forestry, fisheries & the environment
Department:
Forestry, Fisheries and the Environment
REPUBLIC OF SOUTH AFRICA

Nedbank Building, 63 Strand street, Private Bag PO Box 4390, Cape Town office, 8000

REQUEST FOR QUOTATION OF GOODS AND SERVICES

RFQ NO: DFFEQ 261 MARION SUMMER VOYAGE FOOD (26/27)

IMPORTANT INFORMATION FOR CONSIDERATION BY SUPPLIERS

NOTE 1: RFQ INSTRUCTION

a) *Tenderers are required to use this Request for Quotation (RFQ) Form when quoting and include VAT per item (where applicable), and the quotation must be on your company's letterhead including correct banking details should also be included on the quotation.*

b) All quotations received after the closing date and time at will RFQCT@dffe.gov.za N**OT** be accepted for consideration.

c) For quotations with a Rand value up to R1 000 000, the preference point system of **80/20** will apply, where **80** points will be for (Price) and **20** points will be for **Specific Goals** (more than 50% ownership by either Black People, Women or People living with Disability) in terms of section 2(1)(d) of the Preferential Procurement Policy Framework Act, 2000, (Act No 5 of 2000), If the application is made by a Joint Venture or Partnership, the accreditation credentials in the name of joined entities must be submitted. Members of the joint venture must submit a consolidated BBB-EE certificate in the name of joined entities in order to claim points for specific goals.

d) DFFE reserves the right to request additional information to validate any information submitted by bidders, including preference points claimed.

e) Unless specifically stated by DFFE in the specification, all received prices must be firm until the required goods or services are delivered to the specified location. ***No price adjustment will be accepted, except those that are subject to the rate of exchange.***

NOTE 2: PREFERENTIAL POINT SYSTEM

For bidders to claim preference points, the following must be adhered to;

a) Submit a complete and signed SBD 6.1, which is used for claiming specific goals.

b) Submit a Medical Certificate signed by a medical practitioner with a practice number when claiming for disability.

c) Submit a SANAS/ Companies and Intellectual Property Commission (CIPC) Accredited B-BBEE certificate or sworn affidavit indicating the level of ownership in the enterprise by persons historically disadvantaged by unfair discrimination on the basis of race, gender, or

d) Submit ownership Certificate issued by the Companies and Intellectual Property Commission (CIPC)

e) CSD Registration Report or MAAA. number.

f) Failure on the part of a tenderer to submit proof or document required in terms of this tender to claim points for specific goals with the tender will be interpreted to mean that preference points for specific goals are not claimed.

NOTE 3: TAX LEGISLATION

a) Bidder must at all-time be compliant when submitting a proposal to DFFE and remain compliant for the entire contract term with all applicable tax legislation, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and Value Added Tax Act, 1991 (Act No. 89 of 1991).

b) Bidders who make taxable supplies more than R1 million in any 12-month conservative period are liable for compulsory VAT registration, but a person may also choose to register voluntarily provided that the minimum threshold of R50 000 has been exceeded in the past 12-month period.

c) SARS Tax Status Pin requirements / or Central Supplier Database (CSD) number or report must be provided.

NOTE 4: DFFE'S RESERVATION

DFFE reserves the right to:

a. Perform due diligence during the evaluation of quotations on information submitted by tenderers.

b. NOT to appoint any tenderer.

- *Tenderers must indicate delivery timelines and quotation expiry date (**Unless otherwise stated, quotations will be deemed valid for a period of 90 days from the date the RFQ closes**)*
- *Tenderers are required to duly complete and sign the **SBD 4**, **SBD 6.1** forms, respectively.*
- DFFE reserves the right to negotiate prices with the preferred t*enderers* in line with the legislative requirements.
  In a case where there are pictures and or brand names on the specification, tenderers must note that those pictures are for illustration purposes, and similar or equivalent brand specifications will be accepted by the Department.

