

REQUEST FOR QUOTATION (RFQ)

RFQ NUMBER: KZN/PRASA/2026/09/06/Q

REQUEST FOR QUOTATION (RFQ) FOR APPOINTMENT OF A CONTRACTOR FOR THE REPLACEMENT OF ELECTRICAL EQUIPMENT IN UMBILO SUBSTATION FOR KZN REGION FOR FOUR MONTHS

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF PASSENGER RAIL AGENCY (PRASA)

BID NUMBER:	...	CLOSING DATE:	...02 OCTOBER 2026	CLOSING TIME:12	:00
DESCRIPTION	APPOINTMENT OF A CONTRACTOR FOR THE REPLACEMENT OF ELECTRICAL EQUIPMENT IN UMBILO SUBSTATION FOR KZN REGION FOR FOUR MONTHS.				

BID RESPONSE DOCUMENTS SHALL BE ADDRESSED AS FOLLOWS:

BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX NO.4 AND HAND DELIVERED TO

65 MASABALALA YENGWA AVENUE

PRASA REGIONAL OFFICE FOYER AREA

HELPPDESK,

PRASA SCM

KWAZULU NATAL

ON OR BEFORE CLOSING DATE. PLEASE ENSURE YOU TO SIGN SUBMISSION REGISTER.

COMPULSORY BRIEFING WILL BE ON 22 SEPTEMBER 2026 @ 10H00 AT METRORAIL OFFICE, 65 MASABALALA YENGWA AVENUE, DURBAN STATION, DURBAN AND THEN WE WILL PROCEED TO SITE.

CIDB GRADING

A minimum of CIDB level 4 EP or Higher .

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO

CONTACT PERSON	Johnson Zwane
TELEPHONE NUMBER	031 813 0102
E-MAIL ADDRESS	JZwane@metrorail.co.za

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE		OR	CENTRAL SUPPLIER	
	SYSTEM PIN:			DATABASE No:	MAAA.....

2.1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	2.2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
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QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO

DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO

DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO

IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR IN THE MANNER**
- 1.3. **PRESCRIBED IN THE BID DOCUMENT.**
- 1.4. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD

NUMBER MUST BE PROVIDED.

- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID NVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

NB:

- *Quotation(s) must be addressed to PRASA before the closing date and time shown above.*
- *PRASA General Conditions of Purchase shall apply.*

SECTION 2**NOTICE TO BIDDERS****1. RESPONSES TO RFQ**

Responses to this RFQ [Quotations] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

Proposals must reach the PRASA before the closing hour on the date shown on SBD1 above and must be enclosed in a sealed envelope.

2 COMMUNICATION

Respondent/s are warned that a response will be liable for disqualification should any attempt be made either directly or indirectly to canvass any SCM Officer(s) or PRASA employee in respect of this RFQ between the closing date and the date of the award of the business.

3 BIDDERS COMPLAINTS PROCESS

3.1 Bidders are advised utilize this email address (SCM.Complaints@prasa.co.za) for lodging of complains to PRASA in relation to this bid process. The following minimum information about the bidder must be included in the complaint:

3.1.1 Bid/Tender Description

3.1.2 Bid/Tender Reference Number

3.1.3 Closing date of Bid/Tender

3.1.4 Supplier Name

3.1.5 Supplier Contact details

3.1.6 The detailed compliant

4 LEGAL COMPLIANCE

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

5 CHANGES TO QUOTATIONS

Changes by the Respondent to its submission will not be considered after the closing date and time.

6 PRICING

All prices must be quoted in South African Rand on a fixed price basis, including all applicable taxes.

7 BINDING OFFER

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

8 DISCLAIMERS

PRASA is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that PRASA reserves the right to:

- Modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- Reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- Reject Quotations submitted after the stated submission deadline or at the incorrect venue.

Should a contract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract, is proved to have been incorrect, PRASA reserves the right to cancel the contract.

PRASA reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another Respondent.

Should the preferred fail to sign or commence with the contract within a reasonable period after being requested to do so, PRASA reserves the right to award the business to the next highest ranked Respondent provided that he/she is still prepared to provide the required goods at the quoted price.

9 LEGAL REVIEW

Proposed contractual terms and conditions submitted by a Respondent will be subjected to review and acceptance or rejection by PRASA's Legal Counsel, prior to consideration for an award of business.

10 NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE

Respondents are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information. PRASA is required to ensure that price quotations are invited and accepted from prospective bidders listed on the CSD. Business may not be awarded to a respondent who has failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD. The CSD can be accessed at <https://secure.csd.gov.za/>.

11 PROTECTION OF PERSONAL DATA

In responding to this bid, PRASA acknowledges that it may obtain and have access to personal data of the Respondents. PRASA agrees that it shall only process the information disclosed by Respondents in

their response to this bid for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.

Furthermore, PRASA will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, PRASA requires Respondents to process any personal information disclosed by PRASA in the bidding process in the same manner.

