

REQUEST FOR QUOTATION – RFQ OVF 2026-018-UGU

KZN Growth Fund Agency (KZNGFA) would like to invite you to quote as per the below.

1. Scope of Work

Kindly send us a quotation for **SUPPLY & DELIVER TRADING STOCK FOR THE UGU MUNICIPALITY AREA**. Kindly note that your quotations must be per quotation numbers.

2. Mandatory Requirements

All quotations must be completed and accompanied by:

2.1 Signed and completed SBD 1, 4 and 6.1

2.2 Evidence of registration on the National Treasury Central Supplier Database (MAAA) with confirmation of Tax Compliance Status (SARS Pin to be supplied if Tax Status non-compliant)

Failure to provide any mandatory information as requested above will result in the submission being deemed non-responsive.

3. Price and B-BBEE Evaluation

3.1 Quotations will be subject to an evaluation based on an 80/20 price/specific goals allocation - 80 points for price and 20 points specific goals.

3.2 Fixed price quotations on a company letterhead are required; price must be inclusive of VAT and all costs relating to disbursements.

SPECIFIC GOALS TABLE

SPECIFIC GOAL		POINTS
Black Ownership	51% - 100 %	10
	30% - 50%	6
	5% - 29%	4
	0% - 4%	0
Black Women Ownership	51% - 100 %	4
	30% - 50%	2
	5% - 29%	1
	0% - 4%	0
Black Youth Ownership	30% - 100 %	3
	5% - 29%	2
	0% - 4%	0
Disability	30% - 100 %	3
	5% - 29%	2
	0% - 4%	0
TOTAL POINTS		20

The following may be used as proof for claiming preference points

- BBBEE Certificate or BBBEE Affidavit
- CSD Report
- ID Documents of the owners of the company
- Municipal Account or Lease Agreement
- Doctors Certificate / disability database from relevant institutions (for more research)

4. SUBMISSION DEADLINE

You are requested and required to provide the KZNGFA with a quotation by **no later than 12:00pm on the 02 October 2026.**

5. SUBMISSION DETAILS

- Submissions can be emailed to OVF@kzngf.co.za attention **Mthokozisi Magcaba** by no later than the stipulated time above.

APPROVED



M Dlamini 2026-09-18 (Electronic)



doxit.co.za
Zy7VXQeQ

MXOLISI DLAMINI

Acting Chief Financial Officer

UGU DISTRICT MUNICIPALITY

OPERATION VULA FUND (OVF) TRADING STOCK CONSOLIDATED PRICING SCHEDULE

REF NO: RFQ OVF 2026-018-TRADING-STOCK | SPECIFICATION & BIDDER PRICING SUBMISSION

INSTRUCTIONS TO BIDDERS:

1. Bidders must complete unit prices and total costs in South African Rands (ZAR) for all items listed under the applicable quotation package.
2. All rates must be Exclusive of 15% VAT. Applicable VAT must be calculated and added in the summary rows provided.
3. Soft-green shaded cells indicate required pricing input fields for potential bidders.
4. Ensure statutory details and tender authorization signature blocks are completed at the end of this schedule.

PACKAGE 1: QUOTATION 1 – NTSOAKI SOPHIA MOLULO

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
01	CAKE FLOUR	10KG	4		
02	SMOOTHIES BLACK CHERRY	50s	5		
03	ISC CASA REAL TEA	58s x 5s	5		
04	NIK NAKS CHEESE	50X20G	5		
05	COKE	12X1.5L	4		
06	COOKING OIL	5L	3		
07	LONG LIFE MILK	6X1L	4		
08	PERI MAYONAISE	5L	1		
09	PERI PERI SAUCE	5L	1		
10	VANNILA ESSENCE	500ML	2		
11	BIGGA NAKS BBQ	40X30G	5		
12	BOUNS PUFF BBQ	12X50G	6		
13	SNAPPERS CHICKEN	50X22G	5		
14	JIGGIES BBQ BEEF	50X22G	5		
15	WHITE SUGAR	10KG	2		
SUBTOTAL EXCLUDING 15% VAT					

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
15% VALUE ADDED TAX (VAT)					
TOTAL PACKAGE PRICE INCLUDING 15% VAT					

PACKAGE 2: QUOTATION 2 – BAWINILE CYNTHIA CELE

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
01	AROMAT CANS C/BEEF	5X75G	6		
02	COCA COLA	12X1.5L	5		
03	COCA COLA	6X2L	5		
04	COCA COLA DUMPIES	24X440ML	5		
05	COCA COLA PET	24X300ML	5		
06	DISPRIN EXTRA STRONG	52X2s	1		
07	GRANDPA POWDER	38s	5		
08	MATCHES	10X10s	1		
09	PANADO DISPLAY CARDS	48X2s	1		
SUBTOTAL EXCLUDING 15% VAT					
15% VALUE ADDED TAX (VAT)					

