



## REQUEST FOR QUOTATION – RFQ OVF 2026-003-ETH

KZN Growth Fund Agency (KZNGFA) would like to invite you to quote as per the below.

### 1. Scope of Work

Kindly send us a quotation for **SUPPLY & DELIVER AMABHESHU FOR THE ETHEKWINI MUNICIPALITY AREA**. Kindly note that your quotations must be per quotation numbers.

### 2. Mandatory Requirements

All quotations must be completed and accompanied by:

2.1 Signed and completed SBD 1, 4 and 6.1

2.2 Evidence of registration on the National Treasury Central Supplier Database (MAAA) with confirmation of Tax Compliance Status (SARS Pin to be supplied if Tax Status non-compliant)

**Failure to provide any mandatory information as requested above will result in the submission being deemed non-responsive.**

### 3. Price and B-BBEE Evaluation

3.1 Quotations will be subject to an evaluation based on an 80/20 price/specific goals allocation - 80 points for price and 20 points specific goals.

3.2 Fixed price quotations on a company letterhead are required; price must be inclusive of VAT and all costs relating to disbursements.

## SPECIFIC GOALS TABLE

| SPECIFIC GOAL         |             | POINTS    |
|-----------------------|-------------|-----------|
| Black Ownership       | 51% - 100 % | 10        |
|                       | 30% - 50%   | 6         |
|                       | 5% - 29%    | 4         |
|                       | 0% - 4%     | 0         |
|                       |             |           |
| Black Women Ownership | 51% - 100 % | 4         |
|                       | 30% - 50%   | 2         |
|                       | 5% - 29%    | 1         |
|                       | 0% - 4%     | 0         |
|                       |             |           |
| Black Youth Ownership | 30% - 100 % | 3         |
|                       | 5% - 29%    | 2         |
|                       | 0% - 4%     | 0         |
|                       |             |           |
| Disability            | 30% - 100 % | 3         |
|                       | 5% - 29%    | 2         |
|                       | 0% - 4%     | 0         |
| <b>TOTAL POINTS</b>   |             | <b>20</b> |

The following may be used as proof for claiming preference points

- BBBEE Certificate or BBBEE Affidavit
- CSD Report
- ID Documents of the owners of the company
- Municipal Account or Lease Agreement
- Doctors Certificate / disability database from relevant institutions (for more research)

## 4. SUBMISSION DEADLINE

You are requested and required to provide the KZNGFA with a quotation by **no later than 12:00pm on the 30 September 2026.**

## 5. SUBMISSION DETAILS

- Submissions can be emailed to [OVF@kzngf.co.za](mailto:OVF@kzngf.co.za) attention **Mthokozisi Magcaba** by no later than the stipulated time above.

APPROVED

  
 Mxolisi Dlamini 2026-09-15 (Electronic)  
**MXOLISI DLAMINI**  
 Acting Chief Financial Officer





**Annexure A**

**NAME OF BIDDER:** \_\_\_\_\_

**OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF RFP.**



KZN GROWTH FUND AGENCY (KZNGFA)

# OFFICIAL DISTRICT SOURCING TENDER QUOTATION SCHEDULE

PORTFOLIO BIDDING EVENT: OPERATION VULA FUND (OVF) — WINDOW 1 & 2  
TENDER REFERENCE: RFQ OVF 2026-003-ETH (TRADITIONAL AMABHESHU ATTIRE)

**MANDATORY INSTRUCTIONS FOR PROSPECTIVE BIDDERS:**

- 1. This is a Confidential Blind-Pricing Sourcing Register. Approved SCM budget limits and package caps are strictly omitted to ensure independent, market-related competitive pricing.
- 2. Prospective Suppliers / Service Providers must manually complete all green-shaded cells. Do not leave any pricing input blank.
- 3. All quoted rates must be all-inclusive (inclusive of delivery and transport logistics to designated beneficiary locations in eThekweni Municipality).
- 4. Bidders must sign the SCM Compliance Declaration and provide National Treasury CSD Registrations and SARS Tax PIN status.

