LEJWELEPUTSWA DISTRICT MUNICIPALITY

Technical Services Department

TENDER DOCUMENT

SUPPLY AND DELIVERY OF TWO (2) RRAMS OPERATIONAL VEHICLES: ONE (1) DOUBLE CAB BAKKIE AND ONE (1) HATCHBACK

CONTRACT NO: RFT 07/11/2026

Funding: Rural Roads Asset Management Systems (RRAMS) Grant (2026/27)

Date of advertisement	Friday, 13 November 2026
Closing date and time	Friday, 27 November 2026 at 12:00
Tender validity period	90 days from the closing date

TENDER SUBMITTED BY:

Name of Tenderer	
CSD Supplier Number (MAAA…)	
Physical Address	
Contact Person	
Telephone / Cell Number	
E-mail Address	
Total Tendered Amount (incl. VAT) – carried from the Pricing Schedule	R

ISSUED BY	PREPARED BY
Lejweleputswa District Municipality Corner Jan Hofmeyr and Tempest Road, Welkom, 9460 P.O. Box 2163, Welkom, 9460 Telephone: 057 108 5000	**Technical Services Department** Contact Person: Mr. Brian Lehlekiso Telephone: 057 108 5000 E-mail: brian@lejwe.co.za

LEJWELEPUTSWA DISTRICT MUNICIPALITY

Office of the District Municipal Manager

TENDER NOTICE AND INVITATION TO TENDER

RFT 07/11/2026: SUPPLY AND DELIVERY OF TWO (2) RRAMS OPERATIONAL VEHICLES: ONE (1) DOUBLE CAB BAKKIE AND ONE (1) HATCHBACK

The following conditions will apply:

- Tenders will be evaluated in three stages: (1) mandatory (responsiveness) requirements; (2) special conditions and technical compliance with the specification; and (3) price and specific goals in terms of the 80/20 preference point system, in accordance with the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000), the Preferential Procurement Regulations, 2022, the LDM Preferential Procurement Policy and the LDM Supply Chain Management Policy.
- The contract will be awarded to ONE tenderer (dealer) for BOTH vehicles: Item 1 – one (1) double cab bakkie (diesel); and Item 2 – one (1) hatchback (petrol). Tenderers must tender for both items; tenders for only one item will be non-responsive.
- Specific goals: Historically disadvantaged individuals – percentage of black ownership (10 points), proven by a valid B-BBEE certificate or sworn affidavit showing the percentage of black ownership, together with the CSD ownership report; and Locality (10 points), proven by a municipal rates and services account in the tenderer's name for its business premises (not in arrears for more than 90 days) or a lease agreement together with the owner's up-to-date municipal account.
- Special conditions: registered motor dealership; RMI and MIBCO registration; accredited service workshop for the make(s) offered within the Lejweleputswa District; brochure and detailed data sheet, and proof of warranty and service plan, for each vehicle offered.
- Tenderers must be registered on the CSD and be tax compliant (CSD summary report and SARS TCS PIN). MBD 1, MBD 4, MBD 6.1, MBD 8 and MBD 9 must be completed, signed and submitted, failing which the tender will be disqualified. Tenders shall remain valid for 90 days.
- **One submission per company:** each company (including its directors and shareholders) may submit only ONE tender, as a sole tenderer or as a partner in ONE joint venture; otherwise ALL such tenders will be disqualified.
- No tender will be considered from persons in the service of the state. All tenders must be deposited in the LDM Tender Box at the municipal address. No late, e-mailed or faxed submissions will be considered.

Tender documents are obtainable free of charge from the National Treasury eTender Portal (www.etenders.gov.za) from Friday, 13 November 2026.

Enquiries: Technical: Mr. Brian Lehlekiso, brian@lejwe.co.za. Supply Chain Management: Mr. Malemoha Macholo (Acting Supply Chain Manager), malemoha@lejwe.co.za. All enquiries must be in writing and received by no later than Tuesday, 24 November 2026 at 12:00.

Completed tenders in a sealed envelope clearly endorsed "RFT 07/11/2026: SUPPLY AND DELIVERY OF TWO (2) RRAMS OPERATIONAL VEHICLES" must be deposited in the LDM Tender Box at the main entrance, Corner Jan Hofmeyr and Tempest Road, Welkom, 9460, by no later than **Friday, 27 November 2026 at 12:00**.

LDM does not bind itself to accept the lowest or any tender, reserves the right to accept the whole or part of any tender.

Mr. ML MAKHETHA
DISTRICT MUNICIPAL MANAGER

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Tenderers must complete and return this entire document. No page may be removed, retyped or altered. All returnable schedules must be completed in black ink and signed where indicated.

PART T1: TENDER DATA – KEY DATES AND INFORMATION

Item	Detail
Employer	Lejweleputswa District Municipality (LDM)
Contract number	RFT 07/11/2026
Description	Supply and delivery of two (2) RRAMS operational vehicles: one (1) double cab bakkie and one (1) hatchback
Items	Item 1: One (1) double cab bakkie, diesel, white Item 2: One (1) hatchback, petrol, white
Funding source	Rural Roads Asset Management Systems (RRAMS) Grant (2026/27)
Place of delivery	LDM Offices, Corner Jan Hofmeyr and Tempest Road, Welkom, 9460 (or as directed in the official order)
Delivery lead time	To be stated by the tenderer in the Pricing Schedule; not exceeding ten (10) calendar days from the date of the official order, fully registered and licensed
Contract period	Once-off supply. Warranty, service plan and roadside assistance obligations continue for their stated periods.
Advertisement date	Friday, 13 November 2026
Last day for written enquiries	Tuesday, 24 November 2026 at 12:00
Last day for issue of addenda	Wednesday, 25 November 2026
Closing date and time	Friday, 27 November 2026 at 12:00 (14 calendar days from advertisement)
Place of submission	LDM Tender Box, Corner Jan Hofmeyr and Tempest Road, Welkom, 9460
Tender validity	90 days after the closing date, i.e. until Thursday, 25 February 2027
Evaluation method	Stage 1: Mandatory requirements; Stage 2: Special conditions and technical compliance; Stage 3: 80/20 preference point system (Price 80; Specific Goals 20); one award for both vehicles, evaluated on the combined total
Number of copies	One (1) original, fully completed and signed, in a sealed envelope
Method of submission	Hand delivery or courier into the LDM Tender Box at the municipal address only. E-mailed or faxed submissions will not be considered.
Contract form	Form of Offer and Acceptance and LDM official order, read with the National Treasury General Conditions of Contract and these Special Conditions of Contract
Technical enquiries	Mr. Brian Lehlekiso – brian@lejwe.co.za
SCM enquiries	Mr. Malemoha Macholo (Acting Supply Chain Manager) – 057 108 5000 – malemoha@lejwe.co.za

PART T2: INVITATION TO BID (MBD 1)

