OUR REF	RFQ 202164
ENQUIRIES	Lethabo Nedondwe
TELEPHONE	011 238 6044
DATE	13 November 2026

RFQ 202164: APPOINTMENT OF A QUANTITY SURVEYOR (QS) TO PROVIDE PROFESSIONAL QUANTITY SURVEYING AND PROJECT COST MANAGEMENT SERVICES FOR THE REFURBISHMENT OF THE N&R BUILDING.

Dear Bidder

The South African Bureau of Standards (SABS) hereby invites suitably qualified, registered and experienced service providers to submit bids for the appointment of a quantity surveyor (QS) to provide professional quantity surveying and project cost management services for the refurbishment of the N&R building.

The details of the service to be provided is in the attached Request for Quote, **RFQ 202164.**

Please note the following:

- Scope of services specified on **page 3**
- Closing date specified on **page 5**
- SABS Procurement terms and conditions (accessed on the sabs website)
- **Bidders must submit the following documents with the quotations:**
  - National Treasury Central Supplier Database (CSD) registration report
  - A valid copy of BBBEE certificate/ Sworn Affidavit (to claim specific goals)
  - SBD 4 Bidders Disclosure Form
  - SBD 6.1 Preference points claim form in terms of the Preferential Procurement RegulationS 2022
  - Non- Disclosure agreement
  - General Conditions of Contract (GCC)

1. **Background**

The SABS is a statutory body established in term of Standards Act, 1945 (Act No. 24 of 1945) and continues to operate in terms of the Standards Act, 2008 (Act No. 8 of 2008) as the national standardization institution in South Africa, mandated to:

- develop, promote and maintain South African National Standards;
- promote quality in connection with commodities; and
- render conformity assessment services and matters connected therewith.

2. **Request for Quotation (RFQ)**

This RFQ serves as an invitation to submit bids to submit bids **to appoint a quantity surveyor (QS) to provide professional quantity surveying and project cost management services for the refurbishment of the N&R building,** subject to the SABS Standard Terms and Conditions, of which a copy is available on **www.sabs.co.za, accessible through the link: https://www.sabs.co.za/Procurement/proc_toc.asp**

The Bidder is requested to supply its quotation, in writing, by the date specified. Should the Bidder require any clarification, the clarification should be submitted by e-mail to the Procurement Specialist identified in this document.

By submitting a quotation in response to this RFQ or participating in this RFQ process, the Bidder accepts that it is subject to and bound by all the terms and conditions contained in this RFQ document.

3. **Confidentiality**

This document may not be used for any purpose by the Bidder other than for developing their response to it, and all reasonable efforts must be taken by the Bidder to ensure confidentiality of any information provided. This document and any other information of a confidential nature provided to the Bidder during the course of RFQ process are and will be covered by the non-disclosure agreement to be signed between the SABS and the Bidder.

4. **No Contract**

Bidders shall note that this RFQ does not commit the SABS to any course of action resulting from the receipt of quotations and the SABS may, at its discretion reject any submission which does not conform to instructions and specifications which are contained herein or select a Bidder based upon its own unique set of criteria. The SABS also reserves the right not to select a bidder.

Nothing in this document shall be construed as a contract between the SABS and the Bidder, and no communication, whether verbal or written, by the SABS personnel or agents during the course of this process shall create such a contract in respect of the requirements specified in this RFQ.

5. **No Obligation to Proceed**

The SABS reserves the right to discontinue the RFQ evaluation process at any time and will not be responsible for any losses incurred by the Bidder as a result of discontinuance of the RFQ process

6. **Validity of Proposals**

The Bidder's quotation shall remain valid for a period of one hundred and twenty (120) days from the closing date. The SABS may at any time prior to the expiry of the bid validity period, extend the above validity period by sixty (60) days by written notice to the Bidders. In that event, the SABS will not require any consent from the Bidders, and bidders will not be required or permitted to amend any of their quotations.

The SABS retains the right, but is under no obligation, to request Bidders to extend the validity periods of their quotations, prior to expiry thereof, if it has already invoked the extension referred to above and it is in the SABS' interest to further extend the bid validity period. Such request shall be in writing. The Bidder is not obliged to extend the validity period. Also, bidders will not be required or permitted to amend any of their quotations.

7. **Scope of work**

Quantity Surveyor Services for Building Refurbishment

The appointed Quantity Surveyor (QS) will be required to provide professional quantity surveying and project cost management services for the refurbishment of the building. The scope of work shall include, but not be limited to, the following:

1. Assess current building conditions and confirm refurbishment requirements in consultation with Facilities Maintenance Department.
2. Prepare detailed cost estimates, cost plans and budgetary projections for the proposed refurbishment works.
3. Assist with the development and compilation of tender documentation, including:
   - o Bills of Quantities (BOQ)
   - o Pricing schedules
   - o Scope of works
   - o Tender specifications
   - o Contract documentation
4. Provide support during the tendering and procurement process, including:
   - o Evaluation of contractor quotations and tender submissions.
5. Monitor and control project costs throughout the execution phase to ensure alignment with the approved budget.
6. Oversee and verify work completed on site in conjunction with the project team to ensure compliance with contractual requirements, specifications, quality standards, and approved scope.
7. Review and certify contractor payment claims, variations, and final accounts.
8. Attend project meetings, site inspections, and progress review meetings as required.
9. Provide regular progress reports, cost reports, and financial updates to Facilities Management and relevant stakeholders.
10. Assist with project close-out activities, including preparation and verification of final accounts and supporting documentation.