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
TOTAL PACKAGE PRICE INCLUDING 15% VAT					

PACKAGE 3: QUOTATION 3 – QONDENI ANNAH MAZUBANE

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
01	CAKE FLOUR	10KG	5		
02	BAKED BEANS	12X410G	4		
03	SMOOTHIES MENTOL	72s	4		
04	SMOOTHIES MINT	72s	4		
05	BEETROOT GRATED	3KG	4		
06	CHIPS CHEESE AND ONION	24X125G	2		
07	CHIPS SMOKED BEEF	48X36G	2		
08	SPAR LETA IRON BREW	6X2L	5		
09	COO EE APPLE	6X2L	5		
10	COOKING OIL	1X5L	8		
11	COOFEE CREAMER	750G	6		
12	LUCKT STAR TOMATO	12X400G	4		
13	KNORROX CUBES JAR BEEF	1X144s	4		
14	MAIZE MEAL	10KG	5		
15	MAYONAISE C&B	3KG	2		
16	CURRY POWDER MILD & SPICY	10X200G	1		
17	RICE	10KG	10		
18	SALT	20X1KG	1		
19	SAMP	10KG	5		
20	BIGGA NAKS BBQ	40X30G	5		
21	BOUNCE PUFF SWEET CHILLI	12X50G	5		

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
22	FLYERS CHEESE AND CHIVES	12X50G	2		
23	SOYA MINCE IMANNA MUTTON	5X400G	3		
24	SPONGE POT SCOURES LUSH	10X3s	3		
25	STEEL WOOL	15X200G	1		
26	SUGAR BEANS	5KG	5		
27	WHITE SUGAR	10KG	5		
28	SUNLIGHT LIQUID	5X750ML	2		
29	TEA GLEN TEA BAGS POUCHES	6X100s	2		
30	YOGETA POPS ASSORTED	48s	5		
SUBTOTAL EXCLUDING 15% VAT					
15% VALUE ADDED TAX (VAT)					
TOTAL PACKAGE PRICE INCLUDING 15% VAT					

PACKAGE 4: QUOTATION 4 – FEDRIEK MTHOKOZISI DOYISA

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
01	BAKERS TOPPER CHOCOLATE	12X125G	10		
02	CANDLES	25X360G	2		
03	CHICKEN HEAD & FEET	10X1KG	5		
04	CHICKEN SOUP PACK	10X1KG	5		
05	COCA COLA	6X2L	40		

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
06	COOKING OIL	5L	20		
07	DISPRIN EXTRA STRONG	52X2s	5		
08	EEGS LARGE	1X6s	50		
09	FUSION MANGO & ORANGE	12X1L	3		
10	GLOBES PIN DAILY 100W	10S	3		
11	GRANDPA POWDER	144x1s	2		
12	KNORROX CUBES JAR BEEF	1X144s	2		
13	LONG LIFE MILK	10X500ML	3		
14	MAIZE MEAL	10KG	20		
15	MATCHES	10X10s	3		
16	MED LEMON REGULAR	72X6.1G	1		
17	REBOOST ENERGY DRINK ORIGINAL	6X4X500ML	5		
18	SALT	10X1KG	3		
19	BIGGA NAKS BBQ	40X30G	50		
20	SOAP GREEN BAR ELANGENI WRAPPED	48X500G	1		
21	SOYA MINCE MUTTON	5X400G	15		
22	SUGAR BEANS	1X5KG	5		
23	WHITE SUGAR	10KG	40		
24	TEA TRINCO TEA BAGS	12X26s	3		
25	TEA TRINCO TEA BAGS	1X200s	10		
SUBTOTAL EXCLUDING 15% VAT					
15% VALUE ADDED TAX (VAT)					

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
TOTAL PACKAGE PRICE INCLUDING 15% VAT					

PACKAGE 5: QUOTATION 5 - THOLAKELE MBIZANA

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
01	RICE	10KG	20		
02	FLOUR	10KG	20		
03	COOKING OIL	5L	20		
04	MAIZE MEAL	10KG	20		
05	SAMP	10KG	20		
06	SUGAR BEANS	5KG	20		
07	SWEETS ASSORTED	BULK PACK	40		
08	CHIPS ASSORTED	BULK PACK	40		
09	CHOCOLATES	BULK PACK	40		
10	LUCK STAR	400G	24		
11	BAKED BEANS	410G	24		
SUBTOTAL EXCLUDING 15% VAT					
15% VALUE ADDED TAX (VAT)					
TOTAL PACKAGE PRICE INCLUDING 15% VAT					