**BENEFICIARY LOT: MAUREEN MSOMI | REF: RFQ OVF 2026-003-ETH (Q1)**

| Item Sourcing Category                                | Size / Spec | Qty | Unit Price (Excl. VAT) | Total Cost (Excl. VAT) |
|-------------------------------------------------------|-------------|-----|------------------------|------------------------|
| AMABHESHU                                             | SMALL       | 5   |                        |                        |
| AMABHESHU                                             | ADULTS      | 10  |                        |                        |
| TOTAL TENDER PRICE (EXCLUDING VAT)                    |             |     |                        |                        |
| 15% VALUE-ADDED TAX (VAT) CALCULATION (IF REGISTERED) |             |     |                        |                        |
| GRAND TOTAL TENDER PRICE (INCLUDING 15% VAT)          |             |     |                        |                        |

**BENEFICIARY LOT: MAKHOSAZANE CELE | REF: RFQ OVF 2026-003-ETH (Q2)**

| Item Sourcing Category                                | Size / Spec | Qty | Unit Price (Excl. VAT) | Total Cost (Excl. VAT) |
|-------------------------------------------------------|-------------|-----|------------------------|------------------------|
| AMABHESHU                                             | ASSORTED    | 8   |                        |                        |
| MBADADA                                               | ASSORTED    | 50  |                        |                        |
| MQHELE                                                | ASSORTED    | 50  |                        |                        |
| TOTAL TENDER PRICE (EXCLUDING VAT)                    |             |     |                        |                        |
| 15% VALUE-ADDED TAX (VAT) CALCULATION (IF REGISTERED) |             |     |                        |                        |
| GRAND TOTAL TENDER PRICE (INCLUDING 15% VAT)          |             |     |                        |                        |



**BENEFICIARY LOT: ZANELE GOODNESS NZUZA | REF: RFQ OVF 2026-003-ETH (Q3)**

| No.                                       | Item Description       | Size / Specifications | Qty | Bid Unit Price (Excl. VAT) | Total Bid Price (Excl. VAT) |
|-------------------------------------------|------------------------|-----------------------|-----|----------------------------|-----------------------------|
| 02                                        | AMABHESHU              | ASSORTED              | 8   | R                          | R                           |
| 04                                        | MQHELE                 | ASSORTED              | 50  | R                          | R                           |
| 05                                        | MBABDADA/LEATHER SHOES | ASSORTED              | 50  | R                          | R                           |
| TOTAL BID PRICE (EXCLUDING VAT)           |                        |                       |     |                            | R                           |
| 15% VALUE-ADDED TAX (VAT) VALUE           |                        |                       |     |                            | R                           |
| GRAND TOTAL BID PRICE (INCLUDING 15% VAT) |                        |                       |     |                            | R                           |

**BENEFICIARY LOT: ALPHINA MAKHATHINI | REF: RFQ OVF 2026-003-ETH (Q4)**

| No.                                       | Item Description | Size / Specifications | Qty | Bid Unit Price (Excl. VAT) | Total Bid Price (Excl. VAT) |
|-------------------------------------------|------------------|-----------------------|-----|----------------------------|-----------------------------|
| 01                                        | MBADADA          | ASSORTED              | 50  | R                          | R                           |
| 02                                        | MQHELE           | ASSORTED              | 50  | R                          | R                           |
| 03                                        | AMABHESHU        | ASSORTED              | 8   | R                          | R                           |
| TOTAL BID PRICE (EXCLUDING VAT)           |                  |                       |     |                            | R                           |
| 15% VALUE-ADDED TAX (VAT) VALUE           |                  |                       |     |                            | R                           |
| GRAND TOTAL BID PRICE (INCLUDING 15% VAT) |                  |                       |     |                            | R                           |