PART A: INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF LEJWELEPUTSWA DISTRICT MUNICIPALITY

BID NUMBER	RFT 07/11/2026	CLOSING DATE	27 November 2026	CLOSING TIME	12:00
DESCRIPTION	SUPPLY AND DELIVERY OF TWO (2) RRAMS OPERATIONAL VEHICLES: ONE (1) DOUBLE CAB BAKKIE AND ONE (1) HATCHBACK				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT:	Lejweleputswa District Municipality, Corner Jan Hofmeyr and Tempest Road, Welkom, 9460 (Main Entrance)				

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		TECHNICAL ENQUIRIES MAY BE DIRECTED TO	
CONTACT PERSON	Mr. Malemoha Macholo (Acting SCM Manager)	CONTACT PERSON	Mr. Brian Lehlekiso
TELEPHONE NUMBER	057 108 5000	TELEPHONE NUMBER	057 108 5000
E-MAIL ADDRESS	malemoha@lejwe.co.za	E-MAIL ADDRESS	brian@lejwe.co.za

SUPPLIER INFORMATION

NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER		CELLPHONE NUMBER	
E-MAIL ADDRESS			
VAT REGISTRATION NUMBER			
TAX COMPLIANCE STATUS	TCS PIN:	OR CSD No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	YES / NO	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	YES / NO
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS/SERVICES OFFERED?	YES / NO	ARE YOU A FOREIGN-BASED SUPPLIER FOR THE GOODS/SERVICES OFFERED?	YES / NO (if yes, answer Part B:3)
TOTAL NUMBER OF ITEMS OFFERED	Two (2) vehicles (Items 1 and 2)	TOTAL BID PRICE (incl. VAT)	R

[A B-BBEE certificate or sworn affidavit showing the percentage of black ownership, and proof of locality, must be submitted in order to qualify for preference points for specific goals.]

PART B: TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION

1. Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted for consideration.
2. All bids must be submitted on the official forms provided (not to be re-typed).
3. This bid is subject to the Preferential Procurement Policy Framework Act, 2000 and the Preferential Procurement Regulations, 2022, the General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.

2. TAX COMPLIANCE REQUIREMENTS

1. Bidders must ensure compliance with their tax obligations.
2. Bidders are required to submit their unique personal identification number (PIN) issued by SARS to enable the organ of state to verify the taxpayer's profile and tax status.
3. Application for the tax compliance status (TCS) PIN may be made via e-Filing through the SARS website www.sars.gov.za.
4. Bidders may also submit a printed TCS certificate together with the bid.
5. In bids where consortia / joint ventures / sub-contractors are involved, each party must submit a separate TCS PIN / CSD number.
6. Where no TCS PIN is available but the bidder is registered on the Central Supplier Database (CSD), a CSD number must be provided.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

3.1	Is the entity a resident of the Republic of South Africa (RSA)?	YES / NO
3.2	Does the entity have a branch in the RSA?	YES / NO
3.3	Does the entity have a permanent establishment in the RSA?	YES / NO
3.4	Does the entity have any source of income in the RSA?	YES / NO
3.5	Is the entity liable in the RSA for any form of taxation?	YES / NO

If the answer is "NO" to all of the above, then it is not a requirement to register for a tax compliance status system PIN code from SARS and, if not, register as per 2.3 above.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

PART T3: CONDITIONS OF TENDER AND INSTRUCTIONS TO TENDERERS

T3.1 Applicable legislation and policies

This tender is issued and will be evaluated and awarded in terms of the following, as amended:

- Constitution of the Republic of South Africa, 1996 – section 217
- Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), the Municipal Supply Chain Management Regulations, 2005 and the Municipal Cost Containment Regulations, 2019
- Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000) and the Preferential Procurement Regulations, 2022
- Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003) and the Codes of Good Practice
- Division of Revenue Act (current year) and the Rural Roads Asset Management Systems (RRAMS) Grant Framework
- National Road Traffic Act, 1996 (Act No. 93 of 1996) and the National Road Traffic Regulations, 2000
- Consumer Protection Act, 2008 (Act No. 68 of 2008)
- Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004); Competition Act, 1998 (Act No. 89 of 1998)
- National Treasury General Conditions of Contract (GCC), July 2010
- LDM Supply Chain Management Policy and LDM Preferential Procurement Policy (as approved by Council and in force at the date of advertisement)

T3.2 Eligibility

Only tenderers who satisfy all of the mandatory requirements in Part T4.1 and all of the special conditions and technical requirements in Part T4.2 are eligible to be evaluated on price and specific goals. A tender offer that does not satisfy these criteria will be declared non-responsive and eliminated.

T3.3 Clarification and addenda

Requests for clarification must be submitted in writing to the contact persons listed in Part T1 by no later than Tuesday, 24 November 2026 at 12:00. Responses, and any addenda, will be published on the eTender Portal by no later than Wednesday, 25 November 2026. Tenderers must acknowledge all addenda in Returnable Schedule R13.

T3.4 Submission of tenders

- Sealed tenders, with the tender number and title clearly endorsed on the envelope, must be deposited in the LDM Tender Box at Corner Jan Hofmeyr and Tempest Road, Welkom, by Friday, 27 November 2026 at 12:00.
- Tenders deposited in the incorrect tender box, delivered to any other venue, or received after the closing time will not be considered. E-mailed, faxed or telegraphic submissions will not be considered under any circumstances. Enquiries may be sent by e-mail, but tenders may not.
- Where a courier is used, the tender description must be endorsed on the delivery note/packaging and the courier must ensure the tender is placed in the tender box. LDM will not be responsible for tenders mislaid or incorrectly delivered.
- The document must be completed and signed in black ink and originally signed (copies of signatures will not be accepted). Documents completed in pencil will not be considered. Correction fluid/tape may not be used; errors must be crossed out, initialled and corrected alongside.
- A copy of a certified copy does not constitute a certified copy.
- All prices must be quoted in South African Rand, inclusive of VAT where the tenderer is a registered VAT vendor.
- The complete original tender document must be returned. Missing pages, retyped or altered documents will result in disqualification.

T3.5 Validity of tenders

Tenders shall remain valid for ninety (90) days after the closing date, i.e. until Thursday, 25 February 2027. LDM may request tenderers in writing to extend the validity period before it expires.

T3.6 Contact with LDM after closing

Tenderers shall not contact LDM on any matter relating to their tender from the closing time to the time of award, other than in writing in response to a written request from LDM. Any attempt to influence the evaluation, comparison or award will result in the rejection of the tender. An active e-mail address must be provided in Part T2; requests for information will be sent to that address and, if the information is not submitted within the time specified in the request, the tender may be declared non-responsive.

T3.7 Joint ventures and consortia

One submission per company: Each company (including its directors and shareholders) may submit only ONE tender, either as a sole tenderer or as a partner in ONE joint venture/consortium. A company that participates in more than one tender in any form (e.g. a sole tender and a joint venture tender, or more than one joint venture) will have ALL such tenders automatically disqualified.

