TENDER NOTICE

The ZULULAND DISTRICT MUNICIPALITY
hereby invites tenders for:

Tender Ref. No	Tender Name & Details	Closing Date
ZDM013/2026-2027	**PROVISION OF FINANCE(RENT TO OWN) AND FULL MAINTENANCE LEASE FOR THE SUPPLY, DELIVERY AND MANAGEMENT OF MOTOR VEHICLES, WATER TANKERS,HONEY SUCKERS AND YELLOW EQUIPMENTS 'AS AND WHEN REQUIRED'' BASIS, FOR A PERIOD OF 36 MONTHS**	**19 January 2027**

No Compulsory Clarification Meeting: Tender documents will be available for collection from **23 November 2026 to 14 December 2026** during office hours (**08h00 to 15h00, on working days)** at the SCM Offices, at **Lot B-400 Gagane Street, Ulundi, 3838, upon presentation of proof of payment (no cash sales).**

Tenderers wishing to obtain the tender document are to strictly adhere to the following procedures:

- Tenderers are required to make a reservation and payment **at least two (2) days before** collecting the tender document. The payment reference must include the **Tender Number** and **Company Name**, for example: **ZDM 013/2026–2027 / Company Name X**.
- Proof of payment must be emailed to **zngubane@zululand.org.za** and **tenders@zululand.org. za**.
- **Tender document will not be issued to bidders who have not made a reservation. Payment for the tender document without a valid reservation will not qualify the bidder for the issuance of the tender document**.
- The Zululand District Municipality will not accept late reservations, and **no refunds** will be made for deposits under any circumstances.

A R5 000.00 non-refundable EFT purchase is required for tender document drawn.

Technical Enquiries can be directed to:Mr ZS Ngubane on the Email:**zngubane@zululand.org.za. Further Supply Chain and related enquiries may be directed to: The SCM** on the email tenders@zululand.org.za.

STAGE 1: TEST FOR RESPONSIVENESS

Tender submissions will first be assessed for responsiveness. Only submissions that fully comply with the mandatory requirements and include all returnable documents will proceed to the next stage of evaluation. Non-responsive submissions will be disqualified

In order for a tender to be considered responsive, it must comply with ALL the following criteria:

1. **Bids will be evaluated in accordance with the applicable Preferential Point Scoring System as set out in the Councils Supply Chain Management Policy. The following form, MBD 1, MBD 4, MBD 5, MBD 6.1, MBD 8 and MBD 9 must be completed and submitted with the bid.**
2. **A valid Tax Clearance Compliance Status Pin Certificate must accompany all bids.**
3. **Full CSD Report (Not older than 30 days from the tender closing).**
4. **Bids must be accompanied with CIPC documentation to verify ownership.**
5. **Current Municipal Account not in arrears for more than 90 days/ Valid Lease Agreement.**
6. **Company profile with traceable reference.**

STAGE 2: FUNCTIONALITY/ELIGIBILITY CRITERIA

KEY ASPECT OF CRITERION	BASIS FOR POINT ALLOCATION	POINTS	MAX SCORE	VERIFICATION METHOD
Company Experience of similar work and environment (Name of traceable reference, contract details to be included for verification).	The Tenderer must have successfully completed at least five (5) finance/full-maintenance lease-related projects/contracts involving motor vehicles, water tankers, honey suckers and/or yellow equipment projects	25	25	Attach the recent appointment letters and Contract Assessment form for each project/contracts
	The Tenderer must have successfully completed 4 finance/full-maintenance lease-related projects/contracts involving motor vehicles, water tankers, honey suckers and/or yellow equipment projects	20		
	The Tenderer must have successfully completed 3 finance/full-maintenance lease-related projects/contracts involving motor vehicles, water tankers, honey suckers and/or yellow equipment projects	15		
	The Tenderer must have successfully completed 2 finance/full-maintenance lease-related projects/contracts involving motor vehicles, water tankers, honey suckers and/or yellow equipment projects	10		
	The Tenderer must have successfully completed 1 finance/full-maintenance lease-related projects/contracts involving motor vehicles, water tankers, honey suckers and/or yellow equipment	5		
	No experience	0		
Qualifications and Experience: Contract Manager	Minimum Diploma in any relevant fleet/Logistics/Project Management Qualification with 10 Years and above of experience.	25	25	Attach copies of qualifications and Recent CV.
	Minimum Diploma in any relevant fleet/Logistics/Project Management Qualification with 8-9 Years of experience.	15		
	Minimum I Diploma in any relevant fleet/Logistics/Project Management Qualification with 5-7 Years of experience.	5		
	Minimum Diploma in any relevant fleet/Logistics/Project	0		

	Management Qualification with less than 5 Years of experience/ No Submission			
Demonstrates a clear understanding of the scope of work and requirements for the finance/full-maintenance lease, supply, delivery and management of motor vehicles, water tankers, honey suckers and yellow equipment on an “as and when required” basis.	Excellent, detailed, and well-structured methodology with clear implementation plan	25	25	Attach a detailed methodology and implementation plan for the finance/full-maintenance lease, supply, delivery and management of motor vehicles, water tankers, honey suckers and yellow equipment, including fleet availability, staffing, maintenance and repairs, breakdown and replacement arrangements, delivery and deployment procedures, work programme and supporting documents demonstrating understanding of the project scope and service delivery requirements.
	Good methodology with clear execution plan	15		
	Acceptable methodology but lacks detail	10		
	Poor methodology with limited understanding of scope	5		
	No submission	0		
Financial Capability / Resources of Tenderer	Rating A - strong financial standing/credit rating	25	25	Bank Rating obtained from Bank
	Rating B - Good for the amount	15		
	Rating C – Good for the amount – If strictly in the way of business	10		
	Rating D – Fair Trade – Risk for amount Enquiry	5		
	Rating E – Bad Figures Too High/ No details provided	0	0	
MAXIMUM SCORE:			**100**	

Bidders must score at least 70 points to move forward in the evaluation process. Those who score below 70 will be disqualified and excluded from further consideration.

STAGE 3: FINANCIAL OFFER AND SPECIFIC GOALS

No.	The specific goals allocated points in terms of this Tender	Number of points claimed (90/10) system)	Means of Verification
1.	Locality (within Zululand District Municipality)	5	Proof of municipal accounts/ proof of residence signed by ward Councilor (for those residing in rural areas) / lease agreement
2.	Director/ Owner with disability	1	Medical certificate
3.	Director/ Owner black women	1	CSD report / CK document
4.	Director/ Owner black youth	3	CSD report / CK document
5.	Non-compliant contributor	0	

The 90/10 preference point system for the acquisition of services, works or goods will be allocated for as per Zululand District Municipality Supply Chain Management Policy.

Duly completed tender documents **sealed in an envelope marked with the tender number and the closing date** are to be deposited into the **tender box at Zululand District Municipality, Lot B-400 Gagane Street, Ulundi, 3838 by no later than 12h00 on the closing date where they will be opened in public**. Telegraphic, telefaxed or posted tenders **WILL NOT** be accepted.

Tenders may only be submitted on the tender documentation that is issued. Requirements for sealing, addressing, delivering, opening and assessment of tenders are stated in the Tender Data.

The Bid Committee of Zululand District Municipality does not bind itself to accept the lowest or any tender.

Mr S.P MOSIA
MUNICIPAL MANAGER
ZULULAND DISTRICT MUNICIPALITY