8. **Requirements**

- A valid Letter of Good Standing issued by the Compensation Fund in terms of the Compensation for Occupational Injuries and Diseases Act (COIDA).

- Certified Certified copies, not older than three (3) months, of the proposed Quantity Surveyor's qualifications, including a Bachelor of Science (BSc) in Quantity Surveying, Bachelor of Quantity Surveying (BQS), BTech, or an equivalent qualification recognised by SACQSP.

- A valid Professional Quantity Surveyor (PrQS) registration certificate issued by the South African Council for the Quantity Surveying Profession (SACQSP) for the proposed Quantity Surveyor.

NB!! Bidders who do not meet the requirements will be disqualified and not evaluated further on Functionality requirements.

9. Functionality Requirements

no.	Selection Criteria		
	Functionality will be measured on a scale of 1-5. V.Poor:1, Poor:1, Average:2, Good:3, V Good:4, Excellent:5	**sub weight**	**Weight**
1	**Company Track Record**		**40%**
	A minimum of five (5) reference letters from contactable clients confirming the successful completion of similar projects **within the last five (5) years**. The reference letters must relate to Quantity Surveying and Project Management services .Each reference letter must include: Client name, Project name ,Brief description of the services provided, Project completion date , Project value (where applicable) , Contact person, Telephone number and/or email address.		
	No reference letters and/or relevant experience	0	
	1 reference letter	1	
	2 reference letters	2	
	3 reference letters	3	
	4 reference letters	4	
	5 or more reference letters	5	
2	**Quantity Surveyor experience**		**40%**
	A detailed Curriculum Vitae (CV) of the proposed Quantity Surveyor, clearly indicating: Relevant qualifications, Professional registration, Years of experience, Employment history, Experience on projects of a similar nature and complexity.		
	No relevant experience	0	
	1 year of experience	1	
	2 years of experience	2	
	3 years of experience	3	
	4 Years of experience	4	
	≥5 Years of experience	5	
3.	**Project Plan**		**20%**
	A detailed Project Execution Plan outlining the proposed methodology for delivering the project, including: Project approach and methodology, Key activities and deliverables , Programme of works (Gantt Chart) , Milestones and timelines, Resource allocation, Risk management approach, Quality assurance and quality control measures , Communication and reporting plan		
	Not Submitted	**0**	
	Submitted	**5**	
			100%
Minimum threshold is 70%			

NB!! Bidders who do not meet the minimum threshold of 70% will be disqualified and not evaluated further on Pricing and Specific goals.

10. Timelines

MILESTONES	DATE AND E-MAIL ADDRESS
Non-Compulsory Briefing Session	**Date: 17 November 2026** **Venue:** SABS-Groenkloof 1 Dr Lategan Road, Groenkloof, Pretoria **@11:00am**
Closing Date and Time **No late submissions will be accepted.**	**20 November 2026 at 11:00am**
Method of submission. **Proposals/Bids submitted via a link and/or "We transfer" will not be accepted.**	Responses should be submitted via email Lethabo.Nedondwe@sabs.co.za **It is the Bidder's responsibility to ensure that the quotation is received on time by SABS.**

11. Preference Points

Only Bidders who meet the minimum threshold of 70% on functionality requirements will be evaluated further on 80/20 preference points system of 2022. (Pricing and Specific Goal)

12. Quotation

The quotation should but not limited to the following:

- All inclusive of VAT
- **Transportation cost**
- Disbursement
- Fixed price, where foreign currencies are involved, bidders should make provision for forward cover.

13. Contact information

All enquiries regarding this RFQ must be e-mailed/directed to Lethabo.Nedondwe@sabs.co.za and **011 238 6044**. Bidders must not contact any other SABS' personnel regarding this RFQ, as it may lead to the Bidder's disqualification. Also note that any canvassing by Bidders/Suppliers regarding this RFQ will result in disqualification.

14. Advance payment

The SABS will not make an upfront or advance payment to a successful Bidder. Payment will only be made in accordance to the delivery of service or goods that will be agreed upon by the SABS and the successful Bidder.

15. Responsibility for costs

Under no circumstances shall the SABS be responsible for any of the Bidder's costs associated with the preparation and/or submission of its quotation, including any costs incurred by the Bidder prior to the signature, by both parties, of an agreement resulting from a successful bid.

16. **Bidder's contractual terms**

The SABS will not be bound by any legal or contractual terms as may be included in the Bidder's quotation, in response to this RFQ.

ANNEXURE B- BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? **YES/NO**

2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	**Identity Number**	**Name of organ of state**

2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.3.1 If so, furnish particulars:

……
……
……

2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract?
YES/NO

2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	**Status (active/inactive/deleted)**

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification**.**

3 GENERAL DECLARATION

I, ……....., the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to

win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE

APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

…… ……

Signature Date

…… ……...

Designation Name of bidder

ANNEXURE C - NON-DISCLOSURE AGREEMENT

THIS AGREEMENT is made BETWEEN

The South African Bureau of Standards (SABS), an Public Entity that continues to exist in terms of section 3 of the Standards Act 2008, whose principle place of business is at 1 Dr Lategan Road, Groenkloof, Pretoria, 0001, South Africa.