PACKAGE 6: QUOTATION 6 – NOMPUMELELO PENELOPE NKOMO

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
01	COCA COLA	6X2L	10		
02	COCA COLA	24X300ML	5		
03	FANT ORANGE	24X300ML	5		
04	STONEY	24X300ML	5		
05	COOKING OIL	20L	5		
06	DRAGON ENERGY DRINK ORIGINAL	24X500ML	10		
07	EGGS LARGE	6s	60		
08	FOAM CUPS NO LIDS	100X250ML	3		
09	FOAM TRAY NO.F 31	1X75s	4		
10	CAKE FLOUR	10KG	6		
11	REBOOST ENERGY ORIGINAL	6X4X500ML	10		
12	SCORE ENERGY DRINK ORIGINAL	24X500ML	10		
SUBTOTAL EXCLUDING 15% VAT					
15% VALUE ADDED TAX (VAT)					
TOTAL PACKAGE PRICE INCLUDING 15% VAT					

PACKAGE 7: QUOTATION 7 – LINDIWE HLONGWA

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
01	REBOOST	500ML	48		
02	COCA COLA	440ML	48		
03	COCA COLA	2L	6		
04	SPRITE	2L	6		
05	STONEY	2L	6		
SUBTOTAL EXCLUDING 15% VAT					
15% VALUE ADDED TAX (VAT)					
TOTAL PACKAGE PRICE INCLUDING 15% VAT					

PACKAGE 8: QUOTATION 8 – ADOLPHINAH BATHEMBILE MTHEMBU

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
01	BAKED BEANS	6X140G	1		
02	SMOTHIES SUPER BLACK CHERRY	50s	3		
03	BISC CASA REAL TEA	48X5s	5		
04	BISC VIKINGS S/BRD CRNCH	40X40G	3		
05	BLUE SEAL VASELINE	6X50G	1		
06	HALLS EXTRA STRONG	72s	4		
07	CANDLES WHITE	5X360G	3		
08	COOKING OIL	6X500ML	1		
09	COOKING OIL	12X750ML	1		
10	CREMORA SACHETS	6X125G	1		
11	ELLIS BROWN SACHETS	12X125G	1		
12	TIN FISH LUCKY STAR TOMATO	6X155G	1		
13	TIN FISH LUCKY STAR TOMATO	6X215G	1		
14	TIN FISH LUCKY STAR TOMATO	6X400G	1		
15	FOAM CUPS	250ML 25s	4		
16	CAKE FLOUR	5X1KG	2		
17	BEEF CUBES JAR	144s	1		
18	LONG LIFE MILK	6X1L	2		
19	LONG LIFE MILK	10X500ML	1		
20	MAIZE MEAL	10X1KG	1		
21	MATCHES	10X10	1		
22	PIN POP MAX CHERRY	48s	5		
23	POLISH BLACK	6X50ML	1		
24	POPCORN SEEDS	10X500G	5		
25	CURRY POWDER MILD/SPICY	10X50G	1		
26	RICE	1X2KG	5		

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
27	RICE BRIYANI	10X1KG	1		
28	SALT COURSE	10X500G	1		
29	SALT FINE	5X1KG	2		
30	SALT FINE	10X500G	1		
31	SAMP	4X1KG	1		
32	SAMP	10X1KG	1		
33	CHIPPA BBQ	50X20G	3		
34	CHIPPA PELEPELE	50X20G	5		
35	CHIPPA SWEET CHILLI	50X20G	5		
36	VIKING CHILLI TOMATO	50X16G	3		
37	SOAP GOLD BAR S/WRAP	12X400G	1		
38	SOAP SUNLIGHT LUANDRY	12X125G	1		
39	SOAP SUNLIGHT LUANDRY	6X250G	2		
40	SOUP BEEF	5X400G	1		
41	SOYA MINCE MUTTON	10X100G	1		
42	STEEL WOOL	5X50G	1		
SUBTOTAL EXCLUDING 15% VAT					
15% VALUE ADDED TAX (VAT)					
TOTAL PACKAGE PRICE INCLUDING 15% VAT					

PACKAGE 9: QUOTATION 9 – SNEGUGU HLONGWA

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
01	BIGGA NAKS C/CHEESE	40X30G	3		
02	GO SLO BBQ	12X100G	3		
03	FLYERS CHEESE AND CHIVES	12X60G	4		
04	NICE & FRESH CHOC CHIP BIS	4KG	2		
05	VIKING GLUCOSE CRUNCH	40X40G	2		
06	HALLS CHERRY	1X72s	4		
07	SMOOTHIES CANDY MINT	72s	2		
08	STUMBO BUBBLEGUM BLACKBERRY	48s	3		
09	COKE BUDDY	24X300ML	2		
10	REBOOST ENERGY DRINK	6X4X500ML	1		
11	CAKE FLOUR	10KG	2		
12	COOKING OIL	5L	2		
13	WHITE SUGAR	10KG	1		
14	POPSICOOL	50s	3		
15	EGGS	30s	3		
16	TOMATO SAUCE	2L	4		
17	MUSTARD SAUCE	2L	2		
SUBTOTAL EXCLUDING 15% VAT					
15% VALUE ADDED TAX (VAT)					
TOTAL PACKAGE PRICE INCLUDING 15% VAT					

