MATATIELE
LOCAL MUNICIPALITY

102 Main Street,
Matatiele
P.O. Box 35,
Matatiele, 4730
Tel: 039 737 3135
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MATATIELE LOCAL MUNICIPALITY
TENDER NOTICE AND INVITATION TO TENDER ADVERTISEMENT

ADVERTISED ON:	**MUNICIPAL NOTICE BOARD, MUNICIPAL WEBSITE, NATIONAL TREASURY e-Tender and LOCAL NEWSPAPER**		
TENDER DESCRIPTION		**BID NO.**	
MATATIELE MUSIC FESTIVAL 2026/2027 FINANCIAL YEAR		**MATAT/2026/2027-27**	
PUBLISHED DATE:	**13/11/2026**	**CLOSING DATE:**	**20/11/2026**
CLOSING TIME:	10h00: Tenders will be opened immediately thereafter, in public at Matatiele Local Municipality Mountain View BTO Offices R56		
AVAILABILITY OF TENDER DOCUMENTS			
Bid Documents will be available on Municipal Website and BTO Offices	The tender document fee is payable to Municipal bank account (Ned Bank 1011292106 branch code 198765, name of company and bid no as reference) To obtain tender documents please login to www.matatiele.gov.za or email mlekhooa@matatiele.gov.za. The tender documents will be available for download from our website (www.matatiele.gov.za) at no cost to the tenderer. Alternatively, hard copies may be purchased from the municipality at a prescribed fee.		
Date Available	**16/11/2026**	**Non-Refundable Fee**	**R500.00**

TENDER SUBMISSION RULES:

- Tenders must be completed in accordance with the tender conditions and tender rules contained in the tender document.
- The tender document and compulsory attachments/supporting documents must be placed in a sealed envelope and externally endorsed with: Tender Number; Description and Closing Date of the Tender.
- Tender documents must only be submitted on the tender document issued by Matatiele Local Municipality.
- Tender documents must be completed in black ink only and do not re-type the document when filling it

MANDATORY DOCUMENTS- FAILURE TO SUBMIT ANYONE OF THEM WILL INVALIDATE YOUR TENDER OFFER.

● Proof of Central Supplier Database (CSD) registration- a full report printed ● Completed of all MBD 3.3, 4,6.1, 8, & 9 Forms and its Annexures in full as attached in tender document ● Ethics Commitment Form ● Authority to sign Form Prices quoted must be firm and must be inclusive of VAT ● Joint Ventures Agreement signed by all parties involved.

●Tenders will be evaluated in terms of Matatiele Local Municipality Supply Chain Management ●Policy Preferential Procurement Policy Framework Act No.5 of 2000 ●Section 217 of the Constitution Act No 108 of 1996

EVALUATION CRITERIA

The Bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act is 80/20 in line with the Preferential Procurement Policy Framework Act (PPPFA) of November 2022.

Only competent bidders who are competent in the advertised work and who have exceeded the minimum functionality threshold will be two phases Phase 1= **Functionality=100 Points** and Phase 2= is 80/20 in line with the Preferential Procurement Policy Framework Act (PPPFA) as amended 16 January 2023. Only bidders who obtain 72 points as a minimum functionality threshold will be evaluated further on 80/20.

Points for functionality will be scored according to the table below: Detailed sub-criterions are contained in the tender document and are binding:

Functionality Criteria	Points
Previous Company Experience	30
Personnel Management	30
Company Accreditation (SAACI Certificate)	10
Event proposal	7
Security Company (registered with PSIRA)	8
Proof of key **Infrastructure, (Sound and Stage)**	5
Bank Rating Attach bank stamped rating letter) Not older than 3 months from the date of closing.	10
Total	100

80/20 Evaluation Criteria

Preferential Goals	**80/20**	**Documents required for verification**
Maximum Points	**20**	
Goal 1- Ownership (Historically Disadvantaged Individuals-HDI)	6	ID Copy of the owner/director and CSD
Goal 2- Youth Ownership 14-35 Years (MLM Enterprises)	6	CSD, ● Proof of municipal accounts or ●Proof of residence signed by ward councillor or ●Affidavit
Goal 3- Women Ownership	4	ID Copy of the owner/director and CSD
Goal 4-Disability Ownership	2	ID Copy of the owner/director and CSD
Goal 5-Rural Enterprises	2	CSD, ● Proof of municipal accounts or ●Proof of residence signed by ward councillor or ●Affidavit
Tender Price	80	

TOTAL	**100 POINTS**

TENDER ENQUIRIES

All SCM enquiries relating to this bid must be directed to M.Sabasaba, e-mail: MSabasaba@matatiele.gov.za during office hours (07h30 – 16h00) weekdays. All Technical enquiries relating to this bid must be directed to Mr V Ndaba, e-mail: VNdaba@matatiele.gov.za during office hours

TENDER DISCLAIMER

The Matatiele Local Municipality reserves the right not to appoint a contractor on highest points scored. Value for money, past experience and functionality will be the key determinants of appointment. *The Municipality will not make any award to a person or persons working for the state, or failing to possess relevant credentials as stipulated in the tender requirements.*

Bidders are warned not to accept any person who request any amount for award for this bid, it is a scam and fraud, that person must be reported to the nearest police station.

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ADV M.F LEPHEANA
MUNICIPAL MANAGER