AND _____("the Supplier") whose registered office is at _____

_____

(Hereinafter referred to as the "parties")

WHEREAS in the course of discussions and/or negotiations with the South African Bureau of Standards, the Supplier has received or may receive in future information relating to this **RFQ** 202164 **APPOINTMENT OF A QUANTITY SURVEYOR (QS) TO PROVIDE PROFESSIONAL QUANTITY SURVEYING AND PROJECT COST MANAGEMENT SERVICES FOR THE REFURBISHMENT OF THE N&R BUILDING** for the South African Bureau of Standards and other related information hereinafter referred to as "Confidential Information".

In consideration of the Supplier to-which the South African Bureau of Standards or any person affiliated with it, including its subsidiary, agent, representative(s) or such related entity may provide Confidential Information in connection with such discussions and/or negotiations to. Therefore the parties wish to agree as follows:

1. The Supplier will maintain strictly secret and confidential all information relayed or transmitted to it in any manner or form and will not divulge any part of the Confidential Information directly or indirectly to any person, firm or entity (other than such of its employees who have a need to know the Confidential Information for the purposes of fulfilling the Supplier's obligation to the South African Bureau of Standards.

2. The Supplier shall not make copies of the Confidential Information or otherwise disseminate any of the Confidential Information (except as may be required to fulfil specific obligations towards South African Bureau of Standards) without South African Bureau of Standards express prior written consent.

3. This agreement applies to information whether or not such information is marked as or appears to be confidential and whether or not such information is of commercial use to South African Bureau of Standards or any other party.

4. This agreement shall not apply to information which:-

(a) the Supplier can show had been lawfully received by it prior to disclosure under this agreement.
(b) is in the public domain or becomes so otherwise than through breach of this agreement;
(c) was disclosed to the Supplier by a third party who was under no obligation of confidence in respect thereof;

5. The South African Bureau of Standards retains ownership of Intellectual property rights on all material and processes relating to the service provided for and on its behalf by the supplier.

6. The Supplier shall observe its obligations under this agreement until expiry of a period of 12 months from the date of signature.

IN WITNESS WHEREOF the parties hereto have executed this agreement in duplicate.

For the Bidder

Signed at…….. on this……day of.....2026

Signed on behalf of the Supplier, duly authorised thereto ..... (signature)

..... (name)..... (title)

Witness 1. ……

Witness 2. ……

For the SABS

Signed at…….. on this……day of.....2026

On behalf of the SABS, duly authorised thereto .....(signature)

..... (name)..... (title)

Witness 1. ……

Witness 2. ……

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \text{ or } \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \text{ or } \quad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below. Bidders that do not claim points will be allocated 0 points.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

Specific Goal	The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Persons historically disadvantaged on the basis of race	100% black ownership		10		
	75% - 99% black ownership		8		
	60% - 74.99% black ownership		6		
	51% - 59.99% black ownership		4		
	1% - 50.99% black ownership		2		
	0% black ownership		0		
Persons historically disadvantaged on the basis of gender	100% black women ownership		6		
	51% - 99% black women ownership		4		
	1% - 50.99% black women ownership		2		
	0% black women ownership		0		
Persons historically disadvantaged on the basis of disability	100% owned by persons living with disabilities		4		
	51% - 99% owned by persons living with disabilities		2		
	0% - 50.99% owned by persons living with disabilities		0		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm……

4.4. Company……

4.5. registration number: …….

4.6. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.7. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

	…….
	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	…….
DATE:	…….
ADDRESS:	…….
	…….
	…….
	…….

BILL OF QUANTITIES (BOQ)

Professional Quantity Surveying Services
Order of Magnitude Cost Estimate for Building Refurbishment
Project: Refurbishment of Existing Building

SECTION A – SITE INSPECTION

Phase	Item No.	RFQ/BOQ Item	Description / Deliverable	Unit	Qty	Rate Excl. VAT (R)	Amount Excl. VAT (R)
Phase 1: Initiation and Assessment	A1	Project initiation, document review and site briefing	Attend the project initiation meeting, review available information, attend the site briefing, confirm refurbishment requirements with Facilities Maintenance, and identify information required for cost planning.	Lump Sum	1		
Phase 1: Initiation and Assessment	A2	Condition assessment and measurement verification	Inspect the existing building, assess visible conditions, verify available measurements and floor plan information, confirm refurbishment areas, and record assumptions, exclusions, constraints and risks.	Lump Sum	1		
Phase 1 subtotal, excluding VAT							
Phase 2: Cost Planning and Documentation	A3	Order of magnitude refurbishment cost estimate	Prepare an order of magnitude cost estimate, including elemental cost breakdowns, allowances, provisional sums, assumptions, exclusions and applicable cost benchmarks.	Lump Sum	1		
Phase 2: Cost Planning and Documentation	A4	Preliminary cost plan and budget schedule	Develop a preliminary cost plan and budget schedule aligned to the refurbishment scope, including cost categories, budgetary projections, cash-flow considerations and cost risks requiring client decision.	Lump Sum	1		

