GAUTENG
LEGISLATURE
Your View — Our Vision

INVITATION TO BID

APPOINTMENT OF SERVICE PROVIDER FOR THE PROCUREMENT, DELIVERY, INSTALLATION AND CONFIGURATION (TURNKEY SOLUTION) OF CRITICAL ECM EQUIPMENT FOR PHASE TWO.

BID NO.	**:**	**GPL010/2027**
NON- COMPUSLORY	**:**	**30 November 2026**
BRIEFING SESSION	**:**	
VENUE	**:**	**MICROSOFT TEAMS**
TIME	**:**	**10H00AM**
CLOSING DATE	**:**	**09 December 2026**
TIME	**:**	**11H00 AM**

1.1 ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Department	:	Supply Chain Management
Contact Person	**:**	Vhukhudo Letshokota
E-mail address	**:**	VLetshokota@gpl.gov.za

1.2 ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

Department	**:**	ICT
Contact Person	**:**	Brandon Moodley
Email address	:	bmoodley@gpl.gov.za

BIDS MUST BE SUBMITTED AND DEPOSITED INTO THE BID BOX SITUATED AT:

43 RISSIK STREET,
GAUTENG PROVINCIAL LEGISLATURE,
CITY HALL
JOHANNESBURG,
2000
Attention: Supply Chain Management

GAUTENG LEGISLATURE Your View — Our Vision	**ADMINISTRATIVE BASIC COMPLIANCE REQUIREMENTS**	**SECTION 1**

These are documents required for this bidding. Should the bidder fail to submit the following documents, the bid may be disqualified:

Item	Description	Mandatory	Submitted	
			Yes	No
1.	Full Technical Proposal with supporting documents 1.1 Hard Copy (Mandatory) 1.2 USB with information replica of the bid proposal. Non-mandatory	**Yes**		
2.	Invitation to bid (SBD1): completed and signed	**Yes**		
3.	Pricing Schedule (Firm Pricing) SBD 3.1	**Yes**		
4.	Bidders Disclosure (SBD 4) Original completed and signed.	**Yes**		
5.	Preference Point Claim form (SBD 6.1) Original completed and signed.	**Yes**		
6.	Copy of full Company Registration documents?	**Yes**		
7.	Copies of South African IDs for Directors?	**Yes**		
8.	Company Profile?	**Yes**		
9.	Did you submit the signed declaration that the bid is fully compliant to the Bill of Material. (see Annexure A)?	**Yes**		
10.	Did you submit proof of registration as a registered Cisco Certified Internetwork Expert (CCIE) or CISCO Certified Network Professional (CCNP) (Routing and Switching) amongst the project team members?	**Yes**		
11.	Did you submit valid proof of partnership as a Cisco Channel Partner?	**Yes**		
12.	Joint Venture / Consortium agreement / Trust Deed (if applicable): • Did you submit all documents for all parties of the Joint Venture/Consortium/Trust Deed? All documents listed below: ✓ Certified copies of shareholders certificates ✓ Certified copy of Company Registration documents ✓ Certified copy of ID documents of the Directors or Members	**Yes**		

Service Provider's Name: ……. **Completed by: ……...** **Signature: ……..……**

GAUTENG LEGISLATURE Your View — Our Vision	**INVITATION TO BID (SBD 1)**	**SECTION 2**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE GAUTENG PROVINCIAL LEGISLATURE (GPL)				
BID NUMBER:	**GPL 010/2027**	**TENDER CLOSING DATE:**	**9th December 2026**	**CLOSING TIME:11H00**
DESCRIPTION	**APPOINTMENT OF SERVICE PROVIDER FOR THE PROCUREMENT, DELIVERY, INSTALLATION AND CONFIGURATION (TURNKEY SOLUTION) OF CRITICAL ECM EQUIPMENT FOR PHASE TWO FOR THE GPL**			

SUPPLIER INFORMATION			
NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NO.		CELLPHONE NO.	
EMAIL ADDRESS		VAT REGISTRATION NUMBER	
COMPLIANCE STATUS	**MAAA-**	**TAX PIN**	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED? **SUBMIT PROOF IF YES**		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS/SERVICES /WORKS OFFERED? **SUBMIT PROOF IF YES**	
YES	**NO**	**YES**	**NO**

QUESTIONNAIRE FOR FOREIGN BIDDERS **IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT, REGISTER AS PER 2.3 BELOW.**		
	YES	**NO**
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?		

QUESTIONNAIRE FOR FOREIGN BIDDERS **IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT, REGISTER AS PER 2.3 BELOW.**		
	YES	**NO**
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?		

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED – (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE GPL WILL NOT AWARD CONTRACTS TO PROVIDE GOODS AND/OR SERVICES TO A MEMBER OF GPL OR CABINET, A MEMBER OF A PROVINCIAL LEGISLATURE OR MEMBER OF A PROVINCIAL EXECUTIVE COUNCIL, A MUNICIPAL COUNCILLOR,
1.5. BIDS WILL NOT BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE WHOSE PARTICIPATION IN BIDDING FOR THE CONTRACT MAY RESULT IN A CONFLICT OF INTEREST, OR ORGAN OF STATE IN WHICH ANY OF THE MENTIONED PERSONS IS A DIRECTOR OR HAS CONTROLLING OR OTHER SUBSTANTIAL INTEREST.
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE GPL TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS. APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.3 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: …… DATE:……

CAPACITY UNDER WHICH THIS BID IS SIGNED: ……

3.1 DOCUMENTS

3.1.1. The bidder must specify the name, position, address and contact details (email address and telephone number) of the person responsible for leading the bid process and to whom all correspondence relating to the bid should be directed.

3.1.2. The bid submission must be signed by a duly authorised representative of the bidder who has the authority to enter into legally binding contracts on behalf of the bidder. Proof of authority must be submitted e.g. company resolution.

3.1.3. If any part of this bid is not duly filled in and signed, it may invalidate the bid.

3.1.4. Where alterations have been made to any part of the bid, the bidder must sign next to the corrections made (Correction ink/Tippex is not allowed).

3.1.5. The bidder must initial all the pages of this bid to acknowledge acceptance of understanding. The signed bid document must be returned with the proposal.

3.2 SUBMISSION OF BID PROPOSAL

3.2.1 This bid must be submitted in accordance with the format, times and place as prescribed in the bid document.

3.2.2 This Bid document, proposal and all other relevant documentation requested must be submitted via to the stipulated official.

3.2.3 Bids must be clearly marked on the front as follows: Bid No: **GPL010/2027**

3.2.4 Bids must be clearly marked on the back as follows:
Bidders Name & Bidders Address
Bidders Contact Numbers

3.2.5 Bid documents may be couriered by a registered mail and deposited in the tender box situated at the address as stipulated on the cover page of this document between 08:00am to 17:00pm, Monday to Sunday (including Public Holidays). Bidders must allow sufficient time to access the tender box in the GPL through the visitor's entrance and other security checkpoints.

3.2.6 **Pricing Structure**

a) Bidders are requested to indicate their price in all elements listed on the pricing schedule.
b) Pricing on the pricing schedule is for comparative purposes.
c) Prices must remain fixed for the duration of the contract
d) The total costs must be inclusive of all costs such as delivery, labour rates, Transfer of skills etc.

3.3 BID VALIDITY PERIOD

3.3.1 This bid and all proposals (costs included) shall remain binding and valid for a period of 120 days calculated from the closing date of the Bid. The GPL reserves the right to notify bidders

in writing to extend the above validity period if deemed necessary and in the interest of the GPL.

3.4 JOINT VENTURES OR CONSORTIUM

3.3.2 A Copy of the Trust, Consortium or Joint Venture agreement duly signed must be attached.

3.3.3 A trust, consortium or joint venture will qualify for points for specific goals in accordance with the applicable Preferential Procurement Policy, provided that the entity submits the required consolidated documentation for purposes of evaluation and scoring of the specific goals.

3.5 DISCOUNTS

3.5.1 When calculating comparative prices, the GPL will consider any discounts which have been offered unconditionally. A discount which has been offered conditionally will be implemented when payment is effected despite not being considered for evaluation purposes.

3.6 GENERAL CONDITIONS

3.6.1 The GPL may request bidders to provide additional information with regards to the bid proposal at any given stage during the evaluation process.

3.6.2 All proposals in response to this bid, whether successful or unsuccessful, will become the property of the GPL.

3.6.3 Any costs incurred by the bidders in preparing and submitting their response will be the sole responsibility of the bidder.

3.6.4 The GPL reserves the right to invite short-listed bidders to make a presentation to GPL's bids evaluation committee to further clarity or substantiate their submissions.