**BENEFICIARY LOT: ZANELE XABA | REF: RFQ OVF 2026-003-ETH (Q5)**

| No.                                       | Item Description        | Size / Specifications | Qty | Bid Unit Price (Excl. VAT) | Total Bid Price (Excl. VAT) |
|-------------------------------------------|-------------------------|-----------------------|-----|----------------------------|-----------------------------|
| 01                                        | MBADADA/LEATHER SANDALS | ASSORTED              | 20  | R                          | R                           |
| 02                                        | MQHELE                  | ASSORTED              | 50  | R                          | R                           |
| TOTAL BID PRICE (EXCLUDING VAT)           |                         |                       |     |                            | R                           |
| 15% VALUE-ADDED TAX (VAT) VALUE           |                         |                       |     |                            | R                           |
| GRAND TOTAL BID PRICE (INCLUDING 15% VAT) |                         |                       |     |                            | R                           |

**BENEFICIARY LOT: ZININGI MZIMELA | REF: RFQ OVF 2026-003-ETH (Q6)**

| No.                                       | Item Description      | Size / Specifications | Qty | Bid Unit Price (Excl. VAT) | Total Bid Price (Excl. VAT) |
|-------------------------------------------|-----------------------|-----------------------|-----|----------------------------|-----------------------------|
| 01                                        | MBADADA/LEATHER SHOES | ASSORTED              | 100 | R                          | R                           |
| TOTAL BID PRICE (EXCLUDING VAT)           |                       |                       |     |                            | R                           |
| 15% VALUE-ADDED TAX (VAT) VALUE           |                       |                       |     |                            | R                           |
| GRAND TOTAL BID PRICE (INCLUDING 15% VAT) |                       |                       |     |                            | R                           |

**BENEFICIARY LOT: PHUMZILE BUSELAPHI MDIMA | REF: RFQ OVF 2026-003-ETH (Q7)**

| No.                             | Item Description        | Size / Specifications | Qty | Bid Unit Price (Excl. VAT) | Total Bid Price (Excl. VAT) |
|---------------------------------|-------------------------|-----------------------|-----|----------------------------|-----------------------------|
| 01                              | MBADADA/LEATHER SANDALS | ASSORTED              | 100 | R                          | R                           |
| TOTAL BID PRICE (EXCLUDING VAT) |                         |                       |     |                            | R                           |
| 15% VALUE-ADDED TAX (VAT) VALUE |                         |                       |     |                            | R                           |



| No.                                       | Item Description | Size / Specifications | Qty | Bid Unit Price (Excl. VAT) | Total Bid Price (Excl. VAT) |
|-------------------------------------------|------------------|-----------------------|-----|----------------------------|-----------------------------|
| GRAND TOTAL BID PRICE (INCLUDING 15% VAT) |                  |                       |     |                            | R                           |

**BENEFICIARY LOT: ZINHLE SIMENYIWE SHINGA | REF: RFQ OVF 2026-003-ETH (Q8)**

| No.                                       | Item Description            | Size / Specifications | Qty | Bid Unit Price (Excl. VAT) | Total Bid Price (Excl. VAT) |
|-------------------------------------------|-----------------------------|-----------------------|-----|----------------------------|-----------------------------|
| 01                                        | MEN'S LEATHER SHOES/MBADADA | ASSORTED              | 30  | R                          | R                           |
| 02                                        | LADIES SHOES MBADADA        | ASSORTED              | 30  | R                          | R                           |
| TOTAL BID PRICE (EXCLUDING VAT)           |                             |                       |     |                            | R                           |
| 15% VALUE-ADDED TAX (VAT) VALUE           |                             |                       |     |                            | R                           |
| GRAND TOTAL BID PRICE (INCLUDING 15% VAT) |                             |                       |     |                            | R                           |

**BENEFICIARY LOT: MAVIS MANQELE | REF: RFQ OVF 2026-003-ETH (Q9)**

| No.                                       | Item Description      | Size / Specifications | Qty | Bid Unit Price (Excl. VAT) | Total Bid Price (Excl. VAT) |
|-------------------------------------------|-----------------------|-----------------------|-----|----------------------------|-----------------------------|
| 01                                        | MBADADA/LEATHER SHOES | ASSORTED              | 100 | R                          | R                           |
| TOTAL BID PRICE (EXCLUDING VAT)           |                       |                       |     |                            | R                           |
| 15% VALUE-ADDED TAX (VAT) VALUE           |                       |                       |     |                            | R                           |
| GRAND TOTAL BID PRICE (INCLUDING 15% VAT) |                       |                       |     |                            | R                           |