12.EVALUATION AND SCORING METHODOLOGY

The evaluation of the Bids by the evaluation committees will be conducted at various levels. The following levels will be applied in the evaluation:

LEVEL	DESCRIPTION
Verify completeness	The Bid is checked for completeness and whether all required documentation, certificates; verify completeness warranties and other Bid requirements and formalities have been complied with. Incomplete Bids will be disqualified.
Verify compliance	The Bids are checked to verify that the essential RFP requirements have been met. Non-compliant Bids will be disqualified.
Detailed Evaluation of Technical	Detailed analysis of Bids to determine whether the Bidder is capable to deliver Project in terms of business and technical requirements. The minimum threshold for technical evaluation is [70%], any bidder who fails to meet the minimum requirement will be disqualified and not proceed with the evaluation of Price and Specific Goals.
Specific Goals	Evaluate Specific Goals
Price Evaluation	Bidders will be evaluated on price offered.
Scoring	Scoring of Bids using the Evaluation Criteria.
Recommendation	Report formulation and recommendation of Preferred and Reserved Bidders
Approval	Approval and notification of the final Bidder.

SECTION 3

12.1 Evaluation Criteria

Interested bidders for this project shall be evaluated in terms of their business credentials, financial standing, empowerment, technical capacity and experience. The evaluation committee shall use the following Evaluation Criteria depicted in Table 1 below for the selection of the preferred bidder that shall render professional services and construction management work for the project.

EVALUATION CRITERIA	WEIGHTING
Stage 1	Compliance
Stage 1	Disqualifying Returnable Documents
Stage 2	Technical/Functionality
Technical/Functional Requirements	Threshold of 70%
Stage 3	Price and Specific Goals
Price	80
Specific Goals	20
4. Other Returnable Documents	
TOTAL	100

Table 1: Evaluation criteria for the selection of a potential bidder.

The details of the stages outlined in Table 1 above are presented in following sections below.

12.2 Stage 1 Disqualifying Returnable Documents

If you do not submit/meet the following mandatory documents/requirements, your bid will be automatically disqualified:

No.	Description of requirement	
a)	Overall staffing and key professional staff must submit proof of qualifications and professional registration as per 5.4.	
b)	Bidders to fill and sign a closing register; failing which the bidder must provide proof that the document was submitted on time	
c)	Minimum contractor grading of CIDB 4EP or Higher (to be verified on the CIDB website)	
d)	Briefing Attendance Form D. Bidders must also reflect on the Compulsory Briefing Session Attendance Register	

Table 2: Disqualifying Returnable Documents

STAGE 2: TECHNICAL / FUNCTIONALITY REQUIREMENTS

Functionality is the terminology used to define the technical ability of the Tenderer, based on experience to deliver the required product in accordance with the specified quality, reliability and functionality.

The functionality evaluation will be conducted by the Evaluation Committee which comprises of various skilled and experienced members from diverse professional disciplines. The evaluation process will be based on functionality criteria as follows:

Points allocated for Functionality shall be evaluated in accordance with the criteria as listed below. Total functionality points allocated shall be 100. Tenderer must score an overall minimum threshold of 70 points out of 100 to be achieved for the bidder to be accepted in into the panel. Bidders that score less than the 70 points thresholds shall not be evaluated further, and their proposals shall be disqualified. If all bidders score below the 80 points thresholds, PRASA reserves the right to cancel the bid and re-advertise or source using other procurement methods.

The minimum threshold for the technical/functionality requirements is 70% as per the standard Evaluation Criteria presented in Table 4 below. Bidders who score below this minimum requirement shall not be considered for further evaluation.

Details of the technical/functional requirements are presented in Table below

Details of the technical/functional requirements are presented in the Table33 below:

ITEM	CRITERIA	WEIGHT / SCORING
1	Organizational Experience	35
2	Qualifications and Experience of key personnel	35
3	Project program (Work plan)	15
4	Project Approach and Methodology	15
	TOTAL	100

Table3: Technical Evaluation Criteria

Functionality evaluation matrix & Criteria:

Details of the detailed scoring Methodology is presented in the table below:

CRITERIA	WEIGHT	SCORES
Organizational Experience (N.B. Provide for each successfully completed project/s in the following sequence: Copy of an appointment letter/s, Purchase Order or Contract (on a client company letterhead), description of the project, Client name, Client. Contact (i.e., email and office number). Furthermore, attach completion certificate signed by client or letter from the client confirming successful completion of the project.	35	Score will be based on successfully executed and completed similar projects in the installation of 11/33/3 Kv Substations in the last fifteen (15) years from the closing date. 1: 0 Similar Projects/non-submission/incomplete submission= 0 2: 1 Similar project = 7 points 3: 2 Similar projects = 14 points 4: 3 Similar projects= 21 points 5: 4 Similar projects = 28 points 6: 5 and above Similar projects=35 points
Qualifications and Technical Experience (based on Submitted CVs) of Key Staff Site Supervisor (a) A minimum of National Diploma(S4) or N6 National certificate in Electrical Engineering with a Trade test. (b) Minimum 5 years' experience as an Electrician in the installation and commissioning or maintenance of 3/11/33kV Distribution and/or traction Substation equipment.	35	Detailed CVs of the team members who will be used in completing the works. Years of experience should be related to 3/11/33KV substations system installation. 1: No information provided/Unrelated experience submitted/less than stipulated experience on all the Skills = 0 points 2: Only 1 Key Staff personnel have stipulated minimum experience = 10 points 3: Only 2 Key Staff personnel have minimum stipulated experience = 20 points