3.6.5 The GPL reserves the right, for purposes of promoting the values of competitiveness and fairness, not to award the bid to the highest scoring bidder if such bidder has been awarded a bid by GPL or has performed services for GPL during the last 12 months prior to the closing date of the bid.

3.6.6 The GPL reserves the right to re-appoint or extend the service of the service provider where there is a natural continuation of assignments.

3.6.7 The successful bidder/s will enter into a stipulated contract with GPL for the provision of the required service.

3.6.8 The successful bidders, their employees and their sub-contractors must comply with GPL security clearance requirements.

3.6.9 The successful bidders must be willing to sign confidentiality or non-disclosure agreement.

3.6.10 In the event where the order was wrongly printed, the service provider must be able to exchange goods or cancel the order as per the GPL's request.

3.6.11 The GPL may, at its discretion, require the removal and replacement of any of the bidder's personnel who do not perform adequately from its premises.

3.7 CENTRAL SUPPLIER DATABASE REQUIREMENTS

3.7.1 Bidders should register on the Central Supplier Database (CSD) to upload information namely, (Business Registration/Directorship/Membership/Identity Numbers/B-BBEE Information and Banking Information for verification purposes)

3.8 AWARD OF BID

3.8.1 The award of this bid by the Secretary to the GPL shall constitute a binding contract, and such award shall be confirmed by means of an appointment/award letter. The successful bidder must in return provide a written response on their letterhead of the acceptance of the award.

3.9 SUBCONTRACTING

3.9.1 The bidder awarded a contract may only enter into a subcontracting arrangement with the approval of the GPL. The bidder may not subcontract more than 25% of the total contract deliverables.

3.9.2 A bidder awarded a contract in relation to a designated sector, may not subcontract such that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.

3.10 FRONTING

3.10.1 The GPL supports the spirit of broad based black economic empowerment and recognizes that real empowerment can only be achieved through individuals and businesses conducting themselves in accordance with the Constitution and in an honest, fair, equitable, transparent and legally compliant manner. Against this background the GPL condemns any form of fronting.

3.10.2 The GPL, in ensuring that bidders conduct themselves in an honest manner will, as part of the bid evaluation processes, conduct or initiate the necessary enquiries/investigations to determine the accuracy of the representation made in bid documents.

3.10.3 Should any of the fronting indicators as contained in the Guidelines on Complex Structures and Transactions and Fronting, issued by the Department of Trade, Industry and Competition (**the dtic**), be established during such enquiry / investigation, the onus will be on the bidder / contractor to prove that fronting does not exist. Failure to do so within a period of 14 days from date of notification may invalidate the bid/contract and may also result in the restriction of the bidder /contractor to conduct business with the public sector for a period not exceeding ten years, in addition to any other remedies the GPL may have against the bidder / contractor concerned.

3.11 SECURITY AND OCCUPANCY

3.11.1 Where applicable, All the areas covered by this contract fall within areas defined in the relevant Security and Access Acts as "*Restricted Areas*" and all of the provisions of these Acts will apply to this contract.

3.11.2 Where applicable, all buildings involved in this contract are subject to stringent access control for all personnel and for materials delivered to and removed from the site.

3.11.3 If any person is rejected for security reasons, a bidder will be required to replace them on their list. If the Bidder is ultimately unable to offer personnel with satisfactory security clearance, his Bid may be rejected on such grounds.

3.11.4 Any person rejected by the SAPS for failing to meet the security requirements, inclusive of security clearance, wandering away from an escort or from the immediate contract area, or any misconduct on the site will immediately, without any recourse by the Contractor, be removed from site and refused re-entry to site. This refusal to site shall be in addition to any legal action the SAPS may institute.

3.11.5 Following the formal acceptance of the Bid, the successful bidder shall be required to submit the requested information and/or documentation to the GPL within forty-eight (48) hours of being requested to do so:

a) Full names of each of the persons intended to be utilised on site, including supervisory staff.
b) Position in firm plus service to be performed.
c) A copy of the Identification Document (ID), certified as a true copy of the original by the South African Police Service (SAPS). The certified copy submitted must be the original certified document and not a photocopy or scanned copy thereof.
d) Business address.

3.11.6 Bidders are recommended to have such documentation, both for their own staff and for their Sub-contractors, if applicable, available prior to the closing date of Bids so as to minimise delays in security clearance of personnel once the Bid is awarded.

3.11.7 Any time lost due to delays in submitting the called for list of personnel required entering site, the rejection of personnel on the list, or the subsequent removal and banning from site of personnel will not be accepted as motivation for extension of the contract period.

3.11.8 Such clearance shall remain valid for a period not exceeding 12 months and shall only apply for one project at a time.

3.12 SAFEGUARDING OF DOCUMENTS

3.12.1 All documents will be individually numbered on issue and records kept as to what documents have been issued to whom.

3.12.2 All documents issued to sub-contractors or suppliers must be signed for, and such sub-contractors and suppliers must also accept responsibility for the safeguarding of such documents while they are in their possession.

3.12.3 All documentation shall be strictly handled as set out in the SSA Minimum Information Security Standards (MISS), a copy of which shall be provided to the successful contractor at the time of site hand over.

3.12.4 It will be the main contractor's responsibility to familiarise themselves with the MISS document and make sure his personnel and sub-contractors are advised accordingly.

3.13 BID CANCELLATION

3.13.1 The GPL may amend or cancel this Bid before the award should it deem it necessary but not limited to:

a) due to changed circumstances there is no longer need for the goods and services specified in the invitation.
b) funds are no longer available to cover the total envisaged expenditure
c) no acceptable bid is received; or
d) there is a material irregularity in the bidding process
e) there is material change of scope after the tender has closed.

3.14 DELIVERY ADHERENCE

3.14.1 Delivery of services must be made in accordance with the instructions appearing on the official Purchase Order issued by GPL and/or Contract/SLA

1) **IF THE BIDDER IS IN PARTNERSHIP / JOINT VENTURE / CONSORTIUM**.

We the undersigned partners / joint ventures / consortium, tendering as ……hereby authorize ……to sign this Bid as well as any contract resulting from this Bid and any other documents correspondence in connection with this Bid and/or contract on our behalf.

FULL NAMES …….. CAPACITY ……

SIGNATURE ……...

NB: *Please note that all partners of the JV must be compliant, and a JV Agreement must be signed and submitted.*

2) **IF THE BIDDER IS ONE PERSON BUSINESS / SOLE TRADER**.

I, the undersigned ……hereby confirm that I am the sole owner of the business trading as ……..

3) **IF THE BIDDER IS SUB-CONTRACTING.**

I, the undersigned ……., hereby confirm that I will be sub-contracting work to the following company/companies ……. If more than 25% of the contract/work you enter into GPL is to be subcontracted, indicate the following details:

Sub-contractor's name	Value of work to be sub-contracted	% of work to be sub-contracted	BBBEE Level of the sub-contractor

I/WE, THE UNDERSIGNED, WHO WARRANTS THAT HE/SHE IS DULY AUTHORISED TO DO SO ON BEHALF OF THE FIRM ACKNOWLEDGE THAT:

1) The information furnished is true and correct.
2) In the event of a contract being awarded as a result of points claimed, the contractor may be required to furnish documentary proof to the satisfaction of GPL that the claims are correct.
3) If the claims are found to be incorrect, GPL may, in addition to any other remedy it may have –:
   a) recover all costs, losses or damages it has incurred or suffered as a result of that person's conduct.
   b) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
4) Impose a financial penalty more severe than the theoretical financial preference associated with the claim which was made in the Bid.

5) I hereby undertake to render services described in the attached Bidding documents to GPL in accordance with the requirements and task directives / proposals specifications stipulated in this Bid proposal at the price/s quoted. My offer/s remains binding upon me and open for acceptance by GPL during the validity period indicated and calculated from the closing date of the Bid.
6) I confirm that I have satisfied myself as to the correctness and validity of my Bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
7) I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
8) Declare that I have no participation in any collusive practices with any Bidder or any other person regarding this or any other Bid.
9) I confirm that I am duly authorised to sign this contract.

DECLARATION

I hereby agree that, in the event of false, incorrect or misleading information being provided in this declaration, the Secretary to GPL shall have the right to:

- recover any losses or damages sustained by GPL under such agreement
- restrict the supplier from further business with GPL depending on the materiality of the misrepresentation and the degree of prejudice suffered.

Name of Representative: _____

Identity number: _____

Signature: _____ Date: _____

COMMISSIONER OF OATHS

I certify that the above has acknowledged that he/she knows and understands the contents of this document, that he/she does not have any objection to taking the oath, and that he/she considers it to be binding on his/her conscience, and which was sworn to and signed before me at _____ on this the _____ day of _____ 2026, and that the administering oath complied with the regulations contained in Government Gazette No. R 1258 of 21 July 1972, as amended.