SUPPLIER DETAILS (TO BE COMPLETED BY THE USER)

SUPPLIER NAME:			
TEL NO:		**EMAIL ADDRESS:**	
CENTRAL SUPPLIER DATABASE (CSD) NUMBER			
ATTENTION TO:			

*Any reference to the words "Bid" or "Bidder" herein and/or in any other documentation shall be construed to have the same meaning as the words "Tender" or "Tenderer"

DATE REQUESTED:								
SERVICE/GOODS DELIVERY ADDRESS	Department of Forestry Fisheries & Environment, East Pier1 Building, V&A Waterfront, Cape Town							
SUBMIT QUOTATION TO THE DEPARTMENT OF ENVIRONMENT, FORESTRY AND FISHERIES								
ATTENTION TO:	Luxolo Matiwane							
TEL NO:	021 493 7244	**EMAIL ADDRESS:**	RFQCT@dffe.gov.za					
CC EMAIL ADD:								
CLOSING DATE: 16 November 2026 (Quotations to be advertised for at least 7 days)		**CLOSING**	**TIME**	**1**	**1**	**H**	**0**	**0**
MANDATORY REQUIREMENTS (YES/NO)			**Proof Attached (to be completed by DFFE)**					
Professional registration:								
Submit the Food Premises Certificate issued by the Municipality, in the name of the bidding company								
The above mandatory requirements will apply, and bidders must submit the requested requirements indicated above with the RFQ documents at the closing date and time of the RFQ. Bidders who fail to comply with any of the mandatory requirements will be disqualified and will not be evaluated further.								

NO	BRIEF DESCRIPTION OF ITEM(S)/ SERVICE(S) REQUIRED:	UNIT OF ISSUE (BOX/ ITEM)	QUANTITY OF ITEM(S)
	QUOTATION REQUEST OF FOOD FOR MARION ISLAND 2026 SUMMER REPAIRS VOYAGE		
	(SEE ATTACHED CONTINUATION SHEET, ANNEXURE B)		

Note: All delivery costs and all applicable taxes, includes value-added tax, pay-as-you-earn, income tax, unemployment insurance fund contributions, and skills development levies, must be included in the bid price for delivery at the prescribed destination.

NB: The service provider must submit a valid quotation as per the above guideline on his/ her letterhead reflecting the item descriptions, validity, banking details, contact details and CSD MAAA number.

NB: No goods/ services should be delivered before an official order is received from the Department of Forestry, Fisheries and the Environment.

- **Failure to deliver goods within the agreed timelines might result in an order being cancelled and possible inclusion on the Database of Restricted suppliers by the National Treasury**

*Any reference to the words “Bid” or “Bidder” herein and/or in any other documentation shall be construed to have the same meaning as the words “Tender” or “Tenderer”

ANNEXURE B

1. INTRODUCTION AND BACKGROUND

1.1 The Department of Forestry, Fisheries and the Environment (DFFE) is responsible for the management of South Africa's interest in the Southern Ocean and Antarctica. In support of this, the DFFE, Directorate: Southern Oceans and Antarctic Support is periodically undertaking annual relief voyages in the Southern Oceans to the Marion and Gough Islands and Antarctica to conduct research, carry out maintenance on the base's infrastructures, replenishment of all stocks and supplies (food, fuel, etc.) and the changeover of over-wintering expedition teams that have an all-year-round presence at the research stations.

1.2 During the expeditions, the availability of **Bulk Dry Food Ingredients and Frozen Foods including Bread and Dairy Products** is required for consumption by the persons occupying the research bases.

1.3 The food is divided into categories i.e., **Bulk Dry Food Ingredients and Frozen Foods including Bread and Dairy Products.** All items in a particular category must be priced, or else a bidder will not be considered.

2. OBJECTIVES

2.1 The objective of the service is to ensure the availability of **Bulk Dry Food Ingredients and Frozen Foods including Bread, Dairy Products** for Marion Island Summer Repairs Voyage to be undertaken beginning December 2026. The Service Provider/s will be required to deliver these **Bulk Dry Food Ingredients and Frozen Foods including Bread and Dairy Products** in November 2026 or as and when requested by the Department.

3. SCOPE AND EXTENT OF WORK

3.1 The Department seeks to appoint service provider/s to ensure that the **Bulk Dry Food Ingredients and Frozen Foods including Bread, Dairy Products** are supplied according to specifications, packaged correctly, and clearly labelled. All frozen foods must be kept in a frozen state at a temperature not higher than -18 degrees Celsius.

