

NATIONAL LOTTERIES COMMISSION

REQUEST FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE ONCE-OFF SUPPLY AND DELIVERY OF UNIFORM FOR NLC FACILITIES MANAGEMENT STAFF

BID PROCESS	BID REQUIREMENTS
RFQ Number	RFQ 2026-008-046
Bid Advertisement Date	31 August 2026
Closing date and time	04 September 2026 @ 11:00
Tender validity period	90 days from the closing date
Submission Instruction:	The bid document must be submitted E-TENDER ONLINE SUBMISSION https://www.etenders.gov.za/

SECTION 1: BACKGROUND, OVERVIEW AND RFQ SCOPE OF REQUIREMENTS

1. INTRODUCTION

The National Lotteries Commission (NLC) was established in terms of the Lotteries Act No. 57 of 1997, as amended (Lotteries Act) to regulate the National Lottery as well as other lotteries and societies. The NLC aims to ensure that funds raised through the National Lottery are distributed equitably and expeditiously across South Africa to advance social upliftment of communities in need with the aim of addressing poverty and reducing inequalities in line with the National Development Plan. The Commission is required to apply principles of openness and transparency in the exercise of its functions assigned to it in terms of the Lotteries Act No 57 of 1997.

2. BACKGROUND

The NLC through Facilities Management seeks to appoint a suitably qualified service provider for the supply and delivery of modern uniform for Office Assistants. To ensure compliance with occupational health and safety regulations and to maintain a consistent professional image, the NLC is required to provide appropriate Personal Protective Equipment (PPE) and uniform to its Office Assistants in Facilities Management.

3 OBJECTIVES

- 3.1 The purpose of the request for quotations (RFQs) is to appoint an experienced service provider to supply and deliver quality, durable and compliant PPE and uniform for the Facilities Management Staff uniform.
- 3.2 The PPE and uniform must promote staff safety, visibility, easy identification and reflect NLC corporate identity.

5. SCOPE OF WORK

The appointed service provider will be required to supply and deliver modern uniform according to the following minimum specifications:

TECHNICAL SPECIFICATIONS REQUIREMENTS

DESCRIPTION/ SPECIFICATION	SIZES REQUIRED	QUANTITIES REQUIRED
Ladies Chanel Blouse/ Ceasar Peal or Equivalent Polyester, Long Sleeve Blouse with Tie Detail. Colour: Green, Navy Blue and white.	(8 Blouses) Size 34 x1 Size 38x1 Size 40 x3 Size 42x 1 Size 44 x1 Size 50 x1	8
Michelle blouse or Equivalent Fitted, ¾ Sleeve Tab,Mandarin collar, 2 button top Colour: Emerald Pearl Polyester	(1 x Blouse) Size 42 x1	1
Florence Botanical Blouse or Equivalent Long Sleeve Pearl Polyester. Colour: Red and Navy blue	(8 Blouses) Size 34 x1 Size 38 x2 Size 40 x3 Size 44x1 Size 50 x1	8
Becky Blouse or Equivalent Regular Fit, Long Sleeve, Boxy blouse with Curved Hem and Wide Cuff Colour: Yatch Pearl Polyester	(1 Blouse) Size 38	1
Kourtney Blouse or Equivalent Fitted Long sleeve Tuck Detail, Button Down Blouse, Colour: Emerald Pearl Polyester	(4 Blouses) Size 38 x1, Size 40 x1, Size 42 x2	4
Ladies Rose Blouse or Equivalent Relaxed fit, Short Sleeve, Front and Shoulder Pleats, Collared Top Colour: Emerald Pearl Polyester	(6 Blouses) Size 34 x1, Size 38 x1, Size 40 x1, Size 44 x2,	6

	Size 50 x1	
Anya Blouse or Equivalent Relaxed Fit, V-Neck, Double Layer Blouse, Length, Approx. 64cm centre back. Colour: Ribbon Red Pearl Polyester	(1 Blouse) Size 42	1
Kim blouse or Equivalent Fitted, short sleeve Tuck Detail, Button down blouse Colour: Nightfall Pearl Polyester	(2 Blouses) Size 38 x1, Size 42 x1	2
Lexi shirt or Equivalent Regular Fit, Short Sleeve Classic, Curved Panel Line Shirt. Colour: Nightfall Pearl Polyester	(1 Blouse) Size 42	1
Liandri shirt, regular fit, long sleeve classic curved panel line shirt. Colour: Nightfall Pearl Polyester	(2 Blouses) Size 38, Size 42	2
Naomi Blouse or Equivalent Regular Fit Sleeveless V Neck, Double Layer Split Front Colour: Nightfall Pearl Polyester	(1 Blouse) Size 40	1
Laura Top or Equivalent Regular Fit, Short Sleeve Tunic Top, Sweetheart Neckline with Optional Contrast Detail, Double Front Pockets Colour: Navy Blue	(1 Blouse) Size 42 x1	1
Jasmin dress or Equivalent Fitted, Short Sleeve, Wrap dress Colour: Red	(4 Dresses) Size 38 x1 Size 40 x2, Size 42 x1	4
Louise Dress or Equivalent Regular Fit, Short Sleeve, A-Line Dress, Unlined. Length: Approx 98cm centre back Colour: Navy Blue	(5 Dresses) Size 40 x2, Size 46 x2, Size 50 x1	5

