Tel: +27(12)432 1300
Info Centre: 086 00 65383
Web: www.nlcsa.org.za
National Lotteries Commission (NLC)
P.O Box 1556
Brooklyn Square 0083, Pretoria

NATIONAL LOTTERIES COMMISSION

REQUEST FOR QUOTATION FOR THE APPOINTMENT OF A LICENSE PROVIDER FOR ARTIFICIAL INTELLIGENCE TOOLS FOR THE NATIONAL LOTTERIES COMMISSION FOR A PERIOD OF 2 YEARS.

BID PROCESS	BID REQUIREMENTS
Tender number	**RFQ/2026-011-013**
Bid Advertisement Date	**09 November 2026**
Closing date and time	**13 November 2026 @ 12:00pm**
Tender validity period	**90 Day (Ninety Days)**
Compulsory Briefing Meeting	**N/A**
Bid Submission Instruction	The bid document must be submitted via **E-TENDER SUBMISSION - https://www.etenders.gov.za/** NO email or hard copies will be accepted

\\

NATIONAL LOTTERIES COMMISSION
a member of the dtic group

SECTION 1: INTRODUCTION, BACKGROUND, AND SCOPE OF REQUIREMENTS

1. INTRODUCTION

The National Lotteries Commission (NLC) was established in terms of the Lotteries Act No. 57 of 1997, as amended (Lotteries Act) to regulate the National Lottery as well as other lotteries and societies. The NLC aims to ensure that funds raised through the National Lottery are distributed equitably and expeditiously across South Africa to advance social upliftment of communities in need with the aim of addressing poverty and reducing inequalities in line with the National Development Plan. The Commission is required to apply principles of openness and transparency in the exercise of its functions assigned to it in terms of the Lotteries Act No 57 of 1997.

2. BACKGROUND

As part of its Digital Transformation Programme, the National Lotteries Commission (NLC) intends to implement enterprise-grade Artificial Intelligence (AI) capabilities to enhance operational efficiency, improve data-driven decision-making, strengthen knowledge management, and support business innovation across the organisation.

The NLC, a Schedule 3A Public Entity established in terms of the Public Finance Management Act, 1999 (Act No. 1 of 1999), hereby invites suitably qualified and experienced service providers **to submit proposals for the supply, configuration, licensing, implementation, and support of enterprise Artificial Intelligence (AI) tools for a period of 2 years.**

The proposed solution must provide secure, scalable, and enterprise-ready AI capabilities aligned to the NLC's governance, security, compliance, and operational requirements.

The NLC conducted an internal assessment of available AI platforms against its business and operational requirements. The assessment identified the following four platforms as suitable for consideration:

Rank	Platform
1	OpenAI ChatGPT Business / Enterprise
2	Azure AI Foundry / Azure OpenAI
3	Anthropic Claude Team / Enterprise
4	Google Vertex AI / Gemini API

As the NLC is already subscribed to Microsoft 365 Copilot, bidders are invited to propose licences for any two (2) of the platforms listed above, or alternative AI platforms offering comparable functionality, features, interfaces and performance.

\\

NATIONAL LOTTERIES COMMISSION
a member of the dtic group

3. PURPOSE

To appoint a suitably qualified and experienced service provider for the provision, licensing, support, and management of enterprise Artificial Intelligence (AI) tools for the National Lotteries Commission (NLC) for a period of two (2) years.

4. OBJECTIVE

The objective of this Request for Quotation (RFQ) is to appoint a certified and competent service provider to:

- Deliver authorized software-as-a-service (SaaS) or on-premises user licenses for the requested AI tools.
- Ensure advanced data security, privacy controls, and organizational administrative oversight.
- Provide training, technical onboarding, and ongoing maintenance/support for a period of 24 months

5. SCOPE OF WORK

The successful bidder will be expected to execute the following core pillars of the project:

5.1. Provision of AI Software Licenses

- Supply eight (8) enterprise-grade user licenses for any two (2) of the above four (4) AI platforms, or any other AI platform.
- **Licence Sourcing and Authenticity:** Prior to licence activation, the successful bidder must demonstrate that the proposed licences will be sourced directly from the OEM or through a legitimate authorised distribution/reseller channel and provisioned to the NLC in accordance with the applicable OEM terms and conditions.
- Ensure the tool includes premium enterprise features, such as:
  - Uncapped or high-priority access to advanced LLMs (Large Language Models).
  - Expanded context windows and data analysis capabilities.
  - Dedicated workspaces, custom GPT/agent creation, and data sharing controls.