3.2 All **Bulk Dry Food Ingredients and Frozen Foods including Bread, Dairy Products shall be** delivered and offloaded into the warehouse at the Department's premises located at East Pier Road, V&A Waterfront, Cape Town. The products must be of high quality to withstand the harsh conditions experienced in the island. This remote location are near pristine in nature and control and prevention of alien species is a major priority. To this end, all packaging material and specifications are to be fully complied with.

4. EXPECTED DELIVERABLES / OUTCOMES

4.1 Supply and deliver **Bulk Dry Food Ingredients and Frozen Foods including Bread, Dairy Products** to the SANAP Warehouse situated at East Pier Building, V&A Waterfront, Cape Town within 10 days after receipt of the official purchase order. At all times adhere to the quantities and portion sizes (***e.g. Large Eggs dipped in oil Unit size 5 Dozen x quantity 42***) as referred to on the food list. Any deviation from the quantities or portion sizes should be proactively communicated, substantiated with a written confirmation from the manufacturer/retailers for consideration and approval by the Department.

All food items (For example, canned products, poultry, fish, milk and dairy products, bread, fruit, vegetables, coffee, tea, jams, and other ingredients used in the preparation of food) shall conform to the current:

4.1.1 SABS,

4.1.2 Agricultural product standards and other relevant standards.

4.1.2 ISO 22000 certification or a similar quality system is required.

4.2 Ensure all Bulk Dry Food Ingredients and Frozen Foods including Bread, Dairy Products and the Fruit & Veg supplied to the DFFE are of high quality and allow for quality control inspection by the DFFE or its appointed delegate.

4.3 All Bulk Dry Food Ingredients and Frozen food items should have an expiry date of more than 14 months from the date of delivery. Should an item's specified shelf life from the manufacturer be less than the required 14 months, then the batch production date should not be earlier than 2 months from the date of delivery.

4.4 The Department reserves the right to reject deliveries that do not meet the required shelf-life specifications. Any non-compliance should be accompanied by a letter from the manufacturer/s confirming the shelf life of that item.

4.5 Ensure that the premises comply with all relevant government regulations regarding hygiene and health standards of South Africa. The premises shall be maintained in an acceptable hygienic condition to the satisfaction of DFFE or an approved representative.

4.6 Keep their store/facility clean and free of insects and plant propagules, open foodstuffs, and rubble. The facilities may be subjected to inspection by DFFE environmental control officers or their appointed delegates.

4.7 Ensure deliveries are made such that all goods may be received and stored during DFFE working hours (08:30 – 15:00) unless otherwise approved in writing.

4.8 Provide the necessary manpower during delivery for offloading and sorting and ensure that the necessary care is taken to avoid transferring undesired potential contaminants into the DFFE storage facility.

4.9 Replace damaged or expired items due to negligent or incorrect delivery on the part of the service provider/s at their own expense within 3 days of receipt of written notification.

4.10 Submit with each delivery, fully updated delivery notes of all items delivered to the DFFE, and items replaced.

4.11 Ensure that sufficient time is allocated for a preliminary batch inspection of each delivery and a list of non-compliant items is recorded immediately and replaced within 3 days.

4.12 Ensure that the appropriate cold chain is maintained up to delivery of the refrigerated and frozen food items to the DFFE stores.

5. PRODUCT PACKAGING SPECIFICATIONS

5.1 THE FOLLOWING PACKAGING IS PROHIBITED DUE TO ENVIRONMENTAL CONSIDERATIONS:

- Polystyrene beads, chips, or
- Similar forms of packing, e.g., small pieces of plastic

5.2 THE FOLLOWING PACKAGING MUST BE MINIMISED:

- Other forms of polystyrene that are not mentioned above.
- Corrugated cardboard and Plastic strapping

6. TRANSIT, DELIVERY, STORAGE AND HANDLING

6.1 During transit, delivery, storage, and handling of all frozen and refrigerated products, from the service provider to the DFFE a cold chain shall be maintained.

- Product during transit delivery and storage must have a core temperature of –18°C or lower.
- Transportation of frozen foods shall take place in a refrigerated vehicle provided by the service provider/s.

