

Request for Quotation

NATIONAL METROLOGY INSTITUTE OF SOUTH AFRICA

Requested by: Tshegofatso Mpyana

Section: SHEQ

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Email address: TMpyana@nmisa.org

Date: 18/09/2026

SUPPLIER'S INFORMATION

Prepared by: _____

Address : _____

Telephone no: _____

Email address: _____

Date: _____

I hereby request the quotation on behalf of NMISA as per below specification/ Terms of Reference.

Description	Qty	Unit Price (excl. VAT)	Total Price (excl. VAT)						
Hazardous Waste Management Specification: 1. Purpose The purpose of this specification is to obtain services of a reputable, competent and experienced contractor to provide hazardous waste management services for the National Metrology Institute of South Africa (NMISA) based at Pretoria CSIR Scientia Campus AND Cape Town CSIR Scientia Campus for a period of three (3) years. 2. Background NMISA occupies about 5 buildings at the CSIR Scientia Campus in Pretoria and about 1 building at the Rosebank CSIR Scientia Campus with a total of 136 employees. Activities on the site include offices, laboratories and workshops. Hazardous waste is generated from the laboratories and the workshops. The service provider will also be required to assist with recycling of waste (paper, e-waste, plastics, metal, glass) <u>Pretoria</u> Offices, laboratories and workshops <u>Cape Town</u> Offices and Laboratory 3. Geographical Area of the service The service provider should have the capacity to provide the required services in the areas tabled below. <table><tr><th>Location</th><th>Address</th></tr><tr><td>Pretoria (CSIR Scientia Campus)</td><td>2 Meiring Naude Road, Brummeria, 0184</td></tr><tr><td>Cape Town (CSIR Scientia Campus)</td><td>15 Lower Hope Road, Rosebank, 7700</td></tr></table> 4. Scope of Work 4.1. Hazardous Waste Classification The scope of work shall include the following: - Waste sampling, analysis and characterisation - Waste classification waste in accordance with the South African Waste Classification and Management Regulations (GN 634), and SANS 10234 (Global Harmonized System of Classification and Labelling of Chemicals).	Location	Address	Pretoria (CSIR Scientia Campus)	2 Meiring Naude Road, Brummeria, 0184	Cape Town (CSIR Scientia Campus)	15 Lower Hope Road, Rosebank, 7700			
Location	Address								
Pretoria (CSIR Scientia Campus)	2 Meiring Naude Road, Brummeria, 0184								
Cape Town (CSIR Scientia Campus)	15 Lower Hope Road, Rosebank, 7700								

- National Norms and Standards for the Assessments of Waste for Landfill Disposal, published as Government Notice. R. 635 of 23 August 2013.
- Development of a 16-point Safety Data Sheet (SDS) for waste streams that are classified as hazardous in terms of the above, or that are pre-classified as hazardous, in terms of Annexure 1 under the above-mentioned Regulations.
- Provide NMISA with a Waste Classification Report (must include waste stream identification, physical and chemical characteristics, and appropriate disposal methods).

4.2. Hazardous Waste Collection and Transportation:

The service provider will be required to ensure timely collection of hazardous waste.

- Safely collect, remove and transport hazardous waste from NMISA's Pretoria and Cape Town sites and dispose of the waste at a registered facility (landfill, recycling facility, recovery or treatment plants) in compliance with legislative requirements – which shall be subject to audits by NMISA.
- Ensure that transportation vehicles and receptacles are compliant with hazardous material transport regulations (e.g. Transportation of Dangerous Goods) and SANS Code of practice, including appropriate signage, placards emergency information and safety equipment etc. Vehicles must have valid permits to transport hazardous goods and drivers, and collection personnel must have relevant training (Related to hazardous handling and transportation) and valid licences (driver's licenses, PrDP etc).
- Vehicles must be fitted with the necessary Emergency Response Equipment.
- Take all necessary measures to prevent spillage or seepage from receptacles/vehicles during transporting to the appropriate landfill site (waste disposal site).
- Provide required transportation documentation, including waste manifests and transport permits.
- All relevant signed waste manifests, recycling disposal certificates/landfill safe disposal certificates and other accompanying documents should be provided to the SHE department after every disposal.
- Provide collection, loading, handling, transportation and off-loading services for furniture, equipment and other items identified by NMISA for donation to approved recipient or beneficiaries.

4.3 Frequency of removal (Hazardous Waste)

The service provider will be contacted to collect and dispose on an ad-hoc basis when the waste is accumulated (usually once in every quarter). It is therefore important for the prospective service provider to ensure they have enough capacity and that they are readily available as and when called.