(c) Be in possession of a valid C-Green certificate or statement of results. Electrician/ Technician (a) A minimum of National Certificate level(N3) in Electrical Engineering with a trade test certificate (b) A minimum of 5 years' experience in the construction or maintenance of 11/33/3KV Distribution substation Construction Health and Safety Officer (a) Be in possession of at least National Certificate/Diploma or B-Tech in Construction Health and Safety. (b) Minimum of 5 years industry experience as a Construction health and safety officer. (c) Be registered with SACPCMP (N.B. Provide copies of original qualifications and certificates of professional bodies. The copies must be certified by commissioner of oath. The date on the stamp shall be three months or less old, before the closing date of the tender. Please provide SAQA accredited qualification. Evaluation will be done on all 3 personnel, and maximum points shall be obtained on all 3.		4: All 3 Key Staff personnel have minimum stipulated experience =35 points
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Project program (Work plan) (N.B. Provide project schedule in MS projects that meets the client's timeline requirements and the schedule to cover the following key Milestones: • Completion of safety file • Site Establishment • Procurement of material and all services • Actual construction activities. • Final works completion • Maximum project Duration of (4) Months. The overall schedule should clearly indicate sequencing of activities with clear understanding of scope.	15	Score will be allocated for MS Project Schedule provided. 1: No information provided = 0 points 2: Inadequate/ unrelated project schedule provided = 2 points 3: Project schedule provided but no detailed activities indicated = 4 points 4: Project schedule provided with activities indicated on the program aligned with the preferred duration of the project; = 7 points 5: Project schedule provided with activities indicated on the program aligned with preferred duration of the project, showing the sequence of activities (i.e., Baseline and critical path) = 8 points 6: Project schedule provided with activities indicated on the program aligned with the preferred duration of the project, showing the sequence of activities (i.e., Baseline and critical path), clear understanding of the scope of work and site challenges addressed = 15 points
Project Approach and Methodology (N.B. The project methodology must be in line with the scope of work. Identify the risks associated with the project activities and mitigation measures. Furthermore, clearly show risks and mitigation measures of working on the railway reserve) • Elements: Identification of risks and mitigation • Work breakdown of activities • Quality assurance • Transportation • Scaffolding • Plant and equipment • Temporary structural supports, • barricading and securing of work • Accommodation of traffic.	15	Score will be allocated as follows: 0: No information provided= 0 points 1: 3 or less elements of the method statement =5 points 2: 4 elements of the method statement= 8 points 3: 5 elements of the method statement=10 points 4: 6 elements of the method statement= 12 points 5: 7 or more elements of the method statement= 15

13. ADMINISTRATIVE RESPONSIVENESS

The test for administrative responsiveness will include completeness of response and whether all returnable and/or required documents, certificates; verify completeness of warranties and other bid requirements and formalities have been complied with. Incomplete Bids will be disqualified.

14. VALIDITY PERIOD

- 14.1 PRASA requires a validity period of 60 **Working Days** from the closing date.
- 14.2 Respondents are to note that they may be requested to extend the validity period of their response, on the same terms and conditions, if the internal processes are not finalized within the validity period. However, once the delegated authority has approved the process the validity of the successful respondent(s)' bid will be deemed to remain valid until finalization of the of award.

15. PUBLICATION OF INFORMATION ON THE NATIONAL TREASURY E-TENDER PORTAL

Respondents are to note that, bid awards, amendments and cancellations will be published on the e-tender portal (*where applicable*) and or media used to advertise the bid. For the award of business, PRASA is required to publish the prices and preferences claimed of the successful and unsuccessful Respondents *inter alia* on the National Treasury e-Tender Publication Portal, (www.etenders.gov.za), on CIDB website for construction related RFQ's. (*where applicable*).

16. RETURNABLE DOCUMENTS

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below. There are three types of returnable documents as indicated below and Respondents are urged to ensure that these documents are returned with the quotation based on the consequences of non-submission as indicated below:

16.1. Mandatory Returnable Documents

Failure to provide Mandatory Returnable Documents at the Closing Date and time of this RFQ may result in a Respondent's disqualification. Respondents are therefore urged to ensure that all documents are returned with their Quotations.

3.1 STAGE 3: PRICING AND SPECIFIC GOALS Price and Specific Goals

The following formula, shall be used by the Bid Evaluation Committee to allocate scores to the interested bidders:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

POINTS AWARDED FOR PRICE

THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$PS = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

POINTS AWARDED FOR SPECIFIC GOALS

In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Evidence
At least 51% Black Women owned	10		Certified copy of ID Documents of the Owners
At least 51% Owned by black persons	10		Certified copy of ID Documents of the Owners
TOTALS	20		

Subject to section 2(1)(f) of the Act, the contract must be awarded to the tender, scoring the highest points.

- **A CIPC Registration Documents/CSD Registration Report will be used to verify the above evidence.**
- **Points will be awarded/allocated on a proportional/pro-rata basis.**
Formula: Number of Points allocated x Percentage (%) owned = Number of Points Claimed.