Ladies Mbali Skirt or Equivalent Relaxed Fit Adjustable Waist 60cm Skirt with 10cm Extra Lenth, Unlined Colour: Navy Blue	(4 Skirts) Size 34x1 Size 36x1 Size 38 x2	4
Ladies Jogger style pants or Equivalent Relaxed Fit Fully elasticated waist and cuff, cargo pockets Colour: Navy Blue	(4 Pants) Size 40 x1 Size 42 x1, Size 50 x2	4
Jasmin dress/ Asian Silky knit Belted or Equivalent Fiona Pearl Polyester Colour: Red and white	(4 Dresses) Size 36x1 Size 38 x2 Size 40 x1	4
Elmarie dress/ Florence Pearl or Equivalent Polyester relaxed fit long tab sleeve, button through shirt soft dress, pockets, belted side slits, unlined, 7cm extra length Colour: Red and Navy Blue	(2 Dresses) Size 40 x2	2
Elmarie dress/ Fiona Pearl or Equivalent Polyester relaxed fit long tab sleeve, button through shirt soft dress, pockets, belted side slits, unlined, 7cm extra length Colour: Red and white	(1 Dresses) Size 40 x1	1
Kendal waist coat or Equivalent Regular Fit Fashionable Gilet, Inseam Pockets, Back Buckle Detail, Side Slits, Lined Colour: Grey	(2 Waist coat) Size Medium x1 Size X Large x1	2
Pamela Jacket or Equivalent Fitted, Long Sleeve Fitted Jacket, Wide Notch Lapel, Flap Pockets, Hip Length, Lined Colour: Grey	(1 Jacket) Size X Large x1	1

Ariana Jacket or Equivalent Regular Fit, Long Sleeve Double Breasted Peak Lapel, Flap Pockets, Lined Colour: Grey	(1 Jacket) Size Large x1	1
Lynn coat or Equivalent Regular fit classic Melton coat with pocket, Lined Colour: Black	(12 Coats) Medium x 2, Large x3 X Large x3 2 x Large x3 3 Large x1	12
Christine pants or Equivalent Regular fit, Midrise, classic straight leg pants Colour: Pacific Navy	(2 pants) Size 34 x1 Size 42 x1	2
Helga pants or Equivalent relaxed fit, High rise, partly elasticated adjustable waist, pockets, improved fit Colour: Pacific Navy	(4 pants) Size 34 x1 Size 44 x3	4
Hanna pants or Equivalent regular fit, High waist wide leg pockets. Colour: Black	(2 pants) Size 38 x1 Size 40 x1	2
Sandile Skirt or Equivalent Fitted Fit and Flair suiting skirt, Unlined Approx. 65cm Centre Back Colour: 4x Navy Blue and 1x Black	(5 Skirts) Size 36 Size 38 x1, Size 42 x3, Size 44 x1	6
Soft Skirt, Fitted, Fit and Flare, Aurora Pearl or Equivalent Polyester, Colour: Navy Blue and White	(1 Skirt) Size 42 x1	1
Duchess Service Collection Cindy Coverall: Kooltron - CIA1K or Equivalent – 100% Cotton Colour: Navy Blue	14 Coverall) Size M x3, Large x4, X Large x3, 2 X Large x2 3X Large x2	14
Ladies Moccasin/ Loafers or Equivalent Slipper Cut crop P, 100% genuine leather and non-	(2 pairs) Size 6x1 &	2

slip. Colour: Black	Size 7x1	
Ladies' pumps or Equivalent Flat slip on, 100% genuine leather and non-slip. Colour: Black	(4 pairs) Size 6 x4	4
Ladies' walkers or Equivalent Stitch detail side, 100% genuine leather and non-slip. Colour: Black	(2 pairs) Size 6 x1 & Size 7 x1	2
Grasshoppers or Equivalent Leather Taylor, Casual Black Lace Up, 100% genuine leather non-slip. Colour: Black	(2 pairs) Size 4 x1 Size 6 x1	2
Ladies' sneaker or Equivalent Flat lace-up sneaker, 100% genuine leather and non-slip. Colour: Black x6 Colour: White x1 Colour: Navy Blue x1	(8 pairs) Size 6 x8	8
Ladies' courts generic or Equivalent LH Slip on Court, 100%, genuine leather and non-slip. Colour: Black	(1 pair) Size 6 x 1	1
Ladies' walker or Equivalent Slip on mule with S, 100% genuine leather and non-slip. Colour: Navy Blue	(1 pair) Size 5 x41	1
Ladies' walkers or Equivalent Side zip slip on WA, 100 genuine leather and non-slip. Colour Navy Blue	(2 pairs) Size 6 x2	2
Ladies' walker or Equivalent Size Zip slip on WA, generic 100% genuine leather and non-slip. Colour: Navy Blue	(2 pairs) Size 5 x1 Size 6 x1	2