Phase	Item No.	RFQ/BOQ Item	Description / Deliverable	Unit	Qty	Rate Excl. VAT (R)	Amount Excl. VAT (R)
Phase 2: Cost Planning and Documentation	A5	Tender pricing documentation support	Assist with preparation or review of pricing schedules, BOQ inputs, scope alignment, tender specifications and contract pricing information required for contractor procurement.	Lump Sum	1		
Phase 2 subtotal, excluding VAT							
Phase 3: Tender and Procurement Support	A6	Tender evaluation support	Provide cost and commercial support during tender evaluation, including review of contractor pricing, arithmetic checks, clarification inputs, comparison of tender submissions and recommendation support.	Lump Sum	1		
Phase 3 subtotal, excluding VAT							
Phase 4: Construction Support	A7	Construction cost monitoring and reporting	Monitor construction costs against the approved budget, update cost reports, identify cost risks, assess potential variations and provide financial updates to Facilities Management and relevant stakeholders.	Monthly	3		
Phase 4: Construction Support	A8	Site inspections and progress verification	Attend site inspections and progress meetings as required, verify completed work with the project team and confirm compliance with contractual requirements, specifications, quality standards and approved scope.	Monthly	3		
Phase 4: Construction Support	A9	Payment certificates, variations and claims assessment	Review and certify contractor payment claims, assess variations, review claims, update cost implications and provide recommendations to the client for approval.	Monthly	3		
Phase 4 subtotal, excluding VAT							

Phase	Item No.	RFQ/BOQ Item	Description / Deliverable	Unit	Qty	Rate Excl. VAT (R)	Amount Excl. VAT (R)
Phase 5: Close-Out	A10	Final account and close-out support	Assist with project close-out, including preparation, review and verification of final accounts, supporting documentation, cost reconciliation and final financial reporting.	Lump Sum	1		
Phase 5 subtotal, excluding VAT							
Project Allowances	A11	Disbursements and reimbursable expenses	Provide for approved reimbursable expenses directly related to the assignment, such as travel, printing or reproduction costs, only where applicable and supported by a clear breakdown. If not applicable, indicate "Nil".	Allowance	1		
Project Allowances	A12	Contingency allowance	Provide a contingency allowance calculated as a percentage of the subtotal excluding VAT to allow for unforeseen professional service requirements. The contingency may only be used with prior written approval by the client.	30%			
Subtotal: Phase 1 to Phase 5, allowances and contingency, excluding VAT							
VAT at 15%							
Total Price, including VAT							

Pricing and evaluation instruction: Bidders must price each RFQ/BOQ line item in South African Rand. Rates and amounts must be exclusive of VAT, with VAT at 15% and the total price including VAT shown separately. The Amount Excl. VAT column must equal Qty multiplied by Rate Excl. VAT for each line item. Each phase subtotal must be completed to allow evaluation of the total cost per project phase. For construction support items priced monthly, bidders must insert the proposed number of months in the Qty column and provide a monthly rate. Disbursements must be fully itemized where claimed; where no disbursements apply, bidders must indicate "Nil". The contingency allowance must be shown as a percentage of the subtotal excluding VAT and may only be expended with prior written approval by the client. Incomplete pricing, failure to complete phase subtotals, qualifications that prevent like-for-like comparison, or failure to complete the total price may result in the bid being regarded as non-responsive.

Notes:

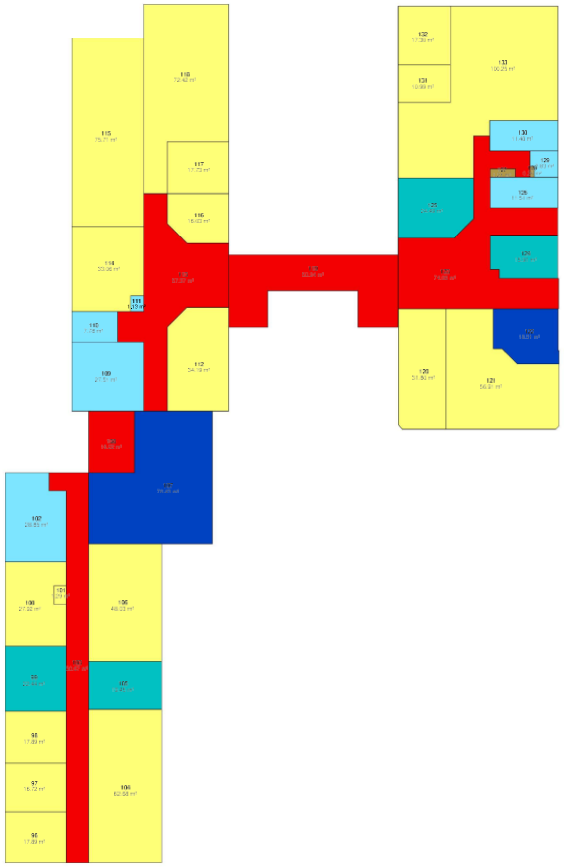
- Refer to the attached floor plans for area dimensions (Level 1 and Level 2).
- Refer to SACQSP guidelines tariffs of professional fees guided schedule.
- For scope of work reference is on RFQ 202164 Document Page 3