5.2. Configuration and Security Deployment

- Provision of an administrative control console for internal IT user management.
- Implementation of enterprise-grade security protocols, including Single Sign-On (SSO) integration and domain verification.
- **Data Privacy and Model Training Assurance:** The proposed enterprise/business AI platform must provide OEM contractual, published or product-level assurance that NLC organisational data, prompts, uploads and outputs are not used to train public or shared models by default. The bidder must also identify the applicable security, privacy, access-control, retention and data-handling controls available within the proposed subscription tier.

\\

NATIONAL LOTTERIES COMMISSION
a member of the dtic group

5.3. Technical Support and Maintenance

- Provide a Service Level Agreement (SLA) covering a minimum of 8 hours per month for troubleshooting and account maintenance.
- Provide a dedicated helpdesk channel for resolving license provisioning errors, API issues, or downtime.

5.4. Training and Knowledge Transfer

- Conduct end-user training for 10 staff members (users and support) to optimize AI adoption and prompt engineering.
- Conduct administrator-specific training for internal IT personnel regarding dashboard management, usage reporting, and security logs.

6. Deliverables

The following are key deliverables with timelines and work schedule:

Phase	Milestone / Deliverable	Target Timeline
Phase 1	Project Kick-off & SCM Formalities	Within 1 week of appointment
Phase 2	License Provisioning & SSO Integration	Within 2–3 weeks of appointment
Phase 3	Security and privacy controls confirmed, with OEM data-use assurance provided before go-live.	Within 2–3 weeks of appointment.
Phase 4	Admin & End-User Training Sessions	Within 4 weeks of appointment
Phase 5	Ongoing Support & Maintenance	For a duration of 24 months

7. REPORTING REQUIREMENTS

The appointed licence provider will report to ICT Division.

8. DURATION OF THE CONTRACT

The expected duration of the contract is 2 years, which may be effective on the date of appointment, the date of signing of an SLA, or as directed and at the discretion of the NLC.

\\

NATIONAL LOTTERIES COMMISSION
a member of the dtic group

9. COMPULSORY BRIEFING SESSION

No briefing session.

SECTION 2: NOTICE TO BIDDERS

1. Terms and conditions of RFQ

1.1 This document may contain confidential information that is the property of the NLC.

1.2 No part of the contents may be used, copied, disclosed, or conveyed in whole or in part to any party in any manner whatsoever other than for preparing a proposal in response to this RFQ without prior written permission from the NLC.

1.3 All copyright and intellectual property herein vests with the NLC.

1.4 Late and incomplete submissions will not be accepted.

1.5 No services must be rendered, or goods delivered before an official NLC Purchase Order form has beenreceived.

1.6 This RFQ will be evaluated in terms of the 80/20 preference point system

1.7 Suppliers are required to register on the Central Supplier Database (CSD) at www.csd.gov.za.

1.8 Suppliers must provide their CSD registration number (and attach a CSD Registration report) and ensure that tax matters are compliant.

1.9 All questions regarding this RFQ must be forwarded to lucky@nlcsa.org.za , all enquiries to be responded within 3 days of receiving the enquiry.

2. General rules and instructions

2.1 News and press releases

2.1.1 Bidders or their agents shall not make any news releases concerning this RFQ or the awarding of the same or any resulting agreement(s) without the consent of, and then only in co-ordination with, the NLC.

2.2 Precedence of documents

2.2.1 This RFQ consists of a number of sections. Where there is a contradiction in terms between the clauses, phrases, words, stipulations, or terms and herein referred to generally as stipulations in this RFQ and the stipulations in any other document attached hereto, or the RFQ submitted hereto, the relevant stipulationsin this RFQ shall take precedence.

2.2.2 Where this RFQ is silent on any matter, the relevant stipulations addressing such matter, and which appearin section 217 of the constitution of the republic shall take precedence. Bidders shall refrain from incorporating any additional stipulations in its proposal submitted in terms hereof other than in the form of a clearly marked recommendation that the NLC may in its sole discretion elect to import or to ignore. Any such inclusion shall not be used for any purpose of interpretation unless it has been so imported or acknowledged by the NLC.

It remains the exclusive domain and election of the NLC as to which of these stipulations are applicable and to what extent. Bidders are hereby acknowledging that the decision of the commission in this regard is final and binding. The onus to enquire and obtain clarity in this regard rests with the Bidder(s). The Bidder(s) shall take care to restrict its enquiries in this regard to the most reasonable interpretations required to ensure the necessary consensus.

