ADVERTISEMENT

Invitation to Submit Bids
Bid Number: SAMRC/FM-MBW/2026/16
PROVISION OF MINOR BUILDING ALTERATIONS AND ASSOCIATED BUILDING WORKS - WESTERN CAPE

The South African Medical Research Council (SAMRC) invites bids from suitably qualified, competent, and experienced service providers with a professional team that has fully operational offices within the Western Cape and is capable of rendering minor building alterations and associated building works at all the SAMRC premises located in the Western Cape. Bidders must have a Minimum CIDB grading of 6 GB or higher.

A compulsory virtual briefing session will be held on MS Teams as per invitation below;

Date: 02 December 2026
Time: 11H00
Venue: Microsoft Teams
(Click on the link below to access the session)

https://teams.microsoft.com/meet/3366804619445477?p=YtklABgcLn4Imi8Wif
Meeting ID: 336 680 461 944 547 7
Passcode: rj2Pd25p

Completed bids must be submitted in a sealed envelope bearing the bidder's company name, address, bid description, and number, and hand-delivered or mailed to: SA Medical Research Council, Tender Box, No. 2. Francie van Zijl Drive, Parow Valley, Tygerberg, 7580, Western Cape Province; and must arrive before the closing date and time. Late, faxed, or e-mailed bids will not be accepted. One (1) original hard copy of the completed bid document and 1 USB flash drive containing full and the same tender information as in the hard copy (PDF format) must be submitted.
Alternatively, bidder(s) can submit their completed bid proposal with supporting documents through the SAMRC website(Current Tenders | South African Medical Research Council (SAMRC.ac.za)) before the closing date and time.
SCAM ALERT: We have received reports of scammers impersonating SAMRC employees to solicit money from prospective bidders. SAMRC will never call you for tender-related matters. Any communication requesting payment, gifts, or favors in exchange for procurement-related assistance should be treated as fraudulent. Do not be a victim! Report scams immediately at: https://scmfraudreporting.samrc.ac.za/

Responsive bids will firstly be evaluated on functionality and thereafter on an 80/20 preference point system in terms of the Preferential Procurement Policy Framework Act (Act 5 of 2000) and Preferential Procurement Regulations, 2022.
Please note that:

- This bid is valid for one hundred and twenty (120) days after the closing date for the submission of bids;
- It is compulsory that bidders obtain bid documents, available for downloading on the SAMRC website (hhttp://www.mrc.ac.za/Tenders/tenders.htm) from 18 November 2026 to 14 December 2026. The SAMRC will issue no hardcopy bid document.
- Bidders must register on the National Treasury's Central Supplier Database (CSD) prior to submitting bids, by login onto https://secure.csd.gov.za/. With effect from 1 July 2016, SAMRC may not award any bid to a supplier not registered as a prospective supplier on CSD. Submit with this bid your CSD supplier number and unique registration reference number for SAMRC to verify your company's registration on CSD;
- Negotiations for the bid award will only be concluded with the qualifying bidder(s) who is/are registered on the CSD and whom key information outlined in this bid document is in order;
- Failure to comply with all submission requirements, such as the USB for traditional submission and others, **will** lead to disqualification of the bidder(s).
- The SAMRC is not compelled to accept the lowest or alternative bid, and reserves the right to accept part or the whole of any bid or cancel the bid;
- Bidder(s) must be able to supply all the required items as indicated in the bid specifications;
- Documents and USB flash drives submitted on time by bidders shall not be returned;

- Appointment will be subject to the successful bidder agreeing to sign a service level agreement with SAMRC to adhere to the terms and conditions set out in the bid document;
- It is envisaged that SAMRC will conclude a service contract with a successful bidder for a period of 36 months, reviewed annually with an option extended by a further 24 months, subject to budget availability/performance.

All technical enquiries may be directed in writing to Nathan Williams (tenders@mrc.ac.za), and any other enquiries related to the bid process may be directed in writing to Supply Chain Management (tenders@mrc.ac.za) before the cut-off time of 16:00(SAST) on **04 December 2026**. The bid number should be quoted in all correspondence. No telephonic enquiries will be responded to.

The closing date and time for the submission of bids is Monday, 14 December 2026, at 11H00.