4.4 Certificates and Licenses

The service provider should have relevant authorisation in a form of registrations, licenses to handle hazardous waste and shall be responsible for submitting all information legally required by the NMISA SHE department including:

- Licenses of all landfill sites/recycling/treatment facilities used for disposal/treatment of waste and recycling recyclables;
- Waste manifest documents in line with Waste Information Regulations;
- Acceptance of waste/ material received by recycling Facilities/treatment facilities

4.5 Hazardous Waste Disposal:

- Dispose of hazardous waste in certified disposal facilities in accordance with the National Environmental Management: Waste Act and relevant hazardous waste disposal regulations.
- Handle specific types of hazardous waste including chemical waste, laboratory waste, and any other hazardous materials as identified during classification.
- Recycle HCA waste as far as is reasonably practicable.
- Provide NMISA with certificates of disposal for all waste removed and processed, ensuring legal compliance and transparency.

4.6 Compliance with Regulations:

The service provider must adhere to the following:

- Must have a valid Waste Accreditation Permit to collect and transport hazardous waste (including recyclables) issued by the local Municipality or relevant regulatory statutory requirements/authority.
- Must provide proof of a valid Waste Accreditation Permit and relevant permits relating to waste management.
- Must be registered with the Gauteng and Western Cape (WC) Waste Information System, as a transporter of hazardous waste, to be disposed of / treated at landfill site / waste handling facility authorized to dispose / treat such waste. The service provider must provide proof of registration with the relevant Waste Information System.
- Must use a licensed landfill site / waste handling facility for disposal / treatment of waste generated at NMISA facilities. The service provider must provide proof that the proposed landfill site / waste handling facility is licensed. The service provider must further provide proof of account/ relationship with the proposed landfill / waste handling facility that will be used for the disposal/ treatment of waste generated at NMISA facilities.
- Ensure that all hazardous waste management activities are in full compliance with the National Environmental Management: Waste Act, Occupational Health and Safety Act, and the Transportation of Dangerous Goods Regulations.

The service provider shall ensure that applicable legislative requirements pertaining to collection, removal and disposal of hazardous waste are complied

with. This shall include compliance to the provisions of, but not limited to the following:

- City of Tshwane Waste Management By-laws (All relevant Municipal By-laws)
- National Environmental Management Act (Act 107 of 1998)
- National Environmental Management: Waste Act, 2008 (Act No. 59 of 2008). Environment conservation Act 1989
- Department of Environmental Affairs and Tourism, 2000. National Waste Management Strategy
- National Waste Information Regulation 9Waste Information Regulations and Standards)
- Environment Conservation Act, Act 73 of 1989
- Hazardous Substances Act, Act 15 of 1973
- National Traffic Act, Act 93 of 1996
- National Health Act, Act 63 of 1997
- National Waster Act, Act 36 of 1998
- Waste Classification and Management Regulations (GN 634)
- SANS 10234 (Global Harmonized System)
- Occupational Health and Safety Act, 1993 (Act No. 85 of 1993)
- Transportation of Dangerous Goods Regulations
- All subsequent Amendments.

The service provider shall comply with any relevant legislation that might be promulgated during the course of the contract. All materials offered will comply with the requirements of the relevant standard specifications of the SABS or SANS as published. The service provider shall also inform NMISA of the changing waste legislation, regulations and analyse the impact on operations.

National Environmental Management Waste (Act 59 of 2008)

- Valid Waste Management License
- Valid SAWIS registration Number
- Treatment Facility's valid Atmospheric License
- Certification and declaration of receipt and final management of waste
- Details on waste that must be diverted to another waste management facility including full details (including licensing) of the secondary facility.
- Proof that collected waste is re-used, recycled, recovered, treated and/or disposal within one month of collection.
- Proof that waste management and reporting and description code is done according to the terms of the National Waste Information Regulation

4.7 General Health, Safety and Environment Obligations

The service provider will be required to:

- Always ensure compliance with NMISA's environmental, health, safety and emergency measures and procedures.
- Compile and provide a Health and Safety File which will include all statutory and management information/documents such as:
 - Occupational Health and Safety (OHS) Policy and Procedures;
 - Occupational Health and Safety Plan;
 - Safe works Procedures;
 - Risk Assessments Procedures;
 - Risk Assessment Register,;
 - List of Projected Environmental Aspects and Impacts;
 - Waste Management programme;
 - Department of Labour documents e.g. COIDA, UIF; and
 - Relevant permits/certificates to transport and dispose of hazardous chemical waste.
- Provide disposal certificates and waste manifests to the NMISA SHE Department each removal of hazardous waste.
- Take responsibility for ensuring that its services system is operated in accordance with the hygienic, safety, aesthetic and EMS requirements based on ISO 14001 and the health and safety management system based on ISO 45001 to which NMISA is committed to.
- Attend a compulsory safety induction course provided by NMISA for all personnel directly involved in the contract including those of sub-service providers before the commencement of activities.
- The successful service provider is required to conduct a Risk Assessment to ascertain all potential risks associated with this project. The completed risk assessment is to be formally submitted with the SHE Compliance file.