2.3 Preferential procurement reform

2.3.1 The commission supports B-BBEE as an essential ingredient of its business. In accordance with government policy, the NLC insists that the private sector demonstrates its commitment and track record to B-BBEE in the areas of ownership (shareholding), skills transfer, employment equity and Procurement practices (SMME Développent) etc.

2.4 National Industrial Participation Programme

2.4.1 The Industrial Participation policy, which was endorsed by Cabinet on 30 April 1997, is applicable to contracts that have an imported content. The NIP is obligatory and therefore must be complied with.

2.4.2 Bidders are required to sign and submit the Standard Bidding Document (SBD).

2.5 Language

2.5.1 Bids shall be submitted in English.

2.6 Gender

2.6.1 Any word implying any gender shall be interpreted to imply all other genders.

2.7 Headings

2.7.1 Headings are incorporated into this RFQ document and submitted in response thereto, for ease of reference only and shall not form part thereof for any purpose of interpretation or for any other purpose.

2.8 Occupational Injuries and Diseases Act 13 of 1993

2.8.1 The Bidder warrants that all its employees (including the employees of any sub-contractor that may be appointed) are covered in terms of the Compensation for Occupational Injuries and Diseases Act 13 of 1993 and that the cover shall remain in force for the duration of the adjudication of this RFP and/ or subsequent agreement. the commission reserves the right to request the Bidder to submit documentary proof of the Bidder's registration and "good standing" with the Compensation Fund, or similar proofacceptable to the commission.

NATIONAL LOTTERIES COMMISSION
a member of the dtic group

2.9 Processing of the Bidder's Personal Information

2.9.1 All Personal Information of the Bidder, its employees, representatives, associates and sub-contractors ("Bidder Personal Information") required under this RFQ is collected and processed for the purpose of assessing the content of its tender proposal and awarding the bid. The Bidder is advised that Bidder Personal Information may be passed on to third parties to whom the commission is compelled by law to provide such information. For example, where appropriate, the commission is compelled to submit information to National Treasury's Database of Restricted Suppliers.

2.9.2 All Personal Information collected will be processed in accordance with POPIA and with the commission Data Privacy Policy.

2.9.3 The following persons will have access to the Personal Information collected:

2.9.4 The commission personnel participating in procurement/award procedures;

2.9.5 Members of the public: within seven working days from the time the bid is awarded, the following information will have to be made available on National Treasury's e-Tender portal:

2.9.5.1 contract description and bid number.

2.9.5.2 names of the successful bidder(s) and preference points claimed.

2.9.5.3 the contract price(s) (if possible).

2.9.5.4 contract period.

2.9.5.5 names of directors; and

2.9.5.6 date of completion/award

2.9.6 The commission will ensure that the rights of the Bidder and of its employees and representatives (i.e., the right of access and the right to rectify) are effectively guaranteed in accordance with the procedures as specified in the commission PAIA manual.

2.9.7 In signing this document, the Bidder consents to the use of its Personal Information for the purposes as specified in section 2.9.1 above.

3. Validity Period

3.1 The Commission requires a validity period of 90 Days from date of closing against this RFQ.

3.2 Bidders are to note that they may be requested to extend the validity period of their bids, on the same terms and conditions, if the internal evaluation process is not finalised within the validity period.

4. National Treasury's Central Supplier Database

4.1 Bidders are required to self-register on National Treasury's CSD which has been established to centrally administer supplier information for all organs of state and facilitate the verification of certain key supplier information.

4.2 The Commission may not award business to a bidder who has failed to register on the CSD.

4.3 Only foreign suppliers with no local registered entity need not register on the CSD.

\\

NATIONAL LOTTERIES COMMISSION
a member of the dtic group

4.4 The CSD can be accessed at https://secure.csd.gov.za/

5. CONFIDENTIALITY

5.1 Bids submitted for this Request for Proposals will not be revealed to any other bidders and will be treated as contractually binding.

5.2 The Commission reserves all the rights afforded to it by the POPIA in the processing of any of its information as contained in Bid Proposals.

5.3 The Bidder acknowledges that it will obtain and have access to personal information of The NLC and

5.4 agrees that it shall only process the information disclosed by the NLC in terms of this bid award and only for the purposes as detailed in this RFP and in accordance with any applicable law.

5.5 The Bidder shall notify the NLC in writing of any unauthorised access to personal information and the information of a third party, through cybercrimes or suspected cybercrimes, in its knowledge and report such crimes or suspected crimes to the relevant authorities in accordance with applicable laws, after becoming aware of such.