6.2 During off-loading and handling of frozen foods conducted by the service provider/s, any delays should be reduced to a minimum to prevent an increase in product temperature.

6.3 The transport shall be maintained in an acceptable hygienic condition to the satisfaction of DFFE or an approved representative.

FOOD REQUEST FOR MARION ISLAND SUMMER REPAIRS VOYAGE 2026

FOODLIST CONTINUATION SHEET:

No.	ITEM DESCIPTION	PACKAGING		
		IN GRAMS	MIL	QUANTITY
	Cereals			
1	Mielie Meel (Ace / Equivalent)	1000		**20**
2	Muesli (All Fruit And Original)	750		**20**
	Pasta And Rice			
3	Screw Noodles	500		**10**
4	Two-Minute Noodles (All Flavours) Maggie/Equivalent	73		**150**
5	Macaroni, Dry	500		**40**
6	Spaghetti, Dry	500		**60**
7	Rice, Basmati	1000		**20**
8	Red Kidney Beans	500		**10**
9	Lentils Red	500		**10**
10	Lentils Brown	500		**10**
	Chutneys			
11	Fruit Hot - Mrs Balls / Equivalent	470		**24**
	Pickles			
12	Atchar (Variety)	400		**6**
13	Gherkins (Whole)	375		**40**
14	Olives, Black	200		**20**

15	Onions Pickled (Variety)	400		**10**
	Sauces			
16	Bar B.Q.		375	**60**
17	Mayonnaise similar to 'Cross & Blackwell'	380		**100**
18	Peri-Peri *(Lemon&Herb and/or Medium, similar to Nando's)*		250	**40**
19	Sweet Chilli		375	**40**
	Biscuits			
20	Choice Asst.	200		**24**
21	Eat-Sum-More (Short Bread)	200		**24**
22	Lemon Creams	200		**12**
23	Romany Creams	200		**24**
24	Tennis Biscuits	200		**24**
25	Ginger Biscuits	200		**24**
	Chips, Potato And Other			
26	Chips similar to Big Corn Bites Assorted	120		**50**
27	Chips similar to Niknaks (Variety)	135		**50**
	Chocolates (Similar or Equivalent to Cadbury)			
28	Dairy Milk	80		**20**
29	Fruit & Nut	80		**20**
30	Dream	80		**20**
31	Top Deck	80		**20**
32	Mint Crisp	80		**20**
33	Whole Nut	80		**20**
	Dairy Products, Other (Longest Available Expiry Date)			
34	Cremora Powder - similar to NESTLE / Equivalent	**500**		**36**
35	Milk, Condensed Sweetened	385		**60**
36	Milk, Ideal - evaporated	380		**30**

37	Milk, Powder Full Cream	500		**30**
38	Milk, Long Life Full Cream (EverFresh/Clover)		1000	**120**
	Fats & Oils			
39	Cooking Spray	300		**12**
	Eggs			
40	Eggs, Large, Dipped in Oil - per DOZ	per Doz		**120**
	Drinks			
	Cocoa	250		**10**
41	Hot Chocolate	500		**60**
42	Filter Coffee	250		**10**
43	Oros, Assorted		2000	**12**
44	Fruit Juice		1000	**50**
45	Soda stream Refill cylinder (model 60)	400g CO_2		**12**
	Extracts & Spreads			
46	Peanut Butter Similar to Black Cat	400		**36**
47	Stock Cubes Assorted	pack of 12's x 10g		**48**
	Fish Canned			
48	Light Meat Tuna (Shredded) In Brine *or Vegetable Oil*	170		**100**
49	Tuna Tins Savoury / Assorted	185		**100**
50	Pilchards In Tomato Assorted	400		**12**
51	Sardines Tins*, Assorted*	120		**60**
52	Smoked Oysters	85		**30**
53	Smoked Mussels*, Assorted*	85		**30**
54	**Flavouring**			