PACKAGE 10: QUOTATION 10 – NONHLANHLA GLORIA DHLOMO

Item No.	Item Description & Product Specifications	Size / Packaging	Quantity	Unit Price Excl. VAT (R)	Total Cost Excl. VAT (R)
01	MAIZE MEAL	25KG	1		
02	RICE	10KG	2		
03	CAKE FLOUR	10KG	2		
04	BROWN SUGAR	10KG	2		
05	WHITE SUGAR	10KG	2		
06	COOKING OIL	5L	2		
07	SUGAR BEANS	5KG	2		
08	SAMP	10KG	1		
09	SPARLETTA (6PACK)	2L	4		
10	LAUNDRY BAR SOAP	500GM	11		
11	WASHING POWDER	3KG	3		
12	JK	750ML	3		
13	BEEF RUSSIANS	5KG	3		
14	CHICKEN DRUMSTICKS	10KG	1		
15	CHICKEN THIGHS	10KG	1		
16	COKE (6 PACK)	2L	2		
SUBTOTAL EXCLUDING 15% VAT					
15% VALUE ADDED TAX (VAT)					
TOTAL PACKAGE PRICE INCLUDING 15% VAT					

MASTER RECAPITULATION SCHEDULE — SUMMARY OF ALL TRADING STOCK QUOTATIONS

Pkg No.	Beneficiary & Quotation Description	Quotation Ref	Total Price Incl. VAT (R)
PKG 01	QUOTATION 1 – NTSOAKI SOPHIA MOLULO	RFQ-TRADING-01	
PKG 02	QUOTATION 2 – BAWINILE CYNTHIA CELE	RFQ-TRADING-02	
PKG 03	QUOTATION 3 – QONDENI ANNAH MAZUBANE	RFQ-TRADING-03	
PKG 04	QUOTATION 4 – FEDRIEK MTHOKOZISI DOYISA	RFQ-TRADING-04	
PKG 05	QUOTATION 5 – THOLAKELE MBIZANA	RFQ-TRADING-05	
PKG 06	QUOTATION 6 – NOMPUMELELO PENELOPE NKOMO	RFQ-TRADING-06	
PKG 07	QUOTATION 7 – LINDIWE HLONGWA	RFQ-TRADING-07	
PKG 08	QUOTATION 8 – ADOLPHINAH BATHEMBILE MTHEMBU	RFQ-TRADING-08	
PKG 09	QUOTATION 9 – SNEGUGU HLONGWA	RFQ-TRADING-09	
PKG 10	QUOTATION 10 – NONHLANHLA GLORIA DHLOMO	RFQ-TRADING-10	
CUMULATIVE GRAND TOTAL TENDER OFFER (INCL. 15% VAT)			

BIDDER STATUTORY DETAILS & FORM OF OFFER AUTHORISATION

Full Registered Name of Bidding Enterprise:	
Company Registration Number (CK / PTY LTD):	
National Treasury CSD Registration Number (MAAA):	
SARS Tax Compliance Status PIN:	
Authorized Representative Full Name:	
Contact Telephone & Email Address:	
Signature of Authorized Representative & Date:	

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	RFQ OVF 2026-018-UGU	CLOSING DATE:	02 October 2026	CLOSING TIME:	12h00
DESCRIPTION	APPOINTMENT OF SERVICE PROVIDER TO SUPPLY & DELIVER TRADING STOCK FOR THE UGU MUNICIPALITY AREA.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Via email to OVF@kzngf.co.za					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Nicolette Napier		CONTACT PERSON	Mthokozisi Magcaba	
TELEPHONE NUMBER			TELEPHONE NUMBER		
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	OVF@kzngf.co.za		E-MAIL ADDRESS	OVF@kzngf.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?		☐ Yes ☐ No [IF YES ENCLOSE PROOF]	A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				☐ YES ☐ NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				☐ YES ☐ NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				☐ YES ☐ NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION. 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT. 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT. 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS. 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS. 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA. 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID. 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER. 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED. 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF
PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND
COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS
DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of Bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the Organ of state**

(delete whichever is not applicable for this tender).

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the Organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The Organ of state reserves the right to require of a tenderer, either before a tender is

adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“Rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“The Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \text{ or } P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) Any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
BBE		10.00		
BWO		4.00		
PWD		3.00		
BYO		3.00		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorized to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as

indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favorable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:	
ADDRESS:	