6. COMMUNICATION

6.1 Specific queries relating to this RFQ should be submitted lucky@nlcsa.org.za, before the closing date.

6.2 In the interest of fairness and transparency the NLC's response to such a query may be made available to other bidders.

6.3 It is prohibited for bidders to attempt, either directly or indirectly, to canvass any officer or employee of the NLC in respect of this RFQ between the closing date and the date of the award of the business.

6.4 Bidders found to be in collusion with one another will be automatically disqualified and restricted fromdoing business with organs of state for a specified period.

7. SUPPLIER PERFORMANCE

7.1 The National Lotteries Commission conducts regular performance reviews in accordance with the requirements for the classification of the contract and or stakeholder by making use of supplier evaluation forms. The evaluation is conducted against the deliverables or scope of the contract with a minimum of an annual review done for contracts longer than a year and a review at completion of contract for those contracts less than a year.

7.2 Ad-hoc performance reviews shall be conducted where non-performance is identified outside the

review period.

7.3 Non-performance will be addressed with at least a formal letter advising specific non-performing areas and stating remedial action/s required within specific time frames. Non-adherence to remedial actions shall lead to escalating performance management actions.

7.4 Any party to this agreement may request to participate in a joint performance review where appropriate and seek continuous improvement opportunities.

SECTION 3: EVALUATION CRITERIA

The following evaluation criteria phases will be considered in evaluating the proposals, being:

Stage 1: Administrative Compliance (Pre-Qualification)

All bid respondents must submit the relevant documents that comply with administrative compliance, which will include the following:

Evaluation Criteria	Supporting Document
Completed Standard Bidding Document (SBD 1) - Invitation to tender	SBD 1
Completed SBD 6.1: Preference points claim form in terms of the preferential procurement regulations 2022	SBD 6.1
Bidder's tax compliance confirmation	Valid SARS Tax Pin
Registration on CSD. Only foreign suppliers with no local registered entity need not register on the CSD	CSD summary registration report
Signed consent form in terms of the Protection of Personal Information Act No.4 of 2013 (POPIA)	POPIA Consent Form
Valid B-BBEE Certificate in terms of Codes of Good Practice or Exempted Micro Enterprises Sworn Affidavit	A valid B-BBEE Certificate/Sworn Affidavit. or Consolidated valid B-BBEE Certificate/Sworn Affidavit in the case of a joint venture (JV)

\\

NATIONAL LOTTERIES COMMISSION
a member of the dtic group

Stage 2: Mandatory Compliance

All bid respondents must submit mandatory documents that comply with the bid requirements. Bids that do not fully comply with the mandatory requirements will be disqualified and will not be considered for further evaluation. The Mandatory Compliance Evaluation will include the following:

Evaluation Criteria	Supporting Documents
1. SBD 4: Bidders must submit a fully completed declaration of interest form. Failure to declare honestly will lead to the bidder being disqualified.	**Fully Completed and Signed** Standard Bidding Document
2. In the event of the bidder being in a joint venture (JV), a signed	JV Agreement must include the following: - A signed Joint Venture Agreement/ Memorandum of Understanding (MoU) -The authorized representative to sign the tender documents on behalf of all JV members -Company Registration & Statutory Documents, and including - Consolidated B-BBEE/ Sworn Affidavit
3. Bidder must submit price proposal according to the NLC Pricing Schedule	Fully completed Pricing Schedule with proposed fees. See Annexure A

\\

NATIONAL LOTTERIES COMMISSION
a member of the dtic group

Stage 3: Technical Evaluation

3.1 The following rating scale will be used to evaluate bid proposals:

Table 1: Rating Scale

Rating	Definition	Score
Excellent	Exceeds the requirement. Exceptional demonstration by the bidder of the relevant ability, understanding, experience, skills, resource, and quality measures required to provide the goods / services. Response identifies factors that will offer potential added value, with supporting evidence.	**5**
Good	Satisfies the requirement with minor additional benefits. Above average demonstration by the bidder of the relevant ability, understanding, experience, skills, resource, and quality measures required to provide the goods / services. Response identifies factors that will offer potential added value, with supporting evidence.	**4**
Acceptable	Satisfies the requirement. Demonstration by the bidder of the relevant ability, understanding, experience, skills, resource, and quality measures required to provide the goods / services, with supporting evidence.	**3**
Minor Reservations	Does not satisfy the requirement with minor reservations. Some minor reservations of the supplier's relevant ability, understanding, experience, skills, resource and quality measures required to provide the goods / services, with little or no supporting evidence.	**2**
Serious Reservations	Does not satisfy the requirement with major reservations. Considerable reservations of the bidder's relevant ability, understanding, experience, skills, resource, and quality measures required to provide the goods / services, with little or no supporting evidence.	**1**
Unacceptable	Does not meet the requirement. Does not comply and/or insufficient information provided to demonstrate that the bidder has the ability, understanding, experience, skills, resource & quality measures required to provide the goods / services, with little or no supporting evidence.	**0**

3.2 The evaluation for the Technical and Functional threshold will include the following:

Rating scale of 0 – 5 to be applied.