_____ (Sign – SERVICE PROVIDER)

_____ (Name – SERVICE PROVIDER)

COMMISSIONER OF OATHS STAMP AND DETAILS OF PERSON
STAMP NAME & SURNAME: _____DESIGNATION/RANK: _____ PERSAL/EMPLOYEE NO/SERVICE NUMBER: _____ PLACE and DATE: _____

PRICING SCHEDULE – FIRM PRICES
(PURCHASES)

NOTE: **ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder……	Bid number…….....
Closing Time 11:00	Closing date……...

OFFER TO BE VALID FOR……DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)

- Required by: …….
- At: …….

  ……
- Brand and model …….
- Country of origin …….
- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s) …….
- Period required for delivery …….
  *Delivery: Firm/not firm
- Delivery basis ……

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** “all applicable taxes” includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? **YES/NO**

2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	Identity Number	Name of organ of state

2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.3.1 If so, furnish particulars: ……
……
……

2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract? **YES/NO**

2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	Status (active/inactive/deleted)

2.4.2 Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

3 GENERAL DECLARATION

I, ……....., the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

……	……
Signature	Date
……	……...
Designation	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- ✓ the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and 90/10 for requirements with a rand value above R50 000 000.

1.2 The applicable preference point system for this tender is the 80/20 preference point system. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The Gauteng Provincial Legislature reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation.

(b) **"price"** means an amount of money tendered for goods or services and includes all applicable taxes less all unconditional discounts.

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the

time of bid invitation, and includes all applicable taxes.

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 or 90/10 PREFERENCE POINT SYSTEMS

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \quad \text{or} \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin= Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender.

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of:

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

4.3. any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply

and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system. The 20 preference points will be distributed as follows:

Table 1: Specific goals for the tender and points claimed are indicated per the table below. ***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.***

Groupings	Points	Verification
1. Black Ownership (7)		Registration documents and ID Copy
Enterprise is 100% Black Owned	7	
Enterprise is 51% Black Owned	5	
Enterprise is less 51% Black Owned	3	
Enterprise is not Black Owned	0	
Groupings	**Points**	**Verification**
2. Women Ownership (5)		Registration documents and ID Copy
Enterprise is 100% Women Owned	5	
Enterprise is 51% Women Owned	3	
Enterprise is less 51% Women Owned	1	
Enterprise is not Women Owned	0	
3. Youth Ownership (5)		ID Copy
Enterprise is 100% Youth Owned	5	
Enterprise is 51% Youth Owned	3	
Enterprise is less 51% Youth Owned	1	
Enterprise is not Women Owned	0	
4. PWDs Ownership (3)		Letter from the doctor
Enterprise is 100% PWDs Owned	3	
Enterprise is 51% PWDs Owned	2	
Enterprise is less 51% PWDs Owned	1	
Enterprise is not PWDs Owned	0	

5. DECLARATION WITH REGARD TO COMPANY/FIRM

5.1 Name of company/firm…….

5.2 Company registration number: ……...

5.3 TYPE OF COMPANY/ FIRM [TICK APPLICABLE BOX]

- □ Partnership/Joint Venture / Consortium
- □ One-person business/sole propriety
- □ Close corporation
- □ Public Company
- □ Personal Liability Company
- □ (Pty) Limited
- □ Non-Profit Company

 State Owned Company

5.4 I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct.

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process.

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct.

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

……. **SIGNATURE(S) OF TENDERER(S)** **SURNAME AND NAME**: ……. **DATE:** …… **ADDRESS**: …… …… ……

1. BACKGROUND

1.1 The Gauteng Provincial Legislature (GPL) is a democratic institution established to exercise legislative oversight and accountability over the Executive in Gauteng Province, public participation, law-making, and cooperative governance. To effectively fulfil its mandate, GPL relies on secure, reliable, and resilient Information and Communication Technology (ICT) systems to support business operations, document management, legislative processes, governance, and service delivery.

1.2 GPL's Enterprise Composite Management (ECM) environment currently hosts critical legislative and administrative records that are essential for business continuity, compliance, and information governance. The existing ECM LAN infrastructure has reached limitations in terms of the transmission speed and the Cyber security requirements of the GPL and is approaching end-of-life, and end of support by the 31st October 2026, creating operational risks, performance constraints, and potential service disruptions. To address these challenges, GPL requires the procurement, installation, configuration, and commissioning of critical ECM equipment and associated services to strengthen the ECM environment and ensure continued availability, security, scalability, and compliance of business-critical information assets.

2. PURPOSE

2.1 The purpose of this Terms of Reference is to invite suitably qualified and experienced OEM accredited channel partner (service provider) to submit proposals for the supply, delivery, installation, configuration, testing, commissioning, and support until the Final handover process is fully completed of Enterprise Composite Model (ECM) infrastructure LAN equipment and related services for the Gauteng Provincial Legislature. The project should be completed within four (4) months of acceptance.

3. OBJECTIVES

3.1 **The objectives of this assignment are to:**

3.1.1 Refresh the enterprise LAN to eliminate capacity constraints, remediate end-of-life risk, and provide scalable, secure network capacity to support the growth of the legislature operations.

3.1.2 Ensure compliance with applicable ICT governance, records management, and information security frameworks.

3.1.3 Obtain value for money through the procurement of sustainable and supportable technology solutions.

3.1.4 Appoint a competent service provider capable of delivering the required equipment and installation services successfully.

3.1.5 Ensure value for money and compliance with applicable SCM legislation.

4. SCOPE OF WORK

4.1 The successful service provider will be required to perform, but not be limited to, the following:

4.1.1 Project Initiation, Discovery and Detailed Designs

4.1.1.1 Conduct a kick-off meeting and confirm scope, stakeholders, sites, dependencies, constraints, assumptions, communication channels and escalation paths.

4.1.1.2 Assess the existing physical and logical network, rack space, power, cooling, cabling, fiber pathways, WAN/Internet connectivity, IP addressing, routing, VLANs, security policies, monitoring, authentication and dependent services.

4.1.1.3 Validate the bill of materials, licensing, Smart Account requirements, software compatibility, transceiver types, cable types, power requirements and interoperability with the existing environment.

4.1.1.4 Produce a low-level design, implementation plan, migration plan, test plan, risk register, change requests, back-out plan and detailed project schedule.

4.1.2 **Supply, deliver, at the Johannesburg (main) and Cape Town offices all CISCO ECM infrastructure equipment, hardware, software licenses, and accessories as specified by GPL in the Bill of Materials in Annexure A.**

4.1.2.1 Supply new, genuine and current Cisco equipment, software and subscriptions through authorized channels.

4.1.2.2 Provide all licenses, subscriptions, support contracts, rack kits, mounting hardware, stacking cables, power-stack cables, console cables, transceivers, patch leads and ancillary components necessary for a complete working solution.

4.1.2.3 Provide South African-compatible power cords and plugs. Any non-South-African power-cord references in the source estimate must be corrected at no additional cost.

4.1.2.4 Register all applicable devices and subscriptions in the GPL Cisco Smart Account and provide OEM entitlement evidence, serial-number schedules and warranty/support commencement dates.

4.1.2.5 Deliver equipment to the GPL-designated sites, inspect for damage, reconcile against the approved bill of materials and securely store packaging until acceptance.

4.1.3 Verify compatibility with the existing ECM environment noting the recent (or currently being) implemented wireless infrastructure.

4.1.4 The Appointed Service Provider must **QUOTE** and provide **ALL** aspects of Cabling and Routing to ensure end-to-end connectivity of equipment from the Riser Room to the Datacenter for both GPL Sites.

4.1.5 Access and Core Switching Implementation and Configuration at the Johannesburg (main) and Cape Town offices:

4.1.5.1 Rack, stack, label, cable and configure the Cisco Catalyst 9300/9300L access switches and Catalyst 9600 core chassis.

4.1.5.2 Configure high availability, redundant supervisors and power where supplied, switch stacking or Stack Wise Virtual where applicable, link aggregation, spanning-tree protections, routing, VLANs, DHCP relay, QoS, multicast and management-plane controls in accordance with the approved design.

4.1.5.3 Configure secure management using agreed AAA, role-based access, SNMPv3, NTP, syslog, SSH, configuration backup and approved hardening settings.

4.1.5.4 Install and validate the supplied 10Gbps LR and SR optics, uplink modules and copper/fiber connectivity.

4.1.5.5 Migrate connected services in agreed batches and verify performance, reachability and service continuity.

4.1.6 **Cisco Catalyst Center implementation**

4.1.6.1 Install and configure the Cisco Catalyst Center appliance, including network integration, system settings, certificates, backups, software version and device credentials.