Ladies Sneaker or Equivalent Zip on SNE, 10 Ladies' Sneaker, Zip Slip on SNE 100% genuine leather and non-slip. Colour: Black Colour: Navy Blue	(2 pairs) Size 5 x1 Size 6 x1 Size 7 x1	3
Anti-slip safety shoes alu-tec 565 XP or Equivalent Specifications: EN ISO 20345 S3 SRC: XP® metal free puncture-resistance: Waterproof leather: alu-tec® aluminum toecap :3D-cushioning system: Safety reflectors: aktiv-X lining: Antistatic between 1 x 105 - 3,5 x 107 Ohm: carbon coated tip protection: MPU Light sole technology: also available in W12: adapted for orthopedic insoles Colour: Blue and Black	(4 pairs) Size 7 x 1 Size 8 x3	4
Dolomite Chelsea Boots or Equivalent Gender: Male, Sole: Direct Injected Dual Density PU, Upper: Full Grain Leather, Toe Cap: Steel Toe Cap, Anti- Penetration: No In-Sock: High-Density PU, Metatarsal Protection: No, Scanner Safe: No – Contain Metal Components, Conductivity Rating: Anti-Static, Rating: S1, SR, FO Colour: Brown	(3 pairs) Size 8 x3	3
Unisex: Outer fabric: Smooth, water-resistant outer suitable for light moisture exposure Pockets: Hand pockets for everyday use Fit: Modern, streamlined silhouette or Equivalent Colour: Navy Blue	(10 Puffer Jackets) Size Small x2, Medium x6 & Large x2	10
Unisex: Made from a durable soft-shell fabric, it offers excellent protection against cold weather while still allowing easy movement for active days or Equivalent	(6 Soft shell Jackets) Size Small x2, Medium x4	6

Colour: Navy Blue		
Straight Leg 100% Cotton Chinos with Stretch or equivalent Colour: Khaki	(3 Trousers) Size 32 x2 Size 36 x1	3
Straight Leg 100% Cotton Chinos with Stretch or equivalent Colour: Navy Blue	(3 Trousers) Size 32 x2 Size 36 x1	3
Female's Tech Gear Acid Flame Trousers Airforce Blue, Stretch waist for comfort, seven custom utility pockets, modern and contoured fit, triple stretched for reinforcement, bar tacked at stress points and functional tool loop, High quality poly-cotton canvas or Equivalent Colour: Navy Blue	(2 Pants) Size 32 x1 Size 36 x1	2
Men's Tech Gear Acid Flame Trousers Airforce Blue, Stretch waist for comfort, seven custom utility pockets, modern and contoured fit, triple stretched for reinforcement, bar tacked at stress points and functional tool loop, High quality poly-cotton canvas or Equivalent Colour: Navy Blue	(4 Trousers) Size 30 x1, Size 32 x2 & Size 34 x1	4
Female: Coverall Overalls Workwear Jacket Pants Trousers Construction Safety Working Scrubs Uniforms Suit. Colour as pictured or customised or Equivalent	(2 Coveralls) Size 32 x1 Size 36 x1	2
Male: Coverall Overalls Workwear Jacket Pants Trousers Construction Safety Working Scrubs Uniforms Suit. Colour as pictured or customised or Equivalent	(6 Coveralls) Size 30 x1, Size 32 x4 & Size 36 x1	6
Female bodywarmer: Made with a rip-resistant ripstop outer that prevents rips from extending Insulating puffer design that locks in warmth Cushioned collar with chin zip	(15 Female bodywarmer) Size Small x1,	15

guard for added comfort or Equivalent Colour: Black	Medium x2, Large x4, X Large x4, 2 X Large x 3 & 3X Large x1	
Male bodywarmer: Made with a rip-resistant ripstop outer that prevents rips from extending Insulating puffer design that locks in warmth Cushioned collar with chin zip guard for added comfort or Equivalent Colour: Black	(7 Male body warmer) Size Small x1, Medium x5 & Large x1	7
Hardwear Chelsea Boot - Mid-Brown (UBJK) Slip resistant, 100% genuine leather or Equivalent Colour: Mid Brown	(4 pairs) Size 6 x1 & Size 8 x3	4
Light duty footwear, cut resistant fly knit mesh upper, steel toe cap, ultra-EVA/ or Equivalent Rubber outsole Colour: Grey	(2 pairs) Size 4 x2	2
Unisex: White 100% Polyester button closure. Colour: White polo collar short sleeves, resists fading Also resists stains and shrinking or Equivalent	(23 Golf shirts) Size Small x2, Medium x9, Large x4, XLarge x4, 2XLarge x3 & 3XLarge x1	23
Unisex: Black 100% Polyester button closure polo collar short sleeves, resists fading Also resists stains and shrinking or Equivalent	(12 Golf Shirts) Size Small x2, Medium x8, Large x2	12
Unisex: Red 100% Polyester button closure polo collar short sleeves, resists fading Also resists stains and shrinking or Equivalent	(14 Golf Shirts) Size Small x2, Medium x10, Large x2	14

