GREATER TZANEEN MUNICIPALITY
GROTER TZANEEN MUNISIPALITEIT
MASIPALA WA TZANEEN
MASEPALA WA TZANEEN

P.O. BOX 24
TZANEEN
0850

TEL: 015 307 8091/8002
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www.greatertzaneen.gov.za

Tropical Paradise

SUPPLY CHAIN MANAGEMENT UNIT

BIDS ARE HEREBY INVITED FOR:

BID NO.	BID DESCRIPTION	FUNCTIONALITY	SPECIAL MANDATORY REQUIREMENTS	PREFERENCE POINT SCORING SYSTEM	PRICE	CONTRACT PERIOD	CONTACT PERSONS	ADVERT PUBLICATION DATE	ADVERT NUMBER OF DAYS	COMPULSORY BRIEFING SESSION/ SITE INSPECTION	CLOSING DATE
SCMU 38/2026	PROCUREMENT OF A CONFERENCE PACKAGE FOR THE IDP STRATEGIC SESSION AT GREATER TZANEEN MUNICIPALITY	N/A	○ Proof of purchase for tender document, including downloaded tender documents (attach receipt) EFT or Manually ○ Conference venue and accommodation facility outside the jurisdiction of Tzaneen ○ Proof of venue ownership provide: Tittle deed/Municipal rates and taxes statement/ Company registration documents.	80/20	R700.00	Once-off	Mr H Mkhari@ 015 307 8028	20 November 2026	15 Days	N/A	04 December 2026, 12h00 at Greater Tzaneen Municipality; Civic Centre; Council Chamber
SCMU 39/2026	PROCUREMENT OF CONFERENCE PACKAGE FOR COUNCILLORS' INDUCTION PROGRAMME	N/A	○ Proof of purchase for tender document, including downloaded tender documents (attach receipt) EFT or Manually ○ Conference venue and accommodation facility within the jurisdiction of Tzaneen ○ Proof of venue ownership provide: Tittle deed/Municipal rates and taxes statement/ Company registration documents.	80/20	R700.00	Once-off	Mr T Selowa@ 015 307 8249	20 November 2026	15 Days	N/A	04 December 2026, 12h00 at Greater Tzaneen Municipality; Civic Centre; Council Chamber

The minimum specifications are detailed in the bid documents. Bid documents are obtainable on Greater Tzaneen Municipality website - www.greatertzaneen.gov.za, Etenders and Supply Chain Management Office upon payment of non-refundable fees as indicated above **payable at the Revenue Offices; Civic Centre, Agatha Street** or **to the following bank account: Greater Tzaneen Municipality; Absa Bank; Acc no:4051444332 reference number please write bid number and company name.**

Completed bid documents with attachments must be in sealed envelopes and must be deposited into the bid box of Greater Tzaneen Municipality, Tzaneen Civic Centre, Agatha Street.
Documents will be available on the date of the advert.

Stage-1 Mandatory requirements:
NB: BIDDERS MUST PROVIDE PROOF OF THE FOLLOWING TO AVOID DISQUALIFICATION:

- Other mandatory requirements are included on the special mandatory requirements column above as per project.

Stage- 2 Administrative requirements:

NB: FAILURE TO SUBMIT ADMINISTRATIVE REQUIREMENTS MAY LEAD TO DISQUALIFICATION:

- Copy of company registration certificate/ documents from CIPC
- ID copies of all directors
- Latest CSD registration summary report
- Copy/ printed Tax compliance status Pin or certificate.
- Statement of municipal rates and taxes for both company and directors appearing in the CK (not older than 3 months / if renting provide copy of Lease Agreement /Copies of Permission to occupy (PTO's) land for bidders residing in Tribal authority's areas of jurisdiction / letter from traditional authority not older than 3 months for the company and the directors
- Joint Venture Agreement signed off by both parties (In case of a Joint Venture)

EVALUATION OF THE BID

N.B: The evaluation of bids will be conducted in two stages, first stage will be assessment on functionality, second stage will be the Preference point scoring system where 80 points will be allocated for price only and 20 points will be allocated based on the Specific Goals points scored.

Further conditions are outlined in the bid documents.

Administrative enquiries relating to these bids should be directed to Mrs. Z. Ramothwala at 015 307 8082 / Mr Misunwa MT @8157

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Mr. B.M Mathebula
Acting Municipal Manager
Greater Tzaneen Municipality