4.1.6.2 Onboard supported Catalyst devices and configure inventory, topology, assurance, telemetry, software-image management, compliance and configuration-management capabilities agreed with GPL.

4.1.6.3 Integrate with existing identity, DNS, NTP, SMTP, syslog and other approved services where technically supported and licensed.

4.1.6.4 Document features that require additional licensing or are excluded from the supplied bill of materials.

4.1.7 **Firewall implementation and migration**

4.1.7.1 Install and configure one Cisco Secure Firewall 3110 and two Cisco Secure Firewall 3105 appliances, including base licenses, five-year threat defense, malware and URL-filtering subscriptions, and cloud-management subscriptions as quoted.

4.1.7.2 Develop and obtain approval for the firewall migration design, interface mapping, zones, routing, NAT, access rules, VPN requirements, objects, logging, inspection and security-policy settings.

4.1.7.3 Migrate existing firewall services during approved change windows, validate security and business connectivity, and preserve current configurations and tested rollback capability until written acceptance.

4.1.7.4 Apply vendor-recommended hardening and configure secure administrative access, backups, alerting, logging and health monitoring.

4.1.8 **Migration and Testing**:

4.1.8.1 Perform factory acceptance/reconciliation, pre-installation checks, configuration peer review and pre-cutover readiness assessment.

4.1.8.2 Conduct functional, performance, redundancy, failover, routing, switching, security-policy, management, monitoring and backup/restore tests.

4.1.8.3 Execute cutovers only under approved GPL change records and during agreed maintenance windows. Provide on-site and remote resources appropriate to the risk of each change.

4.1.8.4 Resolve implementation defects, record exceptions and obtain written acceptance for each migration phase.

4.1.9 **Documentation and Knowledge Transfer**:

4.1.9.1 Submit final low-level design, as-built diagrams, inventories, licenses, support details, configurations, backup/restore procedures, operating procedures, test evidence, migration records and close-out report.

4.1.9.2 Provide administrator knowledge transfer covering the implemented switching, Catalyst Center and firewall solution. Ensure that this is documented and reported on.

4.1.10 **Warranty and Support Services**:

4.1.10.1 Provide OEM warranty support.

4.1.10.2 Secure post-implementation technical support by the OEM
4.1.10.3 Escalate and resolve incidents within agreed service levels.
4.1.10.4 Any other related activities necessary to achieve the objectives of the assignment.

4.2 Any other related activities necessary to achieve the objectives of the assignment.

5. DELIVERABLES

5.1. The service provider must deliver the following outputs which are detailed in Annexure B:

5.2.1. Project Initiation Discovery and Existing Environment Assessment.
5.2.2. Compatibility Assessment Detailed Design and Implementation Planning.
5.2.3. Supply and Delivery of All ECM Equipment.
5.2.4. Access and Core Switching Implementation.
5.2.5. Secure Network Management and Cisco Catalyst Center Implementation.
5.2.6. Cisco Secure Firewall Implementation and Configuration.
5.2.7. Network and Firewall Migration and Cutover.
5.2.8. Testing Defect Resolution and Solution Acceptance.
5.2.9. Technical Documentation Knowledge Transfer and Operational Handover.
5.2.10. Warranty Hypercare Support and Project Close-out.

6. DURATION AND TIMEFRAMES

6.1 The duration of the assignment will be four (4) months from the date of appointment, acceptance of appointment and finalisation of contracting. Time extension must be done with the written approval of the GPL.

7. REPORTING AND GOVERNANCE

7.1 The appointed service provider will report to the GPL ICT Department through the designated Project Manager.

7.2 The service provider shall

7.2.1 Attend project management, steering and ExCo meetings (when required to do so).
7.2.2 Submit weekly implementation status reports during deployment.
7.2.3 Submit monthly support reports during the implementation period.
7.2.4 Escalate project risks and issues timeously.
7.2.5 Ensure that all deliverables are reviewed and approved by GPL before project closure.

8. COMPETENCY AND EXPERIENCE REQUIREMENTS

8.1 Service providers must demonstrate:

8.1.1 The bidder has successfully completed a minimum three (3) similar projects. Both projects are supported by satisfactory and verifiable evidence. At least three reference letters for similar projects completed.
8.1.2 Successful completion of similar ECM, storage, server, or information management implementations.
8.1.3 The Project Manager holds a relevant diploma or degree (Information Technology, Computer Science, Information Technology, Information Systems or related disciplines) and a recognised project management certification, such as PMP, PRINCE2 Practitioner or IPMA, and has successfully managed at least two (2) similar projects.

8.1.4 **Mandatory Requirements**:

8.1.4.1 Amongst the project management team members, one must have a **Cisco Certified Internetwork Expert (CCIE) or CISCO Certified Network Professional (CCNP)** (Routing and Switching).

8.1.4.2 The bidder must submit declaration that the bid is fully compliant to the Bill of Material. To meet this requirement, the bidder must return a signed declaration which is **Annexure A** along with their bid documents.

8.1.4.3 Only Cisco approved Channel Partners will be considered or are allowed to submit a bid for this tender. Valid proof of partnership must be submitted.

9. EVALUATION CRITERIA

9.1 Proposals will be evaluated in accordance with the 80/20 preference point system, based on**:**

9.1.1 Functionality / Technical evaluation

9.1.2 Price and Specific Goals

9.2 The GPL needs to be satisfied, in all respects, that the service provider selected has the necessary resources, qualifications, experience, and technical ability to successfully execute the project. All proposals received will be evaluated in a fair, transparent, competitive, and cost-effective manner, in accordance with the prescribed evaluation criteria and approved evaluation process. The 80/20 Preference Point System will be applied to evaluate the received proposals. The evaluation process shall be conducted in the following sequential phases:

9.2.1 **Phase 1: Administrative Compliance (Pre-qualification)**

Proposals will be evaluated to determine compliance with all mandatory administrative and statutory requirements, including but not limited to:

9.2.1.1 Signed and completed bid documents.

9.2.1.2 Company registration documents

9.2.1.3 Any other mandatory documentation specified in the bid (e.g., affiliation certificates, qualifications, etc.)

9.2.2 Failure to comply with mandatory requirements may result in disqualification and the proposal will not proceed to the next phase.

9.3 **Phase 2: Functionality / Technical Evaluation**

Proposals that pass the administrative compliance phase will be evaluated on functionality against predetermined technical criteria and weightings. This may include:

9.3.1 Relevant experience and record of accomplishment

9.3.2 Technical approach and methodology

9.3.3 Qualifications and experience of key personnel

9.3.4 Capacity and resources to deliver the project.

9.4 Only bidders who achieve the minimum qualifying threshold for functionality will proceed to the next phase.

FUNCTIONALITY EVALUATION CRITERIA **A key score of 3-5 will be applied where:** **3 = Satisfactory (60%); 4 = Very Good (80%) and 5= Excellent (100%)**			
CRITERION	**DESCRIPTION**	**SCORE**	**WEIGHT**
1. Bidder Experience The bidder must demonstrate experience in successfully completing similar ECM Network installation, deployment and configuration **or** ICT enterprise network infrastructure projects. The bidder must submit reference letters signed by the referee, containing implementation details for the project, and the duration of the contract. GPL reserves the right to verify the testimonials.	The bidder has successfully completed three (3) similar projects. Both projects are supported by satisfactory and verifiable evidence	3	20
	The bidder has successfully completed four (4) similar projects. Both projects are supported by satisfactory and verifiable evidence	4	
	The bidder has successfully completed five (5) or more similar projects. Both projects are supported by satisfactory and verifiable evidence	5	

FUNCTIONALITY EVALUATION CRITERIA A key score of 3-5 will be applied where: 3 = Satisfactory (60%); 4 = Very Good (80%) and 5= Excellent (100%)			
CRITERION	**DESCRIPTION**	**SCORE**	**WEIGHT**
2. Experience and Qualifications of the Project Manager The bidder must submit the CV and certified qualifications of the Project Manager assigned to the project. Evidence must demonstrate relevant qualifications, recognised project management certification and experience in leading similar network infrastructure projects. Foreign academic qualifications must be supported by SAQA verification.	The Project Manager holds a relevant diploma (Information technology, Computer Science, Information Technology, Information Systems or related disciplines) and a recognised project management certification, such as PMP, PRINCE2 Practitioner or IPMA, and has successfully managed at least Three (3) similar projects.	3	20
	The Project Manager holds a relevant degree (Information technology, Computer Science, Information Technology, Information Systems or related disciplines) and recognised project management certification, such as PMP, PRINCE2 Practitioner or IPMA, and has successfully managed at least Four (4) similar projects.	4	