Ensure that the proposal clearly designates who the proposed team will be for scoring purposes below.

EVALUATION CRITERIA	Scoring Matrix	% Weight
1. WRITTEN REFERENCE LETTERS		**15%**
Bidders must provide reference letters for similar software license tools that were carried out in the past 5 years from the closing date of the bid. For purposes of this criterion, "similar" includes the supply, licensing and support of enterprise software, software-as-a-service (SaaS), cloud or Microsoft 365 licences. References for artificial intelligence (AI) / Generative AI tools, including pilots and proofs of concept, will be scored favourably. Letters must include the company name, contact name, email address, phone number, duration of the contract, value of the contract, and a brief description of the services provided. The reference letters must be on the client's letterhead and must be dated and signed. N.B. ALL REFERENCE LETTERS MUST BE ACCOMPANIED BY A PURCHASE ORDER (PO) OR A SIGNED CONTRACT / ORDER ◆ **Multiple reference letters from the same state entity will be regarded as one reference for evaluation purposes.** ◆ **Only references for similar work completed within the last 5 years will be accepted.**	• **5 Points** – 3 or more valid reference letters with supporting PO or signed contract/order, all within the last 5 years; or 2 valid reference letters, at least one of which is for an AI / Generative AI tool. • **4 Points** – 2 valid reference letters with supporting PO or signed contract/order, within the last 5 years; or 1 valid reference letter for an AI / Generative AI tool. • **3 Points** – 1 valid reference letter with supporting PO or signed contract/order, within the last 5 years. • **0 Points** – No reference letters submitted, or letters do not meet the requirements.	

EVALUATION CRITERIA	Scoring Matrix	% Weight
2. COMPANY EXPERIENCE: (A) ENTERPRISE SOFTWARE LICENSING AND (B) ARTIFICIAL INTELLIGENCE DEPLOYMENT		**25%**
The bidder must submit a company profile of not more than 5 pages demonstrating capacity and clearly indicating the number of years in business providing the required software license deployments. Part A (15%) is scored on the number of years in business supplying and supporting enterprise software, SaaS or cloud licences. Part B (10%) is scored on AI / Generative AI deployment experience (including pilots, proofs of concept and Microsoft 365 Copilot roll-outs), as evidenced by deployments, contracts, or OEM authorised-reseller / partner status in the proposed AI platform(s).	**Part A – Enterprise software / SaaS / cloud licensing experience (15%):** • **5 Points** – above 5 years' experience. • **4 Points -** Above 4 years and up to and inclusive of 5 years' experience. • **3 Points -** Above 3 years and up to and inclusive 4 years' experience. • **2 Points -** Above 2 years and up to and inclusive 3 years' experience. • **1 Point -** Above 1 year and up to and inclusive 2 years' experience. • **0 Point** - Less than 1 year' experience. **Part B – AI / Generative AI deployment experience (10%):** • **5 Points** – 3 or more years' AI deployment experience, or 3 or more AI deployments. • **4 Points** – 2 years and up to less than 3 years' AI deployment experience, or 2 AI deployments.	

EVALUATION CRITERIA	Scoring Matrix	% Weight
	• **3 Points** – 1 year and up to less than 2 years' AI deployment experience, or 1 AI deployment. • **1 Point** – Pilot / proof of concept only, or OEM authorised-reseller / partner status in the proposed AI platform(s) without a full deployment. • **0 Point** – No AI deployment experience, pilot or OEM partner status demonstrated.	
3. METHODOLOGY APPROACH AND EXECUTION PLAN		**35%**
The bidder must provide a clear and practical implementation and execution plan demonstrating how the proposed licences will be provisioned, configured, implemented and supported over the 24-month contract period. The plan must address, at a minimum: mobilisation and implementation timelines; licence provisioning and administration; SSO/domain verification and security/privacy configuration; training and knowledge transfer; support, escalation and reporting arrangements; roles and responsibilities; key risks and dependencies; and acceptance and handover. The plan must align with the implementation timelines and deliverables specified in the Scope of Work.	• **5 Points -** Comprehensive, practical and fully aligned plan addressing all requirements, with clear deliverables, timelines, responsibilities, risks, controls and acceptance arrangements.. • **4 Points –** Strong plan addressing all key requirements, with only minor gaps or limitations. • **3 Points** - Adequate and workable plan addressing the main requirements, but with some detail lacking.. • **2 Points** - Partially adequate plan with material gaps in sequencing, responsibilities, controls, support or implementation detail. • **1 Point -** Limited or largely generic plan with poor alignment to the Scope of Work,	