4.8 Waste Receptacles and Equipment

The prospective service provider shall provide receptacles for the handling and disposal of hazardous waste such as drums.

Receptacles for all waste shall meet all applicable South African National Standards. The receptacles must be provided at dedicated storage areas inside the premises by the service provider;

- All receptacles are to be clearly marked or numbered, hazardous waste bins must be labelled as such,
- Receptacles provided for the storage of hazardous waste must contain a lid or an appropriate cover;
- Receptacles must be in good condition and comply with relevant legislation and SANS codes of practice;
- Provision and removal of ad hoc receptacles
- Ad hoc bins must be supplied as and when requested;

4.9 Deliverables

The service provider is expected to deliver the following:

- A **Hazardous Waste Classification Report** detailing all identified waste streams, classification outcomes, and recommended disposal methods.
- **Waste Disposal Certificates** for all hazardous waste transported and disposed of from both Pretoria and sites.
- Complete **waste tracking documentation**, including waste manifests and transport permits.
- **Safety Compliance** documents ensuring all operations are carried out within legal guidelines.
- Recommendations for any further waste management improvements or strategies to reduce waste generation.

4.10 Duration

The service must be rendered for three (3) years starting from the date of appointment, ensuring timely and efficient hazardous waste classification and disposal.

5. Experience and Qualifications

The service provider must demonstrate the following:

- **Expertise in hazardous waste classification and disposal:** Proven experience in handling hazardous waste in accordance with GN 634, GN 635 and SANS 10234.
- **Certified personnel:** Personnel trained and certified in hazardous waste handling, classification, and transportation.
- **Compliance with legal requirements:** Familiarity with South African regulations including the National Environmental Management: Waste Act, Occupational Health and Safety Act, and Waste Classification and Management Regulations.
- **Experience with public sector organizations:** Preferably with a background in working with public entities, scientific institutions or laboratories.

6. Reporting Requirements

The service provider will be required to:

- Provide a detailed report outlining the classification findings for all waste streams.
- Provide a conclusive report post-disposal, which includes disposal certificates and compliance documentation.

The service provider shall provide quarterly performance reports highlighting volumes. They shall also submit annual reports which are in line with provisions of Waste Information Regulations applicable to the Pretoria and Pretoria site.

The quarterly reports shall be submitted to the following information amongst others;

- The types and volumes/tonnages of minimised/ recycled waste
- The types and volumes/ tonnages of disposed waste
- The number of receptacles collected on site per waste stream
- The names of areas where the hazardous waste was collected
- The names of areas where recyclables were collected.

Annual reports must show annual trends in waste management. The report must be in a format that is user friendly and is to NMISA's satisfaction.
A final integrated report at the end of the contract period must be submitted in an electronic format as well as a hard copy should it be required.

7. Submission Requirements and Evaluation Criteria Requirements

Service providers will be evaluated on the following functionality criteria indicated below:

Minimum threshold: 80 Points to proceed to price evaluation.

No.	Criteria	Weight			
1.	Company Experience in Hazardous Waste Management Weight Scoring: 0 = No experience provided 5 = 1–2 years 10 = 3–5 years 15 = 5–10 years 20 = More than 10 years and experience with public entities/scientific institutions.	20			
2.	Relevant Certifications, Licences and Permits Weight Scoring: 0 = No proof submitted 10 = Partial compliance 20 = All required hazardous waste licences, permits and certifications submitted and valid.	20			
3.	Methodology for Hazardous Waste Classification, Transportation and Disposal Weight scoring 0 = No methodology 10 = Basic methodology 15 = Adequate methodology 20 = Detailed methodology 25 = Comprehensive methodology demonstrating full legal compliance and best practices.	25			

4.	Capacity and Capability to Manage Hazardous Waste Weight Scoring: 0 = No evidence 5 = Limited capacity 10 = Adequate capacity 15 = Demonstrated capacity with qualified personnel, equipment and systems.	15			
5	Resources Available in the Pretoria Region Weight Scoring: 0 = No local resources 5 = Limited resources 10 = Adequate facilities, personnel and logistics capability in Cape Town.	10			
6	References for Similar Projects Weight Scoring: 0 = No references 5 = 1–2 references 10 = 3 or more satisfactory references from similar projects, preferably public entities or scientific institutions.	10			
	Total	100			
NB: The firm's submissions and proposals should be addressing the above evaluation criteria. The information required for functionality should be presented in an orderly fashion for easy reference by the evaluation panel. Bidders must achieve a minimum of 80 points for functionality					
8. Information on Site (Site Briefings) Service providers are encouraged to visit the site and acquaint themselves with the nature of the work, the conditions under which the work is to be performed, the means of access to the site, the waste to be removed, any limitations or restrictions that may be imposed by NMISA, local or other relevant authorities.					