FUNCTIONALITY EVALUATION CRITERIA A key score of 3-5 will be applied where: 3 = Satisfactory (60%); 4 = Very Good (80%) and 5= Excellent (100%)			
CRITERION	**DESCRIPTION**	**SCORE**	**WEIGHT**
	The Project Manager holds a relevant degree (Information technology, Computer Science, Information Technology, Information Systems or related disciplines) and recognised project management certification, such as PMP, PRINCE2 Practitioner or IPMA, and has successfully managed Five (5) or more similar projects.	5	
3. OEM Accreditation and Status The Bidder must have been a Cisco partner in the provision of networking and services portfolio for a minimum of three (3) Years. The service provider must submit the relevant and valid OEM letter/s to confirm their accreditation for each year that they have been a partner. GPL reserves the right to independently verify the validity of the evidence provided.	The Bidder must have been a Cisco partner in the provision of networking and services portfolio for a minimum of three (3) Years.	3	20
	The Bidder must have been a Cisco partner in the provision of networking and services portfolio for a minimum of four (4) years.	4	
	The Bidder must have been a Cisco partner in the provision of networking and services portfolio for a minimum of five (5) and more years.	5	

FUNCTIONALITY EVALUATION CRITERIA A key score of 3-5 will be applied where: 3 = Satisfactory (60%); 4 = Very Good (80%) and 5= Excellent (100%)			
CRITERION	**DESCRIPTION**	**SCORE**	**WEIGHT**
4. Draft Project Plan The bidder must submit a project-specific draft plan covering: 1. Project scope, objectives and deliverables. 2. Governance, roles and responsibilities. 3. Work breakdown structure. 4. High-level schedule and milestones. 5. Project resources. 6. Equipment supply and logistics. 7. Detailed design and implementation approach. 8. Migration, cutover, rollback, testing and UAT. 9. Risk, issue, change and quality management. 10. Stakeholder communication, escalation and progress reporting. 11. Knowledge transfer and operational handover.	**The draft plan must adequately include:** 1. Project scope, objectives and deliverables. 2. Governance, roles and responsibilities. 3. Work breakdown structure. 4. High-level schedule and milestones. 5. Project resources. 6. Equipment supply and logistics. 7. Detailed design and implementation approach. 8. Migration, cutover, rollback, testing and UAT.	3	20
	The draft plan must adequately include:	4	

FUNCTIONALITY EVALUATION CRITERIA A key score of 3-5 will be applied where: 3 = Satisfactory (60%); 4 = Very Good (80%) and 5= Excellent (100%)			
CRITERION	**DESCRIPTION**	**SCORE**	**WEIGHT**
12. Warranty, hyper care support and project close-out.	1. Project scope, objectives and deliverables. 2. Governance, roles and responsibilities. 3. Work breakdown structure. 4. High-level schedule and milestones. 5. Project resources. 6. Equipment supply and logistics. 7. Detailed design and implementation approach. 8. Migration, cutover, rollback, testing and UAT. 9. Risk, issue, change and quality management. 10. Stakeholder communication, escalation and progress reporting. 11. The plan must also show dependencies, site-specific activities, resource allocation and acceptance points.		

FUNCTIONALITY EVALUATION CRITERIA A key score of 3-5 will be applied where: 3 = Satisfactory (60%); 4 = Very Good (80%) and 5= Excellent (100%)			
CRITERION	**DESCRIPTION**	**SCORE**	**WEIGHT**
	The draft plan must adequately include: 1. Project scope, objectives and deliverables. 2. Governance, roles and responsibilities. 3. Work breakdown structure. 4. High-level schedule and milestones. 5. Project resources. 6. Equipment supply and logistics. 7. Detailed design and implementation approach. 8. Migration, cutover, rollback, testing and UAT. 9. Risk, issue, change and quality management. 10. Stakeholder communication, escalation and progress reporting. 11. Knowledge transfer and operational handover. 12. Warranty, hyper care support and project close-out.	5	
	TOTAL POINTS	**100**	
	CUT OFF POINTS	**70**	

9.5 **Phase 3: Price and Specific Goals (80/20)**

9.5.1 Only bidders that score a minimum score of **70 points and above out of 100 points on Functionality** will qualify for this phase which will determine the bidder (s) to be recommended for approval by the delegated authority. The 80/20 Preference points system will be applied using the below formula to calculate price:

The following formula will be used to calculate the points for price: **Criteria**	**Points**
Price Evaluation ***Ps 80*** $\left(1-\frac{Pt-P\min}{P\min}\right)$	80
Specific Goals	20
TOTAL	**100**

Where,

Ps = Points scored for comparative price of bid under consideration

Pt = Comparative price of bid under consideration

Pmin = Comparative price of lowest acceptable bid

9.5.2 **Specific Goals (20 points)**

Groupings	Points	Verification
5. Black Ownership (7)		Registration documents and ID Copy
Enterprise is 100% Black Owned	7	
Enterprise is 51% Black Owned	5	
Enterprise is less 51% Black Owned	3	
Enterprise is not Black Owned	0	
6. Women Ownership (5)		Registration documents and ID Copy
Enterprise is 100% Women Owned	5	
Enterprise is 51% Women Owned	3	
Enterprise is less 51% Women Owned	1	
Enterprise is not Women Owned	0	
7. Youth Ownership (5)		ID Copy
Enterprise is 100% Youth Owned	5	
Enterprise is 51% Youth Owned	3	
Enterprise is less 51% Youth Owned	1	
Enterprise is not Women Owned	0	
8. PWDs Ownership (3)		Letter from the doctor

Groupings	Points	Verification
Enterprise is 100% PWDs Owned	3	
Enterprise is 51% PWDs Owned	2	
Enterprise is less 51% PWDs Owned	1	
Enterprise is not PWDs Owned	0	

10 PRICING AND PAYMENT TERMS

10.1 Prices must be quoted in South African Rand (ZAR) and be VAT inclusive/exclusive.
10.2 Prices must include all costs associated with supply, delivery, installation, testing, commissioning, training, warranty, support, and project management.
10.3 Payment will be made upon satisfactory delivery of agreed milestones.
10.4 No advance payments will be made unless approved in writing.

11 CONFIDENTIALITY

11.1 The appointed service provider shall treat all GPL information, records, systems, documentation, and infrastructure details as confidential and shall not disclose any information to third parties without prior written approval from GPL.

12 GENERAL CONDITIONS

12.1 The Gauteng Provincial Legislature (GPL) reserves the right to appoint one or more service providers, to not make any appointment, or to establish a panel of service providers instead of appointing a single service provider.
12.2 The GPL is not bound to accept the lowest-priced bid or any bid received.
12.3 Late submissions will not be accepted and will automatically be disqualified from further consideration.
12.4 The GPL reserves the right to verify all information provided by bidders, including references, and past experience.
12.5 Any false, inaccurate, or misleading information provided by a bidder may result in immediate disqualification and may lead to further action in accordance with applicable legislation.
12.6 Bidders must comply with all applicable legislation, regulations, and policies, including Supply Chain Management (SCM), CIPC and SARS requirements.
12.7 All costs incurred by bidders in the preparation and submission of proposals will be for the bidder's own account, and the GPL will not be held liable for any such costs.
12.8 The GPL reserves the right to cancel this bid process at any stage, should it be deemed necessary and in the best interest of the institution.

13 SPECIAL CONDITIONS

13.1 The provider must protect all credentials, configuration information and GPL data and must comply with GPL access-control and information-security requirements.
13.2 Current backups and recovery/rollback arrangements must be verified before migrations commence. The service provider may not delete or irreversibly alter source systems without written approval.
13.3 All work affecting production must be scheduled with GPL and, where required, performed after hours or during approved maintenance windows.

13.4 The provider must promptly report incidents, security concerns, failed changes and material deviations from the approved plan.
13.5 Any required software licences, third-party tools, travel and after-hours costs must be clearly disclosed in the proposal. No unapproved additional charge will be accepted.
13.6 Appointed service provider agents must have verifiable citizenship and if a foreign national, they must have the necessary permit to work in South Africa.
13.7 Both the service provider and/or agents of the service provider may be subjected to a security screening.
13.8 Ensure that their CISCO accreditation remains active for the duration of the implementation period.

14 SUBMISSION REQUIREMENTS

14.1 Bidders may submit a duly signed proposal in both hard copy and electronic format (on USB).
14.2 All Standard Bidding Documents (SBD Forms) must be fully completed, signed, and submitted as part of the bid. Failure to submit a completed and duly signed SBD 3 will automatically disqualify a bidder.
14.3 Copies of company registration documents must be provided with ID copies for all Directors or Directors or a holding company.
14.4 Bidders must submit proof of relevant experience, including reference letters and details of similar projects undertaken.
14.5 Late submissions will not be accepted and will be automatically disqualified.
14.6 Bids must be submitted in a sealed envelopes clearly marked with the bid description and reference number.
14.7 Failure to submit all required documentation may result in disqualification.

