NATIONAL MUSEUM
NASIONALE MUSEUM • MUSIAMO WA SETJHABA
BLOEMFONTEIN

an agency of the
Department of Sport, Arts and Culture

266, Bloemfontein, 9300
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www.nasmus.co.za

Incorporating the satellites: | Insluitend die satelliete:
Oliewenhuis Art Museum | Oliewenhuis-kunsmuseum
Freshford House Museum | Freshford-huismuseum
First Raadsaal | Eerste Raadsaal
Wagon Museum | Waenhuismuseum
Florisbad Research Station | Florisbad-navorsingstasie

TENDER	REQUEST FOR QUOTE FOR ONCE OFF SUPPLY AND DELIVERY OF GARDENING EQUIPMENT
ISSUE DATE	23 November 2026
CLOSING DATE	04 December 2026
CLOSING TIME	12h00
METHOD OF SUBMISSION	Tender box at National Museum, no. 36 Aliwal Street, Bloemfontein, 9300

1. Background to the National Museum

The National Museum - a natural history, cultural history and art museum was established in 1877 and is a declared cultural institution, which resorts under the Department of Arts and Culture and is governed by a council. The mission of the National Museum is to provide heritage resources and an enjoyable experience to all people through quality research, conservation, education and exhibitions. More information about the organisation can be found at www.nasmus.co.za

2. Purpose and Background

The Museum requires a service provider to provide once-off supply and delivery of Gardening Equipment at the National Museum and Satellites. The service provider **MUST** be an established gardening equipment supplier having services in South Africa**.**

3. Scope/Specifications with deliverables of Service(s) required.

3.1 Contract Period

Once off supply and delivery of gardening equipment.

3.2 Place Of Work

All the gardening equipment shall be delivered to identified sites as per the specifications

3.3 Key Performance Requirements

The provider must provide a written price:

1. Heavy duty Petrol brush cutter, Displacement 41.6m³, Power 2kW, cutting Circle diameter 420mm **(Or Similar approved)**

Oliewenhuis Art Museum x3
First Raadsaal & Wagon Museum x1
The Florisbad Research Station x2

2. Husqvarna TS 114 garden tractor **(Or Similar approved)**

452 cm³ - Cylinder displacement
9 kW - Net power at preset rpm Energy1
Petrol- Power/fuel type

Florisbad Research Station x1

3. HUSQVARNA 125 BVX PETROL BLOWER **(Or Similar approved)**

Cylinder displacement 28 cm³
Power output 0.8 kW
Air speed 58.12 m/s with round nozzle
Vac bag capacity 64.35 l
Fuel tank volume 0.5 l
Weight 4.35 kg

The First Raadsaal & Wagon Museum x1
Oliewenhuis Art Museum x2

4. TANDEM RATEL 3000KW ELECTRIC LAWNMOWER 48CM (HD) (A) **(Or Similar approved)**

Ratel 3000W Heavy Duty (Aluminium)
Cut Width: 480mm
Height Settings: 11
Grassbox: 63 litres
Blade: Bar
Wheel Size: 210mm
Heavy Duty Sealed Bearing wheels
Re-enforced Chassis: Aluminium
Weight: 40kg
Dimensions: 85 x 52 x 48cm

The First Raadsaal & Wagon Museum x1
Oliewenhuis Art Museum x1
Freshford House Museum x1

5. STIHL FCB-KM EDGE TRIMMER KOMBITOOL KMA **(Or Similar approved)**

Weight: 3.5 kg

Power Source: Gasoline engine
Cutting Width: 30 cm
Adjustable Depth Range: 0 – 10 cm

Oliewenhuis Art Museum x2
The National Museum x1

6. Heavy duty extension cord. Ellies 30m Heavy Duty Medium Surge Extension Reel **(Or Similar approved)**

The First Raadsaal & Wagon Museum x2

7. **1100 Litres Wheelie Bin**

Material: **High-Density Polyethylene (HDPE)**
Hinged Lid: Prevents spillage and keeps waste contained.
Wheels: 4 x 200mm rubber wheels for easy manoeuvrability.
Handles: 3 ergonomic handles for enhanced ease of movement.

Dimensions:
Length: 1035mm
Width: 1295mm
Height: 1350mm
Weight 49kg's

Oliewenhuis Art Museum x1

8. **The STIHL HSA 45 (or Similar approved)**

Single-sided cutter blade with 24 mm tooth spacing, integrated cut protection, screw-on tip protector, integrated battery with charge level indicator. Weight: 2.3 kg.

