS ARE REQUIRED TO COMPLETE ANNEXURE A, SUPPLIER COMPLIANCE SCHEDULE BY MARKING WITH A CROSS OR TICK IN THE RELEVANT BOX. BIDDERS WHO RESPOND MAY BE REQUESTED TO PROVIDE A FORMAL QUOTATION FOR AWARD.**

Yours Sincerely

(CAPTAIN M.G. MMEKWA)

OFFICER COMMANDING CENTRAL PROCUREMENT SERVICE CENTRE: COLONEL

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BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

SBD4

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned,
(name)..... in
submitting the accompanying bid, do hereby make the following statements that
I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

of the official bid opening or of the awarding of the contract.

- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 AND 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder

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1. Specification for note counter to be used within FMD

- a. Value Counting speed of 1200 notes per minute.
- b. Stacker capacity: 250 notes.
- c. Hopper capacity: 500 notes.
- d. Rejecting capacity: 100 notes
- e. Capability to perform mixed value counting of multiple (unsorted) denominations.
- f. Mixed denomination splitting functionally in order to perform sorting.
- g. Ability to perform sorting according to face and orientation of notes.
- h. Ability to issue notes iaw preselected batching values
- i. Ability to provide detailed breakdown of notes counted.
- j. Ability to record images as well as serial numbers per bank note counted. Data must be available for download.
- k. All stored information in respect of serial numbers (i.e. bulk information or per individual transaction/client must be available as follows:
 - i. By displaying it on the screen of machine.
 - ii. Printing to printer.
 - iii. Saved to USB flash drive.
- l. Counterfeit detection must consist of the following:
 - i. Dual CIS.
 - ii. IR.
 - iii. UV and Fluorescence.
 - iv. Magnetics.
- m. Counterfeit and damaged notes must be rejected.
- n. Machine must come with at least 3 different currencies pre-programmed (GBP, EUR, USD) and allow for upgrade to a minimum of 10 currencies.
- o. Machine must have at least 4.3-inch touch screen.
- p. Must have the capability to connect real time customer display.

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- q. Connectivity and interface to allow for following:
 - i. 2 x RS232C.
 - ii. USB 2.0 slave.
 - iv. USB 2.0 host.
 - v. LAN.
- r. Machines must come with at least one year warranty in terms of normal wear and tear as well as technical/mechanical defects not due to negligence/misuse.
- s. Proper training must be provided to involved personnel regarding the operating of the machines when the machines are delivered or within 7 days after delivery.
- t. Machine must be upgradable to allow technical data of new currency issued to be added on machine to allow for accurate authentication and counterfeit validation.
- u. 2 Years maintenance plan.

ANNEXURE A - SUPPLIER COMPLIANCE SCHEDULE

Supplier Name: _____

Contact Person: _____

Machine Make and Model: _____

Instructions: Mark (X): C = Compliant, NC = Non-Compliant. Attach supporting evidence where applicable.

No	Requirement	C	NC	Comments / Evidence
1	Value counting speed minimum 1 200 notes/min			
2	Stacker capacity minimum 250 notes			
3	Hopper capacity minimum 500 notes			
4	Reject capacity minimum 100 notes			
5	Mixed value counting of unsorted denominations			
6	Mixed denomination splitting functionality			
7	Sorting according to face and orientation			
8	Pre-selected batching functionality			
9	Detailed denomination breakdown			
10	Image and serial number recording per note			
11	Downloadable transaction data			
12	Display serial numbers on machine screen			
13	Print serial numbers			
14	Export serial numbers to USB			
15	Dual CIS detection			
16	IR detection			
17	UV and Fluorescence detection			
18	Magnetic detection			
19	Reject counterfeit notes			
20	Reject damaged notes			
21	Minimum 3 currencies preloaded			
22	Upgradeable to minimum 10 currencies			

23	Minimum 4.3 inch touchscreen			
24	Real-time customer display			
25	2 x RS232C ports			
26	USB 2.0 Slave			
27	USB 2.0 Host			
28	LAN connectivity			
29	Minimum 1-year warranty			
30	Training within 7 days of delivery			
31	Upgradeable for future currency releases			
32	2-year maintenance plan			
33	National installation capability			
34	National technical support capability			
35	National maintenance capability			
36	Delivery, installation and training proposal			
37	Technical brochure attached			
38	Cost proposal attached			