ANNEXURE A: BOM

Part Number	Smart Account Mandatory	Description	Service Duration (Months)	Estimated Lead Time (Days)
C9300-48UXM-A	-	Catalyst 9300 48-port(12 mGig, 36 2.5Gbps) Network Advantage	---	14
CON-L1NBD-C93A048M	-	CX LEVEL 1 8X5XNBD Catalyst 9300 48-port(12 mGig, 36 2.5Gbps	60	N/A
C9300-DNA-A-48	Yes	C9300 DNA Advantage, 48-Port Term Licenses	---	14
CON-L1SWT-C93A48	-	CX LEVEL 1 SW SUB C9300 DNA Advantage	60	N/A
C9300-DNA-A-48-5Y	-	C9300 DNA Advantage, 48-Port, 5 Year Term License	60	N/A
D-DNAS-EXT-S-T	Yes	Cisco DNA Spaces Extend Term License for Catalyst Switches	---	14
D-DNAS-EXT-S-5Y	-	Cisco DNA Spaces Extend for Catalyst Switching - 5Year	60	N/A
TE-EMBEDDED-T	Yes	Cisco ThousandEyes Enterprise Agent IBN Embedded	---	14
TE-EMBEDDED-T-5Y	-	ThousandEyes - Enterprise Agents	60	N/A
C9300-NW-A-48	Yes	C9300 Network Advantage, 48-port license	---	14
SC9300UK9-1718	-	CAT9300/9400/9500/9600 UNIVERSAL	---	14
PWR-C1-1100WAC-P	-	1100W AC 80+ platinum Config 1 Power Supply	---	14
CAB-TA-IN	-	India AC Type A Power Cable	---	14
STACK-T1-50CM	-	50CM Type 1 Stacking Cable	---	14
CAB-SPWR-30CM	-	Catalyst Stack Power Cable 30 CM	---	14
TE-C9K-SW	-	TE agent for IOSXE on C9K	---	14
C9K-ACC-RBFT	-	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx	---	14

C9K-ACC-SCR-4	-	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4	---	14
CAB-GUIDE-1RU	-	1RU CABLE MANAGEMENT GUIDES 9200 and 9300	---	14
C9300-NM-8X	-	Catalyst 9300 8 x 10GE Network Module	---	14
NETWORK-PNP-LIC	Yes	Network Plug-n-Play Connect for zero-touch device deployment	---	2
C9300-SSD-NONE	-	No SSD Card Selected	---	14
PWR-C1-1100WAC-P/2	-	1100W AC 80+ platinum Config 1 Secondary Power Supply	---	14
C9300-48U-A	-	Catalyst 9300 48-port UPOE, Network Advantage	---	14
CON-L1NBD-C93004UA	-	CX LEVEL 1 8X5XNBD Catalyst 9300 48-port UPOE, Network Advan	60	N/A
C9300-DNA-A-48	Yes	C9300 DNA Advantage, 48-Port Term Licenses	---	14
CON-L1SWT-C93A48	-	CX LEVEL 1 SW SUB C9300 DNA Advantage	60	N/A
C9300-DNA-A-48-5Y	-	C9300 DNA Advantage, 48-Port, 5 Year Term License	60	N/A
D-DNAS-EXT-S-T	Yes	Cisco DNA Spaces Extend Term License for Catalyst Switches	---	14
D-DNAS-EXT-S-5Y	-	Cisco DNA Spaces Extend for Catalyst Switching - 5Year	60	N/A
TE-EMBEDDED-T	Yes	Cisco ThousandEyes Enterprise Agent IBN Embedded	---	14
TE-EMBEDDED-T-5Y	-	ThousandEyes - Enterprise Agents	60	N/A
C9300-NW-A-48	Yes	C9300 Network Advantage, 48-port license	---	14
SC9300UK9-1718	-	CAT9300/9400/9500/9600 UNIVERSAL	---	14
PWR-C1-1100WAC-P	-	1100W AC 80+ platinum Config 1 Power Supply	---	14
C9300-SPS-NONE	-	No Secondary Power Supply Selected	---	14
CAB-TA-IN	-	India AC Type A Power Cable	---	14
STACK-T1-50CM	-	50CM Type 1 Stacking Cable	---	14
CAB-SPWR-30CM	-	Catalyst Stack Power Cable 30 CM	---	14

PWR-C1-BLANK	-	Config 1 Power Supply Blank	---	14
TE-C9K-SW	-	TE agent for IOSXE on C9K	---	14
C9K-ACC-RBFT	-	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx	---	14
C9K-ACC-SCR-4	-	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4	---	14
CAB-GUIDE-1RU	-	1RU CABLE MANAGEMENT GUIDES 9200 and 9300	---	14
C9300-NM-8X	-	Catalyst 9300 8 x 10GE Network Module	---	14
NETWORK-PNP-LIC	Yes	Network Plug-n-Play Connect for zero-touch device deployment	---	2
C9300-SSD-NONE	-	No SSD Card Selected	---	14
C9300-24U-A	-	Catalyst 9300 24-port UPOE, Network Advantage	---	14
CON-L1NBD-C93002UA	-	CX LEVEL 1 8X5XNBD Catalyst 9300 24-port UPOE, Network Advan	60	N/A
C9300-DNA-A-24	Yes	C9300 DNA Advantage, 24-port Term Licenses	---	14
CON-L1SWT-C93A24	-	CX LEVEL 1 SW SUB C9300 DNA Advantage	60	N/A
C9300-DNA-A-24-5Y	-	C9300 DNA Advantage, 24-Port, 5 Year Term License	60	N/A
D-DNAS-EXT-S-T	Yes	Cisco DNA Spaces Extend Term License for Catalyst Switches	---	14
D-DNAS-EXT-S-5Y	-	Cisco DNA Spaces Extend for Catalyst Switching - 5Year	60	N/A
TE-EMBEDDED-T	Yes	Cisco ThousandEyes Enterprise Agent IBN Embedded	---	14
TE-EMBEDDED-T-5Y	-	ThousandEyes - Enterprise Agents	60	N/A
C9300-NW-A-24	Yes	C9300 Network Advantage, 24-port license	---	14
SC9300UK9-1718	-	CAT9300/9400/9500/9600 UNIVERSAL	---	14
PWR-C1-1100WAC-P	-	1100W AC 80+ platinum Config 1 Power Supply	---	14
CAB-TA-IN	-	India AC Type A Power Cable	---	14
STACK-T1-50CM	-	50CM Type 1 Stacking Cable	---	14

CAB-SPWR-30CM	-	Catalyst Stack Power Cable 30 CM	---	14
TE-C9K-SW	-	TE agent for IOSXE on C9K	---	14
C9K-ACC-RBFT	-	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx	---	14
C9K-ACC-SCR-4	-	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4	---	14
CAB-GUIDE-1RU	-	1RU CABLE MANAGEMENT GUIDES 9200 and 9300	---	14
NETWORK-PNP-LIC	Yes	Network Plug-n-Play Connect for zero-touch device deployment	---	2
PWR-C1-1100WAC-P/2	-	1100W AC 80+ platinum Config 1 Secondary Power Supply	---	14
C9300-SSD-NONE	-	No SSD Card Selected	---	14
C9300-NM-4M	-	Catalyst 9300 4 x mGig Network Module	---	14
C9300L-24T-4X-A	-	Catalyst 9300L 24p data, Network Advantage ,4x10G Uplink	---	14
CON-L1NBD-C00L2XAL	-	CX LEVEL 1 8X5XNBD Catalyst 9300L 24p data, Network Advantag	60	N/A
C9300L-DNA-A-24	Yes	C9300L Cisco DNA Advantage, 24-port Term Licenses	---	14
CON-L1SWT-C93LA24	-	CX LEVEL 1 SW SUB C9300L Cisco DNA Adv	60	N/A
C9300L-DNA-A-24-5Y	-	C9300L Cisco DNA Advantage, 24-port, 5 Year Term license	60	N/A
TE-EMBEDDED-T	Yes	Cisco ThousandEyes Enterprise Agent IBN Embedded	---	14
TE-EMBEDDED-T-5Y	-	ThousandEyes - Enterprise Agents	60	N/A
D-DNAS-EXT-S-T	Yes	Cisco DNA Spaces Extend Term License for Catalyst Switches	---	14
D-DNAS-EXT-S-5Y	-	Cisco DNA Spaces Extend for Catalyst Switching - 5Year	60	N/A
S9300LUK9-1718	-	CAT9300/9400/9500/9600 UNIVERSAL	---	14
C9300L-NW-A-24	Yes	C9300L Network Advantage, 24-port license	---	14

