

PROCUREMENT CENTRE
Office
Pretoria

General Enquiries
(Weekdays 8:00 –16:00)
Tender Office
012 422 4078
081 037 9162

Technical Enquiries
Email
tenderoffice@sars.gov.za

Reference
RFP16/20256



South African Revenue Service

To Whom It May Concern

Lehae la SARS
299 Bronkhorst Street,
Nieuw Muckleneuk, 0181
Private Bag X923,
Pretoria, 0001

Dear Sir/Madam

INVITATION: REQUEST FOR PROPOSAL TO TENDER

The South African Revenue Service (SARS) invites you to tender for the goods and/or services as detailed in the attached tender forms. The conditions contained in the SARS Supply Chain Management Policy and the Regulatory Framework which governs tenders at SARS are applicable to this tender process.

Activity	Date / Time / Details
Bid Number:	RFP 16/2026
Description & Contract term:	Appointment of Service Provider(s) for the Provision of Cleaning Consumables, Chemicals, and Industrial Cleaning Equipment to South African Revenue Service (SARS) Offices Nationwide.
Virtual briefing session date and registration:	The non-compulsory briefing session will be held virtually via Microsoft Teams meeting and can be accessed at the following link: Microsoft Teams meeting Join: https://teams.microsoft.com/meet/366044792356246?p=KD2sy0194DbPjWp0He Meeting ID: 366 044 792 356 246 Passcode: 5Mf2uW6D Date: 2 October 2026 at 11h00
Bidders to submit written questions on or before:	18 September 2026 – 6 October 2026
SARS to respond to bidders' written questions on or before:	8 October 2026



South African Revenue Service

CLOSING DATE AND TIME (proposals due):	21 October 2026 at 11h00 Late bid proposals submitted after the closing date and time will NOT be accepted nor considered, regardless of the method used to send or deliver such documents to SARS.
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The physical bid proposal submissions must be deposited in the SARS tender box situated at the main entrance of the address below:

**SARS Procurement Tender Office, Lehae La SARS,
299 Bronkhorst Street, Nieuw Muckleneuk, Brooklyn,
Pretoria, 0181.**

Bid proposal submissions must be sealed in an envelope on which the following information is clearly indicated:

- a) The name and address of the tenderer
- b) Bid number
- c) Closing date

and is required to be submitted in two forms:

1 x Hardcopy submission	One (1) hardcopy submission clearly marked. A "hardcopy submission" means an A4 ring bound lever arch file.
1 x Electronic submission	One (1) electronic submission of a complete copy of the hardcopy submission. An "electronic submission" means a memory stick (USB stick) containing a complete copy of the hardcopy submission. The onus is on the bidder to ensure that the electronic submission submitted is a complete copy of the hardcopy submission.

Please direct all technical related enquiries to the Procurement Tender Office via email: tenderoffice@sars.gov.za.

Yours Faithfully

NAME: KENNETH PILLAY

LEAD: ACQUISITION MANAGEMENT

DATE: 15 September 2026