Joint ventures and consortia are permitted. Each party must submit its own CSD report, tax compliance PIN, MBD 4, MBD 8, MBD 9 and proof of municipal account good standing. A signed joint venture agreement indicating the percentage participation of each partner and the lead partner must be attached to Returnable Schedule R8. The special conditions in Part T4.2 (registered dealership, RMI, MIBCO and service workshop) must be met by the lead partner. A consolidated B-BBEE certificate for the joint venture, showing its percentage of black ownership, must be submitted to claim points for black ownership.

T3.8 Abnormally low or high tenders

LDM will assess tendered prices against current market-related prices and the budget for this requirement. Where a tendered price is materially below or above the market-related price, LDM will request the tenderer to substantiate its pricing in writing and to confirm that it can supply vehicles fully compliant with the specification. A tender may be rejected if the explanation is not satisfactory. LDM may negotiate a market-related price with the preferred tenderer in terms of the LDM Supply Chain Management Policy.

T3.9 Acceptance or rejection

LDM reserves the right to withdraw this invitation, to re-advertise, to reject any tender, to accept the whole or part of a tender. The contract will be awarded to one tenderer for both vehicles and will not be split between tenderers. LDM does not bind itself to accept the lowest or any tender. LDM may use additional vetting methods (including inspection of the tenderer's dealership and workshop and reference checks) to confirm the capacity of tenderers. Where the information on which an award was based is later proved to be incorrect, LDM may, in addition to any other remedy, cancel the contract and recover all costs, losses or damages incurred.

T3.10 Abuse of the supply chain management system

No tenderer may, directly or indirectly, influence or interfere with any LDM official involved in the tender process, offer any inducement, reward or gift, or engage in collusive bidding. Any such conduct will result in rejection of the tender, cancellation of any resulting contract, restriction in terms of the National Treasury database and/or referral for criminal investigation.

T3.11 Central Supplier Database

No award will be made to a tenderer who is not registered on the Central Supplier Database (https://secure.csd.gov.za) and whose tax matters are not in order. CSD and tax compliance status will be verified on the day of evaluation and again before award; non-compliant tenders will be declared non-responsive, subject to MFMA Circular 90.

T3.12 Surcharge in respect of false disclosure

Should information submitted by the tenderer for the purpose of claiming preference points be found, during the currency of the contract, to be false, the tenderer shall be liable to pay LDM the additional cost incurred as a result of awarding the contract on the basis of that information, being the difference between the tenderer's price and the price of the tenderer who would otherwise have been awarded the contract, without prejudice to any other remedy.

PART T4: EVALUATION CRITERIA

Tenders will be evaluated in three stages. Tenderers must tender for BOTH items; a tender for only one item will be declared non-responsive. Only tenders that pass a stage proceed to the next stage.

T4.1 Stage 1: Mandatory (responsiveness) requirements

Failure to comply with any of the following will result in the tender being declared non-responsive:

No.	Mandatory requirement	Proof / Schedule
1	Registration on the Central Supplier Database (CSD)	CSD summary report (not older than 30 days) – R16
2	Tax compliant status	SARS TCS PIN or CSD tax status – R16
3	Fully completed and signed MBD 1, MBD 4, MBD 6.1, MBD 8 and MBD 9	T2, R3, R4, R5, R6
4	Fully completed and signed Form of Offer and Acceptance and Pricing Schedule (both items fully priced, including lead time)	R1 and C2.2
5	Proof of good standing with municipal accounts (not in arrears for more than 90 days) for the tenderer and each JV partner/director	R7 with municipal statement(s) or lease agreement
6	Authority for signatory (resolution / power of attorney)	R2
7	Joint venture agreement (if applicable)	R8
8	Acknowledgement of all addenda issued (if any)	R13
9	Only one tender per company, whether as sole tenderer or JV partner (multiple submissions in any form result in automatic disqualification of all such tenders)	CSD / CIPC directorship cross-check by LDM

T4.2 Stage 2: Special conditions and technical compliance

Responsive tenders will be evaluated against the special conditions and the technical specification below. This stage is not scored: a tender must comply with EVERY requirement for BOTH vehicles, failing which the tender will be declared non-responsive.

No.	Requirement	Proof / Schedule
1	The tenderer must be a registered motor dealership (franchised/accredited dealer) for the make(s) of BOTH vehicles offered, supplying both vehicles under one contract	Dealer certificate or letter from the manufacturer/importer confirming dealership – R10
2	Registration with the Retail Motor Industry Organisation (RMI)	Valid RMI membership certificate – R10
3	Registration with the Motor Industry Bargaining Council (MIBCO)	Valid MIBCO registration certificate / letter of good standing – R10
4	Accredited service and maintenance workshop for the make(s) offered, located within the Lejweleputswa District, for repairs and servicing during the warranty and service plan period	Workshop name, physical address and accreditation – R10
5	Make (fabricant) and model of each vehicle offered clearly stated	C1.3 compliance schedules and R9
6	Brochure AND detailed manufacturer's data sheet for each vehicle offered (a brochure not accompanied by a detailed data sheet for the specific model offered will not be accepted)	Attached to R9

No.	Requirement	Proof / Schedule
7	Full compliance with the specification in C1.3 (Item 1 AND Item 2) and the general requirements in C1.4, with every line marked YES and the offered value stated	C1.3 and C1.4 completed and signed
8	Proof of the manufacturer's warranty and service plan for each vehicle offered	Attached to R9
9	Delivery lead time stated, not exceeding ten (10) calendar days from the date of the official order	C2.2

Failure to submit proof of the product to be supplied will lead to disqualification. Information in the compliance schedules that is not supported by the brochure and data sheet will be regarded as not complying.

T4.3 Stage 3: Price and specific goals (80/20 preference point system)

Tenders that pass Stage 2 will be evaluated on price and specific goals on the combined total for both vehicles. The 80/20 preference point system applies, as the estimated value of this tender is below R50 million (including VAT). The lowest acceptable tender will be used to confirm the applicable system.

Price (80 points): Ps = 80 × (1 − (Pt − Pmin) / Pmin), where Ps = points scored for price of the tender under consideration; Pt = price of the tender under consideration; Pmin = price of the lowest acceptable tender. The price used is the Total Tendered Amount for Items 1 and 2 combined (including VAT and on-road costs, less any unconditional discount) from the Pricing Schedule in Part C2.2.