Stage 4 – Other Returnable Documents

No.	Description of requirement	
a)	Completion of ALL RFP documentation, ALL declarations, ALL Standard Bidding Documents. Above must be completed & duly signed where applicable	
b)	Joint Venture / Consortium agreement / Trust Deed/ Confirmation in writing of their intention to enter into a JV or consortium agreement signed by all parties should they be awarded business by PRASA through this RFP process (if applicable) Must be completed & duly signed	
c)	Letter of Good Standing: COID	
d)	Valid SARS Pin	
e)	CSD supplier registration number	

Table 3: Returnable documents

NB: *The most Responsive bidder/s with incomplete returnable documents will be requested to resubmit completed documents within the time frame stipulated by PRASA before recommendation for award, failure which will result in automatic disqualification.*

SECTION 4**PRICING AND DELIVERY SCHEDULE**

Respondents are required to complete the attached Pricing Schedule

- 1 Prices must be quoted in South African Rand, inclusive of all applicable taxes.
- 2 Price offer is firm and clearly indicate the basis thereof.
- 3 Pricing Bill of Quantity is completed in line with schedule if applicable.
- 4 Cost breakdown must be indicated.
- 5 Price escalation basis and formula must be indicated.
- 6 To facilitate like-for like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being declared non-responsive.
- 7 Please note that should you have offered a discounted price(s), PRASA will only consider such price discount(s) in the final evaluation stage on an unconditional basis.
- 8 Respondents are to note that if price offered by the highest scoring bidder is not market related, PRASA may not award the contract to the Respondent. PRASA may:
 - 9 negotiate a market-related price with the Respondent scoring the highest points;
 - 10 if that Respondent does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the second highest points;
 - 11 if the Respondent scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the Respondent scoring the third highest points;
- 12 If a market-related price is not agreed with the Respondent scoring the third highest points, PRASA must cancel the RFQ.

SECTION 5

PRASA GENERAL CONDITIONS OF PURCHASE

General

PRASA and the Supplier enter into an order/contract on these conditions to supply the items (goods/services/works) as described in the order/contract.

Conditions

These conditions form the basis of the contract between PRASA and the Supplier. Notwithstanding anything to the contrary in any document issued or sent by the Supplier, these conditions apply except as expressly agreed in writing by PRASA.

No servant or agent of PRASA has authority to vary these conditions orally. These general conditions of purchase are subject to such further special conditions as may be prescribed in writing by PRASA in the order/contract.

Price and payment

The price or rates for the items stated in the order/contract may include an amount for price adjustment, which is calculated in accordance with the formula stated in the order/contract.

The Supplier may be paid in one currency other than South African Rand. Only one exchange rate is used to convert from this currency to South African Rand. Payment to the Supplier in this currency other than South African Rand, does not exceed the amounts stated in the order/contract. PRASA pays for the item within 30 days of receipt of the Suppliers correct tax invoice.

Delivery and documents

The Supplier's obligation is to deliver the items on or before the date stated in the order/contract. Late deliveries or late completion of the items may be subject to a penalty if this is imposed in the order/contract. No payment is made if the Supplier does not provide the item as stated in order/contract.

Where items are to be delivered the Supplier:

Clearly marks the outside of each consignment or package with the Supplier's name and full details of the destination in accordance with the order and includes a packing note stating the contents thereof; On

dispatch of each consignment, sends to PRASA at the address for delivery of the items, an advice note specifying the means of transport, weight, number of volume as appropriate and the point and date of dispatch; Sends to PRASA a detailed priced invoice as soon as is reasonably practical after dispatch of the items, and states on all communications in respect of the order the order number and code number (if any).

Containers / packing material

Unless otherwise stated in the order/contract, no payment is made for containers or packing materials or return to the Supplier.

Title and risk

Without prejudice to rights of rejection under these conditions, title to and risk in the items passes to PRASA when accepted by PRASA.

Rejection

If the Supplier fails to comply with his obligations under the order/contract, PRASA may reject any part of the items by giving written notice to the Supplier specifying the reason for rejection and whether and within what period replacement of items or re-work are required.

In the case of items delivered, PRASA may return the rejected items to the Supplier at the Supplier's risk and expense. Any money paid to the Supplier in respect of the items not replaced within the time required, together with the costs of returning rejected items to the Supplier and obtaining replacement items from a third party, are paid by the Supplier to PRASA.

In the case of service, the Supplier corrects non-conformances as indicated by PRASA.

Warranty

Without prejudice to any other rights of PRASA under these conditions, the Supplier warrants that the items are in accordance with PRASA's requirements and fit for the purpose for which they are intended and will remain free from defects for a period of one year (unless another period is stated in the Order) from acceptance of the items by PRASA.

Indemnity

The Supplier indemnifies PRASA against all actions, suits, claims, demands, costs, charges and expenses arising in connection therewith arising from the negligence, infringement of intellectual or legal rights or breach of statutory duty of the Supplier, his subcontractors, agents or servants, or from the Supplier's defective design, materials or workmanship.

The Supplier indemnifies PRASA against claims, proceedings, compensation and costs payable arising out of infringement by the Supplier of the rights of others, except an infringement which arose out of the use by the Supplier of things provided by PRASA.

Assignment and sub-contracting

The successful Respondent awarded the contract may only enter into a subcontracting arrangement with PRASA's prior approval. The contract will be concluded between the successful Respondent and PRASA, therefore, the successful Respondent and not the sub-contractor will be held liable for performance in terms of its contractual obligations.

