



SOUTH AFRICAN TOURISM

DONATION OF 2 X 8 BAY FILING CABINETS.

GOVERNMENT, STATE INSTITUTION, EDUCATION AND/OR TRAINING INSTITUTIONS INTERESTED IN THE DONATION OF 2 X 8 BAY FILING CABINETS.

South African Tourism Board (SAT) was established by section 2 of the Tourism Act No 72 of 1993 and continues to exist in terms of section 9 of the new Tourism Act No 3 of 2014. South African Tourism is a schedule 3 A Public Entity in terms of schedule 3 of the Public Finance Management Act 1 of 1999.

The mandate of SA Tourism in terms of the Tourism Act is to provide for the development and promotion of sustainable tourism for the benefit of the Republic, its residents and its visitors. It is common cause that tourism is a key strategic industry in terms of National Tourism Sector Strategy.

The scope of SA Tourism business includes three distinct areas of business focus and delivery, with different target markets and segments:

- International Leisure tourism (travel trade and consumer); and Domestic leisure tourism (travel trade and consumer);
- Business events through the delivery unit the South African National Convention Bureau (Meetings, Incentives, Conferences, Exhibitions); and
- Quality assurance of tourism establishments through the delivery unit the Tourism Grading Council of South Africa.

SA Tourism procured goods and services which through SCM prescripts. In January 2019 during acquisition of assets as part of the space optimisation the following filing cabinets were procured while the business undertook paper-based tendering and physical record-keeping. SA Tourism has fully moved to paperless ways of working with sourcing being done on e-procurement.southafrica.net.

i. **Item 1 - AN-99977 8-Bay Bulk Filing Cabinet**



ii. **Item 2 - AN-99978 8-Bay Bulk Filing Cabinet**



In terms of the PFMA, the accounting officer may approve donations of movable property in the interest of the state.

The 8-Bay Bulk filing cabinets the key consideration from the Treasury Regulations gives a provision to “first approach any state institution involved in education and/or training to determine whether such an institution requires equipment. Expression of Interest is further extended to any Government

or State Institution interested in the uptake and transfer of the 8-Bay Bulk filing cabinets free of charge to the institutions to be identified.

Any government institutions who would like to receive the bulk filing cabinets indicated here are requested to forward their written requests on an official letterhead, motivating the request for the equipment using this Email: Quotes@southafrica.net by no later than **Friday 21 August 2026 at 12h00**.

It must be noted that only responses to this notice will be considered on the first come, first served basis and ensure that the distribution of the assets to be donated is done in an honest, fair, impartial, transparent and cost effective manner. Any institutions who express interest to receive the donations shall receive the bulk filing cabinets free of charge and only carry the transportation costs to collect the items for their benefit. Once the items are removed from SA Tourism premises, all risks associated with ownership of those assets shall not be retained by SA Tourism.