C9300L-STACK-BLANK	-	Catalyst 9300L Blank Stack Module	---	14
TE-C9K-SW	-	TE agent for IOSXE on C9K	---	14
FAN-T2	-	Cisco Type 2 Fan Module	---	14
PWR-C1-350WAC-P	-	350W AC 80+ platinum Config 1 Power Supply	---	14
CAB-TA-IN	-	India AC Type A Power Cable	---	14
C9K-ACC-RBFT	-	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx	---	14
C9K-ACC-SCR-4	-	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4	---	14
CAB-GUIDE-1RU	-	1RU CABLE MANAGEMENT GUIDES 9200 and 9300	---	14
NETWORK-PNP-LIC	Yes	Network Plug-n-Play Connect for zero-touch device deployment	---	2
PWR-C1-350WAC-P/2	-	350W AC 80+ platinum Config 1 Secondary Power Supply	---	14
C9300L-SSD-NONE	-	No SSD Card Selected	---	14
C9606R	-	Cisco Catalyst 9600 Series 6 Slot Chassis	---	56
CON-L1NBD-C9606R	-	CX LEVEL 1 8X5XNBD Cisco Catalyst 9600 Series 6 Slot Chassis	60	N/A
S9600UK9-1715	-	CAT9300/9400/9500/9600 UNIVERSAL	---	21
C9600-NW-A	Yes	Cisco Catalyst 9600 Network Advantage License	---	21
C9600-DNA-A	Yes	Cisco Catalyst 9600 DNA Advantage Term License	---	21
CON-L1SWT-C96A	-	CX LEVEL 1 SW SUB Cisco Catalyst 9600	60	N/A
C9600-DNA-A-5Y	-	Cisco Catalyst 9600 DNA Advantage 5 Year License	60	N/A
C9606-SLOT-BLANK	-	Cisco Catalyst 9600 Series Blank for Chassis Module Slot	---	21
C9606-PWR-BLANK	-	Cisco Catalyst 9600 Series Blank for Power Supply Slot	---	21
C9600-SDA-BORDER	-	Catalyst 9600 SDA Border, Control Node Deployment	---	21

C9606-FAN	-	Cisco Catalyst 9600 Series C9606 Chassis Fan Tray	---	21
C9600-SUP-1	-	Cisco Catalyst 9600 Series Supervisor 1 Module	---	21
C9K-F2-SSD-960GB	-	Cisco Catalyst 9600 Series 960GB SSD Storage	---	21
C9600-SUP-1/2	-	Cisco Catalyst 9600 Series Redundant Supervisor 1 Module	---	21
C9K-F2-SSD-960GB	-	Cisco Catalyst 9600 Series 960GB SSD Storage	---	21
C9600-LC-48YL	-	Cisco Catalyst 9600 Series 48-Port 25GE/10GE/1GE	---	21
C9600-LC-48YL	-	Cisco Catalyst 9600 Series 48-Port 25GE/10GE/1GE	---	21
C9600-LC-48TX	-	Cisco Catalyst 9600 Series 48-Port Copper	---	21
C9600-PWR-2KWAC	-	Cisco Catalyst 9600 Series 2000W AC Power Supply	---	21
CAB-TA-IN	-	India AC Type A Power Cable	---	14
NETWORK-PNP-LIC	Yes	Network Plug-n-Play Connect for zero-touch device deployment	---	2
CAB-CONSOLE-USB	-	Console Cable 6ft with USB Type A and mini-B	---	14
SFP-10G-LR=	-	10GBASE-LR SFP Module	---	17
SFP-10G-SR=	-	10GBASE-SR SFP Module	---	17
DN3-HW-APL	-	Cisco Catalyst Center Appliance (Gen 3) - 32 Core	---	35
CON-L1NBD-DN3HBAPL	-	CX LEVEL 1 8X5XNBD Cisco DNA Center Appliance (Gen 3) - 32	60	N/A
DNA-SW-2.3.7	-	Cisco Catalyst Center SW 2.3.7	---	21
DN3-HW-APL-LIC	Yes	Cisco Catalyst Center Appliance License- 32 Core	---	21
CAB-C19-C20-IND	-	Power Cord C19-C20 India	---	35
DN3-CPU-I6326	-	Intel 6326 2.9GHz/185W 16C/24MB DDR4 3200MHz	---	35
DN3-MR-X32G2RW	-	32GB RDIMM DRx4 3200 (8Gb)	---	35
DN3-SD19TKA1X-EV	-	1.9TB 2.5 inch Enterprise Value 12G SAS SSD	---	35

DN3-RAID-220M6	-	Cisco 12G SAS RAID Controller w/4GB FBWC (16 Drv) w/1U Brkt	---	35
DN3-PSU1-2300W	-	Cisco UCS 2300W AC Power Supply for Rack Servers Titanium	---	35
DN3-GPURKIT-C220	-	GPU Riser Bracket assy kit C220 / C225 1U	---	35
DN3-TPM-002C	-	TPM 2.0, TCG, FIPS140-2, CC EAL4+ Certified, for M6 servers	---	35
DN3-SDB960SA1V	-	960GB 2.5in 6G SATA Enter Value 1X Samsung G1PM893A SSD	---	35
DN3-SDB1T9SA1V	-	1.9TB 2.5in 6G SATA Enter Value 1X Samsung G1PM893A SSD	---	35
DN3-P-I8Q25GF	-	Cisco-Intel E810XXVDA4L 4x25/10 GbE SFP28 PCIe NIC	---	35
DN3-P-I8D25GF	-	Cisco-Intel E810XXVDA2 2x25/10 GbE SFP28 PCIe NIC	---	35
FPR3110-NGFW-K9	-	Cisco Secure Firewall 3110 NGFW Appliance, 1U	---	21
CON-L1NBD-FPR3110N	-	CX LEVEL 1 8X5XNBD Cisco Secure Firewal	60	N/A
FPR3110T-TMC	Yes	Cisco Secure Firewall 3110 TD, Malware and URL License	---	21
CON-L1SWT-FPR31TMC	-	CX LEVEL 1 SW SUB Cisco Secure Firewall	60	N/A
L-FPR3110T-TMC-5Y	-	Cisco Secure Firewall 3110 TD, AMP & URL Filtering 5Y Subs	60	N/A
FPR3K-PWR-AC-400	-	Cisco Secure Firewall 3K Series 400W AC Power Supply	---	21
CAB-ACE	-	AC Power Cord (Europe), C13, CEE 7, 1.5M	---	14
SF-F3K-TD7.4-K9	-	Threat Defense software v7.4 for 3100 Series appliances	---	21
SFP-10G-SR	-	10GBASE-SR SFP Module	---	17
FPR3K-SSD900	-	Cisco Secure Firewall 3K Series 900GB	---	21
FPR3K-SLIDE-RAILS	-	Cisco Secure Firewall 3100 Slide Rail Kit	---	21
FPR3110-BSE	Yes	Cisco Secure Firewall 3110 Base Lic	---	2

FPR3K-FAN	-	Cisco Secure Firewall 3K Series Fan Tray	---	21
FPR3K-SSD-BLANK	-	Cisco Secure Firewall 3100 Series SSD Blank Slot Cover	---	21
FPR3K-NM-BLANK	-	Cisco Secure Firewall 3100 Network Module Blank Slot Cover	---	21
FPR3K-PSU-BLANK	-	Cisco Secure Firewall 3K Series Pwr Supply Blank Slot Cover	---	21
CAB-CONS-RJ45-DB9	-	Console Cable 6ft with RJ45 and DB9F	---	21
FPR3110-P	-	Cloud Management for FPR 3110	---	21
CON-L1SWT-FPR3110P	-	CX LEVEL 1 SW SUB Cloud Management fo	60	N/A
L-FPR3110-P-5Y	-	Cloud Management for FPR 3110 5YR Subs	60	N/A
FPR3105-NGFW-K9	-	Cisco Secure Firewall 3105 NGFW Appliance, 1U	---	21
CON-L1NBD-FPR3105N	-	CX LEVEL 1 8X5XNBD Cisco Secure Firewall	60	N/A
FPR3105T-TMC	Yes	Cisco Secure Firewall 3105 TD, Malware and URL License	---	21
CON-L1SWT-FR315TMC	-	CX LEVEL 1 SW SUB Cisco Secure Firewall	60	N/A
L-FPR3105T-TMC-5Y	-	Cisco Secure Firewall 3105 TD, AMP & URL Filtering 5Y Subs	60	N/A
FPR3K-PWR-AC-400	-	Cisco Secure Firewall 3K Series 400W AC Power Supply	---	21
CAB-ACE	-	AC Power Cord (Europe), C13, CEE 7, 1.5M	---	14
SF-F3K-TD7.4-K9	-	Threat Defense software v7.4 for 3100 Series appliances	---	21
FPR3K-SSD900	-	Cisco Secure Firewall 3K Series 900GB	---	21
FPR3K-SLIDE-RAILS	-	Cisco Secure Firewall 3100 Slide Rail Kit	---	21
FPR3105-BSE	Yes	Cisco Secure Firewall 3105 Base Lic	---	21
FPR3K-FAN	-	Cisco Secure Firewall 3K Series Fan Tray	---	21