Specific goals (20 points):

Specific goal	Basis for points	Points (80/20)	Proof required
Historically disadvantaged individuals – black ownership	100% black ownership = 10; 75–99% = 9; 60–74% = 7; 51–59% = 6; 10–50% = 1; below 10% or not proven = 0	10	Valid B-BBEE certificate (SANAS-accredited agency) or sworn affidavit in terms of the applicable Codes of Good Practice, showing the percentage of black ownership, plus CSD ownership report
Locality	Business office located within the Lejweleputswa District = 10; elsewhere in the Free State Province = 6; elsewhere in South Africa = 4; outside South Africa = 0	10	Municipal rates and services account in the tenderer's name for its business premises (not in arrears > 90 days), or a lease agreement in the tenderer's name with the owner's account; address to correspond with the CSD report. Virtual offices will not be accepted.
TOTAL SPECIFIC GOALS		**20**	

Failure to submit the required proof will be interpreted to mean that preference points for the specific goal are not claimed. The tender will not be disqualified for that reason alone.

T4.4 Award

The contract for both vehicles will, subject to Regulation 4(4) of the Preferential Procurement Regulations, 2022 and LDM's SCM Policy, be awarded to the tenderer scoring the highest total points for price and specific goals. The contract will not be split between tenderers. Before award, LDM will verify the tenderer's CSD, tax, municipal accounts and Register for Tender Defaulters status and may conduct a risk assessment, a site inspection of the dealership and workshop, and reference checks.

PART C1: SCOPE OF SUPPLY AND TECHNICAL SPECIFICATIONS

C1.1 Background

Lejweleputswa District Municipality implements the Rural Roads Asset Management Systems (RRAMS) Grant on behalf of the district. The RRAMS programme requires reliable operational vehicles for road inventory and condition data collection, traffic counts, site inspections and project oversight across the five local municipalities of the district (Matjhabeng, Masilonyana, Nala, Tswelopele and Tokologo). LDM therefore invites tenders for the supply and delivery of two (2) new RRAMS operational vehicles.

C1.2 Scope of supply

Item	Description	Unit	Quantity
1	Double cab bakkie, diesel, white, four (4) doors – new, unused, current model – registered, licensed, fitted with number plates (no branding required)	No.	1
2	Hatchback, petrol, white, four (4) doors, five (5) seats – new, unused, current model – registered, licensed, fitted with number plates (no branding required)	No.	1

Vehicles must be registered in the name of Lejweleputswa District Municipality and delivered to the LDM Offices, Corner Jan Hofmeyr and Tempest Road, Welkom, with all on-road costs (registration, licensing and number plates) paid, roadworthy, and with the accessories and documents required in this Part. Branding of the vehicles is NOT part of this contract.

C1.3 Technical specifications and compliance schedules

Instructions to tenderers:

- State the make (fabricant) and model of the vehicle offered, and confirm that a brochure and detailed data sheet are attached.
- For each specification, state the value of the vehicle offered in the "Offered" column and mark YES or NO in the "Comply" column. Where YES is marked, the value must be supported by the attached brochure/data sheet.
- Ranges are minimum–maximum limits; the offered value must fall within the range stated. A NO, a blank or an unsupported value on any line will render the tender non-responsive.
- Both schedules (Item 1 and Item 2) must be completed; a tender for only one vehicle will be non-responsive.

ITEM 1: DOUBLE CAB BAKKIE (ONE (1) UNIT)

Detail	Tenderer to complete
Make (fabricant) and model / derivative offered	
Brochure AND detailed data sheet attached (YES/NO)	

Specification	Requirement	Offered (state value)	Comply YES / NO
ENGINE			
Engine capacity	1.6 – 2.0 litres		
Rated power	80 – 120 kW @ 2 600 – 3 600 r/min		
Torque	200 – 360 Nm @ 1 400 – 2 800 r/min		

Specification	Requirement	Offered (state value)	Comply YES / NO
PERFORMANCE			
Top speed	160 – 260 km/h		
Acceleration (0 – 100 km/h)	To be stated (information only)		
FUEL			
Fuel tank capacity	60 – 80 litres		
CO_2 emissions	160 – 220 g/km		
DIMENSIONS AND WEIGHT			
Vehicle length	4 950 – 5 370 mm		
Vehicle width	1 750 – 1 950 mm		
Vehicle height	1 795 – 1 815 mm		
Tare mass	1 800 – 2 200 kg		
Load box length	1 500 – 1 600 mm		
Load box width	1 550 – 1 600 mm		
Load box depth	450 – 500 mm		
DETAILS			
Body type	Double cab, four (4) doors		
Transmission	Manual or automatic		
Colour	White		
Fuel type / delivery	Diesel		
Warranty	5 years / 120 000 km		
Service plan	5 years / 90 000 km		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

ITEM 2: HATCHBACK (ONE (1) UNIT)

Detail	Tenderer to complete
Make (fabricant) and model / derivative offered	
Brochure AND detailed data sheet attached (YES/NO)	

Specification	Requirement	Offered (state value)	Comply YES / NO
ENGINE			
Engine capacity	1.0 – 1.4 litres		
Rated power	50 – 80 kW @ 5 000 – 6 000 r/min		
Torque	110 – 130 Nm @ 4 000 – 5 000 r/min		
PERFORMANCE			
Top speed	160 – 240 km/h		
FUEL			
Fuel tank capacity	30 – 60 litres		
CO_2 emissions	95 – 140 g/km		
DIMENSIONS AND WEIGHT			
Vehicle length	3 800 – 4 000 mm		
Vehicle width	1 700 – 1 750 mm		
Vehicle height	1 500 – 1 600 mm		
Gross vehicle mass	1 300 – 1 500 kg		
DETAILS			
Body type	Hatchback, four (4) doors		
Seating capacity	Five (5) seats		
Transmission	Manual or automatic		
Colour	White		
Fuel type / delivery	Petrol		
Warranty	5 years / 100 000 – 200 000 km		
Service plan	4 years / 40 000 – 60 000 km		

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

C1.4 General requirements – both vehicles

The following requirements apply to each vehicle offered. Mark YES or NO for each vehicle.

Requirement	Standard	Item 1 YES / NO	Item 2 YES / NO
CONDITION AND DOCUMENTATION			
New, unused, current model incorporating all recent improvements (GCC clause 15.1)	Compulsory		
Registered in the name of LDM, licensed, number plates fitted, roadworthy	Compulsory		
Owner's manual, service book/service plan documents and two (2) keys/remotes supplied	Compulsory		
SAFETY AND SECURITY			
Driver and front passenger airbags	Compulsory		
Seat belts for all seats	Compulsory		
ABS anti-lock brakes with electronic brake-force distribution (EBD)	Compulsory		
Alarm	Compulsory		
Transponder immobiliser	Compulsory		
Central / auto-locking doors	Compulsory		
Smash-and-grab film fitted to the side windows	Compulsory		
COMFORT AND ACCESSORIES			
Air conditioner	Compulsory		
Seat covers fitted to all seats	Compulsory		
Front and rear rubber floor mats	Compulsory		
Spare wheel, jack and wheel spanner	Compulsory		
AFTER-SALES			
Roadside assistance for at least the duration of the warranty	Compulsory		
Service intervals (state)	Not more than 15 000 km		
Guaranteed vehicle mobility (courtesy/replacement vehicle) when the vehicle is in for warranty repairs or a service exceeding one (1) working day, for the duration of the warranty	Compulsory		
Accredited service workshop for the make(s) offered within the Lejweleputswa District	Compulsory		

NB: Brochures with detailed specifications of the product offered by the service provider must be attached with the bid documents.