**BENEFICIARY LOT: MANGALELENI MAKHATHINI | REF: RFQ OVF 2026-003-ETH (Q10)**

| No.                                       | Item Description      | Size / Specifications | Qty | Bid Unit Price (Excl. VAT) | Total Bid Price (Excl. VAT) |
|-------------------------------------------|-----------------------|-----------------------|-----|----------------------------|-----------------------------|
| 01                                        | LEATHER SHOES/MBADADA | ASSORTED              | 25  | R                          | R                           |
| TOTAL BID PRICE (EXCLUDING VAT)           |                       |                       |     |                            | R                           |
| 15% VALUE-ADDED TAX (VAT) VALUE           |                       |                       |     |                            | R                           |
| GRAND TOTAL BID PRICE (INCLUDING 15% VAT) |                       |                       |     |                            | R                           |

**BENEFICIARY LOT: MLUNGU A KHUMALO | REF: RFQ OVF 2026-003-ETH (Q11)**

| No.                                       | Item Description      | Size / Specifications | Qty | Bid Unit Price (Excl. VAT) | Total Bid Price (Excl. VAT) |
|-------------------------------------------|-----------------------|-----------------------|-----|----------------------------|-----------------------------|
| 01                                        | LEATHER SHOES/MBADADA | ASSORTED              | 50  | R                          | R                           |
| TOTAL BID PRICE (EXCLUDING VAT)           |                       |                       |     |                            | R                           |
| 15% VALUE-ADDED TAX (VAT) VALUE           |                       |                       |     |                            | R                           |
| GRAND TOTAL BID PRICE (INCLUDING 15% VAT) |                       |                       |     |                            | R                           |



## SUPPLY CHAIN MANAGEMENT & BIDDER DECLARATION PANEL

*The undersigned bidder hereby declares that the pricing structure submitted above is market-related and independent of other competing service providers. No price-fixing or collusive activities have been engaged in, and the prices will remain valid for a period of ninety (90) days from the formal SCM closing date. We acknowledge that any misrepresentation of tax status or CSD credentials will result in immediate disqualification.*

|                                          |                                                      |
|------------------------------------------|------------------------------------------------------|
| Bidder Entity / Company Name:<br>_____   | National Treasury CSD Supplier Number:<br>MAAA _____ |
| SARS Tax Compliance PIN:<br>_____        | Company Registration Number:<br>_____                |
| Authorized Representative Name:<br>_____ | Authorized Signature:<br>_____                       |
| Contact Phone Number:<br>_____           | Date Signed:<br>_____ @ _____                        |

## FOR OFFICIAL USE ONLY (KZNGFA SCM PMU RECEIVING OFFICE)

|                                                                                           |                                                                                |
|-------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| SCM Sourcing Specialist: Mthokozisi Magcaba<br>Signature: _____ Date: _____               | SCM Chairperson / Specialist: Nicolette Napier<br>Signature: _____ Date: _____ |
| Acting Chief Financial Officer (CFO): Mr. Mxolisi Dlamini<br>Signature: _____ Date: _____ | Acting Chief Executive: Lana Meyer<br>Signature: _____ Date: _____             |

