



# North West Parks & Tourism Board

North West Province  
Republic of South Africa

Stand 3031, Heritage House, Cooke's Lake (Off Lichtenberg Road) Mahikeng, 2735  
Telephone: (018) 397 1500 Email: [jselebogo@nwptb.co.za](mailto:jselebogo@nwptb.co.za)  
Website: [www.tourismnorthwest.co.za](http://www.tourismnorthwest.co.za)



## OFFICE OF SUPPLY CHAIN MANAGEMENT

### TENDER INVITATION

NORTH WEST PARKS AND TOURISM BOARD  
REF: NWPTB/RFT/TMC/001/2026

**NORTH WEST PARKS AND TOURISM BOARD –REQUEST TO INVITE SUITABLY QUALIFIED SERVICE PROVIDER FOR TRAVEL AGENCY SERVICES, ACQUISITION OF DOMESTIC AND INTERNATIONAL AIR TRAVEL, CAR RENTAL, ACCOMODATION (DBB) AND CONFERENCING FOR A PERIOD OF THREE (03) YEARS**

The North West Parks and Tourism Board would like to invite a suitably qualified Service Provider for the Travel Agency Services, Acquisition of Domestic and International Air Travel, Car Rental, Accommodation (DBB) and Conferencing for a period of three (03) years

**EVALUATION CRITERIA:** First level of Short-listing: Completion of all supporting documentation required and duly completed bid document.  
Second level of short-listing: Functionality, bidders must score a minimum of 70 points to be evaluated further.  
Final level of Short-listing: Price and empowerment score 80 points for price. 20 points for Specific goals (to claim these points Service Providers must submit their supporting Documents as stated in SBD 6.1 form)

#### QUALIFYING CRITERIA:

A valid Tax Clearance Certificate / SARS Pin)  
Company registration documents and particulars of Directors ID's  
A company profile, proof of experience and capabilities for contracts of similar nature  
Signed contactable reference letters for contracts of similar nature  
Central Supplier Database (CSD) Registration  
SBD FORMS 4, 6.1  
Company Profile or any relevant supporting documents for contracts of similar nature  
A valid IATA Certificate (International Air Travel Association)  
A valid ASATA Certificate (Association of Southern African Travel Agents)

TENDER DOCUMENTS: TENDER DOCUMENTS WILL BE AVAILABLE FROM THE 18<sup>th</sup> MAY 2026 from Supply Chain Management during office hours: 08h00am to 16h30pm, Heritage House, Cooke's Lake, Mafikeng OR bidders may request for the document to be emailed on presentation of proof of payment.

**N.B Proof of payment must be attached to the bid document**

TENDER DEPOSIT: a non-refundable deposit of R 1 000 -00 (EFT) is payable for this document.

TENDER CLOSING: Tuesday, 09<sup>th</sup> June 2026 at 11h00am

**TECHNICAL QUERIES MAY BE DIRECTED TO JOB SELEBOGO ON 018 397 1500 OR [JSELEBOGO@NWPTB.CO.ZA](mailto:JSELEBOGO@NWPTB.CO.ZA), PROCUREMENT RELATED QUERIES MAY BE DIRECTED TO SUPPLY CHAIN MANAGEMENT JOB SELEBOGO, ERIC NGAKANTSI AND R. PANANA ON 018 397 1500 ALTERNATIVELY ON [JSELEBOGO@NWPTB.CO.ZA](mailto:JSELEBOGO@NWPTB.CO.ZA)/ [ENGAKANTSI@NWPTB.CO.ZA](mailto:ENGAKANTSI@NWPTB.CO.ZA)/[RPANANA@NWPTB.CO.ZA](mailto:RPANANA@NWPTB.CO.ZA)**

BID DOCUMENTS MUST BE DEPOSITED IN THE TENDER BOX SITUATED AT THE NORTH WEST PARKS AND TOURISM BOARD HEAD OFFICE AT HERITAGE HOUSE, COOKES LAKE-MAFIKENG (NO FAX OR EMAIL SUBMISSIONS WILL BE ACCEPTED). NO LATE SUBMISSIONS WILL BE ACCEPTED. NWPTB RESERVES THE RIGHT NOT TO ACCEPT ANY BID.

NWPTB RESERVES THE RIGHT TO WITHDRAW THE BID AT ITS OWN DISCRETION.

North West Tourism Parks and Tourism Board does not bind itself to accept the lowest or any tender and does not accept responsibility for any costs incurred by a third party in the development/preparation of the proposal).

 12/05/2026



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Telephone: (018) 397 1500 Email: [@nwptb.co.za](mailto:@nwptb.co.za)  
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OFFICE OF THE CHIEF EXECUTIVE OFFICER

TO : ALL BIDDERS

FROM : MR J. DENGA  
ACTING CHIEF EXECUTIVE OFFICER

DATE : 12<sup>th</sup> MAY 2026

BID DESCRIPTION : NORTH WEST PARKS AND TOURISM BOARD –REQUEST TO INVITE  
SUITABLY QUALIFIED SERVICE PROVIDER FOR TRAVEL AGENCY  
SERVICES, ACQUISITION OF DOMESTIC AND INTERNATIONAL AIR  
TRAVEL, CAR RENTAL ACCOMODATION (DBB) AND CONFERENCING FOR A  
PERIOD OF THREE (03) YEARS

BID NUMBER : NWPTB/RFT/TMC/001/2026

BID DOCUMENTS : Bid documents will be available during office hours from 08h00 -16h30  
from Monday , 18<sup>th</sup> May 2026 for Non-refundable fee of R 1 000-00 (EFT  
only) at the following offices : Supply Chain Management Offices at Stand  
3031 , Heritage House , Cook's Lake , Mafikeng OR bidders may request  
for the document to be emailed on presentation of proof of payment.  
**N.B Proof of payment must be attached to the bid document**

EFT DEPOSIT : Account Type : First National Bank ( FNB)  
Account Type : Public Sector Business Account  
Account Number : 62007516414  
Branch Code : 260849

EMAIL ADDRESS : [jselebogo@nwptb.co.za](mailto:jselebogo@nwptb.co.za), [engakantsi@nwptb.co.za](mailto:engakantsi@nwptb.co.za) , [rpanana@nwptb.co.za](mailto:rpanana@nwptb.co.za)

REFERENCE : NWPTB/RFT/TMC/001/2026

APPROVED BY :



MR J. DENGA

ACTING CHIEF EXECUTIVE OFFICER

12/05/2026  
DATE