Governing law

The order/contract is governed by the law of the Republic of South Africa and the parties hereby submit to the non-exclusive jurisdiction of the South African courts.

Special Conditions: Funding Contingency

1. Paragraph 8.4 of the PFMA SCM Instruction No. 3 of 2021/22 states that the Accounting Authority may not invite price quotations or bids if no or sufficient provision is made in the budget of the institution.
2. PRASA has, in terms of section 79 of the PFMA, obtained approval from National Treasury, for a departure from paragraph 8.4 of the PFMA SCM Instruction No. 3 of 2021/22.
3. PRASA is currently in the process of making provision and allocation of budget for the services required in this RFQ, which provision and/or budget allocation has not yet been completed at the time of the issuance of this RFQ.
4. PRASA will, however, ensure that provision and/or budget allocation is made prior to the award of business in this RFQ.
5. Accordingly, any award pursuant to this RFQ is strictly subject to PRASA, inter alia:
 - 5.1. securing the necessary funding allocation; and
 - 5.2. confirming that sufficient budget exists to meet the intended award.
6. PRASA undertakes to keep bidders reasonably informed of the progress and status of the funding allocation and budgeting process.
7. By submitting a bid, bidders expressly acknowledge and agree that PRASA reserves the right to cancel this RFQ at any stage prior to award, in the event that PRASA is unsuccessful in making sufficient provision and/or budget allocation for the required services.
8. PRASA shall not be liable for:
 - 8.1. any claim, loss, or damages of whatsoever nature arising from or in connection with a failure to source funding; or
 - 8.2. the non-award of tender due to a failure to source funding; and
 - 8.3. bidders waive any right to institute proceedings against PRASA in respect of the circumstances contemplated above.

SIGNED at _____ on this _____ day of _____ 20 _____

Signature of Witness

1 _____

Name _____

Signature of Witness

2 _____

Name _____

Signature of Bidder's Authorised Representative: _____

Name: _____

Designation: _____ ”

BIDDER'S DISCLOSURE**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise

whether or not they are bidding for this contract?

YES/NO

- 2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and Specific Goals	100

1.4 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.5 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all

- applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
 - (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
 - (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULA FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Evidence
At least 51% Black Women owned	10		Certified copy of ID Documents of the Owners
At least 51% Owned by black persons	10		Certified copy of ID Documents of the Owners
TOTALS	20		

Subject to section 2(1)(f) of the Act, the contract must be awarded to the tender, scoring the highest points.

- **A CIPC Registration Documents/CSD Registration Report will be used to verify the above evidence.**
- **Points will be awarded/allocated on a proportional/pro-rata basis.**
Formula: Number of Points allocated x Percentage (%) owned = Number of Points Claimed.

DECLARATION WITH REGARD TO COMPANY/FIRM

4.2. Name of company/firm.....

4.3. Company registration number:

4.4. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited

- ☐ Non-Profit Company
☐ State Owned Company
[TICK APPLICABLE BOX]

4.5. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

SECTION 7

FORM D: PRE-TENDER BRIEFING SESSION AND SITE VISIT

Request number:	KZN/PRASA/2026/09/06/Q
Request for Quotation	APPOINTMENT OF A CONTRACTOR FOR THE REPLACEMENT OF ELECTRICAL EQUIPMENT IN UMBILO SUBSTATION FOR KZN REGION FOR FOUR MONTHS.

Attendance

This is to certify that _____ has / have today attended the site inspection / tender briefing session to which this enquiry relates.

THUS DONE and SIGNED at _____ on this
_____ day of _____

for / on behalf of PRASA

Designation

Acknowledgement

This is to certify that the Bidder has / have acquainted himself / themselves with the Contract, Project Specification / Special Conditions, Specifications and / or Bills of Quantities / Schedule of Quantities / Schedule of Prices, together with the drawings enumerated therein, as laid down by the PRASA for the carrying out of the proposed WORKS to which the enquiry relates

THUS DONE and SIGNED at _____
on this _____ day of _____

DULY AUTHORISED SIGNATORY(IES) WITNESSES

1. _____	1. _____
2. _____	2. _____
3. _____	3. _____

SECTION 8

SPECIFICATION/SCOPE OF WORK

1. INTRODUCTION

Umbilo substation is situated along the central lines between Durban and Booth substations. The substation outdoor equipment forms part of the 33KV municipal ring feed.

2. BACKGROUND INFORMATION

2.1. STATUS QUO

- 2.1.1 The outdoor equipment forms part of the ring feed and currently, one primary circuit breaker is faulty and has been bypassed to allow continuity.
- 2.1.2 The situation is not ideal and means if the 3kv track breakers fail to respond to a fault, the fault current will go as far as the 33kv municipal substation which by that time will be too late for the traction substation.

2.2. PROBLEM STATEMENT

The substation is critical point and plays a key role in the Rossburg junction since Booth substation is Off Load. Any power disruption results in a total services shutdown as the adjacent substations are out of service

Commuters are severely impacted due to abnormal train service. This is therefore the reason why Electrical Department is looking to procure the service of a contractor to replace the equipment for the safe operation of the substation.