EVALUATION CRITERIA	Scoring Matrix	% Weight
	• **0 Points -** No meaningful implementation and execution plan submitted.	
4. PERSONNEL EXPERIENCE		**25%**
4.1 CV of Lead Technical Expert		**25%**
The bidder must provide the **Service Manager / Lead Technical Expert updated CV**, including relevant **qualifications and at least three (3) traceable references**, demonstrating experience in deploying/supporting Generative AI tools. The Service Manager / Lead Technical Expert assigned to this project must hold a valid certification as described in Part (b) below. Part (a) (15%) is scored on years of relevant ICT, cloud or software-licensing experience, including AI / Generative AI tools; Part (b) (10%) is scored on certification.	**Part (a) – Years of relevant experience (15%):** • **5 Points –** more than 5 years and above . • **4 Points** – more than 4 years and up including 5 years. • **3 Points** – more than 3 years and up including 4 years. • **2 Points** – more than 2 years and up including 3 years. • **1 Point** – more than 1 year and up including 2 years. • **0 Point** – Less than 1 year or no CV submitted. **Part (b) – Certification (10%): the Service Manager / Lead Technical Expert must hold a valid certification from the software vendor (OEM), an OEM-authorised partner programme, or a recognised professional body, relevant to cloud, AI or Generative AI platforms (for example Microsoft AI-900 / AI-102, Google Cloud or AWS AI certifications, or OpenAI / Anthropic partner accreditation).**	

EVALUATION CRITERIA	Scoring Matrix	% Weight
	• **5 Points** – Valid certification as described above, with a copy of the certificate submitted. • **3 Points** – Certification in progress: proof of enrolment and a signed undertaking to obtain the certification within 60 days of appointment. • **0 Point** – No valid certification submitted.	
Total:		**100%**
MINIMUM THRESHOLD SCORE		**70 %**

Only bidders that score 70% or higher for the functional evaluation criteria will be further considered in the process for further evaluation.

NATIONAL LOTTERIES COMMISSION
a member of the dtic group

Stage 4: Pricing and Specific Goals

Pricing Schedule: Please refer to Annexure A. The evaluation for Pricing and Special goal will include the following:

Specific Goals	Sub - points for specific goals	Maximum points for specific goals	Relevant Evidence
1. Procurement from entities who are Black Owned			Copies of ID's/ CIPC Report CSD Recent Report
Tenderer who has 100% black Ownership	8	**8**	
Tenderer who has 51% to 99% black ownership	4		
Tenderer who has less than 51% black ownership	0		
2. Procurement from entities who are Women Owned			B-BBEE Certificate / B-BBEE Sworn Affidavit
Tenderer who has 100% women ownership	4	**4**	
Tenderer who has 30% to 99% women ownership	2		
Tenderer who has less than 30% women ownership	0		
3 Youth Ownership			B-BBEE Certificate / B-BBEE Sworn Affidavit
Tenderer who has 100% youth ownership	4	**4**	
Tenderer who has 30% to 99% youth ownership	2		
Tenderer who has less than 30% youth ownership	0		
4.Procurement from Disabilities			Letter from the Doctor confirming
Tenderer who has 20% or more owners with disability	4	**4**	

Specific Goals	Sub - points for specific goals	Maximum points for specific goals	Relevant Evidence
Tenderer who has less than 20% but more than 10% owners with disability	2		disability not older than 1 year from the closing date of the bid and CSD report
Tenderer who has less than 10% owners with disability	0		
Total points for specific goals		**20**	

Stage 5: Due Diligence, Contract and Award

NLC reserves the right to conduct supplier due diligence prior to final award or at any time during the contract period. This may include site visits and requests for additional information. The stage is for negotiation after receipt of formal tenders and before the conclusion of contracts with suppliers/contractors submitting the lowest acceptable tender with a view to obtaining an improvement in price, delivery or content, in circumstances which do not put other tenderers at a disadvantage or affect adversely their confidence or trust in the competitive system. Bidders may be requested to provide their best and final offers based on contract negotiation.