Battery charging time: 145 min/210 min (80%/100%).
INCLUDES BATTERY AND CHARGER

The First Raadsaal & Wagon Museum x1
Oliewenhuis Art Museum x2

4 Compulsory requirements

The bidder must attach the following documents to the quotation as follows:

4.1.1 The service provider must complete the price schedule as provided in paragraph 7.

4.1.2 Company profile for an established gardening equipment.

4.1.3 At least three (3) written reference letters, purchase order or appointment letters for the supply and delivery of gardening equipment.

4.1.4 Preference will be given to Bloemfontein/Mangaung Gardening Equipment suppliers were proof of local address in Bloemfontein/ Mangaung is attached **(IN A FORM OF A MUNICIPAL RATES STATEMENT OR A VALID LEASE AGREEMENT, WHEREBY THE BIDDER IS A TENANT).**

- The Museum may conduct a site visit of the offices to verify the business and determine that the company has sufficient resources to render the service required.

4.1.5 The bidder must be tax compliant, and a tax pin issued by SARS must be attached.

4.1.6 Completed, signed, and witnessed SBD4 forms must be attached.

4.1.7 The bidder must be registered on CSD and CSD supplier report must be attached.

4.1.8 The bidder must be an active company registered in the Republic of South Africa and a copy of CIPC registration documents must be attached.

5 Additional requirements (Not compulsory)

5.1.1 A valid copy of BBBEE certificate or completed and signed BBBEE declaration must be attached.

Matters for noting.

- Non-compliance to the above compulsory requirements will lead to a disqualification of the bidder, except where non-tax compliant with tax matters which is subject to grace period of at least 7 days that will be provided to a preferred service provider should that service provider be non-compliant following bid evaluation.

- Failure by this preferred service provider to rectify its tax matters to a compliant status within the grace period provided will lead to an automatic disqualification.

- Validity period for bids or formal written quotations submitted shall be valid for a minimum period of 90 days. The formal written price quotations received from the

service provider/supplier will be regarded as valid for 90 days despite expiry date less than 90 days indicated on a quote.

6. Bid Evaluation

All bidders will be subject to a two-stage technical evaluation process as follows:

6.1. Pre-screening, i.e. determination of compliance to compulsory requirements. They will be required to pass pre-screening to be eligible for further evaluation.

6.2. Preferential procurement calculation 80/20, whereby 80 is for price and 20 points for specific preferential goals.

7. Price

7.1. Bidder must complete pricing in table below inclusive of VAT.

No	Details	Quantity	Cost per item	Total
1	 Heavy duty Petrol brush cutter, Displacement 41.6m³, Power 2kW, cutting Circle diameter 420mm (Or **Similar approved)** **Oliewenhuis Art Museum x3** **First Raadsaal & Wagon Museum x1** **The Florisbad Research Station x2**	6		
2		1		

	 Husqvarna TS 114 garden tractor **(Or Similar approved)** 452 cm³ - Cylinder displacement 9 kW - Net power at preset rpm Energy1 Petrol- Power/fuel type **Florisbad Research Station**			
3	 HUSQVARNA 125 BVX PETROL BLOWER **(Or Similar approved)** Cylinder displacement 28 cm³ Power output 0.8 kW Air speed 58.12 m/s with round nozzle Vac bag capacity 64.35 l Fuel tank volume 0.5 l Weight 4.35 kg **The First Raadsaal & Wagon Museum x1** **Oliewenhuis Art Museum x2**	3		
4		3		

	 TANDEM RATEL 3000KW ELECTRIC LAWNMOWER 48CM (HD) (A) **(Or Similar approved)** Ratel 3000W Heavy Duty (Aluminium) Cut Width: 480mm Height Settings: 11 Grassbox: 63 litres Blade: Bar Wheel Size: 210mm Heavy Duty Sealed Bearing wheels Re-enforced Chassis: Aluminium Weight: 40kg Dimensions: 85 x 52 x 48cm **The First Raadsaal & Wagon Museum x1** **Oliewenhuis Art Museum x1** **Freshford House Museum x1**			
5	 STIHL FCB-KM EDGE TRIMMER KOMBITOOL KMA **(Or Similar approved)** Weight: 3.5 kg Power Source: Gasoline engine Cutting Width: 30 cm Adjustable Depth Range: 0 – 10 cm **Oliewenhuis Art Museum x2** **The National Museum x1**	3		

