NKANDLA MUNICIPALITY (KZN286)

INVITATION TO BID

SUPPLY AND INSTALLATION OF PREFABRICATED SIX-OFFICES BUILDING

BID NO: NKA/COR07/26/27

The Nkandla Municipality seeks to appoint a Service provider to supply and install a Prefabricated Six-office building. **Compulsory site clarification meeting on Wednesday 18 November 2026 at 10h00am finance boardroom. (Detailed specifications contained in the tender document).**

SUPPLY AND DELIVERY OF TWELVE (12) PREMUIM BUSINESS LAPTOPS

BID NO: NKA/COR08/26/27

Nkandla Local Municipality hereby invites suitably qualified, experienced and authorised suppliers to submit quotations for the supply, delivery, configuration and warranty support of twelve (12) premium business laptops for official municipal use. **(Detailed specifications contained in the tender document).**

The physical address for collection of bid documents is **Nkandla Municipality, Finance Department Main Building, Lot 292, Maree Road, Nkandla,** upon presentation of a receipt proving prior payment of a non-refundable fee of **R801.00** (inclusive of VAT), having been made at the Municipal Finance Department, or deposited on the Municipal bank account: **FNB; Account No:** 62720610717, **Branch:** 220930 **(Use company name and bid number as reference). Bid documents will be available as from 09h00am on Monday, 16 November 2026 until 13h00 on Friday 20 November 2026** and will also be made available on **www.nkandla.gov.za** and **www.etenders.gov.za**

Duly completed tender documents, sealed in an envelope, endorsed with **TENDER NUMBER AND PROJECT NAME** are to be deposited in the tender box at the **Municipal Offices, Lot 292, Maree Road, Nkandla,** by no later than **Thursday at 11h00 on the 26th November 2026 (closing date),** at which time the bids will be opened in public. Bids are to be submitted on the bid documentation provided by the Municipality.

SUPPORTING DOCUMENTS AND CONDITIONS: Nkandla Municipality's SCM policy will apply. Bidders are required to submit mandatory documents as listed on the tender document where bidders will be required to provide them to proceed to next stage. The Council reserves the right to negotiate further conditions and requirements with the successful bidder and reserve the right not to appoint. Bids that are late, incomplete, unsigned, faxed or e-mailed will not be accepted or considered. The Municipality will accept no responsibility for the late delivery of bids by courier services or any other forms of mailing. Bids shall remain valid for **120 days** from the closing date **(26 November 2026).** The bidders who are restricted in doing business with the state and who are in a default register are prohibited. The bidders whose tax matter are not in order will be disqualified.

EVALUATION CRITERIA

Nkandla Local Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000). The 80/20 preference points system will be applicable during the evaluation and adjudication of this bid. The amended PPPFA regulation 2022 will be used.

- **STAGE 1: COMPLIANCE TO MANDATORY,** Failure to comply with all the mandatory information will result the proposal deemed nonresponsive.
- **STAGE 2: FUNCTIONALITY,** Proposals will be subjected to a pre-qualification in terms of functionality, Functionality: 100 points, minimum qualifying points will be 70 points for further evaluation.
- **STAGE 3: PREFERENTIAL POINTS SYSTEM** 80/20) being 80 for price and 20 for specific goals (Ownership & RDP Goals). (Detailed evaluation criteria contained in the tender documents).

Bid enquiries

	NAME AND SURNAME	E-MAIL	TELEPHONE
SCM Enquiries	Ms. L.N. Mtshali	Lethiwe.Mtshali@nkandla.gov.za	068 268 9927
Technical Enquires (Prefabricated six-office building)	Mr. S.N Biyela	Nhlakanipho.Biyela@nkandla.gov.za	079 474 8146
Technical Enquiries (IT)	Ms. S.N. Mahaye	Siphesihle.Mahaye@nkandla.gov.za	(035) 833 2034

MISS N.P. DLAMINI: MUNICIPAL MANAGER