Unisex: Navy Blue 100% Polyester button closure polo collar short sleeves, resists fading Also resists stains and shrinking or Equivalent	(23 Golf shirts) Size Small x2, Medium x9, Large x4, XLarge x4, 2XLarge x3 & 3XLarge x1	23
Unisex: Light mustard 100% Polyester button closure polo collar short sleeves, resists fading Also resists stains and shrinking or Equivalent	(4 Golf Shirts) Size Medium x3, Large x1	4

5.4 **Branding:**

All embroidery must be in NLC Corporate Identity colours. Artwork will be provided to the successful bidder upon appointment. Only embroidery is acceptable for clothing and engraving for name badges. No screen printing.

5.5. **Delivery:**

Deliver the complete consignment once-off to the NLC, each staff member's uniform and PPE must be packed separately and clearly labelled.

5.6. **Quality Assurance:**

All items must be free from defects. The service provider must replace any defective or incorrect sizes within 14 days at no additional cost to the NLC.

6. **DELIVERABLES**

5.1. **Size Measurements:**

Conduct onsite size measurements for all identified Facilities Management Staff at NLC within 7 working days of receiving the official purchase order.

5.2. **Sample Approval:**

Provide samples of fabric, PPE, and branding for approval by NLC Corporate Services prior to bulk production.

5.3. Supply of Items:

Supply and deliver PPE and uniform as per the attached annexure A and specifications detailed below:

7. REPORTING REQUIREMENTS

The service provider will report to the Facilities Management Unit.

8. DURATION OF THE MANDATE

The expected duration of this project is to be completed within 30 days, which will be effective either on the date of appointment and receipt of purchase order or at the discretion of the NLC with a 14-day warranty for defective items after delivery.

SECTION 2: NOTICE TO BIDDERS

3. Terms and Conditions of Request for Quotations

- 3.1. This document may contain confidential information that is the property of the NLC.
- 3.2. No part of the contents may be used, copied, disclosed, or conveyed in whole or in part to any party in any manner whatsoever other than for preparing a proposal in response to this RFQ without prior written permission from the NLC.
- 3.3. All copyright and intellectual property herein vests with the NLC.
- 3.4. Late and incomplete submissions will not be accepted.
- 3.5. No services must be rendered or goods delivered before an official NLC Purchase Order form has been received.
- 3.6. Suppliers are required to register on the Central Supplier Database at www.csd.gov.za.

- 3.7. Suppliers must provide their CSD registration number (and attach a CSD Summary report) and ensure that their tax matters are compliant.

4. General rules and instructions

4.1. News and press releases

- 4.1.1. Bidders or their agents shall not make any news releases concerning this RFQ or the awarding of the same or any resulting agreement without the consent of, and then only in coordination with, the NLC.

4.2. Precedence of documents

- 4.2.1. This RFQ consists of a number of sections. Where there is a contradiction in terms between the clauses, phrases, words, stipulations or terms and herein referred to generally as stipulations in this RFQ and the stipulations in any other document attached hereto, or the RFQ submitted hereto, the relevant stipulations in this RFQ shall take precedence.
- 4.2.2. Where this RFQ is silent on any matter, the relevant stipulations addressing such matter, and which appear in the PPPFA, shall take precedence. Bidders shall refrain from incorporating any additional stipulations in their proposal submitted in terms hereof other than in the form of a marked recommendation that the NLC may, in its sole discretion, elect to
- 4.2.3. import or to ignore. Any such inclusion shall not be used for any purpose of interpretation unless it has been so imported or acknowledged by the NLC.
- 4.2.4. It is acknowledged that all stipulations in the PPPFA are equally applicable to all matters addressed in this RFQ. It, however, remains the exclusive domain and election of the NLC as to which of these stipulations are applicable and to what extent. Bidders are hereby acknowledging that the decision of the NLC in this regard is final and binding. The onus to enquire and obtain clarity in this regard rests with the Bidder(s). The Bidder(s) shall take care to restrict their enquiries in this regard to the most reasonable interpretations required to ensure the necessary consensus.

