RBIDZ
Special Economic Zone
Gateway to World Markets

The Richards Bay Industrial Development Zone Company SOC Ltd (RBIDZ) invites capable and competent service providers to submit proposals for the following tender.

TENDER NOTICE

Description	**APPOINTMENT OF A SERVICE PROVIDER FOR THE IMPLEMENTATION, ADMINISTRATION AND SUPPORT SERVICES TO THE RBIDZ LABOUR DESK FOR 24 MONTHS**
Contract Number	**MO/ADM/568/26**
Tender documents collection dates via email	Friday 13 November 2026 to Friday 27 November 2026
Non-refundable tender fee	**R500.00**
Compulsory briefing date	N/A
Tender closing date	Monday **14 December 2026** @ 12H00
Minimum functionality score required	**65%**
In accordance with the RBIDZ Preferential Procurement Policy and Broad Based Black Economic Empowerment Acts and associated Codes of Good Practice:	Targeted enterprises are enterprises that are B-BBEE compliant, EMEs / QSEs and are Level 1 to 4 in terms of the B-BBEE Status Level.

The Tender document **will be emailed** upon an indication of interest and submission of proof of payment of the tender charge from the prospective tenderer paid into the RBIDZ's bank account, namely **Absa, Branch Code: 632005 Account No: 4072219190**. Bidders should forward a request for bid document via email to **tenders@rbidz.co.za** with their company name, address and contact details quoting the tender number and description on the subject line. **Should a potential bidder experience a challenge relating to sending proof of payments or receiving bid documents, please contact 035 797 2600 .**

Bids must be completed in accordance with the conditions attached to the bid document, must be sealed and endorsed with the relevant contract number and must be deposited in the official tender box at the RBIDZ Office Complex, 4 Harbour Arterial, Alton, Richards Bay (GPS 28°46'50.3"S 32°00'54.0"E) **on the date of tender closing,** at which time proposals will be opened in public. Proposals will first be evaluated in terms of functionality, and thereafter price and preference on an **80/20** system as contemplated in the Preferential Procurement Policy Framework Act, Regulations and RBIDZ Preferential Procurement Policy and must obtain a minimum score required on functionality to be considered further in terms of price and preference. **All queries relating to tenders and documents must be forwarded via email, to tenders@rbidz.co.za.**

The RBIDZ is not bound to accept the lowest price, highest scoring or any tender and reserves the right to accept or not to accept any tender in whole or part thereof. **The RBIDZ reserves the right to appoint a tenderer that best meets the requirements of the company on reasonable grounds.** Telegraphic, telephonic, telex, electronic, e-mailed and late tenders will not be accepted.

TIPS-OFFS ANONYMOUS HOTLINE
Assist the RBIDZ to act against: fraud/corruption/conflict of interest/abuse of company resources/theft/unethical behavior.

South Africa Toll Free: 0800 007 082
SMS: 30916
Fax: 0867 261 681
Email: rbidz@thehotline.co.za
CEO: Richards Bay Industrial Development Zone Company SOC Ltd