LEVEL 2 - AREA SCHEDULE

NO	LEVEL	ROOM USE	Unbounded Height	Volume	AREA
96	LEVEL 2	OFFICES	3000	53.67 m³	17.89 m²
97	LEVEL 2	OFFICES	3000	50.16 m³	16.72 m²
98	LEVEL 2	OFFICES	3000	53.67 m³	17.89 m²
99	LEVEL 2	COMMITTEE ROOMS	3000	67.26 m³	22.44 m²
100	LEVEL 2	OFFICES	3000	187.58 m³	62.53 m²
101	LEVEL 2	OFFICES	3000	3.87 m³	1.29 m²
102	LEVEL 2	WET AREAS	3000	85.55 m³	28.52 m²
103	LEVEL 2	CIRCULATION	3000	750.01 m³	250.67 m²
104	LEVEL 2	OFFICES	3000	180.02 m³	60.68 m²
105	LEVEL 2	COMMITTEE ROOMS	3000	45.14 m³	15.05 m²
106	LEVEL 2	OFFICES	3000	143.09 m³	48.03 m²
107	LEVEL 2	PUBLIC SPACES	3000	229.70 m³	76.57 m²
108	LEVEL 2	CIRCULATION	3000	48.00 m³	16.00 m²
109	LEVEL 2	WET AREAS	3000	83.93 m³	27.91 m²
110	LEVEL 2	WET AREAS	3000	23.93 m³	7.98 m²
111	LEVEL 2	WET AREAS	3000	3.33 m³	1.15 m²
112	LEVEL 2	OFFICES	3000	163.84 m³	54.61 m²
113	LEVEL 2	CIRCULATION	3000	473.01 m³	157.67 m²
114	LEVEL 2	OFFICES	3000	300.00 m³	100.00 m²
115	LEVEL 2	OFFICES	3000	227.34 m³	75.78 m²
116	LEVEL 2	OFFICES	3000	69.00 m³	23.00 m²
117	LEVEL 2	OFFICES	3000	50.85 m³	16.95 m²
118	LEVEL 2	OFFICES	3000	93.84 m³	31.28 m²
119	LEVEL 2	CIRCULATION	3000	80.01 m³	26.67 m²
120	LEVEL 2	OFFICES	3000	155.97 m³	51.99 m²
121	LEVEL 2	OFFICES	3000	169.23 m³	56.41 m²
122	LEVEL 2	CIRCULATION	3000	1.08 m³	0.36 m²
123	LEVEL 2	LAB AREAS	3000	4.05 m³	1.35 m²
124	LEVEL 2	OFFICES	3000	29.97 m³	9.99 m²
125	LEVEL 2	LAB AREAS	3000	4.05 m³	1.35 m²
126	LEVEL 2	OFFICES	3000	29.97 m³	9.99 m²
127	LEVEL 2	OFFICES	3000	3.87 m³	1.29 m²
128	LEVEL 2	OFFICES	3000	3.87 m³	1.29 m²
129	LEVEL 2	OFFICES	3000	3.87 m³	1.29 m²
130	LEVEL 2	OFFICES	3000	3.87 m³	1.29 m²
131	LEVEL 2	OFFICES	3000	3.87 m³	1.29 m²
132	LEVEL 2	OFFICES	3000	3.87 m³	1.29 m²
133	LEVEL 2	OFFICES	3000	300.69 m³	100.23 m²
Grand total:				7012.25 m³	1171.15 m²

OCCUPANCY SCHEDULE

	CIRCULATION
	COMMITTEE ROOMS
	KITCHENS, TEA ROOMS & WASH-UP AREAS
	LABORATORIES
	LABS WITH SPECIAL REQUIREMENTS
	OFFICES
	PARKING
	PUBLIC SPACES
	SERVICES
	STORE ROOMS
	STORE ROOMS WITH SPECIAL CONDITIONS
	WET AREAS
	WORKSHOPS
	VACANT