C1.5 Delivery, inspection and acceptance

- Delivery shall be made to the LDM Offices, Corner Jan Hofmeyr and Tempest Road, Welkom, during office hours (08:00 to 15:30, Monday to Friday), by prior arrangement with the LDM Technical

Services Department, within the lead time tendered (not exceeding ten (10) calendar days from the date of the official order).

- Each vehicle will be inspected on delivery by LDM against the specification, the compliance schedule and the brochure/data sheet. A vehicle that does not comply will be rejected and must be removed and replaced at the supplier's cost and risk (GCC clause 8.7).
- Delivery is complete only when the vehicle has been accepted and the delivery note signed by an authorised LDM official, and the registration certificate, licence disc, service plan and warranty documents, owner's manual and keys have been handed over.

C1.6 Key performance indicators

LDM will measure the supplier's performance against the following key performance indicators (KPIs):

1. Timeous delivery of each vehicle at the LDM Offices in Welkom, fully registered, licensed, fitted with the required accessories, within the lead time tendered (not exceeding ten (10) calendar days from the date of the official order).
2. Compliance of the vehicle delivered with the specification and the model tendered.
3. Quality of after-sales service, including warranty repairs, servicing under the service plan and roadside assistance, delivered within reasonable lead times.
4. The supplier will be notified in writing where a KPI is not met. If the supplier cannot provide satisfactory reasons within the period stated in the notice, the contract may be cancelled and the supplier may be restricted in terms of the National Treasury database of restricted suppliers, after the audi alteram partem rule has been applied.

C1.7 Responsibility for vehicles before acceptance

- While registration, licensing and fitment of accessories are in progress, the successful tenderer takes full responsibility for the vehicle in its possession and is liable for all loss of or damage to the vehicle, including theft and fire damage, until the vehicle has been accepted by LDM.
- The successful tenderer must hold appropriate insurance (including on-premises liability cover) for the vehicles in its possession and must provide proof of such insurance on request.

C1.8 Warranty, service plan and after-sales support

- The manufacturer's warranty, service plan and roadside assistance shall commence on the date of acceptance of the vehicle by LDM and must be transferable to LDM's name at no cost.
- Warranty defects must be repaired or the defective parts replaced at no cost to LDM within fourteen (14) days of notification, or within such other period as LDM may agree in writing (GCC clause 15).
- Servicing and warranty repairs shall be carried out at the accredited workshop within the Lejweleputswa District identified in R10.

PART C2: PRICING INSTRUCTIONS AND PRICING SCHEDULE

C2.1 Pricing instructions

1. Only firm prices will be accepted. Non-firm prices will not be considered. Prices shall remain fixed for the duration of the tender validity period and the contract.
2. All prices must include delivery to the LDM Offices in Welkom, all on-road costs (registration in the name of LDM, licensing and number plates), and all accessories in C1.4. No other costs will be paid.
3. Both items must be fully priced, including the lead time in calendar days. Tenders for only one item will be non-responsive. Evaluation will be on the Total Tendered Amount for Items 1 and 2 combined.
4. The tenderer must indicate whether it is a registered VAT vendor. Tenderers who are not VAT vendors must not add VAT, and the amounts excluding and including VAT will be the same.
5. Any unconditional discount must be stated as a percentage in the space provided. Conditional discounts will not be taken into account for evaluation.
6. The schedule must be completed in non-erasable black ink. No correction fluid/tape may be used; any mistake must be crossed out in ink and initialled at each alteration.

C2.2 Pricing Schedule

Registered VAT vendor (tick): ☐ YES ☐ NO VAT registration number: .....

Item	Description	Unit	Qty	Rate excl. VAT (R)	Amount excl. VAT (R)
ITEM 1: DOUBLE CAB BAKKIE					
1.1	Double cab bakkie as specified in C1.3 (Item 1) and C1.4, delivered	No.	1		
1.2	On-road costs (registration, licensing and number plates)	Sum	1		
	Sub-total Item 1 (excl. VAT)				
	Less unconditional discount: ..... %				
	VAT @ 15%				
	TOTAL ITEM 1 (incl. VAT)				
	Delivery lead time for Item 1 (calendar days from official order; max. 10)				..... days
ITEM 2: HATCHBACK					
2.1	Hatchback as specified in C1.3 (Item 2) and C1.4, delivered	No.	1		
2.2	On-road costs (registration, licensing and number plates)	Sum	1		
	Sub-total Item 2 (excl. VAT)				
	Less unconditional discount: ..... %				
	VAT @ 15%				
	TOTAL ITEM 2 (incl. VAT)				
	Delivery lead time for Item 2 (calendar days from official order; max. 10)				..... days
SUMMARY					

Item	Description	Unit	Qty	Rate excl. VAT (R)	Amount excl. VAT (R)
	Total Item 1 (incl. VAT)				
	Total Item 2 (incl. VAT)				
	TOTAL TENDERED AMOUNT, ITEMS 1 AND 2 (incl. VAT) – used for evaluation (carried to Form of Offer, R1, and MBD 1)				

Total tendered amount in words:
.....

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

PART C3: SPECIAL CONDITIONS OF CONTRACT

The General Conditions of Contract issued by National Treasury (GCC, July 2010) apply to this tender and are incorporated by reference (available at www.treasury.gov.za). The contract comprises the signed Form of Offer and Acceptance and LDM's official order, read with the tender document. In the event of any conflict, the following order of precedence applies: (1) these Special Conditions of Contract; (2) the GCC; (3) the other parts of the tender document.

C3.1 Contract period

This is a once-off contract for the supply and delivery of the vehicles. The contract ends on acceptance of the last vehicle, except that the supplier's obligations for warranty, service plan, roadside assistance and vehicle mobility continue for their stated periods.

C3.2 Prices

Prices are firm and not subject to escalation or exchange-rate adjustment. Prices must include VAT (where applicable), delivery, on-road costs and accessories.

C3.3 Delivery and acceptance

Delivery and acceptance shall be as set out in C1.5. Ownership and risk pass to LDM only on written acceptance of the vehicle. Until acceptance, the supplier bears all risk of loss or damage, as set out in C1.7.

C3.4 Payment

No deposit or advance payment will be made. The supplier shall submit a tax invoice per vehicle after acceptance, supported by the signed delivery note and a copy of the registration certificate in LDM's name. Payment will be made within thirty (30) days of receipt of a correct invoice by electronic transfer into the supplier's bank account in the legal name on the CSD, in accordance with section 65(2)(e) of the MFMA. Invoices must comply with the VAT Act, 1991 and reflect LDM's VAT registration number 4000791642.

