



MHSC

Mine Health and Safety Council

Established in terms of Section 41(1) of the Mine Health and Safety Act, 1996 (Act 29 of 1996)

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REQUEST FOR INFORMATION (RFI) FOR AUTOMATION OF SUPPLY CHAIN MANAGEMENT (SCM) RFQ AND TENDER PROCESSES

Bid Number	RFI01/2026-27
Advert Date	18 August 2026
Issuer	Mine Health and Safety Council
Closing date and time	Date: 11 September 2026 Time: 11:00am

REQUEST FOR INFORMATION

YOU ARE HEREBY INVITED TO RESPOND FOR REQUIREMENTS OF THE MINE HEALTH SAFETY COUNCIL					
BID NUMBER:	RFI01/2026-27	CLOSING DATE:	11 SEPTEMBER 2026	CLOSING TIME:	11:00AM
DESCRIPTION	REQUEST FOR INFORMATION (RFI) FOR AUTOMATION OF SUPPLY CHAIN MANAGEMENT (SCM) RFQ AND TENDER PROCESSES				
RFI RESPONSE DOCUMENTS MUST BE SUBMITTED TO THE DESIGNATED EMAIL ADDRESS BELOW					
tenders@mhsc.org.za					
PLEASE NOTE THAT THE MAXIMUM SIZE ALLOWED FOR THE EMAIL ATTACHMENTS IS 150MB.					
SCM ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	SCM		CONTACT PERSON	SCM	
TELEPHONE NUMBER			TELEPHONE NUMBER		
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	tenders@mhsc.org.za		E-MAIL ADDRESS	tenders@mhsc.org.za	

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NON-COMPULSORY BRIEFING SESSION

Date: 26 August 2026

Time: 10H00

Venue: Microsoft Teams meeting

<https://teams.microsoft.com/meet/387309304841739?p=HPh5YTBUDgvinMyEV>

CORRESPONDENCES - Queries

Should it be necessary for a bidder to obtain clarity on any matter arising from or referred to in this RFI document, please refer queries, in writing, to the contact person(s) listed above or below. Under no circumstances may any other employee within MHSC be approached for any information. MHSC reserves the right to place responses to such queries on the website.

Any queries regarding the bidding procedure may be directed to:

Department: Supply Chain Management

E-mail address: tenders@mhsc.org.za

Due date for queries: 07 September 2026

BID DOCUMENTS

Bid documents must contain both technical proposal and pricing proposal (SBD 3)

A digital version via email tenders@mhsc.org.za (**MAXIMUM SIZE ALLOWED FOR THE EMAIL ATTACHMENTS IS 150MB**) containing the response documents and all other supporting documents (fully submitted proposal with its attachments) must be provided within the RFI submission.

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1. BACKGROUND

The Mine Health and Safety Council (MHSC) is a national public entity (Schedule 3A) established in terms of the Mine Health and Safety Act, No. 29 of 1996, as amended (MHSA). The MHSC is mandated to advise the Minister of Minerals and Petroleum Resources on Mine Health and Safety (MHS) issues in the mining industry, relating to the development and implementation of the MHSC annual MHS research programme, reviewing and development of mining MHS legislation and dissemination (knowledge and technology transfer) of MHSC research outcomes to improve MHS conditions in the South African Mining Industry (SAMI).

As a public entity, MHSC is required to comply with the Public Finance Management Act (PFMA), Act No. 1 of 1999, as amended, and all related National Treasury regulations, instruction notes, and practice notes governing Supply Chain Management (SCM). The SCM system must be fair, equitable, transparent, competitive, and cost-effective, as prescribed by section 217 of the Constitution and the National Treasury Regulations.

MHSC currently manages its Request for quotations (RFQ) and tender processes through a combination of manual and semi-automated methods. While the organisation has an existing ICT environment that includes foundational systems, there is a need to modernise and automate the end-to-end SCM processes to improve efficiency, transparency, compliance, and auditability.