1 LEVEL 2
1 : 200

HOLMJORDAAN
ARCHITECTS & URBAN DESIGNERS

LEVEL 2
SABS MASTER PLAN

CIBD BUILDING

Project Number
30 181
Sheet Number
30 181-CIBD-002
Date
03/03/11

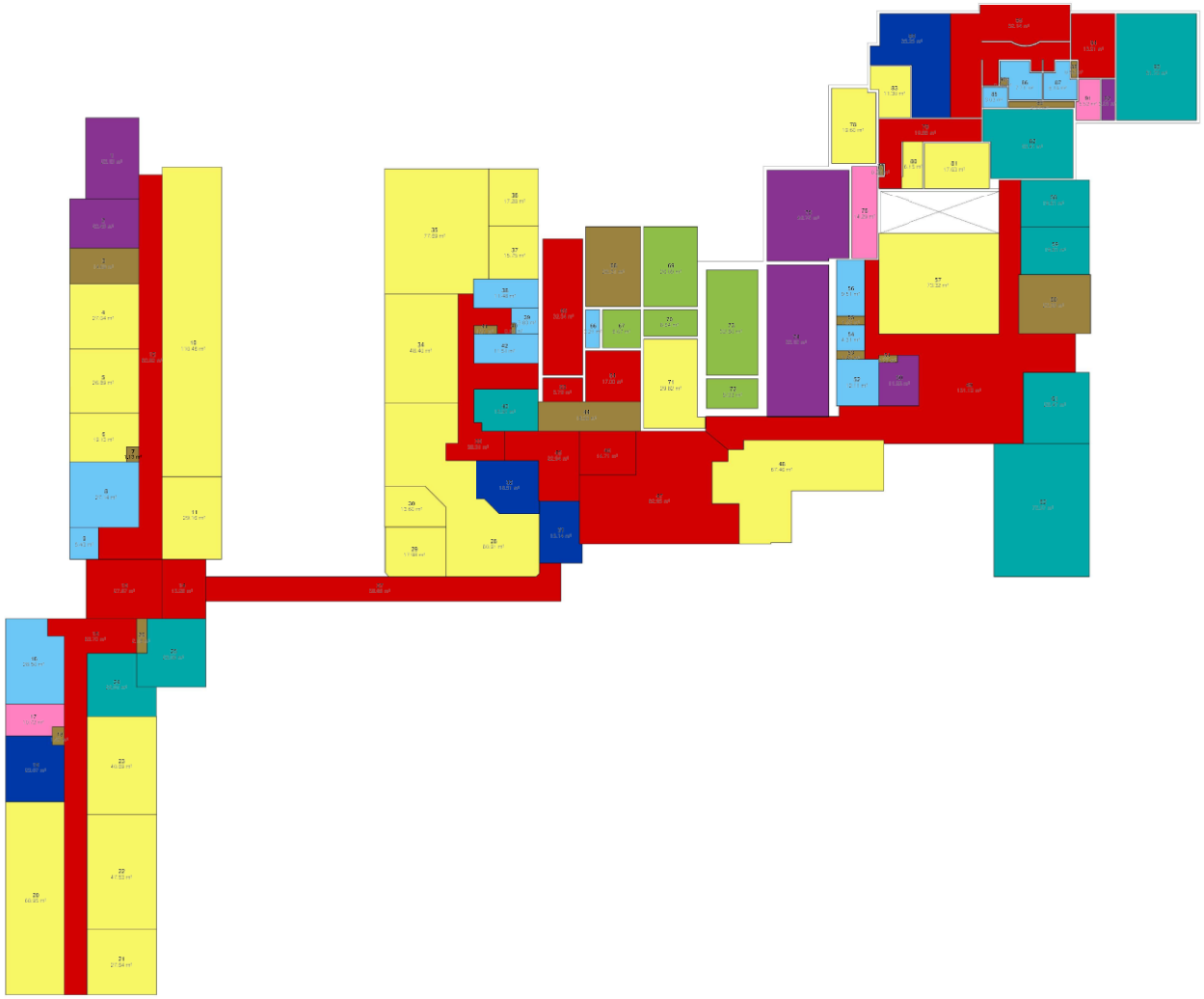
NORTH

LEVEL 1 - AREA SCHEDULE

NO	LEVEL	ROOM USE	Unbounded Height	Volume	AREA
1	LEVEL 1	STORE ROOMS	3000	78.40 m³	26.13 m²
2	LEVEL 1	STORE ROOMS	3000	61.56 m³	20.45 m²
3	LEVEL 1	SERVICES	3000	44.08 m³	14.69 m²
4	LEVEL 1	OFFICES	3000	81.15 m³	27.04 m²
5	LEVEL 1	OFFICES	3000	80.67 m³	26.89 m²
6	LEVEL 1	OFFICES	3000	57.39 m³	19.13 m²
7	LEVEL 1	SERVICES	3000	3.40 m³	1.13 m²
8	LEVEL 1	WET AREAS	3000	81.43 m³	27.14 m²
9	LEVEL 1	WET AREAS	3000	16.28 m³	5.43 m²
10	LEVEL 1	OFFICES	3000	331.37 m³	110.46 m²
11	LEVEL 1	OFFICES	3000	87.48 m³	29.16 m²
12	LEVEL 1	CIRCULATION	3000	182.46 m³	60.82 m²
13	LEVEL 1	CIRCULATION	3000	83.62 m³	27.87 m²
14	LEVEL 1	CIRCULATION	3000	47.94 m³	15.98 m²
15	LEVEL 1	CIRCULATION	3000	191.10 m³	63.70 m²
16	LEVEL 1	WET AREAS	3000	85.50 m³	28.50 m²
17	LEVEL 1	KITCHEN, TEA ROOM & WASH UP	3000	32.17 m³	10.72 m²
18	LEVEL 1	SERVICES	3000	3.86 m³	1.30 m²
19	LEVEL 1	PUBLIC SPACES	3000	69.21 m³	23.07 m²
20	LEVEL 1	OFFICES	3000	206.64 m³	68.95 m²
21	LEVEL 1	OFFICES	3000	82.92 m³	27.64 m²
22	LEVEL 1	OFFICES	3000	142.56 m³	47.53 m²
23	LEVEL 1	OFFICES	3000	122.06 m³	40.68 m²
24	LEVEL 1	COMMITTEE ROOMS	3000	66.04 m³	22.01 m²
25	LEVEL 1	COMMITTEE ROOMS	3000	78.19 m³	26.06 m²
26	LEVEL 1	SERVICES	3000	6.54 m³	2.18 m²
27	LEVEL 1	CIRCULATION	3000	179.86 m³	59.95 m²
28	LEVEL 1	OFFICES	3000	242.72 m³	80.91 m²
29	LEVEL 1	OFFICES	3000	53.84 m³	17.95 m²
30	LEVEL 1	OFFICES	3000	40.86 m³	13.62 m²
31	LEVEL 1	PUBLIC SPACES	3000	45.45 m³	15.14 m²
32	LEVEL 1	PUBLIC SPACES	3000	55.64 m³	18.51 m²
33	LEVEL 1	CIRCULATION	3000	114.62 m³	38.31 m²
34	LEVEL 1	OFFICES	3000	145.21 m³	48.40 m²
35	LEVEL 1	OFFICES	3000	233.08 m³	77.69 m²
36	LEVEL 1	OFFICES	3000	51.84 m³	17.28 m²
37	LEVEL 1	OFFICES	3000	47.24 m³	15.75 m²
38	LEVEL 1	WET AREAS	3000	34.44 m³	11.48 m²
39	LEVEL 1	WET AREAS	3000	11.49 m³	3.83 m²
40	LEVEL 1	SERVICES	3000	0.79 m³	0.26 m²
41	LEVEL 1	SERVICES	3000	3.45 m³	1.21 m²
42	LEVEL 1	WET AREAS	3000	34.53 m³	11.51 m²
43	LEVEL 1	COMMITTEE ROOMS	3000	47.72 m³	15.91 m²
44	LEVEL 1	SERVICES	3000	54.00 m³	18.00 m²
45	LEVEL 1	CIRCULATION	3000	68.81 m³	22.94 m²