NATIONAL LOTTERIES COMMISSION
a member of the dtic group

ANNEXURE A: COMPANY EXPERIENCE (to be completed by the bidder)

Client Name	Scope of services	Contract Value	Start date	End date	Project Duration

NATIONAL LOTTERIES COMMISSION
a member of the dtic group

ANNEXURE B: PRICING SCHEDULE TEMPLATE: RFQ2026-011-013

Annual Price Escalations

Bidders must provide the necessary annual fee escalation for year 2.

Annual Fees will be converted to monthly fees after appointment and necessary price escalation must be included only where applicable.

Bidders must submit an all-inclusive, fixed financial proposal structured as follows

Item Description	Quantity	Unit Price Year 1	Total Price Year 1	Unit Price Year 2	Total Price Year 2	Total for 2 years
Enterprise AI Software Licenses Fees #1 **State name:**	8					
Enterprise AI Software Licenses Fees #2 **State name:**	8					
Initial Configuration & SSO Implementation	Once off					
User & Administrator Training	Once off					
Monthly Support & Maintenance SLA	24 Months					
Subtotal						
VAT (if applicable)						
GRAND TOTAL						

Bidder Name ……

NATIONAL LOTTERIES COMMISSION
a member of the dtic group

INVITATION TO BID (SBD1)

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE NATIONAL LOTTERIES COMMISSION					
BID NUMBER:	**RFQ2026-011-013**	CLOSING DATE:	**13 November 2026**	CLOSING TIME:	**12:00pm**
DESCRIPTION	**REQUEST FOR QUOTATION FOR THE APPOINTMENT OF A LICENSE PROVIDER FOR ARTIFICIAL INTELLIGENCE TOOLS FOR THE NATIONAL LOTTERIES COMMISSION FOR A PERIOD OF 2 YEARS**				

BID RESPONSE DOCUMENTS MUST BE SUBMITTED VIA BELOW LINK

The bid document must be submitted via **E-TENDER SUBMISSION** - **https://www.etenders.gov.za/**

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED		TECHNICAL ENQUIRIES MAY BE DIRECTED TO:	
CONTACT PERSON	**Innocent Tshakela**	CONTACT PERSON	**Supply Chain Management**
TELEPHONE NUMBER	**(012) 432 1308**	TELEPHONE NUMBER	**(012) 432 1309**
FACSIMILE NUMBER		FACSIMILE NUMBER	
E-MAIL ADDRESS	**Innocent.Tshakela@nlcsa.org.za**	E-MAIL ADDRESS	**lucky@nlcsa.org.za**

SUPPLIER INFORMATION				
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		CENTRALSUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	YES ☐ NO ☐ [IF YES ENCLOSE PROOF]		*ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?*	YES ☐ NO ☐ [IF YES, ANSWER QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

NATIONAL LOTTERIES COMMISSION
a member of the dtic group

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	YES ☐	NO ☐
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	YES ☐	NO ☐
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	YES ☐	NO ☐
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	YES ☐	NO ☐
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION	YES ☐	NO ☐
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FORA TAX COMPLIANCE STATUS SYSTEM PINCODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 1.3 BELOW.		

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.

1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.

1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

2. TAX COMPLIANCE REQUIREMENTS

2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.

2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.

2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.

2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.

2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.

2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: ……

CAPACITY UNDER WHICH THIS BID IS SIGNED: ……
(Proof of authority must be submitted e.g. company resolution)

DATE: ……

NATIONAL LOTTERIES COMMISSION
a member of the dtic group

BIDDER'S DISCLOSURE (SBD 4)

1. PURPOSE OF THE FORM

1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? **YES/NO**

2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	**Identity Number**	**Name of organ of state**

2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.3.1 If so, furnish particulars

……
……
……

2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract?
YES/NO

2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	**Status (active/inactive/deleted)**

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

3 GENERAL DECLARATION

I, ……....., the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid

submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

…… ……

Signature Date

…… ……...

Designation Name of bidder

NATIONAL LOTTERIES COMMISSION
a member of the dtic group

SBD 6.1

SECTION 6: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

---

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included)

1.2 To be completed by the organ of state

(*Delete whichever is not applicable for this tender*).

a) The applicable preference point system for this tender is the 80/20 preference point system.

b) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	**80**
Specific Goals	**20**
Total points for Price and Specific Goals	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services and includes all applicable taxes less all unconditional discounts.

