Address all correspondence to:
The Municipal Manager
Kopanong Local Municipality
Private Bag X23
TROMPSBURG
9913
E-Mail: tsotetsiomolemo4@gmail.com

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An advertisement is hereby placed in terms of section 18 (b) of the Supply Chain Management Policy of Kopanong Local Municipality to invite (i) suitably qualified, professional and experienced supplier/service provider to submit a Bid (Tender).

Bid Number	Description	Evaluation Criteria	Bid Document Price	Compulsory Briefing	Contact Person (Enquiries)	Closing date and Time
KLM/AFS-ASS/2026-27-28	Compilation of GRAP Compliant Annual Financial Statements and Assets Register for two(2) Financial Years.	**Stage1:** Responsiveness test **Stage 2:** Functionality **Stage 3:** Preference Points & Pricing 80 – Price 20 – Specific goals **Stage 4:** Risk Assessment	R 350.00 **Note:** (Proof of Purchase of the Bid Document must be attached).	**Date:** 04 Dec 2026 **Time:** 10H00am **Venue:** Trompsburg Municipal Town Hall **Note**: (Briefing certificates will be issued and must be attached with submission of bid document)	**Technical Enquiries:** Mr MG Dhlamini on 083 281 7488 mgdhlamini@gmail.com and Mrs. Y Jack on 076 331 3616 ymak27@gmail.com **Supply Chain Management Enquiries:** Mr. LM Motloung on 083 585 8111 motloungsir@gmail.com	**Date**: 11 Dec 2026 **Time:** 12H00pm **Venue:** 20 Louw Street, Trompsburg, Municipal Head Offices
KLM/INSUR/2026-27	Provision of Short-term Insurance for a Period of 36 months for Kopanong Local Municipality.	**Stage1:** Responsiveness test **Stage 2:** Functionality **Stage 3:** Preference Points & Pricing 80 – Price 20 – Specific goals **Stage 4:** Risk Assessment	R 350.00 **Note:** (Proof of Purchase of the Bid Document must be attached).	**Date:** 04 Dec 2026 **Time:** 11H00am **Venue:** Trompsburg Municipal Town Hall **Note**: (Briefing certificates will be issued and must be attached with submission of bid document)	**Technical Enquiries:** Mr MG Dhlamini on 083 281 7488 mgdhlamini@gmail.com **Supply Chain Management Enquiries:** Mr. LM Motloung on 083 585 8111 motloungsir@gmail.com	**Date**: 11 Dec 2026 **Time:** 12H30pm **Venue:** 20 Louw Street, Trompsburg, Municipal Head Offices
KLM/ADV/2026/2027	Appointment of a Service Provider for the Supply of Management Advisory and Related Services on an as and when basis for a period of 24 months.	**Stage1:** Responsiveness test **Stage 2:** Functionality **Stage 3:** Preference Points & Pricing 80 – Price 20 – Specific goals **Stage 4:** Risk Assessment	R 350.00 **Note:** (Proof of Purchase of the Bid Document must be attached).	**Date:** 04 Dec 2026 **Time:** 12H00pm **Venue:** Trompsburg Municipal Town Hall **Note**: (Briefing certificates will be issued and must be attached with submission of bid document	**Technical Enquiries:** Mrs. T Zeekoei on 067 891 4556 zeekoeit@gmail.com **Supply Chain Management Enquiries:** Mr. LM Motloung on 083 585 8111 motloungsir@gmail.com	**Date**: 11 Dec 2026 **Time:** 13H00pm **Venue:** 20 Louw Street, Trompsburg, Municipal Head Offices

Bid documents will be available from the **30th November 2026** upon payment of a non-refundable document fee during office hours between 08:00 - 13:00 and 13:30 – 16:30 weekdays from the Kopanong Local Municipality procurement office at the head office in Trompsburg.
Payments can be made at the municipal pay point: Trompsburg Unit. Alternative direct or electronic deposits can be made to Kopanong Local Municipality bank account: **ABSA; Account Number: 4110724394: Branch Code: 630018: Type of Account: Public Sector Cheque Account: Reference: "KLM/AFS-ASS/2026-27 OR KLM/INSUR/2026-27 OR KLM/ADV/2026/2027"**

Minimum Requirements: To be attached to the Submission of the Bid Document.

- CSD registration report, Tax Compliance Status Pin, CIPC registration, BBBEE certificate, Municipal Rates and Taxes Clarence Certificate/account not older than Ninety (90) days must be attached or Lease agreement (must be accompanied by a statement/account from the lessor) and individual director municipal rates and taxes or individual lease agreement must be attached and Letter of Good Standing (COIDA).
- In case of a Joint Venture (JV), certified copies of all the above minimum required documents must be attached for both the JV partners.
- Failure to comply with the set out tender conditions will invalidate your bid.
- Bids are to be completed in accordance with the conditions and rules contained in the bid document.
- Bidders' attention is specifically drawn to the provision of the bid rules and evaluation criteria (Including functionality) which are included in the bid document.
- Compulsory documents stated in the document must be submitted together with the bid document.
- Municipal Supply Chain Management Policy and Preferential Procurement Framework Act no 5 of 2000 and Preferential Procurement Regulations of 2022 will be applied (A bidder failing to submit proof of required evidence to claim preferences for specified goals, which is in line with section 2 (1) (d) (ii) of the Act. Will forfeit points).
- In the case where the bid valid period is not indicated in the bid document the bid validity period shall be **120 days** from the closing date of the bid.
- All submissions will be subjected to verification. Bids received after closing Time and/or Date will not be considered. And no emailed or faxed bids will be accepted.
- The municipality will only communicate the outcome of the bid with the successful bidder.

Tender documents clearly marked **correct bid reference** must be deposited in the tender steel box at the Kopanong Local Municipality in Trompsburg and must be addressed to: **The Municipal Manager, Kopanong Local Municipality.**



BC MOKOMELA
ACTING MUNICIPAL MANAGER