46	LEVEL 1	CIRCULATION	3000	44.13 m³	14.71 m²
47	LEVEL 1	CIRCULATION	3000	248.84 m³	82.95 m²
48	LEVEL 1	OFFICES	3000	262.57 m³	87.46 m²
49	LEVEL 1	CIRCULATION	3000	453.35 m³	151.12 m²
50	LEVEL 1	STORE ROOMS	3000	35.85 m³	11.95 m²
51	LEVEL 1	SERVICES	3000	2.50 m³	0.77 m²
52	LEVEL 1	WET AREAS	3000	36.52 m³	12.11 m²
53	LEVEL 1	SERVICES	3000	4.37 m³	1.46 m²
54	LEVEL 1	WET AREAS	3000	12.64 m³	4.31 m²
55	LEVEL 1	SERVICES	3000	4.66 m³	1.53 m²
56	LEVEL 1	WET AREAS	3000	28.54 m³	9.51 m²
57	LEVEL 1	OFFICES	3000	219.96 m³	73.32 m²
58	LEVEL 1	COMMITTEE ROOMS	3000	58.84 m³	19.61 m²
59	LEVEL 1	COMMITTEE ROOMS	3000	58.84 m³	19.61 m²
60	LEVEL 1	SERVICES	3000	76.00 m³	25.25 m²
61	LEVEL 1	COMMITTEE ROOMS	3000	88.40 m³	29.47 m²
62	LEVEL 1	COMMITTEE ROOMS	3000	226.71 m³	75.57 m²
63	LEVEL 1	CIRCULATION	4000	23.15 m³	5.79 m²
64	LEVEL 1	CIRCULATION	4000	68.00 m³	17.00 m²
65	LEVEL 1	CIRCULATION	4000	129.57 m³	32.34 m²
66	LEVEL 1	WET AREAS	4000	12.62 m³	3.21 m²
67	LEVEL 1	LABORATORIES	4000	34.66 m³	8.67 m²
68	LEVEL 1	SERVICES	4000	105.23 m³	26.31 m²
69	LEVEL 1	LABORATORIES	4000	104.56 m³	26.09 m²
70	LEVEL 1	LABORATORIES	4000	34.56 m³	8.64 m²
71	LEVEL 1	OFFICES	4000	119.28 m³	29.82 m²
72	LEVEL 1	LABORATORIES	4000	37.35 m³	9.33 m²
73	LEVEL 1	LABORATORIES	4000	130.40 m³	32.60 m²
74	LEVEL 1	STORE ROOMS	4000	224.76 m³	56.19 m²
75	LEVEL 1	STORE ROOMS	4000	178.96 m³	44.74 m²
76	LEVEL 1	KITCHEN, TEA ROOM & WASH UP	4000	57.17 m³	14.29 m²
77	LEVEL 1	SERVICES	4000	1.14 m³	0.28 m²
78	LEVEL 1	OFFICES	4000	78.40 m³	19.60 m²
79	LEVEL 1	CIRCULATION	4000	79.53 m³	19.88 m²
80	LEVEL 1	OFFICES	4000	24.58 m³	6.15 m²
81	LEVEL 1	OFFICES	4000	70.52 m³	17.63 m²
82	LEVEL 1	COMMITTEE ROOMS	4000	141.65 m³	35.41 m²
83	LEVEL 1	OFFICES	4000	45.20 m³	11.30 m²
84	LEVEL 1	PUBLIC SPACES	4000	141.00 m³	35.25 m²
85	LEVEL 1	WET AREAS	4000	12.13 m³	3.03 m²
86	LEVEL 1	WET AREAS	4000	30.86 m³	7.71 m²
87	LEVEL 1	WET AREAS	4000	24.67 m³	6.14 m²
88	LEVEL 1	SERVICES	4000	2.55 m³	0.58 m²
89	LEVEL 1	SERVICES	4000	10.04 m³	2.51 m²
90	LEVEL 1	SERVICES	4000	1.13 m³	0.28 m²
91	LEVEL 1	KITCHEN, TEA ROOM & WASH UP	4000	22.09 m³	5.52 m²
92	LEVEL 1	STORE ROOMS	4000	13.02 m³	3.26 m²
93	LEVEL 1	COMMITTEE ROOMS	4000	206.89 m³	51.72 m²
94	LEVEL 1	CIRCULATION	4000	63.65 m³	15.91 m²
95	LEVEL 1	CIRCULATION	4000	208.58 m³	52.14 m²
Grand total:				9222.95 m³	2471.24 m²