2. PURPOSE OF THIS RFI

2.1. THE PURPOSE OF THIS REQUEST FOR INFORMATION (RFI) IS TO:

- a) Engage with the market to understand available solutions for automating SCM RFQ and tender processes.
- b) Gather information on system capabilities, functionalities, and architectures that can support end-to-end SCM automation.
- c) Understand how potential solutions can integrate with the Promun Integrated Financial Management System (IFMS) to enable a seamless procure-to-pay process.

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- d) Identify solutions that are compliant with PFMA and all related National Treasury SCM requirements, including Central Supplier Database (CSD) integration, e-Tender Portal integration, and applicable SCM instruction notes.
- e) Inform the development of a subsequent Request for Proposal (RFP) or Request for Quotation (RFQ) for the implementation of the automated SCM system.

3. DISCLAIMER

This RFI is issued for information and planning purposes only and does not constitute a commitment by MHSC to procure any goods or services. Responses to this RFI will not be evaluated as proposals and will not form the basis of any contract. MHSC reserves the right to use the information gathered to refine its requirements and to decide on the most appropriate procurement method. All costs associated with responding to this RFI shall be borne by the respondent.

4. OBJECTIVES

The key objectives of this RFI are to:

- a) Understand Market Capabilities: Gain insight into the current state of the market for SCM automation solutions that can support the full lifecycle of RFQ and tender processes.
- b) Identify Integration Readiness: Assess how potential solutions can integrate with the Promun IFMS to ensure seamless data flow from requisition to payment.
- c) Ensure PFMA and Treasury Compliance: Identify solutions that are pre-configured or configurable to comply with PFMA, National Treasury Regulations, SCM Instruction Notes, and the Preferential Procurement Policy Framework Act (PPPFA), Act No. 5 of 2000.
- d) Determine Functional Fit: Understand the functional capabilities of available solutions in relation to MHSC's specific SCM requirements.
- e) Inform Procurement Strategy: Gather information that will inform the development of a subsequent RFP or RFQ, including technical specifications, pricing models, and implementation approaches.

5. SCOPE OF REQUIREMENTS

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The automated SCM system should cover the full lifecycle of RFQ and tender processes, from demand planning through to contract award and management. The system should be scalable, secure, and capable of supporting MHSC's current and future procurement needs.

5.1. FUNCTIONAL REQUIREMENTS

The system should, at a minimum, support the following functional areas:

5.1.1. Demand and Procurement Planning

- Capturing and consolidating procurement requirements from business units.
- Generating annual and quarterly procurement plans.
- Linking procurement plans to budget allocations.
- Tracking planned versus actual procurement.

5.1.2. Requisition Management

- Electronic creation, approval, and tracking of requisitions.
- Workflow-based approval routing with configurable delegation rules.
- Integration with budget management to ensure funds availability.
- Automatic classification of requisitions (goods, services, works).

5.1.3. Sourcing and Tendering

RFQ Management

- Electronic creation and issuance of RFQs.
- Automated distribution to registered suppliers.
- Online submission of quotations.
- Automated evaluation and comparison of quotations.

Tender Management

- Electronic publication of tender advertisements (including integration with National Treasury e-Tender Portal).
- Online tender document distribution.
- Secure online tender submission.

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- Bid opening functionality with audit trails.
- Automated evaluation scoring (price, functionality, preference points).
- Bid committee workflow management and reporting.

Supplier Management

- Integration with National Treasury's Central Supplier Database (CSD) for supplier registration and verification.
- Supplier performance management and evaluation.
- Supplier database management and segmentation.
- Automated supplier notifications and communications.

Evaluation and Award

- Configurable evaluation criteria and scoring matrices.
- Automated calculation of preference points in terms of the PPPFA and Preferential Procurement Regulations, 2022.
- Bid adjudication committee workflow management.
- Generation of award recommendations and reports.
- Automatic generation of award letters and purchase orders upon approval.

Contract Management

- Contract creation and storage.
- Contract performance tracking and monitoring.
- Contract amendment and variation management.
- Contract expiry notifications and renewal management.
- Supplier performance monitoring against contract KPIs.