C3.5 Penalties for late delivery

In terms of GCC clause 22, if the supplier fails to deliver a vehicle within the lead time tendered, LDM may, without prejudice to its other remedies, deduct a penalty of 0.1% of the delivered price of the delayed vehicle (including VAT) for each calendar day of delay, up to a maximum of 10% of that price, after which LDM may terminate the contract in terms of GCC clause 23.

C3.6 Warranty and defects

The supplier warrants the vehicles in terms of GCC clause 15 and the manufacturer's warranty and service plan specified in C1.3. The warranty periods in C1.3 replace the period in GCC clause 15.2. Defects shall be remedied within fourteen (14) days of notification (GCC clause 15.4), failing which LDM may have the defects remedied at the supplier's risk and expense.

C3.7 Poor performance and termination

Where the supplier fails to perform, including failure to meet the KPIs in C1.6, LDM will issue written notice of poor performance. If the failure is not remedied within 14 days, LDM may terminate the contract, procure the vehicles elsewhere and recover any additional cost from the supplier (GCC clauses 21.6 and 23), without prejudice to any other remedy. LDM may also terminate the contract for insolvency, fraud or corruption, or any breach of law.

C3.8 Other suppliers

Should the supplier, after acceptance of its tender, for any reason not be able to deliver within the specified time, LDM reserves the right to obtain the goods from any other source, in which case the supplier will be liable for any additional costs incurred.

C3.9 Assignment and sub-contracting

The supplier may not cede, assign or sub-contract the contract or any part of it without LDM's prior written consent.

C3.10 Indemnity

The supplier indemnifies LDM, its employees and agents against all losses and claims for injury or damage to any person or property arising from the supplier's negligence in the execution of this contract, and shall sign the indemnity and liability undertaking in Returnable Schedule R12.

C3.11 Law, disputes and compliance

The contract is governed by the law of the Republic of South Africa. Disputes shall first be resolved by negotiation between senior representatives, then by mediation, failing which by a South African court of competent jurisdiction (GCC clause 27). The vehicles shall comply with the National Road Traffic Act, 1996 and its regulations, and the supplier shall comply with the Consumer Protection Act, 2008 and all other applicable legislation.

RETURNABLE SCHEDULES

The following schedules must be completed, signed and returned with the tender:

No.	Schedule	Status
C1.3 / C1.4	Specification Compliance Schedules (Item 1 and Item 2) and General Requirements	Mandatory (Stage 2)
C2.2	Pricing Schedule	Mandatory
R1	Form of Offer and Acceptance	Mandatory
R2	Authority for Signatory	Mandatory
R3	Declaration of Interest (MBD 4)	Mandatory
R4	Preference Points Claim Form (MBD 6.1)	Mandatory
R5	Declaration of Bidder's Past SCM Practices (MBD 8)	Mandatory
R6	Certificate of Independent Bid Determination (MBD 9)	Mandatory
R7	Proof of Good Standing with Municipal Accounts	Mandatory
R8	Joint Venture Agreement	If applicable
R9	Vehicles Offered: Brochures, Data Sheets, Warranty and Service Plan	Mandatory (Stage 2)
R10	Proof of Dealership, RMI and MIBCO Registration, and Service Workshop	Mandatory (Stage 2)
R11	Schedule of Previous Supply of Vehicles	Required
R12	Indemnity and Liability Undertaking	Required
R13	Record of Addenda	Mandatory
R14	Banking Details	Required
R15	Proof of Black Ownership (B-BBEE Certificate / Sworn Affidavit)	Specific goals
R16	CSD Report and Tax Compliance	Mandatory
R17	Company Profile	Required

R1: FORM OF OFFER AND ACCEPTANCE

OFFER

The Employer, Lejweleputswa District Municipality, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of: RFT 07/11/2026 – SUPPLY AND DELIVERY OF TWO (2) RRAMS OPERATIONAL VEHICLES: ONE (1) DOUBLE CAB BAKKIE AND ONE (1) HATCHBACK.

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto, and by submitting this offer has accepted the conditions of tender. By the representative of the tenderer, deemed to be duly authorised, signing this part of the form, the tenderer offers to perform all of the obligations and liabilities of the Supplier under the contract, including compliance with all its terms and conditions according to their true intent and meaning, for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE TOTAL TENDERED AMOUNT, INCLUDING VAT, IS: R ……

(in words)

……

This offer may be accepted by the Employer by signing the acceptance part of this form and returning one copy to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the Supplier in the conditions of contract.

Signature(s)	
Name(s)	
Capacity	
For the tenderer (name and address of organisation)	
Name and signature of witness	
Date	

ACCEPTANCE

By signing this part of the Form of Offer and Acceptance, the Employer identified below accepts the tenderer's offer. In consideration thereof, the Employer shall pay the Supplier the amount due in accordance with the conditions of contract. Acceptance of the tenderer's offer shall form an agreement between the Employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

Signature	
Name	Mr. ML Makhetha
Capacity	District Municipal Manager
For the Employer	Lejweleputswa District Municipality, Corner Jan Hofmeyr and Tempest Road, Welkom, 9460
Name and signature of witness	
Date	

R2: AUTHORITY FOR SIGNATORY

Indicate the status of the tenderer by ticking the appropriate box and complete the relevant certificate.

A. Company	B. Partnership	C. Joint Venture	D. Sole Proprietor	E. Close Corporation

Certificate for Company / Close Corporation

I, ……, chairperson of the board of directors / member of ……, hereby confirm that by resolution of the board / members (copy attached) taken on …… 20……, Mr/Ms ……, acting in the capacity of ……, was authorised to sign all documents in connection with this tender for RFT 07/11/2026 and any contract resulting from it on behalf of the company / close corporation.

As witnesses: 1. …… 2. …… Chairperson / Member: …… Date: ……

Certificate for Partnership

We, the undersigned, being the key partners in the business trading as ……, hereby authorise Mr/Ms ……, acting in the capacity of ……, to sign all documents in connection with this tender for RFT 07/11/2026 and any contract resulting from it on our behalf.

Name	Address	Signature	Date

Certificate for Joint Venture

We, the undersigned, are submitting this tender offer in joint venture and hereby authorise Mr/Ms ……, authorised signatory of the company ……, acting in the capacity of lead partner, to sign all documents in connection with this tender for RFT 07/11/2026 and any contract resulting from it on our behalf. This authorisation is evidenced by the attached power of attorney signed by legally authorised signatories of all the partners.

Name of firm	Address	Authorising name and capacity	Authorising signature
Lead partner:			

Certificate for Sole Proprietor

I, ……, hereby confirm that I am the sole owner of the business trading as ……

As witnesses: 1. …… 2. …… Sole owner: …… Date: ……

R3: DECLARATION OF INTEREST (MBD 4)

1. No bid will be accepted from persons in the service of the state*.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in the service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1	Full name of bidder or representative	
3.2	Identity number	
3.3	Position occupied in the company (director, trustee, shareholder[2])	
3.4	Company registration number	
3.5	Tax reference number	
3.6	VAT registration number	

3.7 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 4 below.