OCCUPANCY SCHEDULE

	CIRCULATION
	COMMITTEE ROOMS
	KITCHENS, TEA ROOMS & WASH-UP AREAS
	LABORATORIES
	LABS WITH SPECIAL REQUIREMENTS
	OFFICES
	PARKING
	PUBLIC SPACES
	SERVICES
	STORE ROOMS
	STORE ROOMS WITH SPECIAL CONDITIONS
	WET AREAS
	WORKSHOPS
	VACANT



1 LEVEL 1
1 : 200

HOLMJORDAAN
ARCHITECTS & URBAN DESIGNERS

LEVEL 1
SABS MASTER PLAN

CIBD BUILDING

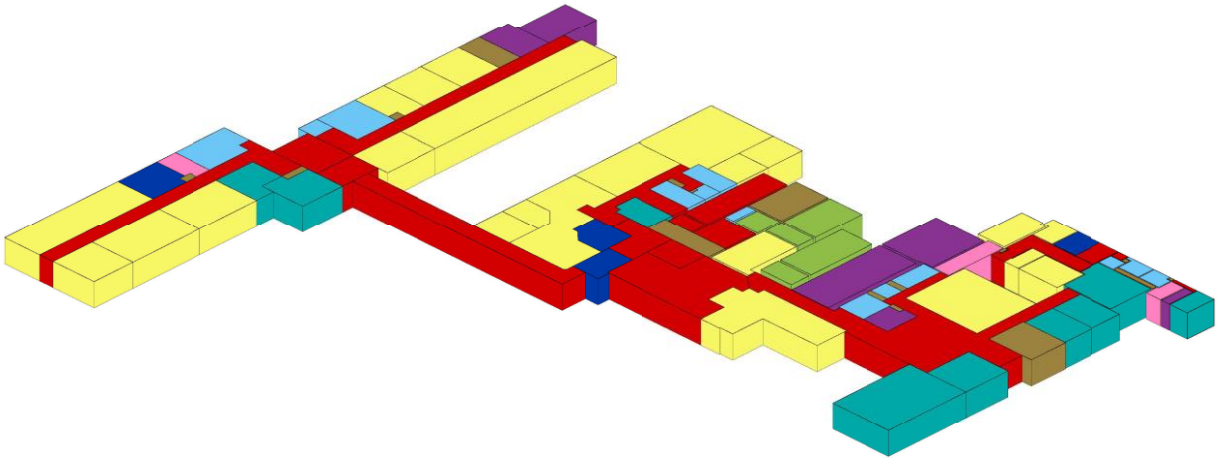
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30 181
Sheet Number
30 181-CIBD-001
Date
02/22/11

NORTH

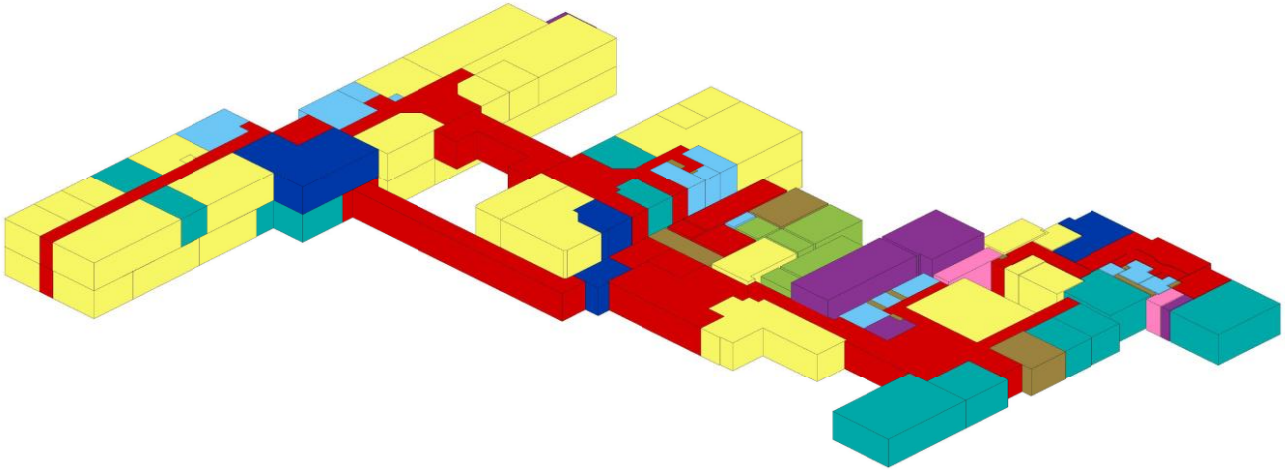
OCCUPANCY SCHEDULE	
	CIRCULATION
	COMMITTEE ROOMS
	KITCHENS, TEA ROOMS & WASH-UP AREAS
	LABORATORIES
	LABS WITH SPECIAL REQUIREMENTS
	OFFICES
	PARKING
	PUBLIC SPACES
	SERVICES
	STORE ROOMS
	STORE ROOMS WITH SPECIAL CONDITIONS
	WET AREAS
	WORKSHOPS
	VACANT



KEY PLAN
1 : 5000



1 LEVEL 1



2 LEVEL 2

HOLMJORDAAN
ARCHITECTS & URBAN DESIGNERS

3D VIEWS
SABS MASTER PLAN

CIBD BUILDING

Project Number
30 181
Sheet Number
30 181-CIBD-000
Date
03/03/11

NORTH