FPR3K-SSD-BLANK	-	Cisco Secure Firewall 3100 Series SSD Blank Slot Cover	---	21
FPR3K-NM-BLANK	-	Cisco Secure Firewall 3100 Network Module Blank Slot Cover	---	21
FPR3K-PSU-BLANK	-	Cisco Secure Firewall 3K Series Pwr Supply Blank Slot Cover	---	21
CAB-CONS-RJ45-DB9	-	Console Cable 6ft with RJ45 and DB9F	---	21
FPR3105-P	-	Cloud Management for FPR 3105	---	21
CON-L1SWT-FPR3105P	-	CX LEVEL 1 SW SUB Cloud Management fo	60	N/A
L-FPR3105-P-5Y	-	Cloud Management for FPR 3105 5YR Subs	60	N/A

DECLARATION

I hereby certify that the bid is fully compliant with the requirements contained in this ***Annexure A: Bill of Material*** table above.

Authorised Representative

Name: _____

Position: _____

Signature: _____

Date: _____

ANNEXURE B: **Consolidated Deliverables for the Cisco ECM Infrastructure Project**

The following ten deliverables consolidate the required outputs for the supply, implementation, migration, testing and support of the Cisco ECM LAN infrastructure at the Gauteng Provincial Legislature's Johannesburg HQ and Cape Town offices NCOP. Each deliverable must be submitted to GPL for review and written acceptance.

N0	Deliverable	Draft Minimum Requirements	Draft Acceptance Criteria and Evidence
1	Project Initiation Discovery and Existing Environment Assessment	Conduct the kick-off meeting and confirm the scope, sites, stakeholders, roles, dependencies, assumptions, constraints, communication channels and escalation arrangements. Assess the physical and logical network, rack space, power, cooling, cabling, fibre pathways, WAN and Internet connectivity, IP addressing, routing, VLANs, security policies, monitoring, authentication and dependent services at the Johannesburg HQ and Cape Town offices NCOP.	Approved project initiation pack, kick-off minutes, stakeholder and responsibility matrix, communication and escalation plan, existing-environment assessment report, gap analysis and site assessment evidence.
2	Compatibility Assessment Detailed Design and Implementation Planning	Validate the Bill of Materials, licensing, Cisco Smart Account requirements, software compatibility, transceivers, cables, power requirements and interoperability with the existing ECM environment. Develop the low-level design, implementation plan, migration plan, test plan, risk register, change requests, back-out plan and detailed schedule.	Approved compatibility matrix, validated Bill of Materials, low-level design, physical and logical diagrams, implementation and migration plans, test plan, risk register, back-out plan, change records and baseline schedule.

N0	Deliverable	Draft Minimum Requirements	Draft Acceptance Criteria and Evidence
3	Supply and Delivery of All ECM Equipment	Supply and deliver all new, genuine and current Cisco equipment, software, subscriptions, licences, support contracts, rack kits, mounting equipment, stacking and power-stack cables, console cables, transceivers, patch leads and ancillary components required for a complete working solution. Provide South African-compatible power cords and register applicable devices and subscriptions in GPL's Cisco Smart Account.	All ECM equipment is delivered to the designated sites without damage and reconciled against Annexure A. Accepted evidence includes delivery notes, OEM or authorised-channel confirmation, serial-number register, asset allocation by site, Smart Account registration, licence entitlements, warranty details and support commencement dates
4	Access and Core Switching Implementation	Rack, stack, label, cable and configure the Cisco Catalyst 9300/9300L access switches and Catalyst 9600 core chassis. Configure high availability, redundant supervisors and power, switching or Stack Wise Virtual, link aggregation, spanning-tree protection, routing, VLANs, DHCP relay, QoS, multicast and management-plane controls. Install and validate all 10 Gbps LR and SR optics, uplink modules and copper or fibre connections.	Equipment is correctly installed, configured and labelled in accordance with the approved design. Switching, routing, redundancy, failover, link performance and connected services operate successfully. GPL approves the installation and commissioning reports, including site records, configurations, photographs where required and supporting test results.
5	Secure Network Management and Cisco Catalyst Center Implementation	Implement AAA, role-based access, SNMPv3, NTP, syslog, SSH, configuration backup and approved hardening controls. Install and configure Cisco Catalyst Center, including certificates, backups, software versions, device credentials, inventory, topology, assurance, telemetry, image	The configured ECM infrastructure environment is operational. Secure administrative access and network monitoring function as designed; supported devices are successfully onboarded; topology and inventory

N0	Deliverable	Draft Minimum Requirements	Draft Acceptance Criteria and Evidence
		management, compliance and configuration management. Integrate with identity, DNS, NTP, SMTP, syslog and other approved services.	information is accurate; telemetry and assurance data are available; backups are tested; and integrations operate successfully. A report identifying additional licence requirements and excluded features is approved.
6	Cisco Secure Firewall Implementation and Configuration	Install and configure one Cisco Secure Firewall 3110 and two Cisco Secure Firewall 3105 appliances, including base licences, five-year threat defence, malware and URL-filtering subscriptions and applicable cloud-management subscriptions. Configure interfaces, zones, routing, NAT, access rules, VPNs, objects, logging, inspection, alerting, backups, health monitoring and secure administrative access.	Firewalls are installed, licensed, registered, hardened and configured in accordance with the approved firewall design. Threat defence, malware protection, URL filtering, VPNs, logging, alerting, backup and health-monitoring capabilities are tested and operational.
7	Network and Firewall Migration and Cutover	Migrate existing network and firewall services in controlled batches during approved maintenance windows. Maintain existing configurations and tested rollback capability until written acceptance. Provide suitable on-site and remote technical resources for each cutover and verify business connectivity, security controls, reachability, service continuity and performance.	Each migration is supported by an approved change record, readiness assessment, migration record, rollback procedure and pre- and post-cutover test evidence. Services operate successfully, implementation defects are resolved and GPL provides written acceptance for each migration phase.

N0	Deliverable	Draft Minimum Requirements	Draft Acceptance Criteria and Evidence
8	Testing Defect Resolution and Solution Acceptance	Conduct factory reconciliation, pre-installation checks, configuration peer reviews and pre-cutover readiness assessments. Perform functional, performance, redundancy, failover, routing, switching, security-policy, management, monitoring and backup or restore tests. Record and resolve defects, deviations and exceptions.	Approved system integration and testing reports demonstrate that all requirements have been met. The defect and exception register is complete, all critical and high-severity defects are resolved, failed tests are successfully repeated, and GPL signs the user acceptance testing and solution acceptance documentation.
9	Technical Documentation Knowledge Transfer and Operational Handover	Submit the complete technical and operational documentation, including the final low-level design, as-built diagrams, asset register, configuration baseline, licence and support schedules, configurations, operating procedures, backup or restore procedures, test evidence, migration records and troubleshooting guides. Provide administrator training for switching, Catalyst Center and firewall operations and formally hand over the solution to GPL and Archer Tech.	GPL approves the complete and accurate technical and operational documentation, asset register and configuration baseline. Knowledge transfer is evidenced through training material, attendance registers, practical demonstrations, competency assessments and a written knowledge transfer completion report. Operational handover is confirmed through a signed readiness checklist and handover certificate.
10	Warranty Hypercare Support and Project Close-out	Provide OEM warranty and support services for the periods specified in the approved Bill of Materials. Provide 90 calendar days of post-implementation hyper care support following the final production cutover, including monitoring, incident resolution,	OEM entitlements and support contracts are active and accessible to GPL. GPL receives the applicable warranty certificates and an approved support contact and escalation matrix. Weekly

N0	Deliverable	Draft Minimum Requirements	Draft Acceptance Criteria and Evidence
		configuration correction and weekly reviews. Submit a final project close-out report.	hyper care reports and incident registers confirm solution stability. All mandatory deliverables are accepted, outstanding low-risk matters have assigned owners and dates, and the final project closure report is approved by GPL.

THE END