2.3. PICTORIALS



Picture 1: Outdoor equipment



Picture 2: 33kv Primary Circuit Breaker

3. OBJECTIVES OF THE PROPOSED PROJECT

3.1 DESIRED OUTCOMES FOR CARRYING OUT THE PROPOSED PROJECT

The project aims to replace the listed equipment due to old age thus having a fully functional, safe and reliable substation.

3.2 PROJECT BENEFITS TO PRASA

The Project will assist the organisation to run trains with punctuality. This will therefore assist PRASA in achieving its primary mandate of providing a reliable rail transport service to KZN commuters and enable the business to collect fare revenue from those commuters. By replacing the primary circuit breaker, the substation will operate safely, train disruptions that are due to the substation outages will be eliminated therefore improving the service offering and meeting the APP targets.

3.3 CURRENT MECHANISMS IN PLACE TO ADDRESS THE PROBLEM

None

4. SCOPE OF WORK AND AREAS OF FOCUS

4.1 SCOPE OF THE DESIRED SOLUTION

4.1.1 The Supply, installation, testing and commissioning of:

4.1.2 44kv rated Primary circuit breaker

4.1.3 Voltage transformer

4.1.4 Stainless steel PCB support structure

4.1.5 Earthing

4.1.6 Control panel for the PCB

4.1.7 Control cables for PCB

4.1.8 Aluminium flexi conductors

4.1.9 Galvanised steel link switch structure complete with operating rod

4.1.10 Windowpane

4.1.11 Supply and install Light, wiring and a switch

4.1.12 Testing and commissioning of installed equipment

4.1.13 Weed killing

4.1.14 supply and install Potential divider

4.1.15 supply and install current transformer

4.1.16 supply and install foundations

4.2 DETAILS ON THE PREFERRED SOLUTION.

4.2.1 The preferred solution is to procure a supplier that will supply and install the substation equipment as per attached BOQ.

4.3 AREA TARGETED BY THIS PROJECT

The place of work shall be in the Umbilo substation in the KZN region.

4.4 EXTENT AND COVERAGE OF THE PROPOSED PROJECT

The project will cover the Umbilo substation only

4.5 OTHER RELATED PROJECTS

Replacement of Electrical Equipment in Durban Traction Substation (SI project).

Refurbishment of uMgeni to Reunion OHTE (SI project).

5. SPECIFICATION OF THE WORK OR PRODUCTS OR SERVICES REQUIRED

5.1 SCOPE OF WORKS AND AREAS OF FOCUS

5.1.1 All work in this contract shall comply with the Occupational Safety Act, 1993 (Act No: 85 of 1993, National Environmental management 107 of 1997 Act and construction regulation 2014). These items shall all be included in the tendered rates. A copy of the act as well as an approved safety file shall be kept on site for the duration of the project.

5.1.2 Earthing Arrangement for Traction Substation- BBB 3620 Version 7

5.1.3 All cabling and wiring shall be installed, terminated, and connected in accordance with specifications CEE 0023 and clause 34 of BBB 5452 Version 7.

5.1.4 The contractor shall supply and install SF6 Primary Circuit Breaker in accordance with specifications BBB 2721 Version 12 and BBB 5563 Version 48

5.1.5 The contractor shall test and pre commission the new panels in accordance with specification BBB2721.

5.1.6 Commissioning will include the energising of equipment in the substation

5.1.7 The contractor will be responsible for all the costs associated decommissioning, disposal, and transportation of the components to Durban Electrical Depot.

5.1.8 Electrical Equipment Installation Requirements for 3KV Substation- BBB5563 Version 48

5.2 Quality Assurance

5.2.1 Contractor shall submit a quality certificate for each equipment installed.

5.2.2 Upon completion of the installation, the contractor shall provide a safety declaration letter signed by an ECSA registered person before the equipment is energized.

5.3 Care of the Works

From the date on which the site is handed over to the contractor to the date of the issue of a certificate of completion, the Contractor shall take full responsibility for the care of the employer's assets on site, materials on site intended for incorporation into the works.

5.4 OVERALL STAFFING AND KEY PROFESSIONAL STAFF

The contractor shall provide qualified and experienced professional staff for the following positions.

5.4.1 Project Manager

5.4.2 Site Supervisor

5.4.3 Electrician/Technician

5.4.4 Health and Safety Officer

5.4.1. Project Manager

- (a) A minimum National Diploma, B-Tech, BSC or B ENG in Electrical Engineering (Heavy Current)
- (b) Registered with Engineering Council of South Africa (ECSA) as a Professional Engineer or Technologist.
- (c) Registered with the South African Council of Project and Construction Management Professions (SACPCMP) as a professional manager.
- (d) Minimum of 3 years' experience as a construction / project manager in Electrical equipment installation.

5.4. 2 Site Supervisor

- (a) A minimum of National Diploma(S4) or N6 National certificate in Electrical Engineering with a Trade test.
- (b) Minimum 5 years' experience as an Electrician in the installation and commissioning or maintenance of 3/11/33kV Distribution and/or traction Substation equipment.
- (c) Be in possession of a valid C-Green certificate or statement of results.