55	Vanilla Essence		30/40	**40**
	Levelling Agents			
56	Baking Powder	50		**50**
57	Yeast Dried	10		**200**
	Seasonings			
58	Bisto	250		**12**
59	Garlic, Flakes *or Granules*		100	**24**
60	Pepper, Black, Corns With Grind Top		100	**12**
	Spices			
61	Aromat Seasoning	1000		**6**
62	Steak And Chop		100	**10**
63	Paprika		100	**6**
	Canned Fruit - Similar to Koo			
64	Fruit Salad *or Fruit Cocktail*	410		**120**
65	Guavas, Halves	825		**48**
66	Peaches, Halves	825		**60**
	Canned Vegetables Similar to Koo/All Gold			
67	Beans, Harricot / Butter (All Gold / Koo)	410		**60**
68	Beans, In Tomato (Baked) (All Gold / Koo)	410		**96**
69	Beetroot (All Gold / Koo)	405		**72**
70	Corn, Kernel, Whole (All Gold / Koo)	410		**36**
71	Corn, Sweet, Cream (All Gold / Koo)	415		**48**
72	Mushrooms, In Brine*, Pieces or Sliced* Denny	285		**48**
73	Tomato, Paste (All Gold / Koo)	100		**36**
74	Tomato, Puree (All Gold / Koo)	410		**36**
75	Tomato, Whole (All Gold / Koo)	400		**48**
	Dehydrated Foods			
76	Onions	100		**100**

77	Potato Powder (Smash, *Variety flavours*)	104		**80**
	Dairy Products			
78	Margarine Soft (Tubs) Rama	500		**60**
79	Butter (Unsalted)	500		**10**
80	Meadowland Cream		1000	**6**
81	Cheese, Cheddar, Similar To "Elite"	230		**140**
82	Cheese, Mozzarella	240		**20**
83	Cheese, Sweet milk, Gouda, Similar To "Elite"	230		**140**
84	Melrose Cheese Cubes (Variety)	200		**50**
	Bread			
85	Brown, Loaves (Similar To Blue Ribbon)	700		**50**
86	White, Loaves (Similar To Blue Ribbon)	700		**50**
	Pies Frozen			
87	Chicken And Mushroom Mammas / Equivalent	24's		**3**
88	Cornish Mammas / Equivalent	24's		**1**
89	Pepper Steak Mammas / Equivalent	24's		**3**
90	Sausage Roll Mammas / Equivalent (Beef or Chicken)	50's		**1**
91	Steak And Kidney Mammas / Equivalent	24's		**3**
92	Samosas-Beef Mince	50's		**3**
93	Samosas-Chicken	50's		**2**
	Fresh Fish - Sea Harvest / I&J			
94	Haddock, Smoked, Frozen	500		**10**
95	Hake, Frozen	600		**40**
96	Kingklip, Frozen	600		**40**
97	Sea Harvest, Batter Portion (Plain)	500		**40**
98	Calamari(Rings)	500		**30**
	Frozen Vegetables			
99	Carrots, Baby (Similar To McCain)	1000		**6**

100	Cauliflower (Similar To McCain)	1000		**6**
101	Chips (Oven) (Similar To McCain)	1000		**30**
102	Potato Wedges (Similar To McCain)	2500		**16**
103	Country Mixed (Similar To McCain)	1000		**18**
104	Stir Fry: Hawaiian Mix (Similar To McCain) or Asian	1000		**18**
105	Pumpkin (Similar To McCain)	1000		**18**

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	**Identity Number**	**Name of State institution**

2.2 Do you, or any person connected with the bidder, have a relationship

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:
……
……

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:
……
……

3 DECLARATION

I, the undersigned, (name)……. in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

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2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

…… ……
Signature Date

…… ……
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 **To be completed by the organ of state**

a) The applicable preference point system for this tender is the **80/20** preference point system.

b) The **80/20** preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	**80**
SPECIFIC GOALS	**20**
Total points for Price and SPECIFIC GOALS	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where the 80/20 preference point system is applicable, corresponding points must also be indicated as such.

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.*)**

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
More than 50% (fifty percent) ownership by Black people	20	
More than 50% (fifty percent) ownership by Women	20	
More than 50% (fifty percent) ownership by people with disabilities	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm……..

4.4. Company registration number: ……...

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in

addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

…….. **SIGNATURE(S) OF TENDERER(S)**
SURNAME AND NAME: ……
DATE: ……
ADDRESS: ……
……
……
……