Reporting and Analytics

- Real-time dashboards for SCM performance monitoring.
- Configurable reports on procurement spend, savings, and compliance.
- Audit trail reports for all transactions.
- Compliance reporting in line with National Treasury requirements.
- Management information reports for decision-making.

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5.2. TECHNICAL REQUIREMENTS

5.2.1. Integration Capabilities

- Integration with Promun IFMS: The system must be capable of seamless integration with the Promun IFMS to enable end-to-end procure-to-pay automation. This includes:
 - Real-time or near-real-time data exchange.
 - Budget checking and commitment of funds.
 - Purchase order generation and transfer to IFMS.
 - Invoice matching and payment processing.
 - General ledger integration.

5.2.2. Compliance and Security

- Compliance with PFMA, National Treasury Regulations, and all applicable SCM instruction notes.
- Integration with National Treasury's Central Supplier Database (CSD) for real-time supplier verification.
- Integration with National Treasury's e-Tender Portal for publication of tender advertisements and awards.
- Role-based access control and user authentication.
- Comprehensive audit trails for all transactions.
- Data encryption and security in line with POPIA requirements.
- Hosting options: on-premise, cloud (public or private), or hybrid, with appropriate security certifications.

5.2.3. System Architecture

- Modular architecture allowing for phased implementation.
- Scalability to accommodate growth in transaction volume.
- High availability and disaster recovery capabilities.
- API-first design to facilitate integration with other systems.

5.2.4. User Experience

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- Intuitive user interface for all user types (SCM staff, end-users, suppliers, bid committee members).
- Mobile-responsive design.
- Self-service supplier portal.
- Configurable workflows and dashboards.

6. COMPLIANCE REQUIREMENTS

The automated SCM system must be fully compliant with:

- a) Public Finance Management Act (PFMA), Act No. 1 of 1999, as amended, and all associated regulations.
- b) National Treasury Regulations issued in terms of section 76(4)(c) of the PFMA.
- c) Preferential Procurement Policy Framework Act (PPPFA), Act No. 5 of 2000, and the Preferential Procurement Regulations, 2022.
- d) All applicable National Treasury SCM Instruction Notes, including but not limited to:
 - Instruction Note on Procurement Thresholds and Processes.
 - Instruction Note on Tax Compliance Status.
 - Instruction Note on Central Supplier Database (CSD).
 - Instruction Note on e-Tender Portal publication.
- e) Protection of Personal Information Act (POPIA), Act No. 4 of 2013.
- f) Constitution of the Republic of South Africa, 1996, section 217, requiring a procurement system that is fair, equitable, transparent, competitive, and cost-effective.

7. INTEGRATION WITH PROMUN IFMS

The Promun IFMS is an Enterprise Resource Planning (ERP) solution tailored to meet the unique needs of the public sector. The IFMS initiative aims to provide government with an integrated system that modernises human resource, payroll, financial, and supply chain management functions.

The automated SCM system must integrate with the Promun IFMS to ensure a seamless procure-to-pay process. This integration should enable:

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- a) Budget Integration: Real-time verification of budget availability during requisition and commitment stages.
- b) Purchase Order Generation: Automated creation of purchase orders in IFMS upon contract award.
- c) Invoice Matching: Three-way matching of purchase orders, goods receipt notes, and invoices.
- d) Payment Processing: Seamless transfer of payment instructions to IFMS for supplier payment.
- e) General Ledger Integration: Automatic posting of procurement transactions to the general ledger.
- f) Asset Management Integration: Transfer of asset-related procurement data to the IFMS asset module.
- g) Supplier Data Synchronisation: Real-time synchronisation of supplier master data between the SCM system and IFMS.

Respondents are requested to provide detailed information on their experience with IFMS integration, including specific technical approaches, data mapping requirements, and any middleware or integration platforms used.