5.4.3 Electrician/ Technician

- (a) A minimum of National Certificate level(N3) in Electrical Engineering with a trade test certificate
- (b) A minimum of 5 years' experience in the construction or maintenance of 11/33/3KV Distribution substation

5.4.4 Construction Health and Safety Officer

- (a) A minimum of National Certificate/Diploma/B-Tech in Construction Health and Safety.
- (b) Minimum of 5 years industry experience as a Construction health and safety officer.
- (c) Be registered with SACPCMP.

Failure to submit these documents will result in the bid being disqualified.

5.5 PENALTIES

5.5.3 If the Contractor fails to complete the Services within the time stipulated in this Contract for completion of Services or a part or portion of Services, the Contractor shall be liable to the Employer for an amount calculated at 0.3% of the Contract Price per delayed Day per order, which shall be paid for every Day which shall elapse between the time for due completion and completion of the relevant Services. However, the total amount due under this sub-clause shall not exceed the maximum of 10% of the Contract Price.

5.5.4 The imposition of such penalty shall not relieve the Contractor from its obligation to complete Services or from any of its obligations and liabilities under the Contract,

5.5.5 PRASA may set off or deduct from the fees due to the Contractor any penalty amounts due and owing by the Contractor.

5.5.6 The contractor will be charged a penalty of R10 000.00 (ten thousand Rand) for working without occupation

5.5.7 The contractor shall be charged a penalty of R10 000.00 (ten thousand Rand) if found on site without valid site access certificate.

5.5.8 The contractor will be charged a penalty of R 80.00 per minute per train that was delayed.

5.5.9 The contractor will be charged the penalty of R1 500.00 per train that was cancelled.

5.6 Rectification of sub-standard work

Where the specified standards of workmanship and accuracy are not attained, the contractor shall rectify at own cost within 7 working days. Should the contractor fail to honor the stipulated notified days he can be reported to the National Treasury for non-performance and may be blacklisted (prevented from doing any business with the state)

5.7 General

5.7.1 Should any claim arise due to damage caused by any action of work by the Contractor to property of PRASA and his employees or any other person/s, the Contractor shall be held liable to settle such claims at his own cost.

5.7.2 The contractor shall provide transport, equipment, tools, consumables, supervision, protection, and labor necessary to successfully complete the contract.

5.8 Safety

- 5.8.1 The Contractor shall comply with requirements of safety legislations and regulations in all respects.
- 5.8.2 All drivers shall be in possession of valid driver's licenses and Public Drivers Permits (PDP) where applicable. Crane operators will be required to have a valid Crane Operator's certificate. All vehicles shall be roadworthy.
- 5.8.3 The Contractor shall be responsible for all protective clothing and –equipment for his employees. All employees required to climb structures shall be issued with suitable harnesses.
- 5.8.4 The contractor shall be responsible for security of personnel and material onsite as well as during transit.
- 5.8.5 An effective safety procedure to be followed by all personnel on any work site in the case of approaching rail traffic shall be compiled by the Contractor and implemented before any work commences. This procedure shall be updated whenever the need arises, and any changes shall be communicated to all employees on a works site before work proceeds.
- 5.8.6 It is the requirement of this contract that the contractor should provide PRASA with a detailed safety plan prior to being issued with a site access certificate, in accordance with the latest version of the OHS Act and the SPK7 and SHE specifications.

5.9 Security

- 5.9.1 All security companies used by the Contractor shall be PSIRA registered with a valid letter of good standing.
- 5.9.2 Security personnel shall all be PSIRA registered with a clear criminal record and no criminal pending cases.
- 5.9.3 The security to be provided by the contractor shall be responsible for safeguarding both the appointed contractor's and PRASA's assets on site until the site is handed over to PRASA. A list of all functioning equipment that do not form part of this scope of work will be shared with the successful bidder and shall be signed off by both the successful bidder and PRASA's representative.
- 5.9.4 The contractor shall be solely responsible for the site (including all the equipment within the boundary limit) from the time the site is handed over to the contractor, until such time the contractor hands over the site back to PRASA.

5.9.5 The boundary limits for each substation will include all assets in the substation until the switching structure. The equipment associated with the switching structure is also included in the boundary limits.

5.9.6 The contractor shall provide on-site security for personnel and material stock and should ensure that patrols are in place at the site handed over to the contractor until the completed work is handed over to PRASA. No claims of material or losses must be lodged with the client for stolen goods during the construction before the completed work is handed over to PRASA.

5.9.7 Furthermore, it is the contractor's responsibility to ensure that valuable metal i.e. copper is adequately protected while in transit to and from site.

5.9.8 The contractor shall make sure that all material removed from site is quantified, counted, logged in the site diary and that it is co-signed by a PRASA representative on site before it is removed from site.

5.9.9 Scrap metal removed from the section shall be adequately protected until it is delivered to PRASA's stores.

5.9.10 PRASA reserves the right to conduct ad-hoc inspections to ensure Compliance.

5.9.11 Any lost, damaged or stolen material by the successful bidder shall be liable to PRASA.

5.10 Measurements and payments

5.10.1 Claims for payment will be made for delivered material and completed work only.

5.10.2 Any rejected and incomplete work will not be paid for.

5.10.3 All rates in the schedule of quantities must be made as per BOQ and should be an all-inclusive rate.

5.10.4 The rate quoted by the Contractor (s) and accepted by PRASA must hold well till the completion of the work and shall not be subject to any escalation due to increase in the local market rates for materials & labor. Increased rates shall not be entertained at any stage, including the extended period if it applies.