4.3. Preferential procurement reform

4.3.1. The NLC supports B-BBEE as an essential ingredient of its business. In accordance with government policy, the NLC insists that the private sector demonstrates its commitment and track record to B-BBEE in the areas of ownership (shareholding), skills transfer, employment equity and procurement practices (SMME Development), etc.

4.3.2. Bidders must be registered with the central supplier database (CSD) and submit a CSD report reflecting tax compliance.

4.4 The National Industrial Participation Programme

8.4.1. The Industrial Participation policy, which was endorsed by the Cabinet on 30 April 1997, is applicable to contracts that have imported content. The NIP is obligatory and therefore must be complied with. Bidders are required to sign and submit the Standard Bidding Document (SBD).

4.5 Language

4.9.1 Bids shall be submitted in English.

4.6 Gender

4.9.1 Any word implying any gender shall be interpreted to imply all other genders.

4.7 Headings

4.9.1 Headings are incorporated into this RFQ document and submitted in response thereto, for ease of reference only and shall not form part thereof for any purpose of interpretation or any other purpose.

4.8 Occupational Injuries and Diseases Act 13 of 1993

The Bidder warrants that all its employees (including the employees of any subcontractor that may be appointed) are covered in terms of the Compensation for Occupational Injuries and Diseases Act 13 of 1993 and that the cover shall remain in force for the duration of the adjudication of this RFQ and/ or subsequent agreement. The NLC reserves the right to request the Bidder to submit documentary proof of the Bidder's

registration and “good standing” with the Compensation Fund, or similar proof acceptable to the NLC.

4.9 Processing of the Bidder’s Personal Information

4.9.1 All Personal Information of the Bidder, its employees, representatives, associates, and sub-contractors (“Bidder Personal Information”) required under this RFQ is collected and processed to assess the content of its tender proposal and award the bid. The assessment and award of the bid shall be conducted in accordance with applicable legislation, including the PPPFA read with the Preferential Procurement Regulations, 2023.

4.9.2 The Bidder is advised that Bidder Personal Information may be passed on to third parties to whom the NLC is compelled by law to provide such information. For example, where appropriate, the NLC is compelled to submit information to the National Treasury’s Database of Restricted Suppliers.

4.9.3 All Personal Information collected will be processed in accordance with POPIA and with the NLC Data Privacy Policy.

4.9.4 The following persons will have access to the Personal Information collected:

4.9.4.1 The NLC personnel are participating in procurement/award procedures.

4.9.4.2 Members of the public: within seven working days from the time the bid is awarded, the following information will have to be made available on the National Treasury’s e-Tender portal.

4.9.4.3 Contract description and bid number.

4.9.4.4 Names of the successful bidder(s) and preference points claimed.

4.9.4.5 the contract price(s) (if possible).

4.9.4.6 contract period.

4.9.4.7 Names of directors and

4.9.4.8 date of completion/award.

4.9.5 The NLC will ensure that the rights of the Bidder and of its employees and

representatives (i.e. the right of access and the right to rectify) are effectively guaranteed in accordance with the procedures specified in the NLC PAIA manual.

- 4.9.6 In signing this document, the Bidder consents to the use of its Personal Information for the purposes as specified in section 2.9.1 above.

5. Special Conditions

- 5.1 The appointed service provider will be required to liaise with the Stakeholder and Communication Management Section regarding embroidery. Samples will be submitted for fitting and material approval before final purchase is made. A warranty of 12 Month from date of delivery must be confirmed by the supplier.
- 5.2 The appointed service provider must supply and deliver correctly sized, branded PPE and uniform for all Facilities Management Staff. All items must be free from defect, with a signed delivery note and tax invoice provided on completion. Any defective or incorrectly sized items must be replaced within 14 days at no cost to the NLC.
- 5.3 Any **defective or incorrectly sized PPE items** must be replaced **within 14 days**. Replacements must be done **at no additional cost to the NLC**.

6 Formal Briefing Session

- 6.1. There will be no compulsory briefing session.

7 Validity Period

- 7.1 The NLC requires a validity period of 90 Days against this RFQ. Bidders are to note that they may be requested to extend the validity period of their bids, on the same terms and conditions. A written letter will be sent to every bidder who responded to the bid. In terms of procedural fairness, the bidders will be given an opportunity to respond, in writing, to the terms and conditions of the bid and the bid price. Such acceptance of the terms and conditions of the bid and bid price becomes legally binding in the procurement process. Any

bidder that did not respond to the extension of the bid validity period, in writing, WILL NOT be considered further for the bid upon expiry of the initial validity period.

- 7.2 Bidders are to note that they may be requested to extend the validity period of their bids, on the same terms and conditions, if the internal evaluation process is not finalised within the validity period.