3.8	Are you or any person connected with the bidder presently employed by the state? If so, furnish particulars below.	YES / NO
3.9	Have you been in the service of the state for the past twelve months? If so, furnish particulars below.	YES / NO
3.10	Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and/or adjudication of this bid?	YES / NO
3.11	Are you aware of any relationship (family, friend, other) between the bidder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this bid?	YES / NO
3.12	Are any of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state?	YES / NO
3.13	Is any spouse, child or parent of the company's directors, trustees, managers, principal shareholders or stakeholders in service of the state?	YES / NO
3.14	Do you or any of the directors, trustees, managers, principal shareholders or stakeholders of this company have any interest in any other related companies or business, whether or not they are bidding for this contract?	YES / NO

Particulars (if "YES" to any of the above):

……
……

4. Full details of directors / trustees / members / shareholders

Full name	Identity number	Personal tax reference number	State employee number / Persal number

Full name	Identity number	Personal tax reference number	State employee number / Persal number

**MSCM Regulations: "in the service of the state" means to be (a) a member of any municipal council, any provincial legislature, or the National Assembly or the National Council of Provinces; (b) a member of the board of directors of any municipal entity; (c) an official of any municipality or municipal entity; (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the PFMA, 1999; (e) a member of the accounting authority of any national or provincial public entity; or (f) an employee of Parliament or a provincial legislature. ²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.*

DECLARATION

I, the undersigned (name) ……, certify that the information furnished in paragraphs 3 and 4 above is correct. I accept that the state may reject the bid or act against me should this declaration prove to be false.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

R4: PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022 (MBD 6.1)

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals. NB: Before completing this form, tenderers must study the general conditions, definitions and directives applicable in respect of the tender and the Preferential Procurement Regulations, 2022.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender: the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender shall be awarded for (a) price; and (b) specific goals.

1.4 The maximum points for this tender are allocated as follows:

	Points
Price	80
Specific goals – Historically disadvantaged individuals (black ownership)	10
Specific goals – Locality	10
Total points for price and specific goals	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) “tender” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation; (b) “price” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts; (c) “rand value” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes; (d) “the Act” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. POINTS AWARDED FOR PRICE (80/20)

Ps = 80 × (1 − (Pt − Pmin) / Pmin), where Ps = points scored for price of tender under consideration; Pt = price of tender under consideration; Pmin = price of lowest acceptable tender.

4. POINTS AWARDED FOR SPECIFIC GOALS

In terms of Regulation 4(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. Tenderers will be allocated points based on the goals in the table below, as supported by the proof stated in Part T4.3. NB: The number of points claimed must be written in the column provided; ticks or crosses will not be accepted.

Specific goal	**Points allocated (80/20) – by organ of state**	**Points claimed (80/20) – by tenderer**
Historically disadvantaged individuals – black ownership (100% black ownership = 10; 75–99% = 9; 60–74% = 7; 51–59% = 6; 10–50% = 1; below 10% or not proven = 0)	10	

Specific goal	Points allocated (80/20) – by organ of state	Points claimed (80/20) – by tenderer
Locality (Lejweleputswa District = 10; elsewhere in Free State = 6; elsewhere in South Africa = 4; outside South Africa = 0)	10	
Total	**20**	

5. DECLARATION WITH REGARD TO COMPANY/FIRM

5.1 Name of company/firm: ……

5.2 Company registration number: ……

5.3 Type of company/firm (tick applicable box): ☐ Partnership/Joint Venture/Consortium ☐ One-person business/sole proprietorship ☐ Close corporation ☐ Public company ☐ Personal liability company ☐ (Pty) Limited ☐ Non-profit company ☐ State-owned company

5.4 I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualify the company/firm for the preference(s) shown and I acknowledge that: (i) the information furnished is true and correct; (ii) the preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form; (iii) in the event of a contract being awarded as a result of points claimed as shown in paragraph 4, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct; (iv) if the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have: (a) disqualify the person from the tendering process; (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct; (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation; (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem rule has been applied; and (e) forward the matter for criminal prosecution, if deemed necessary.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

R5: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES (MBD 8)

1. This Municipal Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder or any of its directors have: (a) abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system; (b) been convicted for fraud or corruption during the past five years; (c) wilfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or (d) been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No. 12 of 2004).
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid:

Item	Question	Yes / No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector?	YES / NO
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No. 12 of 2004)?	YES / NO
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	YES / NO
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	YES / NO
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	YES / NO

If "YES" to any question, furnish particulars:

……

CERTIFICATION

I, the undersigned (full name) ……, certify that the information furnished on this declaration form is true and correct. I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

R6: CERTIFICATE OF INDEPENDENT BID DETERMINATION (MBD 9)

This Municipal Bidding Document must form part of all bids invited. Section 4(1)(b)(iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a per se prohibition, meaning that it cannot be justified under any grounds. Municipal Supply Chain Management Regulation 38(1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid RFT 07/11/2026 – Supply and Delivery of Two (2) RRAMS Operational Vehicles, in response to the invitation for the bid made by Lejweleputswa District Municipality, do hereby make the following statements that I certify to be true and complete in every respect. I certify, on behalf of …… (name of bidder), that:

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorised by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorised by the bidder to determine the terms of, and to sign, the bid on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organisation, other than the bidder, whether or not affiliated with the bidder, who: (a) has been requested to submit a bid in response to this bid invitation; (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder;
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding;
7. In particular, without limiting the generality of paragraph 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding: (a) prices; (b) geographical area where the product or service will be rendered (market allocation); (c) methods, factors or formulas used to calculate prices; (d) the intention or decision to submit or not to submit a bid; (e) the submission of a bid which does not meet the specifications and conditions of the bid; or (f) bidding with the intention not to win the bid;
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates;
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract;
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and/or may be reported to the National Prosecuting Authority for criminal investigation and/or may be restricted from conducting business with the public sector for a period not exceeding ten years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

R7: PROOF OF GOOD STANDING WITH MUNICIPAL ACCOUNTS

The tenderer must attach to this page, for the tendering entity and for each director/member/JV partner, either:

- the latest municipal rates and services account (not older than three months from the closing date) showing that the account is not in arrears for more than 90 days; or
- where the tenderer leases premises and is not responsible for municipal accounts, a signed lease agreement together with the owner's latest municipal account and a letter from the landlord confirming that no amounts are in arrears for more than 90 days.

Failure to attach the prescribed documentation will result in the tender not being considered further. Should proof be found to be invalid, erroneous or inaccurate, the tender will no longer be considered.