6	Heavy duty extension cord. Ellies 30m Heavy Duty Medium Surge Extension Reel **(Or Similar approved)**  **The First Raadsaal & Wagon Museum**	2		
7	 **1100 Litres Wheelie Bin** Material: **High-Density Polyethylene (HDPE)** Hinged Lid: Prevents spillage and keeps waste contained. Wheels: 4 x 200mm rubber wheels for easy manoeuvrability. Handles: 3 ergonomic handles for enhanced ease of movement. **Dimensions:** Length: 1035mm Width: 1295mm Height: 1350mm Weight 49kg's **OLiewenhuis Art Museum x1**	1		

8	**The STIHL HSA 45 (or Similar approved)**  Single-sided cutter blade with 24 mm tooth spacing, integrated cut protection, screw-on tip protector, integrated battery with charge level indicator. Weight: 2.3 kg. Battery charging time: 145 min/210 min (80%/100%). **INCLUDES BATTERY AND CHARGER** **The First Raadsaal & Wagon Museum x1** **Oliewenhuis Art Museum x2**	3		
TOTAL				**R**
VAT				**R**
SUB TOTAL (INCLUDING VAT.)				**R**

8. Preferential Procurement Assessment

Preferential procurement calculation 80/20, whereby 80 is for price and 20 points for BBBEE points.

Price and Preference Points Evaluation

	Preference Points Criteria	**Points Allocation**
1	Price	80
2	Specific goals	20
	Total Points	100

Preference Point System

In accordance with the Preferential Procurement Regulations of 2022, NM has determined the following specific goals for which preference points will be awarded:

Goal 1: Broad-Based Black Economic Empowerment

Section 10 of the B-BBEE Act enjoins every public entity to take into account and apply the B-BBEE Codes of Good Practice in determining and implementing a preferential procurement policy. NM will thus award preference points to suppliers based on their B-BBEE specific preferential goals.

Goal 2: Empowerment of Local Businesses

NM is in the Free State, a rural province on the margins of economic activity. To develop and empower local businesses based in the Free State, NM will award preference point to suppliers based in the Free State.

Goal 3: Youth Empowerment

Youth participation in the economy is crucial for the growth and development of the South African economy, but their participation has been limited by several factors. One of the main challenges for youth has been the high levels of unemployment. The unemployment rate for young people in South Africa is much higher than the national average, which makes it difficult for them to enter the labour market and participate in the economy.

In an effort to empower youth and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by youth.

Goal 4: Women Empowerment

Women participation in the economy is crucial for the growth and development of the South African economy, but their participation has been limited by several factors. For women, the challenge has been unequal access to economic opportunities, including education, training, and employment. Women in South Africa often face discrimination and gender-based violence, which can limit their ability to participate in the economy. Additionally, women tend to be concentrated in low-paying, informal sector jobs, which offer little security and limited opportunities for advancement.

To empower women and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by women.

Goal 5: Empowerment of People with Disabilities

People with disabilities face significant barriers to participating in the South African economy. According to the World Bank, about seven million South Africans have some form of disability, and they are more likely to experience poverty and unemployment compared to those without disabilities.

People with disabilities often face discrimination in the labour market and have limited access to education, training, and employment opportunities. They may also face physical and attitudinal barriers, making it difficult for them to fully participate in the economy.

To empower people with disabilities and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by people with disabilities.

Points awarded for each goal

Preferential points will be awarded as per below scoring:

CRITERION	80/20	90/10
B-BBEE Status	4	2
Businesses Based in the Free State	4	2
Ownership by Youth	4	2
Ownership by Women	4	2
Ownership by People with Disabilities	4	2
	20	**10**

B-BBEE Status Points will be awarded as per below:

B-BBEE STATUS	80/20	90/10
Level 1	4	2
Level 2	3	1.5

Level 3	2	1
Level 4 and below	1	0.5
Non-compliant	0	0

Ownership Points for Youth, Women, and People with Disabilities will be awarded as per below:

OWNERSHIP	80/20	90/10
Above 50%	4	2
Above 40%	3	1.5
Above 25%	2	1
Above 10%	1	0.5

Proof of claim

Bidders must submit valid proof of claim for any of the above criteria as stipulated in the bid documents. Failure to submit proof of claim will not disqualify a bid but will result in points not being awarded for any criterion for which proof of claim has not been submitted or is invalid.