**PART A  
INVITATION TO BID**

|                                                                                                                                                                                                                            |                                                                                                              |               |                                                                          |                               |                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|---------------|--------------------------------------------------------------------------|-------------------------------|------------------------------------------------------------------------------------------------------|
| <b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>                                                                                                                           |                                                                                                              |               |                                                                          |                               |                                                                                                      |
| BID NUMBER:                                                                                                                                                                                                                | RFQ OVF 2026-003-ETH                                                                                         | CLOSING DATE: | 30 September 2026                                                        | CLOSING TIME:                 | 12h00                                                                                                |
| DESCRIPTION                                                                                                                                                                                                                | <b>APPOINTMENT OF SERVICE PROVIDER TO SUPPLY &amp; DELIVER AMABHESHU FOR THE ETHEKWINI MUNICIPALITY AREA</b> |               |                                                                          |                               |                                                                                                      |
| <b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>                                                                                                                                 |                                                                                                              |               |                                                                          |                               |                                                                                                      |
| Via email to <b>OVF@kzngf.co.za</b>                                                                                                                                                                                        |                                                                                                              |               |                                                                          |                               |                                                                                                      |
| <b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>                                                                                                                                                                      |                                                                                                              |               | <b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>                           |                               |                                                                                                      |
| CONTACT PERSON                                                                                                                                                                                                             | Nicolette Napier                                                                                             |               | CONTACT PERSON                                                           | Mthokozisi Magcaba            |                                                                                                      |
| TELEPHONE NUMBER                                                                                                                                                                                                           |                                                                                                              |               | TELEPHONE NUMBER                                                         |                               |                                                                                                      |
| FACSIMILE NUMBER                                                                                                                                                                                                           |                                                                                                              |               | FACSIMILE NUMBER                                                         |                               |                                                                                                      |
| E-MAIL ADDRESS                                                                                                                                                                                                             | OVF@kzngf.co.za                                                                                              |               | E-MAIL ADDRESS                                                           | OVF@kzngf.co.za               |                                                                                                      |
| <b>SUPPLIER INFORMATION</b>                                                                                                                                                                                                |                                                                                                              |               |                                                                          |                               |                                                                                                      |
| NAME OF BIDDER                                                                                                                                                                                                             |                                                                                                              |               |                                                                          |                               |                                                                                                      |
| POSTAL ADDRESS                                                                                                                                                                                                             |                                                                                                              |               |                                                                          |                               |                                                                                                      |
| STREET ADDRESS                                                                                                                                                                                                             |                                                                                                              |               |                                                                          |                               |                                                                                                      |
| TELEPHONE NUMBER                                                                                                                                                                                                           | CODE                                                                                                         |               | NUMBER                                                                   |                               |                                                                                                      |
| CELLPHONE NUMBER                                                                                                                                                                                                           |                                                                                                              |               |                                                                          |                               |                                                                                                      |
| FACSIMILE NUMBER                                                                                                                                                                                                           | CODE                                                                                                         |               | NUMBER                                                                   |                               |                                                                                                      |
| E-MAIL ADDRESS                                                                                                                                                                                                             |                                                                                                              |               |                                                                          |                               |                                                                                                      |
| VAT REGISTRATION NUMBER                                                                                                                                                                                                    |                                                                                                              |               |                                                                          |                               |                                                                                                      |
| SUPPLIER COMPLIANCE STATUS                                                                                                                                                                                                 | TAX COMPLIANCE SYSTEM PIN:                                                                                   |               | OR                                                                       | CENTRAL SUPPLIER DATABASE No: | MAAA                                                                                                 |
| B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE                                                                                                                                                                               | TICK APPLICABLE BOX]<br><input type="checkbox"/> Yes <input type="checkbox"/> No                             |               | B-BBEE STATUS LEVEL SWORN AFFIDAVIT                                      |                               | [TICK APPLICABLE BOX]<br><input type="checkbox"/> Yes <input type="checkbox"/> No                    |
| <b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>                                                      |                                                                                                              |               |                                                                          |                               |                                                                                                      |
| ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?                                                                                                                              | <input type="checkbox"/> Yes<br><input type="checkbox"/> No<br>[IF YES ENCLOSE PROOF]                        |               | ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No<br>[IF YES, ANSWER THE QUESTIONNAIRE BELOW] |
| <b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>                                                                                                                                                                          |                                                                                                              |               |                                                                          |                               |                                                                                                      |
| IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?                                                                                                                                                            |                                                                                                              |               | <input type="checkbox"/> YES <input type="checkbox"/> NO                 |                               |                                                                                                      |
| DOES THE ENTITY HAVE A BRANCH IN THE RSA?                                                                                                                                                                                  |                                                                                                              |               | <input type="checkbox"/> YES <input type="checkbox"/> NO                 |                               |                                                                                                      |
| DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?                                                                                                                                                                 |                                                                                                              |               | <input type="checkbox"/> YES <input type="checkbox"/> NO                 |                               |                                                                                                      |
| DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?                                                                                                                                                                      |                                                                                                              |               | <input type="checkbox"/> YES <input type="checkbox"/> NO                 |                               |                                                                                                      |
| IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?                                                                                                                                                                  |                                                                                                              |               | <input type="checkbox"/> YES <input type="checkbox"/> NO                 |                               |                                                                                                      |
| <b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</b> |                                                                                                              |               |                                                                          |                               |                                                                                                      |