I, …… (full name in block letters), the undersigned, certify that the information furnished is correct and that I/we have no undisputed commitments for municipal services towards a municipality in respect of which payment is overdue for more than 90 days.

Physical business address	**Municipality**	**Municipal account number(s)**

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

R8: JOINT VENTURE AGREEMENT (IF APPLICABLE)

Note: Each company (including its directors and shareholders) may submit only ONE tender, either as a sole tenderer or as a partner in ONE joint venture/consortium. A company that participates in more than one tender in any form (e.g. a sole tender and a joint venture tender, or more than one joint venture) will have ALL such tenders automatically disqualified.

We, the undersigned, are submitting this tender offer in joint venture and hereby authorise Mr/Ms ……, authorised signatory of ……, acting in the capacity of lead partner, to sign all documents in connection with the tender offer and any contract resulting from it on our behalf.

Name of firm	**Address**	**% participation**	**Duly authorised signatory (name, designation, signature)**
Lead partner:			

Attach a copy of the signed joint venture agreement showing the percentage contribution of each partner, the lead partner, joint and several liability, and the bank account arrangements. Each partner must submit its own CSD report, tax PIN, MBD 4, MBD 8, MBD 9 and proof of municipal accounts. A consolidated B-BBEE certificate for the joint venture, showing its percentage of black ownership, is required to claim points for black ownership. The name of the joint venture must appear on the relevant pages of this document.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

R9: VEHICLES OFFERED – BROCHURES, DATA SHEETS, WARRANTY AND SERVICE PLAN

Complete the table for both vehicles and attach, for each vehicle offered: (a) the manufacturer's brochure; (b) the detailed manufacturer's data sheet for the specific model and derivative offered; and (c) proof of the warranty, service plan and roadside assistance. A brochure that is not accompanied by a detailed data sheet will not be accepted.

Detail	Item 1: Double cab bakkie	Item 2: Hatchback
Make (fabricant)		
Model and derivative		
Model year		
Country of manufacture / assembly		
Warranty (years / km)		
Service plan (years / km)		
Roadside assistance (years / km)		
Service interval (km)		
Brochure attached (YES/NO)		
Detailed data sheet attached (YES/NO)		
Proof of warranty and service plan attached (YES/NO)		

Attach the brochures, data sheets and warranty/service plan documents to this page.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

R10: PROOF OF DEALERSHIP, RMI AND MIBCO REGISTRATION, AND SERVICE WORKSHOP

Requirement	Details (tenderer to complete)
Name of dealership	
Make(s) for which the tenderer is a registered/franchised dealer	
Dealer code / manufacturer accreditation reference	
RMI membership number and expiry date	
MIBCO registration number	
Name of accredited service and maintenance workshop	
Physical address of workshop (must be within the Lejweleputswa District)	
Workshop contact person and telephone number	

Attach to this page: (a) dealer certificate or letter from the manufacturer/importer confirming that the tenderer is a registered dealer for the make(s) of both vehicles offered; (b) valid RMI membership certificate; (c) valid MIBCO registration certificate or letter of good standing; and (d) proof of the workshop's accreditation for the make(s) offered (where the workshop is not at the tenderer's own premises, a letter from the workshop and the manufacturer confirming accreditation).

Failure to submit any of the above will render the tender non-responsive.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

R11: SCHEDULE OF PREVIOUS SUPPLY OF VEHICLES

List vehicles supplied by the tenderer to public sector or corporate clients during the past five (5) years. This schedule is for information and risk assessment and is not scored. LDM may contact the clients listed.

No.	Client, contact person and telephone	Vehicles supplied (make, model, quantity)	Year	Contract value (R)
1				
2				
3				
4				
5				

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

R12: INDEMNITY AND LIABILITY UNDERTAKING

I, ... (full name), duly authorised on behalf of ..... (the tenderer), hereby undertake, in respect of RFT 07/11/2026, that should the tenderer be awarded the contract:

1. The tenderer takes full responsibility for each vehicle while it is in the tenderer's possession, including during registration, licensing and fitment of accessories, and is liable for all loss of or damage to the vehicle, including theft and fire damage, until written acceptance by LDM.
2. The tenderer holds, and will maintain for the duration of the contract, appropriate insurance (including on-premises liability cover) for vehicles in its possession, and will provide proof of insurance on request.
3. The tenderer indemnifies Lejweleputswa District Municipality, its councillors, employees and agents against all claims, losses, damages, costs and expenses arising from injury to any person or damage to any property caused by the tenderer, its employees or sub-contractors in the execution of the contract.

Name of insurer	
Policy number	
Type and amount of cover	

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

R13: RECORD OF ADDENDA

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

No.	Date	Title or details
1		
2		
3		
4		
5		

Failure to acknowledge any addendum issued by LDM may result in the tender being declared non-responsive.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

R14: BANKING DETAILS

It is LDM's policy to pay all creditors by electronic transfer. Complete this information and obtain your bank's confirmation, or attach a bank-stamped letter (not older than three months) confirming the details below. The account must be in the legal name of the tenderer as registered on the CSD.

Account holder	
Name of bank	
Account number	
Account type	
Branch name	
Branch code	
Bank contact person and telephone	

I/we hereby request and authorise LDM to pay any amounts that may accrue to me/us to the credit of the above account, and undertake to inform LDM in advance of any change in my/our bank details.

FOR BANK USE ONLY: I/we certify that the details of our client's bank account above are correct. Authorised signature(s): ……

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

R15: PROOF OF BLACK OWNERSHIP (B-BBEE CERTIFICATE / SWORN AFFIDAVIT)

- Tenderers other than EMEs/QSEs: attach an original or certified copy of a valid B-BBEE certificate issued by a SANAS-accredited verification agency, showing the percentage of black ownership.
- EMEs and QSEs, as defined in the Codes of Good Practice or the sector code applicable to the tenderer (for motor dealerships, the Amended Codes of Good Practice or any applicable sector code): attach a sworn affidavit in the prescribed format showing the percentage of black ownership, commissioned by a Commissioner of Oaths.
- Joint ventures/consortia: attach a consolidated B-BBEE certificate for the joint venture, showing its percentage of black ownership.

Tenderers who do not submit valid proof will score zero points for black ownership but will not be disqualified.

Attach B-BBEE certificate / sworn affidavit and CSD ownership report to this page.

R16: CSD REGISTRATION REPORT AND TAX COMPLIANCE

Name of tenderer	
CSD supplier number (MAAA…)	
Unique registration reference number	
SARS TCS PIN	

Attach the CSD summary report (not older than 30 days from closing) and TCS PIN / certificate to this page. Each JV partner must attach its own.

R17: COMPANY PROFILE

Attach a company profile including: company registration documents; VAT registration certificate; dealership location(s), workshop facilities and staff complement; manufacturer/franchise accreditation; COIDA letter of good standing; and proof of insurance (including on-premises liability cover) or a letter of intent from an insurer.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

--- END OF TENDER DOCUMENT ---