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80\left(1 - \frac{Pt - P\ min}{P\ min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for the 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such. Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

1. Procurement from entities who are Black Owned	Sub - points for specific goals	Maximum points for specific goals	Number of points claimed (80/20 system) (To be completed by the tenderer)
Tenderer who has 100% black Ownership	8	**8**	
Tenderer who has 51% to 99% black ownership	4		
Tenderer who has less than 51% black ownership	0		
2. Procurement from entities who are women Owned		**4**	
Tenderer who has 100% women Ownership	4		
Tenderer who has 30% to 99% women ownership	2		
Tenderer who has less than 30% women ownership	0		
3. Youth Ownership		**4**	
Tenderer who has 100% youth ownership	4		
Tenderer who has 30% to 99% youth ownership	2		
Tenderer who has less than 30% youth ownership	0		
4.Procurement from Disabilities			
Tenderer who has 20% or more owners with disability	4	**4**	
Tenderer who has less than 20% but more than 10% owners with disability	2		
Tenderer who has less than 10% owners with disability	0		
Total points for specific goals		**20**	

5. DECLARATION WITH REGARD TO COMPANY/FIRM

5.1. Name of company/firm……

5.2. Company registration number: ……..

5.3 TYPE OF COMPANY/ FIRM

- □ Partnership/Joint Venture / Consortium
- □ One-person business/sole propriety
- □ Close corporation
- □ Public Company
- □ Personal Liability Company
- □ (Pty) Limited
- □ Non-Profit Company
- □ State Owned Company

[TICK APPLICABLE BOX]

5.4 I, the undersigned, who is duly authorized to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct.

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state;

iv) may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process.

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favorable arrangements due to such cancellation.

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *caudolateral partem* (hear the other side) rule

has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME: .....
DATE: .....
ADDRESS: .....
.....
.....

SCM:CONSENT REQUEST FORM

REQUEST FOR THE CONSENT OF A DATA SUBJECT FOR PROCESSING OF PERSONALINFORMATION FOR THE PURPOSE OF PROCUREMENT OF GOODS AND SERVICES APPLICATION, IN LINE WITH THE NLC's SUPPLY CHAIN MANAGEMENT POLICY, IN TERMS OF SECTION 11(1)(a) OF THE PROTECTION OF PERSONALINFORMATION ACT,2013 (ACT NO.4 OF 2013) (**"POPIA"**).

TO: NATIONAL LOTTERIES COMMISSION

FROM: _____

ADDRESS: _____

Contact number: _____

Email address: _____

1. In terms of the PROTECTION OF PERSONAL INFORMATION ACT, consent for processing of personal information of a data subject (the person/entity to whom personal information relates) must be obtained for the purpose of processing of application for procurement of goods and services, in line with the NLC's supply chain management policy, and storage of your personal data by means of any form of electronic communication, including automatic calling machines, facsimile machines, SMSs or e-mail, which is prohibited unless written consent to the processing is given by the data subject. You may only be approached once for your consent by us (NLC).

2. You are kindly requested to submit this Form either by post, facsimile or e-mail to the address, facsimile number or e-mail address as stated above.

3. "Processing" means any operation or activity or any set of operations, whether or not by automatic means, concerning personal information, including—

3.1 the collection, receipt, recording, organisation, collation, storage, updating or modification, retrieval, alteration, consultation or use;

3.2 dissemination by means of transmission, distribution or making available in any other form; or

3.3 merging, linking, as well as restriction, degradation, erasure or destruction of information.

4. "Personal information" means information relating to an identifiable, living, natural person, and where it is applicable, an identifiable, existing juristic person, including, but not limited to—

4.1 information relating to the race, gender, sex, pregnancy, marital status, national, ethnic or social origin, colour, sexual orientation, age, physical or mental health, well- being, disability, religion, conscience, belief, culture, language and birth of the person.

4.2 information relating to the education or the medical, financial, criminal or employment history of the person.

4.3 any identifying number, symbol, e-mail address, physical address, telephone number, location information, online identifier or other particular assignment to the person.

4.4 the biometric information of the person.

4.5 the personal opinions, views or preferences of the person.

4.6 correspondence sent by the person that is implicitly or explicitly of a private or confidential nature or further correspondence that would reveal the contents of the original correspondence.

4.7 the views or opinions of another individual about the person; and

4.8 the name of the person if it appears with other personal information relating to the person or if the disclosure of the name itself would reveal information about the person.

_____

Full names of the designated person on behalf of the Responsible Party

_____

Signature of Designation person