5.11 Guarantee

5.11.1 All work undertaken by the Contractor shall be subject to a guarantee for a period of one year against faulty and/or inferior workmanship and material.

5.11.2 The guarantee period shall commence the day the installation is formally handed over to and accepted by the Project Manager.

5.11.3 The Contractor shall undertake to repair all faults or defects due to bad workmanship and/or faulty materials during the guarantee period.

5.11.4 Any defects that may become apparent during the guarantee period shall be rectified to the satisfaction of and free of cost to the Client.

5.11.5 Should the Contractor fail to comply with the requirements stipulated above, Prasa shall be entitled to undertake the necessary repair work or effect replacement of defective apparatus or material, and the Contractor shall reimburse Prasa the total cost of such repair or replacement, including the labour costs incurred in replacing defective material.

5.12 Retention

The appointed service provider must provide a 10% of retention fee which will be deducted on every payment, to be paid after contract period has lapsed when the defect and liability period has been reached.

5.13 Commissioning tests and completion

Designated PRASA personnel, in conjunction with the Contractor, shall carry out the final commissioning test. The Contractor shall carry out any remedial work, if necessary.

5.14 Handing over

The handovers shall be for each portion of the work when the Electrical System is tested and commissioned to the satisfaction of the Technical Manager, in accordance with the details as set out in the handing over documentation of PRASA.

6. TIME FRAMES / PROGRAMS

6.1.1 Contract period:

The planned time frame for the implementation of this proposed project is (04) months.

7. BUDGET

This is a once-off project with an estimated contract period of **4 months**

Confirmation of availability of fund- **OPEX**

8. CIDB GRADING

A minimum of CIDB level 4 EP or Higher is required.

9. PRICING SCHEDULE

The Supplier shall enter each rate or lump sum for each item in the Pricing Schedule in BLACK INK and the following pricing schedule shall be used when responding to the Request for Quote.

SECTION 9

.10 BILL OF QUANTITY.

SCHEDULE OF QUANTITIES AND RATES FOR UMBILO 33KV SUBSTAION

ITEM NO	Description	Unit	Qty	Supply	Installation	Total Amount
1	Transportation					
1.1	Dismantling and Removal of Existing equipment	Sum	1			
1.2	Transportation of equipment from site to Durban Electrical Depot	Ea	1			
2	Substation Equipment					
2.1	Supply and install 44KV rated SF6 Gas Primary Circuit Breaker	Ea	2			
2.2	Supply and install galvanised steel 44kv,3 phase link switch structure with operating rod	Ea	4			
2.3	Cast new foundation for the new equipment (link switches, PCB,busbar)	Ea	24			
2.4	Supply and install 3 phase current transformer	Set	2			
2.5	Supply and install CT structure	Each	2			
2.6	Supply and install 3 phase,44kv, aluminium tube busbar	Set	1			
2.7	Supply and install structure to accommodate steel busbars above	Set	1			
2.8	Connection of the new PCB to Telecontrol unit	set	2			

2.9	Supply and install Cables from PCB's to control panel	sum	1			
2.10	Supply and Install 500 sq mm Aluminium flexi- Jumper wires (flying busbars) with suitable clamps to cover the newly installed equipment	m	50			
2.11	Supply and install outdoor AC earthing including earth mat	Sum	1			
2.12	Supply and install Control Panel with 2 independent control circuits Each Control Circuit must have Local/ Remote switch, closing and opening switch, Different Protection and Overload Protection	Ea	1			
2.13	Supply and install 3kv potential divider	Ea	1			
2.14	Supply and install Window (Length 253mm- Height 80mm)	Ea	1			
2.15	Supply and install Light, must include wiring and switch.	sum	1			
2.16	Supply and install set of 3 phase Voltage Transformer (33KV- 110V) including associated cable from the VT to the metering equipment	Ea	1			
2.17	Apply weed killer across the yard	Sum	1			
3	P'S and G's					
3.1	Preliminary and General (site establishment, security, etc.)	Sum	1			
3.2	Health and Safety Officer	Sum	1			

4	drawings and Manuals					
4.1	Supply as built drawings and manuals for the equipment	sum	1			
5	Testing and commissioning					
5.1	Test and commission all supplied and installed equipment	sum	1			
				TOTAL		
				VAT (15%)		
				GRANDTOTAL		

Contingency at 15% of the total

I / We _____ (Insert Name of Bidding Entity) of _____

code _____

(Full address) conducting business under the style or title

of: _____ represented by:

_____ in my capacity

as: _____ being duly

authorised, hereby offer to undertake and complete the above-mentioned work/services at the prices

quoted in the bills of quantities / schedule of quantities or, where these do not form part of the contract,

at a lumpsum, of R _____ (amount in

numbers); _____

_____ (amount in words) Incl. VAT.

Supplier Signature _____

“NB” Failure to complete and sign the above confirmation will result in automatic disqualification.

DELIVERY PERIOD: Suppliers are requested to offer their earliest delivery period possible.

Delivery will be effected within working days from date of order. (To be completed by Service provider).