8 National Treasury's Central Supplier Database

- 8.1 Bidders are required to self-register on National Treasury's Central Supplier Database (CSD) which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information.
- 8.2 The NLC may not award business to a bidder who has failed to register on the CSD.
- 8.3 Only foreign suppliers with no local registered entity need not register on the CSD.
- 8.4 The CSD can be accessed at <https://secure.csd.gov.za/>

9 Confidentiality

- 9.1 Bids submitted for this Request for Proposals will not be revealed to any other bidders and will be treated as contractually binding.
- 9.2 The NLC reserves all the rights afforded to it by the POPIA in the processing of any of its information as contained in Bid Proposals.
- 9.3 The Bidder acknowledges that it will obtain and have access to personal information of The NLC and agrees that it shall only process the information disclosed by the NLC in terms of this bid award and only for the purposes as detailed in this RFQ and in accordance with any applicable law.
- 9.4 The Bidder shall notify the NLC in writing of any unauthorized access to personal information and the information of a third party, through cybercrimes or suspected cybercrimes, in its knowledge and report such crimes or suspected crimes to the relevant authorities in accordance with applicable laws, after becoming aware of such.

10 Communication

- 10.1 Specific queries relating to this RFQ should be submitted maureen@nlcsa.org.za, before the closing date.
- 10.2 In the interest of fairness and transparency the NLC's response to such a query may be made available to other bidders.
- 10.3 It is prohibited for bidders to attempt, either directly or indirectly, to canvass any officer or employee of the NLC in respect of this RFQ between the closing date and the date of the award of the business.
- 10.4 Bidders found to be in collusion with one another will be automatically disqualified and restricted from doing business with organs of the state for a specified period.

11 Supplier Performance

- 11.1 The National Lotteries Commission conducts regular performance reviews in accordance with the requirements for the classification of the contract and or stakeholder by making use of supplier evaluation forms. The evaluation is conducted against the deliverables or scope of the contract with a minimum of an annual review done for contracts longer than a year and a review at completion of contract for those contracts less than a year.
- 11.2 Ad-hoc performance reviews shall be conducted where non-performance is identified outside the review period.
- 11.3 Non-performance will be addressed with at least a formal letter advising specific non-performing areas and stating remedial action/s required within specific time frames. Non-adherence to remedial actions shall lead to escalating performance management actions.
- 11.4 Any party to this agreement may request to participate in a joint performance review where appropriate and seek continuous improvement opportunities.

SECTION 3: EVALUATION CRITERIA

- 12 The NLC will evaluate all proposals in terms of the Preferential Procurement Regulation of 2023 and the Preferential Procurement Policy Framework Act. No. 5 of 2000 (PPPFA). The phase evaluation criteria below will be considered in evaluating the proposals.

Stage 1: Tender Closing and Opening

12.1 Tender closing details

The deadline for Tender submission is **04 September 2026 @11:00** Standard South African Time. **No Late bids will be accepted.** Responses to this RFQ must be submitted via e-tender portal: <https://www.etenders.gov.za/>

Stage 1: Administrative Compliance

All bid respondents must submit mandatory documents that comply with all mandatory requirements. Bids that do not fully comply with the mandatory requirements will be disqualified and will not be considered for further evaluation. The Administrative Compliance Evaluation will include the following:

Evaluation Criteria	Supporting Document/Content
SCM - SBD 1 - Invitation to Bid	Fully Completed Standard and duly signed
SCM - SBD 6.1 - Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022	Fully Completed Standard and duly signed
Whether Service Providers have failed to register on the CSD. Only foreign suppliers with no local registered entity need not register on the CSD	Proof of Central Supplier Database (CSD) registration reflecting Tax compliant status
Whether the Service Provider tax affairs in order	Valid SARS Tax Pin

Evaluation Criteria	Supporting Document/Content
Original Signed consent form in terms of the Protection of Personal Information Act No.4 2013 (POPIA)	POPIA Consent Form
B-BBEE Certificate in terms of Codes of Good Practice-Valid	A valid B-BBEE Certificate/Sworn affidavit. In the case of a Joint Venture (JV), a consolidated certificate or sworn affidavit

12.2 Stage 2: Mandatory Compliance

All bid respondents must submit mandatory documents that comply with all mandatory requirements. Bids that do not fully comply with the mandatory requirements will be disqualified and will not be considered for further evaluation.

EVALUATION CRITERIA	SUPPORTING DOCUMENT
1. Returnable documents (standard bidding documents) and/or schedules were completed, duly signed by the authorized person.	Fully Completed Standard Bidding Document (SBD 4) Form
2. Pricing Schedule	Pricing Schedule with all items

Stage 3: The 80/20 Principle based on Price and Special goal as stated below.