8. INFORMATION REQUESTED FROM RESPONDENTS

Respondents are requested to provide the following information in their response:

8.1. COMPANY INFORMATION

- a) Company name, registration number, and physical address.
- b) Company profile and core business.
- c) Years of experience in providing SCM automation solutions.
- d) Number of employees and key personnel.
- e) B-BBEE status and supporting documentation.
- f) CSD registration number.

8.2. SOLUTION OVERVIEW

- a) Description of the proposed SCM automation solution.
- b) Key features and functionalities.
- c) Technology stack and architecture.
- d) Hosting options (on-premise, cloud, hybrid).

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- e) Security features and certifications.
- f) Scalability and performance capabilities.
- g) Mobile and user experience features.
- h) Compliance with PFMA, National Treasury regulations, and other applicable legislation.

8.3. INTEGRATION WITH PROMUN IFMS

- a) Experience with IFMS integration (general or Promun-specific).
- b) Technical approach to integration (APIs, middleware, ETL, etc.).
- c) Data mapping and synchronisation approach.
- d) Integration timeline and resource requirements.
- e) Any limitations or dependencies for integration.
- f) Case studies or references for IFMS integration projects.

8.4. IMPLEMENTATION APPROACH

- a) Typical implementation methodology (e.g., Agile, Waterfall).
- b) Implementation timeline and key milestones.
- c) Resource requirements (MHSC and vendor).
- d) Change management and training approach.
- e) Data migration strategy.
- f) Testing and quality assurance approach.

8.5. SUPPORT AND MAINTENANCE

- a) Support model and service level agreements (SLAs).
- b) Maintenance and upgrade approach.
- c) Helpdesk and user support.
- d) Training and knowledge transfer.
- e) System documentation and user guides.

8.6. PRICING AND LICENSING

- a) Licensing models (perpetual, subscription, usage-based).
- b) Implementation costs (professional services, configuration, integration).

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- c) Ongoing support and maintenance costs.
- d) Training costs.
- e) Any additional costs (e.g., third-party software, hosting).

9. SYSTEM DEMONSTRATION REQUIREMENT

As part of the RFI process, MHSC may request shortlisted respondents to conduct a live system demonstration of their proposed SCM automation solution. The purpose of the demonstration is to:

- a) Validate the claimed functionality and capabilities of the solution.
- b) Assess the user interface and user experience for various user roles.
- c) Evaluate the solution's ability to meet MHSC's specific requirements.
- d) Observe the proposed integration with Promun IFMS (simulated or live).
- e) Assess compliance with PFMA and National Treasury requirements in a practical setting.

9.1. Demonstration Scope

The demonstration should cover the following key areas:

Area	Key Focus
Requisition Management	Creating and approving requisitions; budget checking; workflow routing.
RFQ and Tender Management	Creating RFQs/tenders; issuing to suppliers; online submission; bid opening; automated evaluation and scoring.
Supplier Management	CSD integration; supplier registration and verification; performance management.
Evaluation and Award	Configurable criteria; preference point calculation (PPFA); committee workflows; generation of award letters and purchase orders.
Contract Management	Contract creation; tracking amendments; performance monitoring; expiry alerts.

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Area	Key Focus
Integration with IFMS	Live or simulated integration demonstrating budget checking, PO creation, invoice matching, and payment transfer.
Reporting and Dashboards	Real-time dashboards; compliance reports; audit trail visibility.
Security and Audit	Role-based access; audit trail logging; data security features.

9.2. Demonstration Logistics

- a) Format: The demonstration must be conducted virtually (via secure video conferencing).
- b) Duration: Each demonstration session will be allocated a maximum of 2 hours, including Q&A.
- c) Preparation: Respondents will be provided with a demo script or use case scenario at least 5 working days in advance to ensure focused and consistent demonstrations.
- d) Environment: Respondents must use a representative system environment (e.g., test or demo instance) that closely mirrors the proposed production solution.
- e) Data: Respondents should use anonymised or sample data that simulates MHSC's typical procurement transactions.
- f) IFMS Integration: If live integration with Promun IFMS is not possible, respondents may demonstrate integration using mock-ups or video recordings, but should clearly indicate the integration approach.

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