The successful service provider shall:

- Conform to applicable SANS codes of practice, best practices such as management systems (ISO 14001 and ISO 45001).
- Adhere to NMISA SHE procedures;
- Ensure adequate training of their staff and provision of PPE;
- Be subjected to random SHE Audits in line with NMISA's SHE requirements.

9. Recyclable Waste and Rebates

- Service providers are to supply Rebate-rebates on all recyclable materials.
- The service provider will provide a monetary return on recyclables at the agreed rates and terms.
- The service provider is to ensure written agreement is reached with recycling sites that are permitted to legally carry out recycling activities in line with their permit approvals.
- The service provider will ensure full compliance to all legislative and regulatory requirements to ensure the safe and responsible recycling of NMISA generated waste.

10. NMISA Waste Inventory

Table 1. Pretoria Waste Inventory

Waste Inventory		
Lead containing waste (e.g batteries)	Hydraulic contaminated rugs	Recyclables
Solvents • Main groups: • Acid waste • Aqueous solvents waste • Organic solvents waste • Chlorine containing • Organic solvents waste	Hydraulic oil	Oil
Chemically contaminated paper and plastic (gloves, plastic test tubes etc.)	Coolant and coolant contaminated rugs	Batteries
Chemical contaminated sharps	Mineral oil	Metal shavings
Lubricant oil waste	Contaminated paper towels	Empty Glass/Plastic Chemical bottles
Lubricant oil contaminated paper towel, rags and saw dust	Lubricant oil waste container	Gas cylinders
Other e.g. lab coats, gloves, pipette tips, absorbent pads,	Biohazardous waste (usually from first aid)	All other chemicals used in laboratory environments in

and general laboratory trash including any other waste associated with the laboratories that may emerge.		cleaning chemicals (e.g. acetone, ethanol)			
Scrubber liquid waste					

N.B A list of all the chemicals used at NMISA will be attached to this specification for reference.

Table 2. Waste inventory for Cape Town

Waste Inventory		
Empty glass /plastic chemical bottles	Solvents	Expired Chemicals in plastic and glass bottles
Liquid scintillation cocktails (E.g. Ultima Gold)	Broken glassware and sharps	Other e.g. lab coats, gloves, pipette tips, absorbent pads, and general laboratory trash including any other waste that may emerge.

N.B Refer to RS-CHM-0001-15 for all chemicals used at Cape Town and all those that will be disposed on page 8.

11. Sub-service providers

- Only sub-service providers who have previously successfully completed work of the type and extend specified in this document should be engaged.
- The service provider shall submit a complete list of proposed sub-service providers.

12. Rules for Quotations

- Quotes must comprise pricing for waste streams as well as the classification (including the classification report).

For commercial queries please contact:
Supply Chain
Tel: 012 947 2788
e-mail: scm5@nmisa.org

Total Price
(excl. VAT)

15% VAT

NOTES TO SUPPLIER

- Suppliers are required to respond with a quotation containing their company letterhead.
- NMISA is a schedule 3A public entity according to PFMA and effects payments when all goods and services are delivered in full.
- Quotations should be firm and valid for at least a period of 30 days
- Quotations must clearly indicate delivery period
- *All Supplier quotations are subject to the provisions of the attached **SBD forms**; non-completion of SBD forms will be regarded as non-compliance.*
- For pricing above R2 000.00 - BBBEE certificate must be attached.
- Quotations should be sent to scm5@nmisa.org
- *The response should reach NMISA not later than **Monday, 28 September 2026 @16h00.***

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF NMISA SCM POLICY

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PER NMISA SCM POLICY.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to **exceed/not exceed** R50 000 000 (all applicable taxes included) and therefore the preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	
B-BBEE STATUS LEVEL OF CONTRIBUTOR	
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \text{or} & P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)
 \end{array}$$

Where

P_s = Points scored for price of bid under consideration
 P_t = Price of bid under consideration
 $P_{\min}$ = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of NMISA SCM Policy, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

- 7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	☐	NO	☐
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- 7.1.1 If yes, indicate:

- What percentage of the... contract will be subcontracted %
- The name of the sub-contractor.....
- The B-BBEE status level of the sub-contractor.....
- Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	☐	NO	☐
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- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people	☐	☐
Black people who are youth	☐	☐
Black people who are women	☐	☐
Black people with disabilities	☐	☐
Black people living in rural or underdeveloped areas or townships	☐	☐
Cooperative owned by black people	☐	☐

Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
 - ☐ One person business/sole propriety
 - ☐ Close corporation
 - ☐ Company
 - ☐ (Pty) Limited
- [TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

8.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
 - ☐ Supplier
 - ☐ Professional service provider
 - ☐ Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a

fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES

- 1.
- 2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....