Financial evaluation (*Pricing and Specific goals comparatives)

Price proposals (VAT inclusive) must be presented as per Annexure A Pricing Schedule. The evaluation for Pricing and Specific Goals will include the following:

Evaluation Criteria	Final Weighted Scores
Price	80

The following formula will be used to calculate the points out of 80 for price in respect of a tender with a Rand value equal to or above R30 000 and up to a Rand value of R50 million, inclusive of all applicable taxes:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where:

P_s = Score for the Bid under consideration

P_t = Price of Bid under consideration

P_{min} = Price of lowest acceptable Bid

20 Points will be awarded to a bidder as follows.

Specific Goals	Sub - points for specific goals	Maximum points for specific goals	Relevant Evidence
1. Procurement from entities who are black Owned			Copies of ID's/ CIPC Report CSD Recent Report
Tenderer who has 100% black Ownership	4	4	
Tenderer who has 51% to 99% black ownership	2		
Tenderer who has less than 51% black ownership	0		
2. Procurement from entities who are women Owned			B-BBEE Certificate / B-BBEE Sworn Affidavit
Tenderer who has 100% women ownership	4	4	
Tenderer who has 30% to 99% women ownership	2		
Tenderer who has less than 30% women ownership	0		
3 Local Content			

Specific Goals	Sub - points for specific goals	Maximum points for specific goals	Relevant Evidence
Tenderer who has 100% fully compliant with local content requirements. Fully compliant with minimum 100% minimum threshold for local content. All 57 items as listed on Annexure A	12	12	1. Returnable SBD Forms Declarations Local Content (SBD 6.2 & Annexures) C, D and E. 2. Manufacture's signed declaration Letter of Local Content confirmation
Tenderer who has 50% to 99% fully compliant with local content requirements. Partial compliant with minimum 100% minimum threshold for local content. 29 - 58 items as listed on Annexure A	4		
Tenderer who has less than 50% fully compliant with local content requirements	0		
Total points for specific goals		20	

Stage 6: Due Diligence, Contract and Award

The NLC reserves the right to undertake a due diligence exercise on the preferred bidder/s as part of a material risk evaluation aimed at determining to its satisfaction, the validity of the information provided by the Bidder. Such exercise shall be fully documented and may include, but need not be limited to, all or any combination.

The contract and award stage are for negotiation after receipt of formal tenders and before the conclusion of contracts with suppliers/contractors submitting the lowest acceptable tender with a view to obtaining an improvement in price, delivery or content, in circumstances which do not put other tenderers at a disadvantage or affect adversely their confidence or trust in the competitive system. Bidders may be requested to provide their best and final offers based on contract negotiations.

INVITATION TO BID (SBD1)

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE NATIONAL LOTTERIES COMMISSION					
BID NUMBER:	RFQ2026-008-046	CLOSING DATE:	4 September 2026	CLOSING TIME:	11:00
DESCRIPTION	REQUEST FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE ONCE-OFF SUPPLY AND DELIVERY OF UNIFORM FOR FACILITIES MANAGEMENT STAFF				
BID RESPONSE DOCUMENTS MUST BE SUBMITTED VIA E-TENDER SUBMISSION					
https://www.etenders.gov.za/					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Maureen Senyatsi		CONTACT PERSON	Supply Chain Management	
TELEPHONE NUMBER	(012) 432 1470		TELEPHONE NUMBER	(012) 432 1470	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	maureen@nlcsa.org.za		E-MAIL ADDRESS	quotation@nlcsa.org.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		CENTRAL SUPPLIER DATABASE No:	MAAA	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	YES ☐ NO ☐ [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	YES ☐ NO ☐ [IF YES, ANSWER QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	YES ☐	NO ☐
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	YES ☐	NO ☐
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	YES ☐	NO ☐
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	YES ☐	NO ☐
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION	YES ☐	NO ☐
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PINCODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 1.3 BELOW.		

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION: 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION. 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT. 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS. 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS. 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA. 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID. 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER. 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED. 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

DATE:

BIDDER'S DISCLOSURE (SBD 4)

1. PURPOSE OF THE FORM

- 1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.
- 1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

- 2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution?

YES/NO

- 2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	Identity Number	Name of organ of state

- 2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....
.....

2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract? **YES/NO**

2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	Status (active/inactive/deleted)

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

3 GENERAL DECLARATION

I,, the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure.
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or

delivery particulars of the products or services to which this bid invitation relates.

- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

.....
Signature

.....
Date

.....
Designation

.....
Name of bidder

SBD 6.1

SECTION 6: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included)

1.2 To be completed by the organ of state

(Delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) The **80/20 preference point system** will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
Specific Goals	20
Total points for Price and Specific Goals	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services and includes all applicable taxes less all unconditional discounts.
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for the 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such. Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

1. Procurement from entities who are Black Owned	Sub - points for specific goals	Maximum points for specific goals	Number of points claimed (80/20 system) (To be completed by the tenderer)
Tenderer who has 100% black Ownership	4	4	
Tenderer who has 51% to 99% black ownership	2		
Tenderer who has less than 51% black ownership	0		
2. Procurement from entities who are women Owned		4	
Tenderer who has 100% women Ownership	4		
Tenderer who has 30% to 99% women ownership	2		
Tenderer who has less than 30% women ownership	0		
3. Local Content		12	
Tenderer who has 100% fully compliant with local content requirements. Fully compliant with minimum 100% minimum threshold for local content. All 57 items as listed on ANNEXURE A	12		
Tenderer who has 50% to 99% fully compliant with local content requirements. Partial compliant with minimum 100% minimum threshold for local content. 29 - 58 items as listed on ANNEXURE A	4		
Tenderer who has less than 50% fully compliant with local content requirements	0		
Total points for specific goals		20	

5. DECLARATION WITH REGARD TO COMPANY/FIRM

5.1. Name of company/firm.....

5.2. Company registration number:

5.3 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

5.4 I, the undersigned, who is duly authorized to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct.
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state;
- iv) may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process.
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favorable arrangements due to such cancellation.

SCM:
CONSENT REQUEST FORM

REQUEST FOR THE CONSENT OF A DATA SUBJECT FOR PROCESSING OF
PERSONAL INFORMATION FOR THE PURPOSE OF PROCUREMENT OF GOODS AND
SERVICES APPLICATION, IN LINE WITH THE NLC'S SUPPLY CHAIN MANAGEMENT
POLICY, IN TERMS OF SECTION 11(1)(a) OF THE PROTECTION OF
PERSONAL INFORMATION ACT, 2013 (ACT NO. 4 OF 2013) ("POPIA").

TO: **NATIONAL LOTTERIES COMMISSION**

FROM: _____

ADDRESS: _____

Contact number: _____

Email address: _____

1. In terms of the PROTECTION OF PERSONAL INFORMATION ACT, consent for processing of personal information of a data subject (the person/entity to whom personal information relates) must be obtained for the purpose of processing of application for procurement of goods and services, in line with the NLC's supply chain management policy, and storage of your personal data by means of any form of electronic communication, including automatic calling machines, facsimile machines, SMSs or e-mail, which is prohibited unless written consent to the processing is given by the data subject. You may only be approached once for your consent by us (NLC).
2. You are kindly requested to submit this Form either by post, facsimile or e-mail to the address, facsimile number or e-mail address as stated above.
3. "Processing" means any operation or activity or any set of operations, whether or not by automatic means, concerning personal information, including—
 - 3.1 the collection, receipt, recording, organisation, collation, storage, updating or modification, retrieval, alteration, consultation or use;

- 3.2 dissemination by means of transmission, distribution or making available in any other form; or
- 3.3 merging, linking, as well as restriction, degradation, erasure or destruction of information.
- 4. "Personal information" means information relating to an identifiable, living, natural person, and where it is applicable, an identifiable, existing juristic person, including, but not limited to—
 - 4.1 information relating to the race, gender, sex, pregnancy, marital status, national, ethnic or social origin, colour, sexual orientation, age, physical or mental health, well- being, disability, religion, conscience, belief, culture, language and birth of the person.
 - 4.2 information relating to the education or the medical, financial, criminal or employment history of the person.
 - 4.3 any identifying number, symbol, e-mail address, physical address, telephone number, location information, online identifier or other particular assignment to the person.
 - 4.4 the biometric information of the person.
 - 4.5 the personal opinions, views or preferences of the person.
 - 4.6 correspondence sent by the person that is implicitly or explicitly of a private or confidential nature or further correspondence that would reveal the contents of the original correspondence.
 - 4.7 the views or opinions of another individual about the person; and
 - 4.8 the name of the person if it appears with other personal information relating to the person or if the disclosure of the name itself would reveal information about the person.

Full names of the designated person on behalf of the Responsible Party

Signature of Designation person

SBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2022, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

1. General Conditions

- 1.1. Preferential Procurement Regulations, 2022 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two-stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation.

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

Description of services, works or goods Stipulated minimum threshold

- **Clothing, textiles, leather, and footwear** **100%**

3. Does any portion of the goods or services offered have any imported content?

(Tick applicable box)

YES		NO	✓
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- 3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on www.reservebank.co.za

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

Currency	Rates of exchange
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the DTI must be informed accordingly in order for the DTI to verify and in consultation with the AO/AA provide directives in this regard.

LOCAL CONTENT DECLARATION
(REFER TO ANNEX B OF SATS 1286:2011)

LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)

IN RESPECT OF BID NO.

ISSUED BY: (Procurement Authority / Name of Institution) the National Lotteries Commission
..... NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on http://www.thdti.gov.za/industrial_development/ip.jsp. Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned,(full names),

do hereby declare, in my capacity as

of..... (name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
- (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content(x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.

The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2022 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

SIGNATURE: _____

DATE: _____

WITNESS No. 1 _____

DATE: _____

WITNESS No. 2 _____

DATE: _____