## PART B TERMS AND CONDITIONS FOR BIDDING

|                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. BID SUBMISSION:</b>                                                                                                                                                                                                                      |
| 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.                                                                                                                   |
| 1.2. <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b>                                                                                                    |
| 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. |
| 1.4. <b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>                                                                                                                                         |
| <b>2. TAX COMPLIANCE REQUIREMENTS</b>                                                                                                                                                                                                          |
| 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.                                                                                                                                                                                 |
| 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.                                                              |
| 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE <a href="http://WWW.SARS.GOV.ZA">WWW.SARS.GOV.ZA</a> .                                                                                   |
| 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.                                                                                                                                                                   |
| 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.                                                                                             |
| 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.                                                                                                          |
| 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."                        |

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
(Proof of authority must be submitted e.g. company resolution)

DATE: .....

## **BIDDER'S DISCLOSURE**

### **1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### **2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

| <b>Full Name</b> | <b>Identity Number</b> | <b>Name of State institution</b> |
|------------------|------------------------|----------------------------------|
|                  |                        |                                  |
|                  |                        |                                  |
|                  |                        |                                  |
|                  |                        |                                  |
|                  |                        |                                  |
|                  |                        |                                  |
|                  |                        |                                  |
|                  |                        |                                  |
|                  |                        |                                  |

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

**YES/NO**

- 2.3.1 If so, furnish particulars:

.....  
.....

### 3 DECLARATION

I, the undersigned, (name).....  
in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

|           |                |
|-----------|----------------|
| .....     | .....          |
| Signature | Date           |
| .....     | .....          |
| Position  | Name of Bidder |

## **PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

### **1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the Organ of state**

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the Organ of state:**

The maximum points for this tender are allocated as follows:

|                                                  | <b>POINTS</b> |
|--------------------------------------------------|---------------|
| <b>PRICE</b>                                     | <b>80</b>     |
| <b>SPECIFIC GOALS</b>                            | <b>20</b>     |
| <b>Total points for Price and SPECIFIC GOALS</b> | <b>100</b>    |

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The Organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“Rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“The Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

#### 80/20

$$Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:



80/20

or

90/10

$$Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } Ps = 90 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) Any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

| The specific goals allocated points in terms of this tender | Number of points allocated (90/10 system)<br>(To be completed by the organ of state) | Number of points allocated (80/20 system)<br>(To be completed by the organ of state) | Number of points claimed (90/10 system)<br>(To be completed by the tenderer) | Number of points claimed (80/20 system)<br>(To be completed by the tenderer) |
|-------------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| BBE                                                         |                                                                                      | 10.00                                                                                |                                                                              |                                                                              |
| BWO                                                         |                                                                                      | 4.00                                                                                 |                                                                              |                                                                              |
| PWD                                                         |                                                                                      | 3.00                                                                                 |                                                                              |                                                                              |
| BYO                                                         |                                                                                      | 3.00                                                                                 |                                                                              |                                                                              |
|                                                             |                                                                                      |                                                                                      |                                                                              |                                                                              |
|                                                             |                                                                                      |                                                                                      |                                                                              |                                                                              |
|                                                             |                                                                                      |                                                                                      |                                                                              |                                                                              |

#### DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorized to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as



indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favorable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

.....  
**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....  
.....  
.....